

**Nassau County Board of County Commissioners  
Regular Session, January 18, 2017, 9:00 a.m.  
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

**Commissioners:**

**Present:** Chairman Daniel B. Leeper, Commissioners, Steve W. Kelley, Pat Edwards, Justin Taylor and George V. Spicer.

**Other Officials Present:** Michael S. Mullin, County Attorney; Ted Selby, County Manager; and Shanea Jones, Assistant County Manager

**Staff Present:** Justin Stankiewicz, Office of Management and Budget Director; Scott Herring, Public Works Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Brenda Linville and Peggy Snyder, Deputy Clerks.

**Official Agenda Summary:**

**Audience Input:**

None.

**RESOLUTION(S) :**

**RS170118 - 9:02:44 (Tab A)** Approve a Resolution honoring Ted Selby on his retirement after eighteen outstanding years of service with the County.

**Discussion:** Chairman Leeper read the Resolution and presented Mr. Selby with a plaque. Various staff recalled fond memories of Mr. Selby. Mr. Selby thanked the Board of County Commissioners as well as former commissioners for the opportunities that they have given him.

**Motion:** Approve Tab A as stated above and authorize the Chairman to sign Resolution 2017-03 regarding same.

**Maker:** Commissioner Edwards

**Second:** Commissioner Leeper

**Action:** Aye: Commissioners Leeper, Kelley, Edwards,  
Spicer, and Taylor  
**Follow Up:** County Manager, Clerk Staff

**PRESENTATION(S) :**

**RS170118 - 9:26:42 (Tab B)** Scott Herring, Public Works  
Director re: monthly status update on Public Works  
activities.

**Discussion:** Mr. Herring provided a status report on active  
road projects and Impact Fee funded road projects.

**Request:** Mr. Herring to research: (1) Drainage issue area  
behind Ocean Breeze and Fountain Drive Subdivisions that  
run from Lakewood to Ocean Breeze/Simmons Road area. (2)  
Culvert issue on 14<sup>th</sup> Street that is blocking access for the  
property owner. (3) Method to allow for residents to access  
Amelia Island Parkway during future Concours d'Elegance car  
events.

Mr. Herring responded to an inquiry that he has been  
working with the Ocean Breeze developer/builder and the  
Homeowner's Association to ensure the drainage is correct  
as per the plans.

**CONSENT ITEM(S) :**

**RS170118 - 9:37:52** Approve the following: (C) Board minutes  
from the special session and workshop session held on  
October 4, the special session held on October 12, the  
regular sessions held on November 14, November 21, and  
November 28, and the executive closed session and public  
hearing held on December 6, 2016. (D) Authorization for the  
Chairman to sign the Equal Employment Opportunity Plan, as  
required by Department of Justice. (E) Finance Package  
2017-05 and associated Resolutions.

**Motion:** Approve consent agenda items (Tabs C, D and E) as  
stated above. (See Attachment "A" for Tab E)

**Maker:** Commissioner Spicer

**Second:** Commissioner Edwards

**Action:** Aye: Commissioners Leeper, Kelley, Edwards,  
Spicer, and Taylor

**Follow Up:** Finance, OMB, County Manager

**REGISTER:**

The Chairman signed the register for the following warrants: Warrant Nos. 233522 thru 233557 dated 1-10-17 for a register total of \$29,769.98; Warrant Nos. 233558 thru 233682 dated 1-13-17 for a register total of \$117,997.60; Wire Transfer No. 1704456 dated 1-6-17 for a register total of \$7,267.50; and, Wire Transfer Nos. 1704457 thru 1704458 dated 1-10-17 for a register total of \$11,354.66.

**OLD BUSINESS:**

**RS170118 - 9:38:23 (Tab F)** Discussion regarding the Uniform Addressing and Street Naming Ordinance, as well as Subdivision Regulations.

**Discussion:** Mr. Mullin inquired if the Board had any questions regarding the pending ordinances. There was no further discussion on this item.

**NEW BUSINESS:**

**RS170118 - 9:39:54 (Tab G)** Award Bid No. NC16-032 to Rollins Snelling Beach Services, LLC, in the amount of \$143,928.00 for Beach and Park Cleaning Services; and authorize the Chairman to sign Contract No. CM2398. Funding source(s): 37525539-534102 and 01075572-534014.

**Motion:** Approve Tab G as stated above.

**Maker:** Commissioner Edwards

**Second:** Commissioner Taylor

**Action:** Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

**Follow Up:** Finance, OMB, Contract Management, Facilities Maintenance

**COUNTY ATTORNEY BUSINESS:**

**RS170118 - 9:50:58** Mr. Mullin clarified that it is the City of Fernandina Beach and not the Board of County Commissioner who is considering horses on the beach and beach access.

**RS170118 - 9:51:37** Mr. Mullin responded to an inquiry regarding the meeting that he, Mr. Pope, and Commissioner Kelley had last week with the property owners at Summer Beach as it relates to Cellular towers.

**INFORMATIONAL ITEM(S) :**

**RS170118 - 9:40:31 (Tab H)** Monthly status update on Building Department and Code Enforcement activities. Informational only.

**RS170118 - 9:40:31 (Tab I)** Monthly status update on County Extension activities. Informational only.

**RS170118 - 9:40:31 (Tab J)** Monthly status update on Facilities Maintenance activities. Informational only.

**RS170118 - 9:40:31 (Tab K)** Informational only: monthly status update on all contract amendments, change orders, task orders, and work authorizations approved by the County Manager in December 2016, as required by Section 6.2 of the Nassau County Purchasing Policy.

**RS170118 - 9:40:31 (Tab L)** Informational only: Fiscal Year 2015/2016 Rescue Billing Write-Offs.

**Discussion:** In the future Commissioner Kelley requested that OMB add the amount to be written off in the future for transparency purposes. Discussion followed.

**RE170118 - 9:55:09** Mr. Stankiewicz noted that the delinquent rescue billing is reported to the credit bureau.

**EXPANSION ITEMS:**

**RS170118 - 9:02:34** None.

**DISCUSSION ITEMS:**

**RS170118 - 9:48:24** Commissioner Kelley's Business: None.

**RS170118 - 9:48:28** Commissioner Spicer's Business: None.

**RS170118 - 9:48:31** Commissioner Taylor's Business:  
None.

**RS170118 - 9:48:33** Commissioner Edwards' Business:

- Discussed numerous e-mails he has received from citizens on south Harts Road regarding re-opening the railroad crossing on south Harts Road.

**RS170118 - 9:49:19** Chairman Leeper's Business:

- Update on the groundbreaking ceremony for LignoTech. He presented to the Board a shovel from the ceremony that he would like to have mounted/display in the Board Room.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 9:55 a.m.

---

Daniel B. Leeper, Chairman

Attest:

---

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2017-05:

Resolution(s):

1. Resolution 2017-04, regarding budget amendment in the General Fund in the amount of \$17.00 which received reimbursement for damaged/lost materials for the Nassau County Library System.
2. Resolution 2017-05, regarding budget amendment in the General Fund in the amount of \$46.00 which received reimbursement for damaged/lost materials for the Nassau County Library System.
3. Resolution 2017-06, regarding budget amendment in the General Fund in the amount of \$600.00 which receive donations for the Nassau County Library System.