

Nassau County Board of County Commissioners
Regular Session, December 19, 2018, 9:00 a.m.
Workshop Session, December 19, 2018, 9:00 a.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida

Call to Order, Invocation and Pledge of Allegiance to the American Flag.

Commissioners:

Present: Chairman Pat Edwards, Commissioners Daniel B. Leeper, Aaron C. Bell, Thomas R. Ford, and Justin Taylor.

Other Officials Present: Michael S. Mullin, County Attorney/ Interim County Manager.

Staff Present: Megan Diehl, Interim Office of Management and Budget Director; Becky Bray, Public Works Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Brenda Linville and Peggy Snyder, Deputy Clerks.

Official Agenda Summary:

Audience Input - Non Agenda Item:

None.

RS181219 - Agenda Items

None.

ADDITIONAL MEETING:

WS181219 - 9:01:57 (Tab A) 9:00 a.m. or as soon thereafter as matter may be heard - Workshop Session to discuss regulations related to use of County Boat Ramps.

Noted: Workshop was rescheduled for January 14, 2019 at a previous meeting.

PRESENTATION(S) :

RS181219 - 9:05:17 (Tab B) Chief Brady Rigdon regarding monthly status update on Fire/Rescue activities.

Discussion: Chief Rigdon came forward to provide his monthly status update on Fire Rescue activities. The board members lauded Chief Rigdon and his staff for the prompt response to recent fires in the area. Chairman Edwards thanked his fellow commissioners for providing a five-year plan and fleet replacement plan for Fire Rescue.

RS181219 - 9:19:52 (Tab C) Taco Pope, Director of the Department of Planning & Economic Opportunity regarding update on activities of the Western Nassau Heritage Preservation Committee.

Discussion: Mr. Pope and Adrienne Burke, Assistant Director of Planning & Economic Opportunity, provided the Board with a booklet highlighting the proposed growth trends report and the challenges related to the projected growth of the west side of the County as well as the visioning plan and the twelve goals for Western Nassau. Ms. Burke highlighted the branding of the Western Nassau Heritage Preservation and the logo as well as the housing assessment provided by the University of Florida's Shimberg Center.

RS181219 - 9:37:39 (Tab D) Taco Pope, Director of the Department of Planning & Economic Opportunity regarding William Burgess Context and Connectivity Blueprint.

Discussion: Mr. Pope explained that one of the hottest spots in the area for developers is the William Burgess Overlay District due to its proximity to the beach and I-95. He outlined what is anticipated in this area in terms of buildout and the supporting civic infrastructure. He has requested that the Planning and Zoning Board hold two special meetings to review the blueprint. The board members suggested replication of this blueprint throughout the County.

CONSENT ITEM(S):

RS181219 - 9:56:56 Approve the following: **(Tab E)** Authorization for the Chairman to sign the Library's Annual Plan of Service, as required for the State Aid to Libraries Grant, and **(Tab F)** Authorization for the Chairman to sign Amendment No. 2 to the Agreement with MFB Financial, Inc., dba The Bailey Group, Contract No. CM2328-A2, for Broker

Services for the period of January 1, 2019 through December 31, 2019. Funding source: 01122513-534000.

Motion: Approve consent items (Tab E and F) as stated above.
Maker: Commissioner Leeper
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Finance, OMB, Library, Human Resources, Contract Management

REGISTER:

The Chairman signed the register for the following warrants: Warrant Nos. 250406 thru 250467 dated 12-4-18 for a register total of \$364,351.94; Warrant Nos. 250528 thru 250672 dated 12-11-18 for a register total of \$520,864.78; Warrant No. 250673 dated 12-12-18 for a register total of \$23,219.86; Warrant Nos. 250674 thru 250173 dated 12-13-18 for a register total of \$57,599.26; Wire Transfer No. 1903376 dated 10-02-18 for a register total of \$29,217.49; Warrant Nos. 251074 thru 251149 dated 12-14-18 for a register total of \$122,551.07; and, Warrant Nos. 251150 thru 251194 dated 12-18-18 for a register total of \$108,923.32.

OLD BUSINESS:

RS181219 - 9:57:39 (Tab G) Continue discussion regarding relocation of Bailey Road Recycling Site.

Public Input: Mac Morris came forward to commend the planning department for the powerful logo they created for the Western Nassau Heritage Preservation.

Motion: Continue to January 16, 2019 discussion of Tab G as stated above.
Maker: Commissioner Bell
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Public Works, Road and Bridge Department

RS181219 - 10:00:24 (Tab H) Continue discussion of forming a Beach Community Group to hold public meetings for review

of current beach related Ordinances to see if any need to be updated and/or amended.

Discussion: Mr. Mullin suggested a committee be formed with representatives from the Sheriff's office; Planning and Economic Opportunity, Facilities Maintenance, Amelia Island Tourist Development Council (TDC), representatives from the public, and himself.

Sheriff's Chief Osborne came forward to explain that the issues happening at the beach have been ongoing and the Sheriff's office will provide a representative.

Request: Chief Osborne to provide the Board with a report from the Sheriff's office as to illegal activities on the beach such as arrests, ticketing, etc.

Public input: Mac Morris came forward to explain that there must be a beach ordinance to support the Sheriff's office and also to address the legitimate concerns from beachfront property owners and resorts. City of Fernandina Beach Commissioner Dr. Chip Ross came forward to request that the County consider having a representative from the City of Fernandina Beach on this committee as the City owns a large portion of the beach. Lowell Hall, Citizens for Public Beaches and Shores, came forward to address funding of plans for the beach. In response to a concern expressed by Commissioner Ford regarding representation of District Four, Jeff Walukonis came forward to advise that the Citizens for Public Beaches and Shores will represent all citizens of Nassau County and the City of Fernandina Beach. Commissioner Leeper requested having standardized times with the City of Fernandina Beach regarding beach access.

Request: Mr. Mullin to contact the City of Fernandina Beach to inquire whether they wished to have a representative on the committee. Sheriff's office to provide the Board with a report of illegal activities on the beach such as arrests, ticketing, etc. Interim County Manager to keep the City of Fernandina Beach updated on the progress as it relates to the City.

Motion: Approve formation of a Beach Community Working Group consisting of the Interim County Manager; Planning and Economic Opportunity Director; Facilities Maintenance Director; Gil Langley, Executive Director of the Tourist Development

Council; Mac Morris and Lowell Hall, Citizens for Preservation of Public Beaches; and, a representative from the Sheriff's office to review current beach related Ordinances for any updates and/or amendments and bring back to the Board.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Interim County Manager, Sheriff's office

RS181219 - 10:18:46 (Tab I) Continue discussion regarding the Stewardship District and House Bill 1075. No action taken.

NEW BUSINESS:

RS181219 - 10:19:22 (Tab J) Discussion of citizen concerns related to Pinegrove Road and Duval Road.

Public input: Phillip Hendricks came forward to express concern regarding the increase in traffic and wear to Duval Road and Pinegrove Road as cars and dump trucks are using these roads as shortcuts to CR107 to bypass construction traffic. He requested that the Board provide some relief to curtail traffic along these roads with signs stating "local traffic only" or "no thru traffic".

Discussion: Mr. Mullin commented that numerous residents have complained regarding the traffic. Ms. Bray and Cameron Hanson, Director of Road and Bridge Department, advised that traffic counters have been placed on these roadways and have recommended traffic calming devices and signage. The Sheriff's office has responded with increased patrols and citations. Ms. Bray and Mr. Hanson provided traffic counts and recommended five "Local Delivery Only" signs be posted throughout the affected intersections at a cost of \$383.00 including labor and installation. Mr. Mullin explained that the signage will be addressed as an expansion item.

Commissioner Leeper suggested a law/ordinance that would pass these signage costs on to the construction company handling the construction of SR200. Discussion followed. Ms. Bray recommended that the Interim County Manager submit

a letter to the Florida Department of Transportation (FDOT) to advise of the Board's concern and request that the FDOT work more closely with the County regarding these situations. Mr. Mullin explained that due to proposed development, CR107 will need to be addressed. Increased police presence was encouraged. Discussion followed.

Noted: Mr. Mullin to contact the Sheriff's office to request continued patrols on these affected roads.

RS181219 - 10:36:31 (Tab K) Discussion of Wake Zones and Boating Restricted Areas within Nassau County.

Discussion: Mr. Mullin reviewed the request.

Public input: Mac Morris came forward to explain that jet skiers are a problem as many deliberately cause wakes.

Noted: Mr. Mullin to bring back projected costs.

Motion: Continue to January 16, 2019 discussion of Tab K as stated above.

Maker: Commissioner Taylor

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Attorney, Facilities Maintenance

RS181219 - 10:49:02 (Tab L) Discuss/receive Board direction regarding Orange Trail Avenue and a trail connection at Summer Woods.

Discussion: Mr. Pope reviewed the request.

Motion: Continue to January 16, 2019 discussion and/or Board direction regarding Tab L as stated above.

Maker: Commissioner Bell

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Planning and Economic Opportunity

RS181219 - 10:49:52 (Tab M) Approve and authorize staff to submit the 2018/2019 Off-System Highway Safety Improvement Grant Application to Florida Department of Transportation for roadway safety improvements on South 14th Street and Sadler Road.

Discussion: Commissioner Leeper expressed concern noting that the area businesses should be consulted regarding potential limited median access. Following discussion, Mr. Mullin advised that this item can be addressed next year.

Motion: Strike from the agenda Tab M as stated above.

Maker: Commissioner Leeper

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Public Works

RS181219 - 10:52:44 (Tab N) Authorize staff to begin discussions/negotiations with land owner for additional Right-of-Way (ROW) for property at Chester Road and Courtney Isles Way and along Chester Road.

Discussion: Ms. Bray reviewed the request.

Motion: Approve Tab N as stated above.

Maker: Commissioner Bell

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Interim County Manager, Public Works

RS181219 - 10:53:48 (Tab O) Consider approval for the County Extension to construct a living shoreline along 300 feet of shoreline at Goffinsville Park, pursuant to the approved Submerged Lands and Environmental Resources Program permit from the Florida Department of Environmental Protection.

Motion: Approve Tab O as stated above.

Maker: Commissioner Leeper

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Interim County Manager, County Extension Office

APPOINTMENT(S) :

RS181219 - 10:54:20 (Tab P) Appointment of a County Commissioner to the Florida Association of Counties (FAC) Board of Directors to replace George Spicer for a term ending June 2020.

Motion: Approve to appoint Commissioner Ford to the Florida Association of Counties (FAC) Board of Directors to replace George Spicer for a term ending June 2020.

Maker: Commissioner Ford

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Interim County Manager

RS181219 - 10:55:11 (Tab Q) Appoint a County Commissioner to serve as Nassau County's representative on the St. Marys River Management Committee.

Motion: Approve to appoint Commissioner Ford to serve as Nassau County's representative on the St. Marys River Management Committee.

Maker: Commissioner Ford

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Interim County Manager

EXPANSION ITEMS:

RS181219 - 9:02:23 (1) Approve Resolution for installing "No Truck" signs and "Local Delivery Only" signs along Brady Point Road, Duval Road, Pine Grove Road, and Central Road. (2) Approve the release of the mineral rights to Parcel No. 07-2N-26-0000-0003-0010 in exchange for \$1,000.00 in compensation and authorize Chairman to sign a Corrective Quit Claim Deed. (3) Authorize the issuance of a letter to Pond and Company to terminate contract negotiations [Nassau County Sheriff's office Public Safety Training Complex, Bid No. NC18-006] and authorize staff to begin negotiations with VRL Architects, Inc. (4) Reject all bids received for the Fire Station 71 Design/Build Project [Bid No. NC18-004] and authorize staff to rebid the project. (5) Approve and authorize the Chairman to sign the

Independent Contractor Agreement between the Board of County Commissioners and Janet A. Carver. (6) Recommendation to award the construction contract [CM2646] to Hayward Construction Group, LLC, with reduced scope for Bid No. NC18-020, Thomas Creek Restoration Project - Phase Nine. (7) Approve the creation and job description of the position of Teen Court Coordinator/Law Library Coordinator.

Motion: Expand the meeting to consider seven (7) items as stated above.

Maker: Commissioner Ford

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Attorney

RS181219 - 10:35:34 Expansion Item #1: Approve Resolution for installing "No Truck" signs and "Local Delivery Only" signs along Brady Point Road, Duval Road, Pine Grove Road, and Central Road.

Motion: Approve expansion item 1 as stated above and authorize the Chairman to sign Resolution 2018-138 regarding same.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Interim County Manager, Sheriff, Public Works, Road and Bridge

RS181219 - 10:56:11 Expansion Item #2: Approve the release of the mineral rights to Parcel No. 07-2N-26-0000-0003-0010 in exchange for \$1,000.00 in compensation and authorize Chairman to sign a Corrective Quit Claim Deed.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 2 as stated above.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Attorney

RS181219 - 10:57:55 Expansion Item #3: Authorize the issuance of a letter to Pond and Company to terminate contract negotiations (Nassau County Sheriff's office Public Safety Training Complex, Bid No. NC18-006) and authorize staff to begin negotiations with VRL Architects, Inc.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 3 as stated above.

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Interim County Manager, Contract Management, Sheriff

RS181219 - 10:59:01 Expansion Item #4: Reject all bids received for the Fire Station 71 Design/Build Project (Bid No, NC18-004) and authorize staff to rebid the project.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 4 as stated above.

Maker: Commissioner Ford

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Interim County Manager, Contract Management, Fire/Rescue

RS181219 - 11:01:48 Expansion Item #5: Approve and authorize the Chairman to sign the Independent Contractor Agreement between the Board of County Commissioners and Janet A. Carver.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 5 as stated above.

Maker: Commissioner Taylor

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, Contract Management

RS181219 - 11:03:51 Expansion Item #6: Recommendation to award the construction contract (CM2646) to Hayward Construction Group, LLC, with reduced scope for Bid No. NC18-020, Thomas Creek Restoration Project - Phase Nine.

Discussion: Ms. Bray reviewed the request.

Motion: Approve expansion item #6 as stated above.

Maker: Commissioner Taylor

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Finance, OMB, Public Works, Contract Management

RS181219 - 11:05:25 Expansion Item #7: Approve the creation and job description of the position of Teen Court Coordinator/Law Library Coordinator.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 7 as stated above.

Maker: Commissioner Ford

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Judge Foster, Finance, OMB, Interim County
Manager, Human Resource

RS181219 - 11:08:05 Ms. Bray requested that the Board approve emergency repairs for the William Burgess Boulevard and North Harts Road Storm Drainage.

Motion: Approve authorization for the Chairman to sign the Emergency Certification Form for emergency repairs of William Burgess Boulevard and North Harts Road Storm Drainage in the amount of \$57,767.00.

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Finance, OMB, Public Works

INFORMATIONAL ITEM(S) :

RS181219 - 11:10:02 (Tab R) Monthly status update on Building Department and Code Enforcement activities for October and November 2018. Informational only.

RS181219 - 11:10:02 (Tab S) Monthly status update on County Extension activities for October and November 2018. Informational only.

RS181219 - 11:10:02 (Tab T) Monthly status report on Facilities Maintenance and Parks & Recreation activities for October and November. Informational only.

RS181219 - 11:10:02 (Tab U) Dawn Bostwick, Library Director re: Library programs and events. Informational only.

RS181219 - 11:10:02 (Tab V) Monthly status update on Public Works activities for October and November 2018. Informational only.

RS181219 - 11:10:02 (Tab W) Monthly status update on Road & Bridge activities for October and November 2018. Informational only.

RS181219 - 11:10:02 (Tab X) Informational only: monthly status update on all contract amendments, change orders, task orders, and work authorizations issued by the County Manager for October and November 2018. Informational only.

DISCUSSION ITEMS:

RS181219 - 11:10:06 Commissioner Bell's Business:

Provided an update on Crawford Road as it related to the construction agreement with Norfolk Southern Railroad.

Noted: Mr. Mullin will contact Norfolk Southern again regarding the timeframe for construction. Commissioner Leeper to contact Secretary Evans with FDOT to request they intercede with Norfolk Southern Railroad on the County's behalf.

- Advised that the Ordinance creating the Planning and Zoning Board requires the District representative to reside in the district and he intends to follow that ordinance until it is changed.

RS181219 - 11:18:18 Commissioner Ford's Business:
None.

RS181219 - 11:18:22 Commissioner Leeper's Business:

- Requested the Board members continue to lift up the Boatright family, especially during the holiday season.

Discussion: Commissioner Leeper nominated the following individuals to serve out the remaining terms on the Tourist Development Council (TDC): Len Kreger, Vice Mayor, City of Fernandina Beach; Arlene Filkoff, Executive Director of Main Street; and reappoint Olivia Hoblett, General Manager, Seaside Amelia Inn.

Motion: Appoint Len Kreger, Arlene Filkoff, and reappoint Olivia Hoblett to serve on the TDC.

Maker: Commissioner Leeper

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: TDC

- Thanked George Sheffield and David Capel for their service on the TDC Board.

RS181219 - 11:20:10 Commissioner Taylor's Business:

- Echoed Commissioner Leeper's sentiments for the loss of former Commissioner "Junior" Boatright.
- Wished everyone a "Merry Christmas and Happy New Year".

RS181219 - 11:21:25 Chairman Edwards' Business:

- Echoed the sentiments of his fellow commissioners regarding Walter "Junior" Boatright.
- Recognized departing Public Works Director, Becky Bray, for her services to the County. Wished her much success in her new position.

- Thanked the Board for their confidence in him as Chairman and looked forward to passing the gavel to Commissioner Taylor.
- Welcomed Megan K. Diehl as the Interim Director of the Office of Management and Budget.

Mr. Mullin thanked Ms. Bray for her service to Nassau County noting that she has been a great department head. He also echoed the sentiments of the Board regarding former Commissioner "Junior" Boatright. Wished everyone a "Merry Christmas and Happy New Year."

There being no further business, the regular and workshop sessions of the Nassau County Board of County Commissioners adjourned at 11:24 a.m.

Pat Edwards, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk