

**Nassau County Board of County Commissioners
Regular Session, January 16, 2018, 9:00 A.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag.

Commissioners:

Present: Chairman Justin Taylor, Commissioners Daniel B. Leeper, Aaron C. Bell, Pat Edwards, and Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Attorney/ Interim County Manager.

Staff Present: Megan Diehl, Interim Office of Management and Budget Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Brenda Linville and Melissa Lucey, Deputy Clerks.

Official Agenda Summary:

Audience Input - Non-Agenda Items:

RS190116 -9:02:00

None.

Audience Input - Agenda Items:

RS190116 - 9:02:28 Joyce Fink came forward to request that the Board consider expanding the Library System in Yulee based on the growing population. She suggested a location that is available next to Petco on State Road that offer ample parking.

PRESENTATION(S) :

RS190116 - 9:06:24 (Tab A) Dawn Bostwick, Library Director re: update on Library activities.

Discussion: Ms. Bostwick came forward to provide an update on the 2018 annual passport revenues and Library activities. She commented on the Library Service and Technology Act (LSTA) Federal Grant in the amount of \$2,875.00 which was granted to the library to be used

towards the Makerspace. In addition, the Friends of Fernandina Beach Library donated an additional \$7,000.00 for the Makerspace to purchase enough equipment for all of the libraries in Nassau County. Ms. Bostwick expressed concerns about the current location of the Yulee Branch Library. She addressed a leasing opportunity next to Petco off of State Road in Yulee that will offer larger square feet of space, ample parking and is currently zoned to allow for a Public Library. Discussion followed.

Motion: Direct the County Manager to research all the cost that the Board is funding for the Yulee Library at the Florida State College at Jacksonville (FSCJ) and the cost for the property located at Petco in Yulee and bring back as an agenda item at a future meeting.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Library, County Manager, OMB

CONSENT ITEM(S): 9:21:29

RS190116 - 9:01:15 Approve the following: (Tab B) Authorization for the use of \$1,252.00 from the Crime Prevention Trust Fund to be used to purchase signs to deter speeding in neighborhoods with children at play. (Tab C) Revisions to Nassau County's Policies and Procedures Manual, Section 7.03, Leave Without Pay. (Tab E) Approve Board minutes from the regular sessions held on October 8 and October 22; the workshop and regular sessions held on October 17; and the special session held on October 24, 2018.

RS190116 - 9:01:15 (Tab D) Accept donation from Rayonier Advanced Materials for 10 HazMat Suits for Nassau County Fire Rescue's Special Hazard Operations Team; and authorize the Chairman to sign an addition to inventory form.

Motion: Pull Tab D as stated above from the agenda and bring back at a later date.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Fire Rescue

Motion: Approve consent items (Tabs B, C, and E) as stated above.
Maker: Commissioner Bell
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Sheriff, Human Resources, Finance, OMB, and Clerk Staff

OLD BUSINESS:

RS190116 - 9:21:59 (Tab F) Continue discussion regarding relocation of Bailey Road Recycling

Discussion: Mr. Mullin reviewed the request and discussion followed regarding the possible locations and the Americans with Disability Act (ADA).

Noted: Continue to January 28, 2019, discussion regarding relocation of Bailey Road Recycling Site. In the interim the County Manager to contact the City of Fernandina Beach to inquiry if they have any property available to lease or trade for the County's recycling site.

RS190116 - 9:28:39 (Tab G) Continue discussion of Wake Zones and Boating Restricted Areas within Nassau County.

Discussion: Mr. Mullin reviewed the request and address the expense to establish a No Wake Zone, safety issues to the residents, and whether the County should fund the No Wake Zone study and signage.

Request: (1) County Manager to contact the Sheriff's Department to discuss deputies monitoring the waterway off of Edwards Road and enforcing the Ordinance related to reckless boating (County Manager to bring back to the Board if he is unsuccessful), and (2) Facilities Maintenance Director to provide the cost to install floating buoys and dock signage in that area.

RS190116 - 9:38:22 (Tab H) Continue discussion and receive Board direction regarding Orange Trail Avenue and a trail connection at Summer Woods.

Discussion: Mr. Pope reviewed the requested and provided a PowerPoint presentation. He requested Board direction regarding the trail route.

Audience input: Terri Hand, President of Summer Woods 4 Association, came forward to speak in support. John Cox, President for 5115 Parkway South, came forward to speak in support and to address his concerns regarding the trees along the south side of Sable Palms.

Motion: Direct staff to explore completing the Orange Avenue Trail via the alternative route proposed by the Summerwoods Homeowners Association.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Planning and Economic Opportunity

Noted: Staff to include Mr. Cox's concerns regarding the trees in the process.

RS190116 - 9:55:18 (Tab I) Continue discussion regarding the Stewardship District and House Bill 1075. No action taken.

RS190116 - 9:55:26 (Tab J) Discussion on the status of paving, design and right-of-way acquisition of Crawford Road. No action taken.

NEW BUSINESS:

RS190116 - 9:55:45 (Tab K) Consider request from FBHS to utilize Peters Point for bus and limo parking for prom on Saturday, April 6, 2018 from 6:30 - 11:30 p.m.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Tab K as stated above.

Maker: Commissioner Ford

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, Facilities Maintenance

RS190116 - 9:56:15 (Tab L) Approve and authorize the Chairman to sign the Piggyback Agreement with Lee County,

Contract No. CM2639, for Asphalt Paving Systems, Inc. to provide Double Chip Seal Program Services through September 4, 2019, Funding source 03404541-546000 DBCHP.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Tab L as stated above.

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Finance, OMB, Public Works

RS190116 - 9:01:27 (Tab M) Discuss roads to be completed as part of the Fiscal Year 18/19 Pavement Management Projects and consider use of a Construction Engineering Inspection Firm to oversee the approval projects. Funding source: 63461541-546550 L&O.

Motion: Pull Tab M as stated above from the agenda and bring back at a later date.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Public Works

RS190116 - 9:56:54 (Tab N) Release final retainage in the amount of \$15,348.14 to Hager Construction Company for completion of the Nassau Oaks Improvement Project, contingent upon Contract Management's acknowledgement of receipt of all final release of lien and consent of security.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Tab N as stated above.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Contract Management, OMB, Finance

RS190116 - 9:57:32 (Tab O) Release final retainage in the amount of \$18,619.13 to Vallencourt Construction Company, Inc., for completion of the Nassau Oaks Drive Roadway Construction Project, contingent upon Contract Management's acknowledgement of receipt of all final releases of lien and consent of security.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Tab O as stated above.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Contract Management, OMB, Finance

EXPANSION ITEMS:

RS190116 - 9:04:10 (1) Consider request from the concerned citizens of Hilliard to hold a parade on approximately half-mile of County Road 108 [within the limits of Town of Hilliard] in observance of Dr. Martin Luther King, Jr. Day. (2) Discussion of five [5] proposed projects and ranking of top three [3] projects in order of priority for the Small County Road Assistance Program [SCRAP], Small County Outreach Program [SCOP], and Small County Incentive Grant Program [CIGP]; and authorize staff to submit the top three (3) to the Florida Department of Transportation [FDOT] by January 25, 2019 deadline. (3) Authorize the Chairman to execute the agreement for the exchange of real property between the Sheriff of Nassau County, Florida, the Nassau County Board of County Commissioners, and Sand Hill Recycling, LLC. regarding the Public Safety Training Center.

Motion: Expand the meeting to consider three (3) items as stated above.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager/County Attorney

RS190116 - 9:05:23 Expansion Item #1: Consider request from the concerned citizens of Hilliard to hold a parade on approximately half-mile of County Road 108 (within the

limits of Town of Hilliard) in observance of Dr. Martin Luther King, Jr. Day.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 1 as stated above
Maker: Commissioner Leeper
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Manager

RS190116 - 9:58:08 Expansion Item #2: Discussion of five (5) proposed projects and ranking of top three (3) projects in order of priority for the Small County Road Assistance Program [SCRAP], Small County Outreach Program [SCOP], and Small County Incentive Grant Program [CIGP]; and authorize staff to submit the top three (3) to the Florida Department of Transportation (FDOT) by January 25, 2019 deadline.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 2 as stated above
Maker: Commissioner Ford
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Manager, Public Works

RS190116 - 9:58:36 Expansion Item #3: Authorize the Chairman to execute the agreement for the exchange of real property between the Sheriff of Nassau County, Florida, the Nassau County Board of County Commissioners, and Sand Hill Recycling, LLC. regarding the Public Safety Training Center.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 3 as stated above
Maker: Commissioner Leeper
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Attorney, Sheriff, OMB, Finance, and Contract Management

RS190116 - 10:01:16 Mr. Mullin briefly addressed the articles in the newspaper involving the City Commission and the beach cleaning efforts. Discussion followed.

Noted: County Manager to bring back to the Board a request to schedule a special workshop with the Tourist Development Council (TDC) to discuss Beach Cleaning.

INFORMATIONAL ITEM(S):

RS190116 - 10:17:06 (Tab P) Monthly status update on County Extensive activities. Informational only.

RS190116 - 10:17:06 (Tab Q) Monthly status update on Facilities Maintenance and Parks & Recreation activities. Informational only.

RS190116 - 10:17:06 (Tab R) Monthly status update on Road & Bridge activities. Informational only.

RS190116 - 10:17:06 (Tab S) Informational only: monthly status update on all contract amendments, change orders, task orders and work authorizations issues by the County Manager.

RS190116 - 10:17:06 (Tab T) Informational only: authorized employee travel.

DISCUSSION ITEMS:

RS190116 - 10:04:15 Commissioner Edwards' Business:
None.

RS190116 - 10:04:19 Commissioner Bell's Business:

Request: County Manager to bring back the cost for the replacement of culverts in each district.

RS190116 - 10:05:23 Commissioner Ford's Business:
None.

RS190116 - 10:05:27 Commissioner Leeper's Business:

Request: Road & Bridge Department to investigate a dip in the road on Citrona Drive, across from the YMCA.

RS190116 - 10:06:18 Chairman Taylor's Business:

- Provided a brief overview of discussions held with the Florida Department of Transportation (FDOT), Senator Bean, Representative Bryd and Mr. Mullin regarding concerns related to construction on State Road 200. He advised that they are working for solutions to allow Nassau County the ability to operate and control the timing of the lights and lane closures. He mentioned that these will be ongoing discussions that may be held monthly with the FDOT.

Request: Staff to research placing cameras at intersections to be monitored by the 911 center.

Request; Staff to research scheduling a workshop to discuss the County's investment in the health plan and what can be done, and (2) salaries to ensure that they are competitive. County Manager and the Interim Office of Management and Budget to meet to address the financial constraints.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 10:17 a.m.

Justin Taylor, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk