

**Nassau County Board of County Commissioners
Regular Session, January 28, 2019, 6:00 P.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Justin Taylor, Commissioners Daniel B. Leeper, Aaron C. Bell, Pat Edwards, and Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Attorney/ Interim County Manager.

Staff Present: Megan Diehl, Interim Office of Management and Budget Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Brenda Linville and Peggy Snyder, Deputy Clerks.

Official Agenda Summary:

Audience Input: Non Agenda Items

RS190128 - 6:00:59

None.

Audience Input: Agenda Items

RS190128 - 6:01:14

None.

PRESENTATIONS (S) :

RS190128 - 6:02:58 (Tab A) Megan Diehl, Director of the Office of Management & Budget regarding Budget Update.

Discussion: Ms. Diehl provided the first quarterly "revised" budget update ending December 31, 2018. She highlighted the three taxing funds (General, Transportation and Municipal Service Funds) that are supported by Ad Valorem tax revenue as well as other taxes. Ms. Diehl provided an overview of the new operating revenues of the Ad Valorem tax in the amount of \$73.4 million and the Local Option Fuel Tax estimated at \$1.8 million annually for transportation-related projects. Next, she explained the

Fiscal Year 2019 operating expenditures and enhancements as well as the projected capital outlay for public safety and infrastructure. The next quarterly update will include an all funds variance analysis, capital improvement projects mid-year update and a cash forward true-up.

CONSENT ITEM(S) :

RS190128 - 6:16:27 Approve the following: **(Tab B)** [1] Acceptance of the Department of Environmental Protection [DEP] Florida Resilient Coastlines Program [FRCP] Resilience Planning Grant [RPG] for grant funds totaling \$40,000.00; [2] Authorization for the Chairman to sign the agreement with the State of Florida Department of Environmental Protection [FDEP], Contract No. CM2653, for Nassau County Vulnerability Assessment: Phase I; and, [3] Authorization for the Chairman to sign a budget amendment for unanticipated grant funds for Fiscal Year 2018-2019. **(Tab C)** Authorization for the Chairman to sign a Resolution of the Board of County Commissioners of Nassau County, Florida, accepting the findings of the Nassau County Housing Affordability Assessment conducted by the University of Florida Shimberg Center for Housing. **(Tab D)** Finance Package 2019-06 and associated Resolutions. **(Tab E)** Authorization for the use of \$12,526.00 from the Law Enforcement Trust Fund to be used as matching funds for the Victims of Crime Act [VOCA] Grant for Fiscal Year 2018-2019. Funding source: 13031581-591010. **(Tab F)** For recording purposes only, the final plat for Bellamy Point, filed by Bennett's Property Services, owner, to subdivide approximately 6.35 acres of land zoned Open Rural [OR] with a Future Land Use of Agriculture [AG] into five (5) single family home parcels each approximately one [1] acre in size.

Motion: Approve consent items (Tabs B, C, D, E, and F) as stated above. (See Attachment "A" for Tab D)

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, County Manager/County Attorney, Planning & Economic Opportunity, Sheriff's Office

REGISTER:

The Chairman signed the register for the following warrants: Warrant Nos. 251783 thru 251874 dated 1-18-19 for a register total of \$1,029,835.46; Warrant Nos. 251875 thru 251953 dated 1-23-19 for a register total of \$89,293.51; Warrant Nos. 251954 dated 1-24-19 for a register total of \$50.00; Wire Transfer No. 1905068 dated 1-17-19 for a register total of \$3,053.68; Wire Transfer No. 1905069 dated 1-17-19 for a register total of \$982.68; Wire Transfer No. 1905070 dated 1-17-19 for a register total of \$219.00; Wire Transfer Nos. 1905071 thru 1905072 dated 1-17-19 for a register total of \$2,331.64; Wire Transfer No. 1905073 dated 1-17-19 for a register total of \$2,747.09; Warrant Nos. 251955 thru 252005 dated 1-25-19 for a register total of \$449,304.13; Wire Transfer No. 1905351 dated 1-16-19 for a register total of \$80,160.81; Wire Transfer No. 1905352 dated 1-18-19 for a register total of \$2,866.63; Wire Transfer No. 1905353 dated 1-22-19 for a register total of \$236.86; Wire Transfer No. 1905354 dated 1-23-19 for a register total of \$2,930.75; and, Wire Transfer Nos. 1905355 thru 1905357 dated 1-24-19 for a register total of \$11,552.31.

OLD BUSINESS:

RS190128 - 6:17:07 (Tab G) Continue discussion regarding the Stewardship District and House Bill 1075. No action taken.

RS190128 - 6:17:28 (Tab H) Discussion on the status of paving, design and right-of-way acquisition of Crawford Road.

Discussion: Mr. Mullin briefly addressed the Norfolk Southern agreement approved at a previous meeting. No action taken.

RS190128 - 6:17:56 (Tab I) Continue discussion regarding relocation of Bailey Road Recycling Site.

Discussion: The City of Fernandina Beach Manager and the County Manager will be meeting within seven to ten days to discuss the relocation of Bailey Road Recycling Site.

NEW BUSINESS:

RS190128 - 6:18:15 (Tab J) Discussion regarding drainage issue at 2156 Sapelo Court, Fernandina Beach.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve scope of work for drainage issue at 2156 Sapelo Court and the costs for repairs to be split on a 50/50 basis between the City of Fernandina Beach and Nassau County.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, County Manager

RS190128 - 6:20:00 (Tab K) Consider request from the Concours d'Elegance for use of Peters Point and Scott Road Beach Accesses and installation of a temporary six-foot, chain-linked fence for the 2019 Concours d'Elegance taking place March 7 through March 10, 2019.

Motion: Approve Tab K as stated above.

Maker: Commissioner Bell

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Facilities Maintenance

RS190128 - 6:20:38 (Tab L) Consider request from Becky Bray for pay out of 136 hours of sick leave totaling \$8,197.92.

Discussion: Mr. Mullin reviewed the request. Discussion followed.

Motion: Deny Tab L as stated above.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, Human Resources

APPOINTMENT(S) :

RS190128 - 6:23:05 (Tab M) Appoint two representatives from any occupational background to the Construction Board of Adjustments and Appeals.

Discussion: Mr. Mullin advised that there was a request to consider a variance of the one-foot freeboard height which will come to the Board at the February 11, 2019 meeting.

Motion: Appoint Jonathan Cantrell and John Pulice as representatives to the Construction Board of Adjustments and Appeals.

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager

NON-QUASI-JUDICIAL PUBLIC HEARING(S) :

RS190128 - 6:25:10 (Tab N) Approve a Resolution of the Board of County Commissioners of Nassau County, Florida, vacating a sixty (60) foot Right-of-Way located within the Drury Homes Plat as recorded in Plat Book 5, Page 3, of the Public Records of Nassau County, Florida.

Discussion: Mr. Mullin advised regarding Tab N, staff has not heard back from the City of Fernandina Beach; therefore, there is not enough information to consider this application tonight.

Public Input: Jonathan Cantrell and Nancy Paine came forward to speak regarding how Drury Road would be affected by this easement being used as an emergency ingress and egress; whether there will be a wall separating the property; and the location of the main entrance.

Motion: Continue to February 25, 2019 at 6:00 p.m., or as soon thereafter as the matter may be heard, consideration Tab N as stated above.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Public Works, County Attorney

RS190128 - 6:30:55 (Tab O) Consider the Issuance of Industrial Development Revenue Notes for the University of Florida Jacksonville Physicians, Inc. Project. (Wildlight Project)

Mr. Mullin reviewed the legislative procedures.

Motion: Open the floor to public discussion.
Maker: Commissioner Bell
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Richard Harb, Bond Council with Nabors, Giblin and Nickerson, Inc., and Tim Reinschmidt, Vice President of Finance of the University of Florida Jacksonville Physicians, Inc., came forward to provide additional background regarding this project and how they are pursuing to own the property and approximate 43,000 square foot facility.

Discussion: Commissioner Leeper explained that due to the pending litigation filed by Wildlight against Nassau County, he cannot support this application requesting public dollars to support this project to benefit the Wildlight community; not Nassau County. Mr. Reinschmidt explained that over 1,000 of the patient visits last year were associated with Medicare and uninsured patients from Nassau County; charitable care is the cornerstone of their tax-exempt status.

Motion: Close the floor to public discussion.
Maker: Commissioner Edwards
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Motion: Deny consideration of the Issuance of Industrial Revenue Notes for the University of Florida Jacksonville Physicians, Inc. Project (Wildlight Project).
Maker: Commissioner Edwards
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Attorney

COUNTY ATTORNEY BUSINESS:

RS190128 - 6:42:30 (Tab P) Set Public Hearing date to consider an Ordinance amending Section 29, Subdivision and Development Review, specifically amending Section 29-15(10), Final Plats, by adding Certification by a Title Company Licensed in Florida; providing an effective date.

Motion: Schedule a public hearing for February 25, 2019 at 6:00 p.m., or as soon thereafter as the matter may be heard, to consider Tab P as stated above.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Attorney, Planning and Economic Opportunity

INFORMATIONAL ITEM(S):

RS190128 - 6:42:56 (Tab Q) Informational only: authorized employee travel.

EXPANSION ITEMS:

RS190128 - 6:03:03 (1) Increase signing authority for Michael Wiltshire, Operation and Maintenance Superintendent for Nassau Amelia Utilities, up to \$5,000.00 in Water and Sewer NAU account numbers 715005, 715015, and 71503536. (2) Increase signing authority for Megan Diehl, Office of Management and Budget Director, up to \$100,000.00 in all funds and accounts. (3) Approve and authorize the Chairman to sign a letter granting permission for the Callahan Little League to clear trees on County owned property identified as PIN #35-2N-0000-0001-0080. (4) Discussion of traffic signal changes for State Road 200. (5) Set date for a Workshop with the Tourist Development Council to discuss Beach Cleaning. (6) Consider and authorize the Chairman to execute First Amendment to Emergency Management Interlocal Agreement between Nassau County and the Sheriff of Nassau County Florida. (7) Consider and authorize the Chairman to execute the Amendment No. 3/Third Extension to the contract for Beach and Park Cleaning Services (CM2398-A3) between the Board of County Commissioners and Rollins Snelling Beach Services, LLC. (8) Consider and authorize the Chairman to execute the Amendment No. 1 to the agreement

between the Board of County Commissioners and the U.S. Constitution Scholarship Foundation, Inc.

Motion: Expand the meeting to consider eight (8) items as stated above.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager/County Attorney

RS190128 - 6:43:03 Expansion Item #1: Increase signing authority for Michael Wiltshire, Operation and Maintenance Superintendent for Nassau Amelia Utilities, up to \$5,000.00 in Water and Sewer NAU account numbers 715005, 715015, and 71503536.

Motion: Approve expansion item 1 as stated above.

Maker: Commissioner Ford

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, NAU

RS190128 - 6:43:03 Expansion Item #2: Increase signing authority for Megan Diehl, Office of Management and Budget Director, up to \$100,000.00 in all funds and accounts.

Motion: Approve expansion item 2 as state above.

Maker: Commissioner Ford

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, OMB

RS190128 - 6:43:22 Expansion Item #3: Approve and authorize the Chairman to sign a letter granting permission for the Callahan Little League to clear trees on County owned property identified as PIN #35-2N-0000-0001-0080.

Discussion: Chairman Taylor reviewed the request.

Motion: Approve expansion item 3 as stated above.

Maker: Commissioner Ford

Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: County Manager, Facilities Maintenance

RS190128 - 6:44:45 Expansion Item #4: Discussion of traffic signal changes for State Road 200.

Discussion: County Attorney to bring back a report within the next two weeks regarding the timing of the lights and a program to address the lane closures along SR200/A1A during the widening project.

RS190128 - 6:46:19 Expansion Item #5: Set date for a workshop with the Tourist Development Council to discuss Beach Cleaning.

Discussion: County Manager's office to contact the Commissioners with available dates for a workshop with the City of Fernandina Beach and the Tourist Development Council regarding beach cleaning.

RS190128 - 6:47:57 Expansion Item #6: Consider and authorize the Chairman to execute First Amendment to Emergency Management Interlocal Agreement between Nassau County and the Sheriff of Nassau County Florida.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 6 as stated above.
Maker: Commissioner Leeper
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: County Attorney, Sheriff, Contract Management

RS190128 - 6:49:14 Expansion Item #7: Consider and authorize the Chairman to execute the Amendment No. 3/Third Extension to the contract for Beach and Park Cleaning Services (CM2398-A3) between the Board of County Commissioners and Rollins Snelling Beach Services, LLC.

Motion: Approve expansion item 7 as stated above.

Maker: Commissioner Bell
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Finance, OMB, County Attorney, Contract
Management. Facilities Maintenance

RS190128 - 6:50:10 Expansion Item #8: Consider and authorize the Chairman to execute the Amendment No. 1 to the agreement between the Board of County Commissioners and the U.S. Constitution Scholarship Foundation, Inc.

Motion: Approve expansion item 8 as stated above.
Maker: Commissioner Leeper
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Finance, OMB, County Attorney, Contract
Management, Judge Daniel

RS190128 - 6:50:43 Mr. Mullin advised that Jax USA and Daniel Davis, Executive Director of the Jacksonville Chamber of Commerce, will provide resources related to furthering economic development in Nassau County to the Planning and Economic Opportunity Department and the Board. Mr. Pope and Mr. Mullin will bring back these resources at a future meeting.

DISCUSSION ITEMS:

RS190128 - 6:51:59 Commissioner Edwards' Business:

- Thanked Ms. Diehl for her presentation.

RS190128 - 6:51:57 Commissioner Bell's Business:

Request: County Manager to bring back on February 11, 2019 information regarding impact fee studies.

RS190128 - 6:54:10 Commissioner Ford's Business:

- Thanked Ms. Diehl for her presentation.

RS190128 - 6:54:32 Commissioner Leeper's Business:

- Thanked Ms. Diehl for her presentation.

Request: County Manager to bring back a recommended approach from the County's consulting engineers to provide alternative safety measures for the Simmons Road and 14th Street intersection.

RS190128 - 6:55:52 Chairman Taylor's Business:
None.

There being no further business, the regular meeting of the Nassau County Board of County Commissioners adjourned at 6:57 p.m.

Justin Taylor, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2019-06

Resolutions:

1. Resolution 2019-10, regarding budget amendment in the amount of \$330.00 in the General Fund for a donation received by Nassau County Library not anticipated in the 2018/2019 budget.

Deletions from Inventory:

Library HLD, 06176, 2009 Dell Optiplex 755, Serial No. 9B9VJ71.
Library CAL, 06177, 2009 Dell Optiplex 755, Serial No. 6B9VJ71.
Library, 06171, Dell Optiplex 755, Serial No. 1B9V7511.
Library, 06171, 2009 Dell Optiplex 755, Serial No. 1B97J11.
Inspections, 9163 BDO115, 2017 Ford 105 Escape SE, VIN No. 1FMCU9G0HUD85683.
Health Department, 7630, Optiplex 7010, Serial No. 1R38HX1.
Facilities Maintenance/Parks & Recreation Dept., 20160283, 5 Gang Pull-Behind Reel Mower, Serial No. 16-001148.
Facilities Maintenance/Parks & Recreation Dept., 20030231, 2003 48" Plugger/Core Aerator (Pull-Behind), Serial No. 879226.
Facilities Maintenance/Parks & Recreation Dept., 20091025, Decathlon 20-inch Floor Machine, Serial No. U19960.
Facilities Maintenance/Parks & Recreation Dept., 20011383, 2000 Betco FL17 85009R Floor Buffer, Serial No. BCX 0239.
Healthy Department, 6530, 2006 Chevy Impala LT 4DR, VIN No. 2G1WT58K56925840.
Road and Bridge, 06767, 2011 Multi-Function Machine Fax and Printer, Serial No. CNQCB54081.
Solid Waste, 2476, Laserjet Printer 2002, Serial No. USLNK12746.