

BOCC Meeting
Facilities Maintenance/Parks & Recreation Department
Monthly Project Update

Using the Dude Solutions-Asset Essential Work Request Program.

May 2019 **1067** Work Orders Requests Issued. **1080** Work Orders Requests Completed.

Complete projects this reporting period.

Projects assigned and/or in progress.

Animal Control:

- Cattery Expansion at Yulee Animal Control Office.
 - **Adding HVAC System and will resubmit for Bid.**
- Paint Facility - Exterior and Interior
 - Provided Cost Estimates for Animal Control to submit in the Budget.
 - Request for Quotation – Scope of Work being developed.

Callahan Ball Park:

- Drainage – 1st Phase-Engineering - Design Engineering Underway
 - Engineering received.
 - **Reviewing Plans**

County Extension Office & Training Center: Miner Road

- Researching Site Built Structure vs. modular.
- Groundbreaking Held on May 15, 2019

Detention Center:

- Remediation - Upper Mechanical Floor- **Bid Awarded, PO requisition submitted.**

James S. Page Gov. Complex:

- Re-lamp all Fixtures to LED Bulbs **65%** Complete - Project underway.
- Front Entrance Concrete Repairs-On hold for evaluation.
- Researching Adding Parking Lot Signs, Façade Lights and Speed Bumps. Pending.

North End Boat Ramp

- No Wake Zone Water Way Markers and various signage.
 - Signs and Buoys installation **98%** Complete.

Robert M. Foster Justice Center:

- Facilities Management System Upgrade –**99%**
 - **Software Training to be scheduled.**

Air Conditioning Replacement Program - Other County Facilities / Parks:

- **Work Orders have been issued for replacement by Staff.**
- Bryceville Ball Park- Replace HVAC Unit. (JN) **Out for Quotes.**
- Facilities Maintenance Office - Replace HVAC Unit (DB) **Out for Quotes.**
- Fire Rescue Headquarters – Replace HVAC Split System (LB) **Pending Schedule.**
- Fire Station 20 - Replace 3 HVAC Units (LB) **Out for Quotes.**
- Fire Station 30- Replace a 5 Ton unit & make repairs to Duct Work. (JN) **Out for Quotes.**
- Historic Courthouse- Replace 2 Units and 1 Humidifier. (LB) **Awaiting PO#**
- Yulee Health Clinic- Replace 2 HVAC Systems. (JN) **Out for Quotes.**

Peters Point Park:

- Stabilization of Retaining Wall -
 - **Awaiting FWC Turtle Removal Permit. Following up on the Permit Status**

Public Service Building:

- Replace Existing Re-Circulating water lines. (Fix ceiling water leaks.)
 - Project out for quotations.

Emergency Operations Center:

- **War Room -Engineering -Re-ducting the 10 Ton System.**
 - Plan being re-evaluated to use Mini Split System.
 - Project has been submitted in the 19/20 FY Budget.

Beach Cleaning Bids: Bids will be due by June 26, 2019

- Beach Cleaning Service -Submitted to Contract Management for Bid
- Beach & Park Restroom/Shower Cleaning - Submitted to Contract Management for Bid
- Trash Removal Service Submitted to Contract Management for Bid

Commemorative Signage - Derrick Henry: Bids due May 28th, 2019

- Bid Documents for Design Permit and Install Commemorative Signage

Facilities Maintenance Administration:

- Actively working on building the Dude Solutions – Asset Essentials Data Base.
 - Researching a Time Clock System. – Selected MUNIS System, will be approximately a 6-month period before everything is in place and built for our department needs.
 - Upgrading the Mobile Phone Service. Upgrade complete – 3 phones will be changed over to First Net Service for the Detention Center Personnel.
 - Department is actively using the Dude Solutions -Asset Essentials Work Order Program for work flow.
- Department personnel are performing facility inspections to schedule preventive maintenance instead of reactive maintenance. This is an ongoing project throughout this fiscal year.