

**Nassau County Board of County Commissioners
Regular Session, June 10, 2019, 6:00 P.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Justin Taylor, Commissioners Daniel B. Leeper, Thomas R. Ford, and Pat Edwards.

Absent: Commissioner Aaron C. Bell.

Other Officials Present: Michael S. Mullin, County Attorney/County Manager.

Staff Present: Adrienne Burke, Planning and Economic Opportunity Director; Laura A. Borgesi, County Engineer; Keith Ellis, Building Official, and representing the Clerk's office Brenda Linville and Melissa Lucey, Deputy Clerks.

Official Agenda Summary:

Audience Input: Non-Agenda Items

RS190610 - 6:01:42 Seber Newsome came forward to speak against gaming establishments in Nassau County. He provided documents regarding the matter.

Audience Input: Agenda Items

None.

PRESENTATION(S) :

RS190610 - 6:05:25 (Tab A) Richard Crockett, Director of External Affairs, Florida Department of Agriculture and Consumer Services regarding collaboration with county governments and consumer services.

Discussion: Mr. Crockett provided a brief overview of the extensive services that the Florida Department of Agriculture and Consumer Services offer. He highlighted a

few of those services including Forestry; Consumer Services; ensuring the United States-Mexico-Canada Agreement (USMCA) guidelines to protect Florida's local farmers; and Fresh from Florida marketing.

CONSENT ITEM(S) :

RS190610 - 6:13:12 Approve the following: **(Tab B)** Authorization to use \$2,500.00 from the Law Enforcement Trust Fund to be donated to Boys Scouts of America. **(Tab C)** Resolution of the Board of County Commissioners of Nassau County, Florida, adopting the 2019-2023 Nassau County Comprehensive Emergency Management Plan as the standard for Emergency Management in Nassau County. **(Tab D)** Finance Package 2019-20 and associated Resolutions. **(Tab E)** Finance Package 2019-21 and associated Resolutions. **(Tab F)** For recording purposes only, consider the final plat for Country Meadows Subdivision filed by B.Y. Franklin Properties, owners, to subdivide five [5] residential building lots. The property is zoned Open Rural [OR] with a Future Land Use of Agriculture [AG] and is located on the west side of Conner Nelson Road between Man Court and Turkey Creek Place, south of County Road 121. **(Tab G)** Board minutes from the regular sessions held on April 8 and April 17, 2019; and the workshop session and regular session held on April 22, 2019.

Motion: Approve consent items Tabs B, C, D, E, F, and G as stated above and authorize the Chairman to sign Resolution 2019-103 regarding Tab C. (See Attachment "A" for Tab D and Attachment "B" for Tab E).

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: County Manager, Sheriff, Emergency Management, Planning and Economic Opportunity, Clerk Services, Finance

REGISTER:

The Chairman signed the register for the following warrants: Wire Transfer No. 1911346 dated 5-13-19 for a register total of \$2,475.00; Wire Transfer No. 1911347 dated 5-14-19 for a register total of \$497.91; Wire Transfer No. 1911348 dated 5-15-19 for a register total of

\$3,826.50; Wire Transfer No. 1911349 thru 191351 dated 5-16-19 for a register total of \$96,703.97; Warrant Nos. 254555 thru 254662 dated 5-17-19 for a register total of \$609,272.52; Wire Transfer No. 1911667 dated 5-17-19 for a register total of \$217.82; Wire Transfer No. 1911668 dated 5-17-19 for a register total of \$2,940.56; Wire Transfer No. 1911669 dated 5-17-19 for a register total of \$3,381.67; Warrant Nos. 254663 thru 254720 dated 5-21-19 for a register total of \$200,552.34; Warrant Nos. 254721 thru 254800 dated 5-24-19 for a register total of \$428,941.86; Warrant Nos. 254801 thru 254841 dated 5-29-19 for a register total of \$164,979.96; Warrant Nos. 254842 thru 254904 dated 5-31-19 for a register total of \$651,384.74; Warrant Nos. 254905 thru 254960 dated 6-4-19 for a register total of \$410,449.59; Wire Transfer No. 1911962 dated 5-29-19 for a register total of \$4,102.18; Wire Transfer No. 1911963 dated 5-31-19 for a register total of \$1,229.14; Wire Transfer No. 1911964 thru 1911966 dated 6-3-19 for a register total of \$26,278.81; and, Warrant Nos. 254961 thru 255059 dated 6-7-19 for a register total of \$1,332,014.23.

OLD BUSINESS:

RS190610 - 6:13:41 (Tab H) Continue discussion regarding the Stewardship District and House Bill 1075. No action taken.

RS190610 - 6:13:49 (Tab I) Discussion on the status of paving, design and right-of-way acquisition of Crawford Road. No action taken.

NEW BUSINESS:

RS190610 - 6:01:09 (Tab J) Consider rescinding the April 22, 2019 approval of the Request for Proposals for Beach Cleaning, Trash Removal and Restroom Cleaning; and discuss/receive Board direction.

Motion: Continue to June 24, 2019 Tab J as stated above.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Tourist Development Council, Contract Management

RS190610 - 6:14:02 (Tab K) Consider the following: (1) approve a Resolution adopting the Statewide Mutual Aid Agreement between the Nassau County Board of County Commissioners and the State of Florida, Division of Emergency Management, for Reciprocal Emergency Aid and Assistance in the case of an emergency; and (2) authorize the Chairman to sign the Statewide Mutual Aid Agreement, Contract No. CM2693.

Motion: Approve Tab K as stated above and authorize the Chairman to sign Resolution 2019-107 regarding same.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: County Manager, Emergency Management, Contract Management, Sheriff

RS190610 - 6:14:31 (Tab L) Consider the following: (1) award Bid No. NC19-014 to CGC, Inc., in the amount of \$140,915.00 for the County Road 121 Storm Drain Replacement Project; (2) authorize the Chairman to sign associated Requisition; and (3) authorize the Road & Bridge Director to issue a Notice to Proceed contingent upon receipt of the required bonds and insurance. Funding source: 03402541-546510 DRAR.

Motion: Approve Tab L as stated above.

Maker: Commissioner Ford

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Contract Management, Road and Bridge Department, Public Works

RS190610 - 6:15:10 (Tab M) Approve a Resolution of the Board of County Commissioners of Nassau County, Florida, accepting the findings of the Nassau County Park Amenity Estimates Study by GAI Consultants.

Motion: Approve Tab M as stated above and authorize the

Chairman to sign Resolution 2019-108 regarding same.

Maker: Commissioner Leeper

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Planning and Economic Opportunity

RS190610 - 6:15:29 (Tab N) Approve a Resolution amending Resolution No. 2017-99 to change the name of the Affordable Housing Advisory Committee to the Essential Housing Advisory Committee; reappoint member of the Committee; and add new members of the Committee.

Motion: Approve Tab N as stated above and authorize the Chairman to sign Resolution 2019-109 regarding same.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Planning and Economic Opportunity

RS190610 - 6:15:57 (Tab O) Approve a Resolution making technical revisions to the Local Housing Assistance Plans for Fiscal Year 18/19, 19/20, and 20/21, to the Down Payment and Closing Cost Assistance Strategy that new and existing manufactured land/home package less than 20 years old are eligible with a maximum award of \$10,000.00.

Motion: Approve Tab O as stated above and authorize the Chairman to sign Resolution 2019-110 regarding same.

Maker: Commissioner Leeper

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: OMB

RS190610 - 6:16:27 (Tab P) Approve a Resolution authorizing and permitting Cortez Road as a County roadway upon which a

golf cart may be operated; and direct staff to install appropriate golf cart signage.

Motion: Approve Tab P as stated above and authorize the Chairman to sign Resolution 2019-112 regarding same.

Maker: Commissioner Ford

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Engineering Services, County Attorney

RS190610 - 6:17:03 (Tab Q) Rescind the May 13, 2019 action to appoint Charles L. Greesman for a three-year term as the District 5 At Large Representative for the Planning & Zoning Board; and appointment Mr. Gressman for a term ending December 2020, completing the term of Mr. Scottie Murray.

Motion: Approve Tab Q as stated above.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Planning and Economic Opportunity

RS190610 - 6:17:32 (Tab R) Set Workshop on July 8, 2019 at 4:00 p.m. to discuss long-term planning for park operations and maintenance.

Motion: Approve Tab R as stated above.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Planning and Economic Opportunity, County Manager, OMB, Board

RS190610 - 6:17:51 (Tab S) Approve the following: (1) Consider request from the Supervisor of Elections to utilize County facilities for early voting days and

election day in 2020; (2) consider request to utilize the Commission Chambers on the dates as specified, thus cancelling all Board of County Commissioner meetings taking place during that time period; and (3) authorize the County Manager to notify the Chairman of the other Boards that they will need to cancel their meetings during the specified time period as well.

Motion: Approve Tab S as stated above.
Maker: Commissioner Edwards
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor
Absent: Commissioner Bell
Follow Up: County Manager, Supervisor of Elections, County Attorney

APPOINTMENTS:

RS190610 - 6:18:29 (Tab T) Consider appointment of Jacob "Kyler" Wilson as an At-Large Representative on the Recreation Commission for a two-year term ending June 2021.

Motion: Approve Tab T as stated above.
Maker: Commissioner Ford
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor
Absent: Commissioner Bell
Follow Up: Parks and Recreation

RS190610 - 6:01:09 (Tab U) Consider appointment of Joan Knutson as District 2 representative on the Code Enforcement Board for a three (3) year term ending December 2021.

Motion: Continue to June 24, 2019 Tab U as stated above.
Maker: Commissioner Edwards
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor
Absent: Commissioner Bell
Follow Up: Code Enforcement

RS190610 - 9:52:04 (Tab V) Appoint two County Commissioners to the Canvassing Board, one as a Canvassing Board Member and the other as an Alternative Canvassing Board Member.

Motion: Continue to June 24, 2019 Tab V as stated above.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: County Manager, Supervisor of Elections

NON-QUASI-JUDICIAL PUBLIC HEARING(S) :

RS190610 - 6:20:40 (Tab W) Consider an Ordinance of the Board of County Commissioners of Nassau County, Florida, rescinding Ordinance No. 2000-26 and establishing minimum standards governing health and general welfare, as to the maintenance of buildings or structures, providing for a nuisance declaration for buildings or structures in violation of the Ordinance; providing for repair and demolition of buildings declared to be a nuisance; providing for the Construction Board of Adjustments and Appeals to conduct hearings and issue orders of repair and demolition; providing severability; and providing an effective date.

Mr. Mullin read the legislative procedures.

Discussion: Mr. Ellis reviewed the request and a brief discussion followed.

Motion: Open the floor to public discussion for Tabs W, X, and Y.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

No public input.

Motion: Close the floor to public discussion for Tab W.

Maker: Commissioner Leeper

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell
Follow Up: County Attorney

Motion: Approve Tab W as stated above and authorize the
Chairman to sign Ordinance 2019-15 regarding
same.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and
Taylor

Absent: Commissioner Bell

Follow Up: County Attorney, Building Department, Clerk
Staff

RS190610 - 6:27:15 (Tab X) Approve a Resolution of the
Board of County Commissioners of Nassau County, Florida,
vacating a right-of-way located within the Town of Crawford
Plat as recorded in the public records of Nassau County.
(Cheshire Place)

Discussion: Mr. Mullin reviewed the request. It was noted
that the Planning and Economic Opportunity Department would
be working with the County Engineer Department to review
the entire Town of Crawford Plat to make a determination
regarding potential rights-of-way and bring back to the
Board at a future meeting.

No public input.

Motion: Close the floor to public discussion.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and
Taylor

Absent: Commissioner Bell

Motion: Approve Tab X as stated above and authorize the
Chairman to sign Resolution 2019-111 regarding
same.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Ford, Edwards, and
Taylor

Absent: Commissioner Bell

Follow Up: Planning and Economic Opportunity, Engineering
Services

RS190610 - 6:31:37 (Tab Y) Consider Comprehensive Plan Amendment application CPA18-003, an Ordinance amending the Future Land Use Map of the Comprehensive Plan; providing for the reclassification of approximately 9.11 acres of real property located on the south side of Amelia Concourse, west of Old Nassauville Road between Frank Ward Road and Terra Cotta Lane, from Medium Density Residential (MDR) to High Density Residential (HDR); providing for findings; and providing an effective date.

Discussion: Doug McDowell, Principle Planner, reviewed the request. Discussion followed.

Motion: Continue to June 24, 2019 at 6:00 P.M., or as soon thereafter as the matter may be heard, Tab Y as stated above.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Planning and Economic Opportunity

QUASI-JUDICIAL PUBLIC HEARING(S) :

RS190610 - 6:38:06 (Tab Z) Consider Rezoning application, R18-003, filed by JOCO Amelia Company, LLC, and Nassau 1 Amelia LLC, owners, and Prosser, Inc., agent for owner, to rezone approximately 85.7 acres from Open Rural (OR) to a Planned Unit Development (PUD) to be known as "Concourse Crossing". Property is located on the north and south sides of Amelia Concourse, east and west of Old Nassauville Road and between Frank Ward Road and Terra Cotta Lane, Fernandina Beach area.

Motion: Continue to June 24, 2019 at 6:00 P.M., or as soon thereafter as the matter may be heard, Tab Z as stated above.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Planning and Economic Opportunity

RS190610 - 6:01:09 (Tab AA) Consider FD18-011, The Final Development Plan for the Nassau Crossing PUD (Parcels A & C) filed by Patriot Ridge LLP, owner; and Gregory E. Matovina, agent for owner. Property is located on the north and south sides of William Burgess Blvd. between Harvester Street and Harts Road, Yulee area.

Motion: Continue to June 24, 2019 at 6:00 P.M., or as soon thereafter as the matter may be heard, Tab AA as stated above.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: Planning and Economic Opportunity

COUNTY ATTORNEY BUSINESS:

RS190610 - 6:38:37 (Tab AB) Approve and authorize the Chairman to sign Amendment No. 3 to the agreement with Nassau County Habitat for Humanity, Contract No. CM2413-A2, granting an extension to September 30, 2020 for completion of construction of an affordable home on Parcel Number 00-00-31-1800-0062-0012.

Motion: Approve Tab AB as stated above.

Maker: Commissioner Ford

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Ford, Edwards, and Taylor

Absent: Commissioner Bell

Follow Up: County Attorney, Contract Management

RS190610 - 6:39:10 (Tab AC) Information only: authorized employee travel. No action taken.

EXPANSION ITEMS:

None.

DISCUSSION ITEMS:

RS190610 - 6:39:28 Commissioner Edwards' Business:
None.

RS190610 - 6:39:32 Commissioner Ford's Business:
None.

RS190610 - 6:39:36 Commissioner Leeper's Business:

Noted: County Manager to bring back on June 19, 2019 a recommendation from the Fire Chief regarding the Burn Ban.

Request: Staff to research the probability of adding a bike path on North 14th Street that would run along Atlantic North to the Boat Ramp.

Request: Correct scrivener error on Tab J, consideration of rescinding the April 22, 2019 approval of the Request for Proposals for Beach Cleaning, Trash Removal and Restroom Cleaning; and discuss/receive Board direction agenda to change the time for the recommended approval to establish a Leave No Trace for Nassau County Beaches from 12:00 p.m. to 12:00 a.m.

RS190610 - 6:41:07 Chairman Taylor's Business:

- Announced that a group photograph of the Constitutional Officers and County Commissioners will be taken on June 17, 2019 at 4:00 p.m. in the Commission Chambers.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 6:42 p.m.

Justin Taylor, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

Attachment "A"

Finance Package 2019-20

Budget Transfer(s)

1. Budget transfer in the General Fund for Emergency Management's change in Director in the amount of \$14,531.00.

Resolution(s):

1. Resolution 2019-104, regarding budget amendment in the General Fund in the amount of \$20.00 for a donation received by Nassau County Library System.
2. Resolution 2019-105, regarding budget amendment in the Capital Projects-Transportation in the amount of \$1,000,000.00 which has been awarded for Local Transportation Projects from the Florida Department of Transportation (FDOT)

Attachment "B"

Finance Package 2019-21

Resolution(s):

1. Resolution 2019-106, regarding budget amendment in the General Fund in the amount of \$25.00 for a donation received by Nassau County Library System.

Budget Transfer(s):

1. In the Municipal Service Fund in the amount of \$5,000.00

Inventory Deletion/Changes:

Office of Management and Budget -Billing Department, 8712, 1/8/2016/Meter reader-4090 Autogun Sensus, Serial No. SN/4090C-163610A.

Office of Management and Budget, 6739, 7/6/2011 Autogun Sensus AR4094C-Gray, Serial No. SN/4094C-142894A.

Office of Management and Budget, 8711, 1/8/2016 Meter reader-4090 Autogun Sensus, Serial No. SN/4094C-143069A.

Office of Management and Budget, 6436, 12/18/2019 Meter reader hand held device and charging cradle, Serial No. 5005-SD-145653/910-0011261.

Office of Management and Budget, 6437, 12/18/2019/Meter reader hand held device and charging cradle, Serial No. 5005-8D-145824/910-0011261.

Office of Management and Budget, 6738, 7/6/2011 Meter reader hand held device and charging cradle, Serial No. HSENSU5501-102278.

Other Items:

Approve signing authority for Adrienne Burke, Planning and Economic Opportunity Director, up to \$5,000.00 in the Planning and Economic and Code Enforcement Fund, Account Nos. 42475 and 42435.