

Nassau County Board of County Commissioners
Regular Session, June 19, 2019, 9:00 A.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida

Call to Order, Invocation and Pledge of Allegiance to the
American Flag

Commissioners:

Present: Chairman Justin Taylor, Commissioners Daniel B.
Leeper, Aaron C. Bell, Pat Edwards, and Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County
Attorney/County Manager and Taco Pope, Assistant County
Manager.

Staff Present: Megan Diehl, Office of Management and Budget
Director; Adrienne Burke, Planning and Economic Opportunity
Director; Laura A. Borgesi, County Engineer; and
representing the Clerk's office Brenda Linville and Melissa
Lucey, Deputy Clerks.

Official Agenda Summary:

Audience Input: Non-Agenda Items

None.

Audience Input: Agenda Items

None.

PRESENTATION(S) :

RS190619 - 9:02:21 (Tab A) Mike Mullin, County Manager,
regarding recognition of County employees for years of
service.

Discussion: Mr. Mullin presented Certificates of
Appreciation to County employees for their years of service
to the County.

RS190619 - 9:07:14 (Tab B) Taco Pope, Assistant County Manager, and Adrienne Burke, Director of Planning & Economic Opportunity, regarding update on activities of the Western Nassau Heritage Preservation Committee (WNHPC).

Discussion: Mr. Pope came forward and introduced Abby Weiss, Planner 1, noting that with the County internal reorganization, she will be playing a more prominent public role in the Western Nassau Heritage Preservation (WHNP) Project and the Essential Housing Advisory Committee (EHAC). He provided a PowerPoint presentation regarding the history of the project; WNHPC mission statement; critical assets; goals and objectives; and proposed timeline.

RS190619 - 9:15:37 (Tab C) Adrienne Burke, Director of Planning & Economic Opportunity, regarding update on activities of the Affordable Housing Advisory Committee (AHAC).

Discussion: Ms. Burke came forward to provide a brief update, noting that at the June 10, 2019 meeting the Board approved Resolution 2019-109 which reappointed some of the current memberships, added new members to the committee, and changed the name to "Essential Housing Advisory Committee". She also provided a PowerPoint presentation regarding the 2018 goals and accomplishments; 2019 goals; accessory dwellings; Impact Fee Withholding Policy; Florida Surplus Lands Statutes F.S.125.379 and F.S.166.0451; inventory of Nassau County land within the jurisdictions that is suitable for affordable housing; Florida Housing Coalition recommendations; partnerships; and how to get involved.

CONSENT ITEM(S) :

RS190619 - 9:30:55 (Tab D) Approve Finance Package 2019-22 and associated Resolution.

Motion: Approve Tab D as stated above (see Attachment "A" for Tab D).

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, Finance

RS190619 - 9:30:55 (Tab E) Commissioner Leeper discussed streamlining the burn ban policy. Discussion followed. Fire Chief Brady Rigdon responded to an inquiry that yard waste is the only thing permitted to be burned.

Motion: Approve Tab E as stated above and authorize the Chairman to sign Resolution 2019-114; and grant authority for the County Manager/County Attorney to place or rescind future burn bans based on the recommendations of the Nassau County Fire Chief and the Division of Forestry.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, Fire Rescue, County Attorney

BUILDING DEPARTMENT/CODE ENFORCEMENT:

RS190619 - 9:35:14 (Tab F) Monthly status update on Building Department and Code Enforcement activities. Informational only.

COUNTY EXTENSION BUSINESS:

RS190619 - 9:35:24 (Tab G) Monthly status update on County Extension activities. Informational only.

FACILITIES MAINTENANCE BUSINESS:

RS190619 - 9:35:30 (Tab H) Monthly status update on Facilities Maintenance/Parks & Recreation activities. Informational only.

PUBLIC WORKS BUSINESS:

RS190619 - 9:35:37 (Tab I) Monthly status update on Road & Bridge activities. Informational only.

FIRE RESCUE BUSINESS:

RS190619 - 9:35:44 (Tab J) Monthly status update on Fire Rescue activities. Informational only.

OLD BUSINESS:

RS190619 - 9:35:51 (Tab K) Continue discussion regarding the Stewardship District and House Bill 1075.

Discussion: Mr. Mullin advised that mediation is scheduled for June 21, 2019 in the case regarding the Municipal Service Taxing Unit (MSTU) Ordinance that was adopted.

RS190619 - 9:36:17 (Tab L) Discussion on the status of paving, design and right-of-way acquisition of Crawford Road. No action taken.

NEW BUSINESS:

RS190619 - 9:36:25 (Tab M) Discuss/review State Housing Initiatives Partnership (SHIP) success story.

Discussion: Ms. Diehl and Carol Gilchrist, Grants Specialist, came forward and provided a video that displayed Mariah Whigham, SHIP success story that was submitted on behalf of Nassau County SHIP program to the Florida Housing Coalition (FHC) conference.

RS190619 - 9:46:54 (Tab N) Discussion of property adjacent to the Holly Point Boat Ramp.

Discussion: Mr. Mullin advised that the property appraised value is \$43,100.00 and was listed for \$115,000.00. He explained that he received a call from a Mr. Simpson who indicated that twenty-feet of the property has been deeded to him, noting that this transaction was not reflected in the appraisal. Commissioner Leeper questioned the three (3) comparable sales that were used in the appraisal. He explained that it was his opinion that they were not comparable sales and provided three (3) updated comparable sales for staff to use for negotiations. Doug Podiak, Facilities Maintenance Director, came forward and advised that the twenty-feet would not make an impact to the assessment of the property.

Public Input: Ann Kemp came forward to speak in support, noting that the property would be of value to Nassau County. Shelly Simpson advised that he owns twenty-feet of the property. He expressed concerns with the dumping of trash debris.

Motion: Authorize staff to negotiate with the listing agent to acquire the property that is adjacent to the Holly Point Boat Ramp starting with the average amount of comparable sales as provided by Commissioner Leeper and not to exceed \$43,000.00.
Maker: Commissioner Bell
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Facilities Maintenance, County Manager

RS190619 - 10:02:28 (Tab O) Approve and authorize the Chairman to sign Work Authorization No. CM2418-WA05 to CDM Smith, Inc., in the amount of \$124,848.41, for Construction Engineering Inspection (CEI) Services for the 2019 Pavement Management Plan. Funding source: 03404541-546550 L&O.

Motion: Approve Tab O as stated above.
Maker: Commissioner Leeper
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Contract Management, Finance, OMB, Road Department

RS190619 - 10:03:02 (Tab P) Award low bid for Guardrail Removal/Replacement/Installation Services to Grading & Bush Hog Services, Inc.; and authorize the Chairman to sign Contract No. CM2686. Funding source: 03404541-546016 R&M Guardrail

Motion: Approve Tab P as stated above.
Maker: Commissioner Bell
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Contract Management, Finance, OMB, Road Department

RS190619 - 10:03:26 (Tab Q) Approve a Resolution of the Board of County Commissioners, adopting the Nassau Count Americans with Disabilities ACT (ADA)/504 Transition Plan in Nassau County.

Motion: Approve Tab Q as stated above and authorize Chairman to sign Resolution 2019-115 regarding same.
Maker: Commissioner Ford
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Manager, Facilities Maintenance, Planning and Economic Opportunity

RS190619 - 10:03:44 (Tab R) Consider rescinding the April 22, 2019 approval of the Request for Proposal for Beach Cleaning, Trash Removal, and Restroom Cleaning; and discuss/receive Board direction.

Discussion: Mr. Mullin reviewed the request. Mr. Podiak advised during the review of the beach cleaning contract, it was noted that it required clarification in order to move forward on the scope of work. He provided several recommendations including trash cans remaining on the beach front, "Leave No Trace" time should be changed from 10:00 p.m. to 12:00 a.m.; contractor qualifications; restroom cleaning contract and cleaning schedule; and parking lot trash removal. Discussion followed.

Motion: Rescind the April 22, 2019 approval of three Bid documents for Request for Proposal for Beach Cleaning; Trash Removal; and Restroom Cleaning.
Maker: Commissioner Bell
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Manager, Facilities Maintenance

Motion: Authorize the County Manager and staff to proceed with the recommendations provided by Mr. Podiak, to including eliminating the five (5) years cleaning experience from Contract Qualifications.
Maker: Commissioner Bell
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Manager, Facilities Maintenance

APPOINTMENT (S) :

RS190619 - 10:25:02 (Tab S) Consider reappointment of Marge Powell and Emily Baumgartner as the County's representatives on Arts & Culture Nassau for a two (2) year term ending May 2021.

Motion: Approve Tab S as stated above.

Maker: Commissioner Leeper

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: County Manager

RS190619 - 10:25:27 (Tab T) Consider appointment of Joan Knutson as the District 2 representative on the Code Enforcement Board for a three (3) year term ending December 2021.

Motion: Approve Tab T as stated above.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: County Manager, Code Enforcement

RS190619 - 10:25:51 (Tab U) Appoint two (2) County Commissioners to the Canvassing Board, one as a Canvassing Board Member and the other as an Alternative Canvassing Board Member.

Discussion: Chair Taylor reviewed the request.

Motion: Approve to appoint Commissioner Bell as the Canvassing Board Member, and Commissioner Ford as the Alternate Canvassing Board Member.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: County Manager, Supervisor of Elections

COUNTY ATTORNEY BUSINESS:

RS190619 - 10:37:57 (Tab V) Approve and authorize the Chairman to sign the Agreement for Jurisdiction on Private Roads (Heron Isles)

Discussion: Mr. Mullin reviewed the request.

Motion: Approved Tab V as stated above.

Maker: Commissioner Edwards

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: County Attorney, Sheriff's Office

INFORMATIONAL ITEM(S):

RS190619 - 10:38:25 (Tab W) Informational only: monthly status update on all contract amendments, change orders, task orders and work authorizations issued by the County Manager.

RS190619 - 10:38:25 (Tab X) Informational only: authorized employee travel.

EXPANSION ITEMS:

RS190619 - 9:01:29 (1) Approve and authorize the Chairman to sign the Self-Evaluation Form and Federal Civil Rights Compliance Checklist, as required by the United States Department of Justice for the Victims of Crime Advocate (VOCA) Grant. (2) Approve and authorize the Chairman to sign amendment number 1 and renewal number 1 to contract CM2119 with State of Florida, Department of Revenue, for reimbursement for service of process fees related to child support enforcement cases. (3) Discussion of the proposed development at Amelia River Golf Course. (4) Schedule closed meeting to discuss contract negotiations for Nassau County Fire Rescue Professionals Local 3101.

Motion: Expand the meeting to consider four (4) items as stated above.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: County Manager

RS190619 - 10:26:37 Expansion Item #1: Approve and authorize the Chairman to sign the Self-Evaluation Form and Federal Civil Rights Compliance Checklist, as required by the United States Department of Justice for the Victims of Crime Advocate (VOCA) Grant.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Expansion Item 1 as stated above.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: County Manager, Sheriff, Grants

RS190619 - 10:27:09 Expansion Item #2: Approve and authorize the Chairman to sign amendment number 1 and renewal number 1 to contract CM2119 with State of Florida, Department of Revenue, for reimbursement for service of process fees related to child support enforcement cases.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Expansion Item 2 as stated above.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: County Manager, Sheriff

RS190619 - 10:27:33 Expansion Item #3: Discussion of the proposed development at Amelia River Golf Course.

Discussion: Commissioner Bell advised that he attended the Fernandina Beach City Commission meeting, along with Commissioner Leeper, regarding the racetrack and hotel proposal. He explained that residents voiced their concerns about noise, traffic and quality of life. He pointed out that this may also impact the County with noise and traffic impacts specifically on Buccaneer Trail and Amelia Island Parkway. The group discussed drafting a letter to the City of Fernandina Beach Commission addressing citizen's concerns regarding the proposed development.

Motion: Continue to June 24, 2019 in order for the County Manager to draft a letter to the City of Fernandina Beach Commission addressing citizens' concerns regarding the proposed development.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager

RS190619 - 10:36:42 Expansion Item #4: Schedule close meeting to discuss contract negotiations for Nassau County Fire Rescue Professionals Local 3101.

Discussion: Mr. Mullin advised that he would bring back expansion item 4 to the June 24, 2019 meeting.

RS190619 - 10:36:59 Mr. Mullin advised that the Beach Community Working Group meetings would resume today at 1:00 p.m., noting that one of their goals for the agenda is to begin the process on providing recommendations to the Board of County Commissioners.

DISCUSSION ITEMS:

RS190619 - 10:39:26 Commissioner Edwards' Business:

- Congratulated Commissioner Bell and Commissioner Ford on completing their Certified County Commissioner Program through the Florida Association of Counties (FAC).

RS190619 - 10:39:37 Commissioner Bell's Business:

- Expressed appreciation for the County Commissioners for continuing some items on the agenda from the June 10, 2019 meeting.

RS190619 - 10:39:54 Commissioner Ford's Business:

None.

RS190619 - 10:39:56 Commissioner Leeper's Business:

- Congratulated Commissioner Bell and Commissioner Ford as well.
- Expressed appreciation to Keith Ellis, Building Official, regarding streamlining the notarized process for contractors requesting permits for doors, windows and garage doors.

RS190619 - 10:38:40 Commissioner Taylor's Business:

- Also congratulated Commissioner Bell and Commissioner Ford.

RS190619 - 10:40:34 Mr. Pope complimented Mr. Ellis and the Building Department for their level of service and customer service.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 10:41 a.m.

Justin Taylor, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

Attachment "A"

Finance Package 2019-22

Budget Transfer(s)

1. Budget transfer in the General Fund in the amount of \$50.00 for a donation received by the Nassau County Library System.