

**Nassau County Board of County Commissioners
Regular Session, May 15, 2019, 9:00 A.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Justin Taylor, Commissioners Daniel B. Leeper, Aaron C. Bell, and Pat Edwards.

Absent: Commissioner Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Attorney/County Manager.

Staff Present: Taco Pope, Assistant County Manager, Megan Diehl, Office of Management and Budget Director; Laura A. Borgesi, County Engineer; and representing the Clerk's office Brenda Linville and Melissa Lucey, Deputy Clerks.

Official Agenda Summary:

Audience Input: Non-Agenda Items

None.

Audience Input: Agenda Items

None.

RESOLUTION(S) :

RS190515 - 9:02:40 (Tab A) Approve Resolution of the Board of County Commissioners of Nassau County, Florida, commending local business and animal welfare groups for the assistance and support provided to Nassau County Animal Services.

Motion: Approve Tab A as stated above and authorize Chairman to sign Resolution 2019-100 regarding same.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Manager, Animal Services

PRESENTATION(S) :

RS190515 - 9:38:09 (Tab B) Recognition of County employees for years of service.

Discussion: Mr. Mullin presented Certificates of Appreciation to County employees for their years of service to the County.

RS190515 - 9:06:47 (Tab C) Doug Podiak, Facilities Maintenance Director, regarding monthly status update on Facilities Maintenance and Parks and Recreation activities.

Discussion: Mr. Podiak came forward to provide a PowerPoint presentation regarding monthly activities.

RS190515 - 9:16:43 (Tab D) Wanda Forrest, Transportation Manager for North Florida Transportation Planning Organization, regarding Transportation Improvement Program (TIP) for Fiscal Year 2019/2020 through Fiscal Year 2023/2024.

Discussion: Ms. Forrest came forward to provide a PowerPoint presentation highlighting some of Nassau County's TIP.

RS190515 - 9:21:13 (Tab E) Gil Langley, President and CEO of the Amelia Island Convention and Visitor's Bureau, regarding Quarterly Report.

Discussion: Mr. Langley provided a PowerPoint presentation related to the first quarter 2019. He provided an overview of the total economic impact of visitors to Amelia Island. Rick Catlett, Gatorbowl Sports President, came forward to

announce that they have reached a six (6) year agreement with the Amelia Island Plantation to house the participating teams during the week of Gatorbowl festivities. Amy Boek, Tourist Development Council (TDC) Chief Marketing Officer, came forward to provide a PowerPoint presentation related to marketing efforts and upcoming events. Lynda Bell, Keep Nassau Beautiful Executive Director, came forward and advised that they have been reaching out to several Florida affiliates to receive additional information on their beach and coast lines as it relates to measuring their effectiveness for cleanliness. She explained that working together could add value and enhance the process for creating an assessment for cleanliness at the beaches.

CONSENT ITEM(S) :

RS190515 - 9:47:29 Approve the following: **(Tab F)** Finance Package 2019-19 and associated Resolution. **(Tab G)** Authorization for the Chairman to sign the Equal Employment Opportunity Plan, as required by Department of Justice. **(Tab H)** Authorization to use \$20,000.00 from the Crime Prevention Trust Fund to be donated to the Family Nurturing Center of Nassau County. 01031521-549036 CRMPV. **(Tab I)** Authorization for the Chairman to sign the Certificate Regarding Matching Funds for the Fiscal Year 2018/2019 Federal Election Activities Grant; and authorization for the Chairman to sign associated Budget Amendment/Resolution. (Grant Award \$13,175.86. Grant Match: \$1,718.59) Funding source: 1S061513-552000.

Motion: Approve Consent Items Tabs F, G, H, and I (see Attachment "A" for Tab F).

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor

Absent: Commissioner Ford

Follow Up: Finance, OMB, County Manager, Contract Manager,
Sheriff's Office, Grants, Human Resources, Clerk
Staff

BUILDING DEPARTMENT/CODE ENFORCEMENT:

RS190515 - 9:47:52 (Tab J) Monthly status update on Building Department and Code Enforcement activities. Informational only.

PUBLIC WORKS BUSINESS:

RS190515 - 9:48:06 (Tab K) Monthly status update on Road and Bridge activities. Informational only.

RS190515 - 9:48:14 (Tab L) Monthly status update on Engineering activities. Informational only.

FIRE RESCUE BUSINESS:

RS190515 - 9:48:20 (Tab M) Monthly status update on Fire Rescue activities. Informational only.

LIBRARY BUSINESS:

RS190515 - 9:48:29 (Tab N) Monthly status update on Library activities.

Discussion: Commissioner Edwards commented on the numerous emails he has received in support of the lease for the Yulee Library. Mr. Mullin responded that the lease request is in the Library's budget.

OLD BUSINESS:

RS190515 - 9:49:54 (Tab O) Continue discussion regarding the Stewardship District and House Bill 1075. No action taken.

RS190515 - 9:50:01 (Tab P) Discussion on the status of paving, design and right-of-way acquisition of Crawford Road. No action taken.

NEW BUSINESS:

RS190515 - 9:50:09 (Tab Q) Award Bid No. NC19-003 to Signal USA, Inc., in the amount of \$325,000.00 for Mold Remediation at the Nassau County Detention Center. Funding source: 01072523-546000.

Motion: Approve Tab Q as stated above.
Maker: Commissioner Leeper
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards,

and Taylor
Absent: Commissioner Ford
Follow Up: Contract Management, OMB, Finance, Facilities
Maintenance, Sheriff

RS190515 - 9:50:33 (Tab R) Award Bid No. NC19-008 to Tim Prep, Inc., for delivery of crush crete; and authorize the Chairman to sign Contract No. CM2687. Funding source: 03404541-553010

Motion: Approve Tab R as stated above.
Maker: Commissioner Bell
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: Contract Management, OMB, Finance, Road and
Bridge Department, Engineering Services

RS190515 - 9:50:53 (Tab S) Consider the following: (1) award Bid No. NC19-013 to the Dunmar Group, in the amount of \$199,728.00, for the Dornbush Outfall Project; (2) authorize the Chairman to sign associated Requisition; and (3) authorize the Road and Bridge Director to issue the Notice to Proceed contingent upon receipt of the required bonds and insurance. Funding source: 03402541-546510 DORNB.

Motion: Approve Tab S as stated above.
Maker: Commissioner Edwards
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: Road and Bridge Department, Contract Management,
OMB, Finance, Engineering Services

RS190515 - 9:51:27 (Tab T) Consider the following: (1) award Bid No. NC19-004 to Hubbard Construction, in the amount of \$1,171,278.19, for Chester Road Resurfacing Project; (2) authorize the Chairman to execute Notice of Award and the Agreement with Hubbard Construction. Contract No. CM2681; and (3) authorize the County Engineer to issue the Notice to Proceed contingent upon receipt of the

required Performance Bond, Payment Bond, and Certificate of Insurance. Funding source: 63470541-563100 PDCII.

Motion: Approve Tab T as stated above.
Maker: Commissioner Edwards
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: Engineering, Contract Management, OMB, Finance,
Engineering Services

APPOINTMENTS:

RS190515 - 9:52:04 (Tab U) Appointment of a District Two representative to the Code Enforcement Board.

Motion: Continue to June 24, 2019, consideration of Tab N as stated above.
Maker: Commissioner Bell
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: County Manager, Code Enforcement

COUNTY MANAGER BUSINESS:

RS190515 - 9:52:41 (Tab V) Information only: monthly status update on all contract amendments, change orders, task orders, and work authorizations issued by the County Manager.

RS190515 - 9:52:41 (Tab W) Information only: authorized employee travel.

EXPANSION ITEMS:

RS190515 - 9:01:20 (1) Approve the State Criminal Alien Assistance Program [SCAAP] Grant Application and authorize staff to submit the application electronically on behalf of the Chairman. Grant application due May 23, 2019. (2) Discuss and review Board direction on the Pages Dairy widening and Pages Dairy and Chester Road intersection projects. (3) Discussion of Letter of Intent for lease of space for the Yulee Library. (4) Discussion of Rayonier

property adjacent to the Callahan Ballpark. (5) Discussion of name for the new County Extension facility. (6) Schedule a workshop to discuss the chip seal process. (7) Schedule a public hearing to adopt an Ordinance rescinding Ordinance No. 2006-26, and establishing minimum standards governing health and general welfare as to maintenance of building or structures and providing for a nuisance declaration for buildings or structures in violation of the Ordinance.

Motion: Expand the meeting to consider seven (7) items as stated above.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Attorney, County Manager

RS190515 - 9:53:07 Expansion Item #1: Schedule a public hearing to adopt an Ordinance rescinding Ordinance No. 2006-26, and establishing minimum standards governing health and general welfare as to maintenance of building or structures and providing for a nuisance declaration for buildings or structures in violation of the Ordinance.

Discussion: Mr. Mullin reviewed the request.

Motion: Schedule a public hearing for June 10, 2019 at 6:00 p.m., or as soon thereafter as the matter may be heard, to consider expansion item 7, as stated above.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Attorney

RS190515 - 9:53:39 Expansion Item #1: Approve the State Criminal Alien Assistance Program (SCAAP) Grant Application and authorize staff to submit the application electronically on behalf of the Chairman. Grant application due May 23, 2019.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Expansion Item 1 as stated above.
Maker: Commissioner Edwards
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: County Manager, Sheriff, Finance, OMB

RS190515 - 9:54:00 Expansion Item #2: Discuss and review Board direction on the Pages Dairy widening and Page Dairy and Chester Road intersection projects.

Discussion: Robert Companion, Engineering Service Department, came forward to provide a PowerPoint presentation regarding the following roadway projects: Pages Dairy Road, Chester Road Resurfacing, Pages Dairy Road/Chester Road intersection improvements, and County Road 115 widening and resurfacing. He addressed the JEA watermain design, and the construction time frame for Pages Dairy Road. Mr. Companion provided a status update on the construction time frame for the Chester Road resurfacing project. He addressed the phasing of the Pages Dairy Road/Chester Road intersection improvements. Finally he provided a status update on the time frame for construction of County Road 115 widening and resurfacing project.

Motion: (1) Authorize Engineering Services to incorporate the JEA water main into the current Pages Dairy widening and resurfacing project. (2) Engineering Services to hold public hearing in June 2019 in order to receive input from residents along Pages Dairy Road regarding whether to postpone until June 2020 or pursue Pages Dairy Road work during night hours. (3) Engineering Services to phase the Pages Dairy Road and Chester Road intersection improvements project to perform the improvements, while continuing to seek the additional funding required for construction of the entire design. (4) Engineering Services to install signage on County Road 115 regarding the timeline on the County Road 115 widening and resurfacing project (Install signage sometime between June and July 2019).

Maker: Commissioner Edwards
Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: County Manager, Engineering Services

RS190515 - 10:11:06 Expansion Item #3: Discussion of Letter of Intent for lease of space for the Yulee Library.

Discussion: Mr. Mullin reviewed the lease document and a brief discussion followed.

Motion: Approval and authorize the Chairman to sign the Letter of Intent for possible lease of space for the Yulee Library.

Maker: Commissioner Edwards

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor

Absent: Commissioner Ford

Follow Up: County Manager, Library

RS190515 - 10:13:28 Expansion Item #4: Discussion of Rayonier property adjacent to the Callahan Ballpark.

Discussion: Mr. Pope provided an update on staff's meeting with Raydient's Rural Real Estate Division as it relates to 216 acres of property adjacent to the Callahan Ballpark to be used for a potential regional scaled facility. He suggested securing an appraisal of the 216 acres in order to move forward with further discussions with Raydient's Rural Real Estate Division. Ms. Diehl responded to an inquiry that the appraisal of the property would help determine the budgeting plan. The group discussed accessing the land from River Road, improving Ballpark Road, and trading mitigation credits on the wetlands if the property is purchased. Mr. Mullin provided a brief update on the meeting staff had with the stakeholders at the Callahan Ballpark.

Motion: Authorize the County Manager to obtain an appraisal on the 216 acres owed by Rayonier Forest Resources that is adjacent to the Callahan Ballpark and bring back to the Board.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: County Manager

RS190515 - 10:24:11 Expansion Item #5: Discussion of name
for the new County Extension facility.

Discussion: Chairman Taylor recognized Becky Jordi, County
Extension Director, for her hard work, support of her staff
and dedication to the community.

Motion: Approve naming the new County Extension facility
"Becky Jordi" Extension Office.
Maker: Commissioner Edwards
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: County Manager, Facilities Maintenance

Noted: Reminder of the Ground Ceremony for the New County
Extension Facility at 1:30 p.m. today.

RS190515 - 10:26:27 Expansion Item #6: Schedule a workshop
to discuss the chip seal process.

Motion: County Manager's office to contact each
Commissioner individually for available dates to
schedule a workshop to discuss the chip seal
program.
Maker: Commissioner Edwards
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: County Manager

RS190515 - 9:53:07 Expansion Item #7: Schedule a public
hearing to adopt an Ordinance rescinding Ordinance No.
2006-26, and establishing minimum standards governing
health and general welfare as to maintenance of building or
structures and providing for a nuisance declaration for
buildings or structures in violation of the Ordinance.

Discussion: Mr. Mullin reviewed the request.

Motion: Schedule a public hearing for June 10, 2019 at 6:00 p.m., or as soon thereafter as the matter may be heard, to consider expansion item 7, as stated above.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Attorney

DISCUSSION ITEMS:

RS190515 - 10:28:33 Commissioner Edwards' Business:

- Expressed appreciation to Nassau County's employees for their years of service and hard work.

RS190515 - 10:28:50 Commissioner Bell's Business:

- Congratulated Nassau County's employees for their years of service.

Motion: Authorize staff to research the rights-of-way in the Old Plat of Crawford as to whether any of the rights-of-way would be of any value to the County and if so try to claim those rights-of-way. The ones that have no value to the County should be disclaimed and placed back on the tax roll.

Maker: Commissioner Bell

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Manager

RS190515 - 10:30:28 Commissioner Leeper's Business:

- Expressed appreciation to Nassau County's employees for their years of service.

RS190515 - 10:30:40 Chairman Taylor's Business:

- Also expressed appreciation to Nassau County's employees.

RS190515 - 10:30:54 Mr. Pope addressed an article published by the Jacksonville Daily Record on the latest population estimates from the U.S. Census Bureau, indicating that Nassau County grew by 3.6 percent and now ranks 25th in the Country.

RS190515 - 10:3134 Ms. Diehl provided a brief update on the department's budget meetings. She will bring back to the Board the results of those meetings, the requests from the departments, and the directives that have been given by the Board. She is researching dates to hold public meetings regarding the budget. Ms. Diehl briefly addressed the budgetary impact on the Pages Dairy Road widening project.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 10:33 a.m.

Justin Taylor, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

Attachment "A"

Finance Package 2019-19

Budget Transfer(s)

1. Budget transfer in the General Fund in the amount of \$120,000.00 for additional budget needed in the County Attorney's professional services account.