

**Nassau County Board of County Commissioners
Regular Session, August 21, 2019, 9:00 A.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Justin Taylor, Commissioners Daniel B. Leeper, Aaron C. Bell, Pat Edwards, and Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Attorney/County Manager and Taco Pope, Assistant County Manager.

Staff Present: Megan Diehl, Office of Management and Budget Director; Adrienne Burke, Planning and Economic Opportunity Director; Robert Companion, Interim Engineering Director; and representing the Clerk's office, Brenda Linville and Heather Nazworth, Deputy Clerks.

Official Agenda Summary:

Audience Input: Non-Agenda Items

None.

Audience Input: Agenda Items

None.

PRESENTATION(S):

RS190821 - 9:06:44(Tab A) Mike Mullin, County Manager regarding recognition of County employees for years of service.

Discussion: Mr. Mullin presented Certificates of Appreciation to County employees for their years of service to the County.

RS190821 - 9:09:00 (Tab B) Dr. Seidel and/or Mary Von Mohr, Nassau County Health Department regarding Age Friendly Communities.

Discussion: Dr. Eugenia Seidel, Nassau County Health Department Director, came forward and introduced Mary VonMohr, Community Health and Performance Improvement Division Director, who provided a PowerPoint presentation regarding Age Friendly Communities in Nassau County. She touched on what the communities support; eight domains of livability; and Nassau Age Friendly in Public Health.

Ms. VonMohr also addressed the population changes, comparison with other Florida counties, Age Friendly Communities' membership, process to join, letter of commitment, and program cycle.

Motion: Approve the Health Department bringing back a resolution regarding the process to start Age Friendly Communities.

Maker: Commissioner Ford

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Health Department

RS190821 - 9:24:08(Tab C) Doug Podiak, Public Works Director regarding monthly status update on Road & Bridge activities.

Discussion: Cameron Hansen, Road Department Director, came forward to provide a PowerPoint presentation regarding the Road Department monthly status, the Dornbush Outfall Project, the Pavement Management Program, and sidewalk repairs.

RS190821 - 9:04:39 (Tab D) Adrienne Burke, Director of the Department of Planning & Economic Opportunity regarding Timber to Tides Project and State Road 200 Study Update.

Motion: Reschedule to September 18, 2019, as stated above.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Planning and Economic Opportunity

RS190821 - 9:30:13(Tab E) Adrienne Burke, Director of the Department of Planning & Economic Opportunity regarding update on conservation lands acquisition and management update.

Discussion: Ms. Burke came forward to provide an update on the land conservation activities. She stated that a staff technical group was formed to get more information and research different areas. She advised that the information was compiled and staff engaged with the Trust for Public Land on a feasibility study. She provided the Board with a copy of the final report clarifying that it is actually a financial feasibility study. She commented that when the land conservation program was previously discussed and page 6 of the potential goals were reviewed. Ms. Burke noted that the feasibility study addresses the county's budget and fiscal health. The remaining report reviews the planning efforts and local funding strategies. She reviewed the draft referendum schedule. Mr. Pope mentioned that the project will provide tangible benefits for Nassau County.

Motion: Authorize the Planning and Economic Opportunity Director to schedule a future workshop session to discuss updates on conservation lands acquisition and management update.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Planning and Economic Opportunity

CONSENT ITEM(S):

RS190821 - 10:09:25 Approve the following: **(Tab F)** Finance Package 2019-26 and associated Resolutions. **(Tab G)** Authorization for the Chairman to sign the 51 percent letter for distribution of Edward Byrne Memorial Justice Assistance Grant [JAG] Program funds within Nassau County. **(Tab H)** Authorization for the Chairman to sign a letter of support for the Northeast Florida Fair Association's Agriculture Education and Promotion Facility Application

for funding. **(Tab I)** Resolution of the Board of County Commissioners of Nassau County, Florida, authorizing the County Manager to declare and lift non-emergency burn bans for the unincorporated areas of Nassau County. **(Tab J)** Board minutes from the regular sessions held on May 15, June 10, and June 19, 2019; the workshop and regular Session held on June 24, 2019; the special session held on June 26, 2019; and the joint session held on June 4, 2019.

Motion: Approve consent items (Tabs F, G, H, I, and J)
(See Attachment "A" for Tab F).

Maker: Commissioner Bell

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: County Manager, Sheriff, Finance, OMB,
Fire/Rescue, Clerk Staff

REGISTER:

The Chairman signed the register for the following warrants: Wire Transfer No. 1915596 thru 1915597 dated 8-8-19 for a register total of \$7,732.70; Wire Transfer No. 1915598 thru 1915600 dated 8-12-19 for a register total of \$10,063.50; Warrant Nos. 256508 thru 256578 dated 8-13-19 for a register total of \$346,216.09; Wire Transfer No. 1915869 dated 8-13-19 for a register total of \$3,340.74; Wire Transfer No. 1915870 thru 1915871 dated 8-14-19 for a register total of \$13,646.15; Wire Transfer No. 1915872 dated 8-15-19 for a register total of \$670.00; Warrant Nos. 256680 thru 256781 dated 8-16-19 for a register total of \$1,205,368.31; and, Wire Transfer No. 1916007 dated 8-16-19 for a register total of \$103,531.47

BUILDING DEPARTMENT:

RS190821 - 10:09:56 (Tab K) Monthly status update on Building Department activities. Informational only.

CODE ENFORCEMENT:

RS190821 - 10:10:03 (Tab L) Monthly status update on Code Enforcement activities. Informational only.

COUNTY EXTENSION BUSINESS:

RS190821 - 10:10:05 (Tab M) Monthly status update on County Extension activities. Informational only.

ENGINEERING BUSINESS:

RS190821 - 10:10:09 (Tab N) Monthly status update on Engineering activities. Informational only.

FIRE RESCUE BUSINESS:

RS190821 - 10:10:15 (Tab O) Monthly status update on Fire Rescue activities. Informational only.

LIBRARY BUSINESS:

RS190821 - 10:10:20 (Tab P) Monthly status update on Library activities. Informational only.

PUBLIC WORKS BUSINESS:

RS190821 - 10:10:25 (Tab Q) Monthly status update on Road & Bridge activities. Informational only.

OLD BUSINESS:

RS190821 - 10:10:32 (Tab R) Continue discussion regarding the Stewardship District and House Bill 1075. No action taken.

RS190821 - 10:10:47 (Tab S) Discussion on the status of paving, design and right-of-way acquisition of Crawford Road. No action taken.

NEW BUSINESS:

RS190821 - 10:10:59 (Tab T) Approve and authorize the Chairman to sign the support agreement with Tyler Technologies, Contract No. CM2120-A4, for support and maintenance of the Computer Aided Dispatch (CAD) software utilized by the Sheriff's Office and Fire/Rescue.

Motion: Approve Tab T as stated above.

Maker: Commissioner Leeper

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Fire/Rescue, Sheriff, Finance, OMB, Contract
Management

RS190821 - 9:41:16 (Tab U) Discussion of the Park and Recreation Impact Fee Study.

Discussion: Mr. Pope explained that this is a follow up workshop from the workshop held on July 29, 2019. He noted that the following was addressed at the July 29, 2019 workshop: What is an impact fee, the number of impact fees that Nassau County has, and who controls those impact fees. He stated that the Board directed staff to reassess the development review and impact fees. He advised that the development review fee study was adopted in March 2019; the parks and recreation impact fee study is complete with a target adoption date of October 14, 2019; the fire, law and admin. impact fee has a target adoption date of December 2019; and the mobility fee plan is undergoing a complete overhaul with a target adoption date of competition of April 2020. He reminded the Board that the methodology used in this study is the Asset Reproduction/Replacement Approach. He reviewed the outcome of the study showing what the impact fee for recreation for single-family homes, duplexes, multi-family homes, and mobile home, mentioning the fee difference by housing type. He provided copies of the study; a chart referencing a hypothetical home in Yulee; comparison chart for impact fees in Nassau, Clay, St. Johns, and Duval counties; and a table referencing St. Johns County tier system. He commented that based on the localized date for Nassau County the impact fee should be based upon per unit fee.

Steven McDonald, Chief Economist, GAI Consultant, came forward to provide information regarding the impact fee study. He commented that the purpose of the study performed by GAI Consultants was to provide the opportunity to make sure the goal is appropriate, legally defensible, fair, and equitable impact fee to provide enough funds to provide the proper capital and infrastructure to serve the park and recreation needs of the county. He explained the methodology and calculations used for the study. He stated that the 1.5 percent adjustment is to ensure that the County does not fall short on funding for parks and recreation and can maintain. The group had further discussion regarding the 1.5 percent adjustment. Mr. Pope reviewed the schedule for the draft ordinance.

COUNTY MANAGER BUSINESS:

RS190821 - 10:22:39 Mr. Mullin congratulated Keith Ellis, Building Official, and Ms. Diehl on the completion of their probationary period.

INFORMATIONAL ITEM(S):

RS190821 - 10:24:19 (Tab V) Informational only: monthly status update on all contract amendments, change orders, task orders and work authorizations issued by the County Manager.

EXPANSION ITEMS:

RS190821 - 9:05:33: (1) Review and authorize Chairman to execute the settlement agreement and release between Nassau County, Florida and Edward McLarty in the amount of \$22,508.98 for McLarty's claim for unpaid overtime pursuant to the FLSA. (2) Set a public hearing to adopt the annual assessment resolution for the Amelia Concourse Assessment Area. [Hearing date 9/23/19] (3) Address the previous motion regarding a meeting with the Stewardship District and representatives from Raydient.

Motion: Expand the meeting to consider three (3) items as stated above.

Maker: Commissioner Edwards

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager

RS190821 - 10:11:22 Expansion Item #1: Review and authorize Chairman to execute the settlement agreement and release between Nassau County, Florida and Edward McLarty in the amount of \$22,508.98 for McLarty's claim for unpaid overtime pursuant to the FLSA.

Discussion: Mr. Mullin reviewed the request.

Darien Askew, President, Local 3101, came forward and stated that Mr. McLarty received the letter in February and was asked to respond. He stated the Mr. McLarty reviewed the amount owed and requested simple interest and his request was denied by the Human Resource Director. Brief discussion followed.

Motion: Approve expansion item #1 as stated above.
Maker: Commissioner Leeper
Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: County Attorney, Human Resources, County Manager

RS190821 - 10:17:17 Expansion Item #2: Set a public hearing to adopt the annual assessment resolution for the Amelia Concourse Assessment Area.

Discussion: Mr. Mullin reviewed the request.

Motion: Schedule public hearing for September 23, 2019
Maker: Commissioner Bell
Second: Commissioner Leeper
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: County Manager

RS190821 - 10:17:38 Expansion Item #3: Address the previous motion regarding a meeting with the Stewardship District and representatives from Raydient.

Discussion: Mr. Mullin reviewed the request. Chair Taylor read an excerpt from a transcript regarding Mr. Mullin cases with Rayonier.

Motion: (1) Rescind the following motion from the July 17, 2017 meeting; [1] approve the Chairman; Greg Stewart, Nabors, Giblin, and Nickerson P.A.; Taco Pope, Assistant County Manager, to meet with the Chairman from the Stewardship District; a representative from Raydient; and their respective counsel at the Nassau County Commission Chambers. [2] Authorize staff to send a formal letter to the respective representatives on the Chairman's behalf and notice the meeting to the public. (2) Authorize the Chairman and outside counsel to meet with Rayonier's counsel and representatives to discuss procedures and the process in which to hold a meeting.
Maker: Commissioner Edwards

Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: County Manager

DISCUSSION ITEMS:

RS190821 - 10:24:29 Commissioner Edwards' Business:

- Congratulated Mr. Ellis and Ms. Diehl on their positions and expressed appreciation to staff for the presentations and information regarding the county.

RS190821 - 10:24:40 Commissioner Bell's Business:

- Congratulated Mr. Ellis and Ms. Diehl on their positions.

RS190821 - 10:24:43 Commissioner Ford's Business:

- Congratulated Mr. Ellis and Ms. Diehl on their positions and their dedication.

RS190821 - 10:24:52 Commissioner Leeper's Business:

- Congratulated Mr. Ellis and Ms. Diehl on their positions.
- Requested everyone remember the two firefighters that are missing.
- Mr. Askew, came forward to offer information regarding the efforts by the local firefighters in Nassau County to assist with the search for the firefighters and expressed appreciation for the support in Nassau County.

RS190821 - 10:27:12 Commissioner Taylor's Business:

- Congratulated Mr. Ellis and Ms. Diehl on their positions.
- Expressed his thoughts and prayers for the missing firefighters, their families and volunteers.

- Mentioned that there is a scheduled workshop with the School Board and recognized Jamie Deonas as the District 3 School Board Member in the audience.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 10:27 a.m.

Justin Taylor, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2019-26

1. Resolution 2019-133, regarding budget amendment in the General Fund in the amount of \$500.00 for a donation received by Nassau County Library System.