

# **BOCC Meeting**

## **Facilities Maintenance/Parks & Recreation Department** **Monthly Project Update**

**September 2019**

**925** Work Requests Issued. **927** Work Orders Completed.

FY 18/19 Total Work Orders issued: **8820**

Total work orders: Excel Tracking 10/1/18-12/19/18: **1105**

Total work order: Assets Essential Program 12/20/18-9/30/19: **7715**

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### **Complete projects this reporting period.**

- Fire Station 20 - Replaced 3 HVAC Units
- Historic Court House Bailiff Area- HVAC Replaced
- Robert M. Foster Justice Center: Facilities Management System Upgrade

### **Projects assigned and/or in progress.**

#### **Animal Control:**

- Cattery Expansion at Yulee Animal Control Office.
  - Adding HVAC System and will resubmit for Bid.
    - Reevaluate the building for total AC Control
  - K-9 Play Yard
    - Start site planning for K9- walk and play yard.

#### **Callahan Ball Park:**

- Drainage – 1<sup>st</sup> Phase-Engineering - Design Engineering Underway
  - Drainage: working with Road & Bridge on planning,

#### **County Extension Office & Training Center: Miner Road**

- Researching Site Built Structure vs. modular.
- Site Plans for Utilities
- Land Grubbing – Rebid inability to meet insurance requirements.

#### **Detention Center:**

- Remediation - Upper Mechanical Floor- 95% Complete
- Outside Security Upgrades – Installation of new equipment

### **Air Conditioning Replacement Program - Other County Facilities / Parks:**

Work Orders have been issued for replacement by Staff.

- Bryceville Ball Park- Replace HVAC Unit. (JN) **Installation scheduled for October**
- Facilities Maint. Office-Replace HVAC Unit (DB) **Installation scheduled for October**

### **Generator Installation:**

- **Hilliard Health Clinic - 25% Completed. Generator Set and Pad mount completed.**
- **Multi-Use Facilities - 10% Completed**
- **Hilliard Community Center -10% Completed. Generator Pad mount completed.**

### **Peters Point Park:**

- Outside Shower Stations – **20% Complete**
  - **New Concrete Pads are in place.**
  - **Purchase Order in progress for Equipment**

### **Emergency Operations Center:**

- **War Room -Engineering -Re-ducting the 10 Ton System.**
  - Plan being re-evaluated to use Mini Split System: Approved for 19/20 FY Budget.

### **Beach Cleaning Bids: 0% Complete**

- Beach Cleaning Service: **Reassessing RFP/RFQ in October 2019**
- Beach & Park Restroom/Shower Cleaning – Contract Management out for Bid 9/25/19
- Design of New Trash/Dumpster Site Location.

### **Commemorative Signage - Derrick Henry:**

- Sign is in production: **(Estimated) Install Date 11/8/19.**

### **Facilities Maintenance Administration:**

- Dude Solutions:
    - Actively working on building Asset Essentials Data Base.
    - Asset Essentials Work Order Program/Preventative Maintenance for work flow.
    - Actively Working establishing a “Real Time Budget” to track expenses.
  - Department personnel are performing facility inspections to schedule preventive maintenance instead of reactive maintenance. This is an ongoing project throughout this fiscal year.
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## **New Projects for the 2019-2020 Fiscal Year are as follows:**

### **Detention Center:**

- Exterior Security Gates-Upgrade Locks
- Cell Lighting Upgrade-To Deter Vandalism
- Ventilation Controls Upgrade – Louvers Drives and Controls
- Shower Facility Heavy Bio-Cleaning Quarterly Service to be initiated.
- Replace 2 Kitchen Ovens
- Generator Replacement
- Security Control Upgrade to Existing System

### **James S. Page Gov. Building:**

- LED Re-lamping Fixtures
- Front Entrance Concrete Repairs
- Chambers HVAC Replacement

### **Hilliard Road Dept.**

- Roof Replacement

### **Fernandina Beach Health Clinic:**

- HVAC Replacement

### **Maintenance Office:**

- Ice Machine Replacement

### **Justice Center:**

- Records Center HVAC Replacement
- Towers and Windows – Annual Cleaning

### **Historic Courthouse:**

- Replace 2 HVAC Units

### **Parks/ Walkover:**

- Parking Lots Coating and Striping
- Deck and Walk Over Preservation for all Parks
- Replace SD Cameras and Recorders

### **Hilliard Ball Park:**

- Replace Lift Station

### **Burney Park Walkover:**

- Rebuild/Replace the Board Walk
- Park Lighting

### **Goffinsville Park:**

- Park Lighting

**Sheriff's Office Admin Buildings:**

- Facility Drainage Correction

**Emergency Operations Center:**

- War Room HVAC Replacement