

Nassau County Board of County Commissioners
Regular Session, September 18, 2019, 9:00 A.M.
Workshop Session, September 18, 2019, 9:00 A.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida

Call to Order, Invocation and Pledge of Allegiance to the
American Flag

Commissioners:

Present: Chairman Justin Taylor, Commissioners Daniel B. Leeper, Aaron C. Bell, and Pat Edwards.

Absent: Commissioner Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Attorney/County Manager and Taco Pope, Assistant County Manager.

Staff Present: Megan Diehl, Office of Management and Budget Director; and representing the Clerk's office, Peggy Snyder and Heather Nazworth, Deputy Clerks.

Official Agenda Summary:

WS190918 - 9:02:20 (Tab A) Workshop Session regarding Canopy Road Ordinance.

Motion: Reschedule to October 16, 2019 at 9:00 a.m., or as soon thereafter the matter may be heard, consideration of Tab A as stated above.

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: Planning and Economic Opportunity

Audience Input: Non-Agenda Items

None.

Audience Input: Agenda Items

None.

PRESENTATION(S) :

RS190918 - 9:20:40 (Tab B) Mike Mullin, County Manager regarding recognition of County employees for years of service.

Discussion: Mr. Mullin presented Certificates of Appreciation to County employees for their years of service to the County.

Motion: Approve Tab B as stated above.

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Manager

RS190918 - 9:23:53 (Tab C) Elisa Simpson, Senior Vice President, Harden & Associates re: Fiscal Year 2019/2020 Insurance Renewal Projections.

Discussion: Shaun Woleshin, Harden & Associates, reviewed the renewal projections.

Motion: Authorize Chairman to sign Fiscal Year 2019/2020 Insurance Renewal Projections.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Manager, Human Resources

RS190918 - 9:31:16 (Tab D) Keith Ellis, Building Official re: monthly status update on Building Department activities.

Discussion: Mr. Ellis came forward to provide a PowerPoint presentation regarding the Building Department activities. He addressed the organizational chart, daily operations, total amount of permits issued/revenues, recently completed commercial projects, and the unsafe building ordinance.

RS190918 - 9:42:19 (Tab E) Adrienne Burke, Director of the Department of Planning & Economic Opportunity regarding Timber to Tides Project and State Road 200 Study Update.

Discussion: Ms. Burke provided a PowerPoint presentation and introduced the new Planning and Economic Opportunity Department Assistant Director, Valerie Feinberg. Ms. Burke reviewed the project timeline, project area, changes over time, individuals that work within the study area, economics, alternative corridor connections, similar communities, land uses, catalyst sites, and outreach events.

CONSENT ITEM(S) :

RS190918 - 9:59:39 Approve the following: (Tab F) [1] the State Aid to Libraries Grant Application and authorization for the Library to submit it electronically on behalf of the Chairman; and [2] authorization for the Chairman to sign the Certification Hours and the agreement with the State of Florida, Division of Library and Information Services, Contract No. CM2726. (Tab G) Finance Package 2019-28 and associated Resolutions.

Motion: Approve consent items (Tabs F and G) (See Attachment "A" for Tab G).

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: Library, Finance, OMB

REGISTER:

The Chairman signed the register for the following warrants: Wire Transfer No. 1916805 dated 7-31-19 for a register total of \$3,688.34; Wire Transfer Nos. 1916806 thru 1916811 dated 9-3-19 for a register total of \$2,311,285.21; Wire Transfer Nos. 1917092 thru 1917094 dated 9-9-19 for a register total of \$10,020.50; Warrant Nos. 257111 thru 257186 dated 9-10-19 for a register total of \$237,929.79; Warrant Nos. 257187 thru 257317 dated 9-13-19 for a register total of \$908,194.98; Warrant Nos. 257318 dated 9-13-19 for a register total of \$10,003.99; Wire Transfer Nos. 1917195 thru 1917196 dated 9-13-19 for a

register total of \$4,502.39; and, Warrant Nos. 257319 thru 257376 dated 9-17-19 for a register total of \$700,925.05.

ENGINEERING BUSINESS:

RS190918 - 9:59:39 (Tab H) Monthly status update on Engineering activities. Informational only.

Discussion: Mr. Pope stated that the Engineering and Public Works Departments have provided the status of Capital Improvement Projects on the County's website.

LIBRARY BUSINESS:

RS190918 - 10:01:23 (Tab I) Monthly status update on Library activities. Informational only.

PUBLIC WORKS BUSINESS:

RS190918 - 10:01:30 (Tab J) Monthly status update on Facilities Maintenance activities. Informational only.

RS190918 - 10:01:39 (Tab K) Monthly status update on Road & Bridge activities. Informational only.

OLD BUSINESS:

RS190918 - 10:01:47 (Tab L) Continue discussion regarding the Stewardship District and House Bill 1075. No action taken.

RS190918 - 10:02:00 (Tab M) Discussion on the status of paving, design and right-of-way acquisition of Crawford Road. No action taken.

NEW BUSINESS:

RS190918 - 10:02:12 (Tab N) Accept roadways and associated infrastructure within Flora Parke, Phases 6A and 7A, for County maintenance.

Motion: Approve Tab N as stated above.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor

Absent: Commissioner Ford

Follow Up: Engineering

RS190918 - 10:02:33 (Tab O) Approve and authorize the Chairman to sign an Access and Utility Easement Agreement, Contract No. CM2722, for relocation of Okefenokee Utilities due to the Crawford Road Resurfacing and Widening Project.

Motion: Approve Tab O as stated above.

Maker: Commissioner Edwards

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor

Absent: Commissioner Ford

Follow Up: Finance, OMB, Contract Management

RS190918 - 10:02:54 (Tab P) Approve and authorize the Chairman to sign a budget amendment for \$5,194.00 for unanticipated revenues for interest earned by the Anti-Drug Enforcement Grant Fund and sale of assets seized by law enforcement.

Motion: Approve Tab P as stated above.

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor

Absent: Commissioner Ford

Follow Up: Finance, OMB

RS190918 - 10:03:16 (Tab Q) Discussion of County Attorney's annual performance evaluation.

Discussion: Ashley Metz, Human Resources Director, reviewed the request.

RS190918 - 10:05:09 (Tab R) Discussion of the November 11 and November 25, 2019 meeting dates.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve to cancel the meetings scheduled for November 11, 2019 and November 25, 2019 and schedule a meeting for November 18, 2019 at 6:00 p.m.

Maker: Commissioner Leeper

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor

Absent: Commissioner Ford

Follow Up: County Manager/County Attorney, Board, Clerk
Staff

RS190918 - 10:06:47 (Tab S) Set workshop for October 28, 2019 at 5:00 p.m. to discuss Parks Operation and Maintenance.

Motion: Approve Tab S as stated above.

Maker: Commissioner Leeper

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor

Absent: Commissioner Ford

Follow Up: Facilities Maintenance, Planning and Economic
Opportunity

RS190918 - 10:07:02 (Tab T) Set October workshop to discuss the Land Conservation Acquisition and Management Program.

Discussion: Ms. Burke reviewed the request.

Motion: Schedule a workshop session for October 16, 2019 at 9:00 a.m., or soon thereafter as the matter may be heard, to consider Tab T as stated above.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor

Absent: Commissioner Ford

Follow Up: Planning and Economic Opportunity

COUNTY MANAGER BUSINESS:

RS190918 - 10:11:20 Mr. Mullin advised that Ask the County Manager meetings will be expanded to the Walter "Junior" Boatright Building in Callahan at 5:30 p.m.

INFORMATIONAL ITEM(S):

RS190918 - 10:11:49 (Tab U) Informational only: monthly status update on all contract amendments, change orders, task orders and work authorizations issued by the County Manager.

EXPANSION ITEMS:

RS190918 - 9:02:55 (1) Approval and adoption of Board of County Commission meeting minutes from February 19-22, 2018 and February 26-28, 2018. (2) Approve a Resolution of the Board of County Commissioners of Nassau County, Florida, commending government employees, agencies, and individual for the assistance provided during Hurricane Dorian. (3) Discussion of the Invitation to Bid for the Beach Facility Restroom Cleaning Services and the Invitation to Bid for the Beach Cleaning, including Leave No Trace. (4) Schedule joint meeting with the Nassau County School Board for Monday, October 14, 2019 at 4:00 p.m. to discuss School Concurrence.

Motion: Expand the meeting to consider four (4) items as stated above.

Maker: Commissioner Edwards

Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Manager

RS190918 - 10:09:12 Expansion Item #1: Approval and adoption of Board of County Commission meeting minutes from February 19-22, 2018 and February 26-28, 2018.

Discussion: Mr. Mullin reviewed the request.

Motion: Reschedule to October 16, 2019 at 9:00 a.m.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, and Taylor

Absent: Commissioner Ford

Follow Up: County Attorney/County Manager

RS190918 - 9:03:44 Expansion Item #2: Approve a Resolution of the Board of County Commissioners of Nassau County, Florida, commending government employees, agencies, and individual for the assistance provided during Hurricane Dorian.

Motion: Approve expansion item 2 as stated above.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: County Manager

The Board recessed at 9:17 a.m. and reconvened in regular session at 9:20 a.m.

RS190918 - 10:10:00 Expansion Item #3: Discussion of the Invitation to Bid for the Beach Facility Restroom Cleaning Services and the Invitation to Bid for the Beach Cleaning, including Leave No Trace.

Discussion: Mr. Mullin discussed the intent to publish the Invitation to Bid for the beach facility restroom cleaning and beach cleaning including Leave No Trace which will increase the cleaning requirements for the restrooms. Commissioner Bell thanked Doug Podiak for the detailed specifications for the Invitation to Bid.

RS190918 - 10:15:51 Expansion Item #4: Schedule joint meeting with the Nassau County School Board for Monday, October 14, 2019 at 4:00 p.m. to discuss School Concurrency.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item #4 as stated above.
Maker: Commissioner Edwards
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards,
and Taylor
Absent: Commissioner Ford
Follow Up: County Manager/County Attorney, School Board,
Board, Clerk Staff

DISCUSSION ITEMS:

RS190918 - 10:11:57 Commissioner Edwards' Business:

- Requested Office of Management and Budget to provide a detailed explanation regarding the proposed budget increase at the September 23, 2019 meeting.

RS190918 – 10:14:53 Commissioner Bell's Business:

- Expressed appreciation to the county employees for their assistance during Hurricane Dorian.
- Congratulated the county employees recognized for their length of service.
- Welcomed Valerie Feinburg, Assistant Director to Planning and Economic Opportunity.
- Congratulated Robert Companion for his position.

RS190918 – 10:15:17 Commissioner Leeper's Business:

- Expressed appreciation to the county employees for their assistance during Hurricane Dorian.
- Congratulated county employees recognized for length of service.
- Also, congratulated Robert Companion on his position.
- Request that staff provide a timeline of the repairs to the potholes/ridges at the intersection of Sadler Road/14th Street.
- Request that the Road Department investigate a drainage ditch issue on the northwest corner of Gaines Lane and Amelia Road.

RS190918 – 10:16:26 Commissioner Taylor's Business:

- Congratulated Robert Companion on his position.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 10:16 a.m.

Justin Taylor, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2019-26

1. Resolution 2019-133, regarding budget amendment in the EMS County Award Fund in the amount of \$58.00 for earned interest on EMS County Grant C1945.

Inventory Deletion/Changes

County Manager, Tag 5207, Asset 20060281, Dell Projector Model 2300MP, Serial No. CWVM61

Health Department, 198 06533, 2003 Ford Truck, VIN No. 2FTRX18W33CA75032.

Fire/Rescue, BOCC# 1967, 2004 E-One Typhoon Pumper, Serial No, 4ENRAAA8041007626.

Fire/Rescue, BOCC#7199, 2013 Chevrolet Tahoe, VIN No. 1GNSK2E05DR158642.

Property Appraiser, 6193, Precision T400 Computer, Serial No. 4GDVH1.

Library, 05643, 2007 Cisco Router, Serial No. SFTX1122Z0V4.

Library, 05691, 2007 Antenna Systems, Serial No. HN7700-120.

Library, 05666, 2007 Lenovo Notebook Computer, Serial No. LENOVIS8922BFUL3NH416.