

BOCC Meeting

Facilities Maintenance/Parks & Recreation Department

Monthly Project Update

October 2019

1159 Work Requests Issued. **1200** Work Orders Completed.

Complete projects this reporting period.

- County Extension Office & Training Center: Miner Road Land Grubbing
- Detention Center: - Remediation - Upper Mechanical Floor

Projects assigned and/or in progress.

Animal Control:

- Cattery Expansion at Yulee Animal Control Office.
 - Adding HVAC System and will resubmit for Bid.
 - Reevaluate the building for total AC Control
 - K-9 Play Yard
 - Start site planning for K9- walk and play yard.
 - Working with engineering firm on corrective action for total AC and Air Quality concerns.

Callahan Ball Park:

- Drainage – 1st Phase-Engineering - Design Engineering Underway
 - Drainage: working with Road & Bridge on planning,

County Extension Office & Training Center: Miner Road

- Researching Site Built Structure vs. modular.
- Site Plans for Utilities
- **Started Utility Piping**

Detention Center:

- Outside Security Upgrades – Installation of new equipment still underway.

Air Conditioning Replacement Program - Other County Facilities / Parks:

Work Orders have been issued for replacement by Staff.

- Bryceville Ball Park- Replace HVAC Unit. (JN) **Installation scheduled in November.**
- Facilities Maint. Office-Replace HVAC Unit (DB) **Installation scheduled for Nov/Dec**

Generator Installation:

- **Hilliard Health Clinic - 85% Completing and Programing.**
- **Multi-Use Facilities - 10% Completed**
- **Hilliard Community Center -85% Completing and Programing.**

Peters Point Park:

- **Outside Shower Stations – 20% Complete**
 - **New Concrete Pads are in place.**
 - **Purchase Order in progress for Equipment**

Emergency Operations Center:

- **War Room -Engineering -Re-ducting the 10 Ton System.**
 - Plan being re-evaluated to use Mini Split System: Approved for 19/20 FY Budget.
 - **Planning stage for Large Wall Monitors in War Room.**

Beach Cleaning Bids: 0% Complete

- **Beach Cleaning Service: Reassessing RFP/RFQ in October 2019**
- **Beach & Park Restroom/Shower Cleaning – Contract Management out for Bid 9/25/19**
- **Design of New Trash/Dumpster Site Location. Bids Received, Scheduling with low bidder on deliverable methods.**

Commemorative Signage - Derrick Henry:

- **Sign is in production: (Estimated) Install Date 11/15/19.**
- **Installation on 11/8/19, waiting on unveiling on 11/15/19**

Facilities Maintenance Administration:

- **Dude Solutions:**
 - **Actively working on building Asset Essentials Data Base.**
 - **Asset Essentials Work Order Program/Preventative Maintenance for work flow.**
 - **Actively Working establishing a “Real Time Budget” to track expenses.**
- **Department personnel are performing facility inspections to schedule preventive maintenance instead of reactive maintenance. This is an ongoing project throughout this fiscal year.**
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New Projects for the 2019-2020 Fiscal Year are as follows:

Detention Center:

- Exterior Security Gates-Upgrade Locks
- Cell Lighting Upgrade-To Deter Vandalism
- Ventilation Controls Upgrade – Louvers Drives and Controls
- Shower Facility Heavy Bio-Cleaning Quarterly Service to be initiated.
- Replace 2 Kitchen Ovens
- Generator Replacement
- Security Control Upgrade to Existing System

James S. Page Gov. Building:

- LED Re-lamping Fixtures
- Front Entrance Concrete Repairs
- Chambers HVAC Replacement
- Change Audio-Visual Upgrades

Hilliard Road Dept.

- Roof Replacement

Fernandina Beach Health Clinic:

- HVAC Replacement

Maintenance Office:

- Ice Machine Replacement

Justice Center:

- Records Center HVAC Replacement
- Towers and Windows – Annual Cleaning

Historic Courthouse:

- Replace 2 HVAC Units

Parks/ Walkover:

- Parking Lots Coating and Striping
- Deck and Walk Over Preservation for all Parks
- Replace SD Cameras and Recorders

Hilliard Ball Park:

- Replace Lift Station

Burney Park Walkover:

- Rebuild/Replace the Board Walk
- Park Lighting

Goffinsville Park:

- Park Lighting

Sheriff's Office Admin Buildings:

- Facility Drainage Correction
- Working with Sheriff's Office on Storage Building.

Emergency Operations Center:

- War Room HVAC Replacement