Budget Transfer Request

Requesting Dept:	OMB	Fund:	General	Transfer #	
Requested By:	Cindy Wood	CNU Date:	12/9/2019		
Purpose:	Additional furr	iture for the Yulee Library.			
					Fin. Serv. Use Only
/	Acct. Number	Acct. Description	Amount	Available Budget	Verified Available
Transfer: From: 0199959	99-599001	Reserves for Contingencies	\$ (46,265.00)		
To: 0171657	71-564000	Equipment	\$ 46,265.00	\$ 2,834.00	
То:					
From:					
From:					
То:	р.				1.27
То:					
То:				9	
From:					
Approved By:	BOCC:		_ Clerk of Courts:		
	Date:		Date:		

Signature/Date

Cc: Michael Mullin <<u>mmullin@nassaucountyfl.com</u>>; Sabrina Robertson <<u>srobertson@nassaucountyfl.com</u>> **Subject:** Agenda Request for YUL Branch Furniture

Hello Megan,

I have the BOCC Agenda request ready to be submitted but I have a question.

In the Background do you want me to state the Library has \$2,834 carry forward towards this request? The Library also has \$6,475 in unanticipated passport revenue to we can use. Should I list this as well? Thank you, Dawn

Dawn S. Bostwick, M.A.L.S., C.P.L.A. Library Director Nassau County Public Library System 25 N. 4th Street Fernandina Beach, FL 32034 O: 904-530-6501 F: 904-277-7366 dbostwick@nassaucountyf.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

FY 2019-2020 BUDGET REQUEST

Revenue Detail

Library-Yulee Branch 01716571

(As applicable to department)

Sales and Use Taxes 312xxx Image: Sales and Use Taxes Image: Sales and Use Taxes Image: Sales and Use Taxes Image: Sales and Use Taxes Image: Sales and Permits 32xxxx Image: Sales and Permits 32xxxx Image: Sales and Permits 1mage: Sales and Permits	-
	-
Licenses and Permits 32xxxx	
Licenses and Permits 32xxxx	
Licenses and Permits 32xxxx -	
Licenses and Permits 32xxxx	
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	Change Change
Intergovernmental Revenue 33xxxx 4,019.00 E-Rate Grant 331702 Telecommunications Grant 4,019.00	4,019.00
E-Rate Grant 331702 Telecommunications Grant 4,019.00	-
	-
	-
Charges for Services 34xxxx	50.00
Static Static 347121 Proctoring Exams 50.00	
	-
Fines and Forfeitures 35xxxx	2,500.00
352010 Fines/Fees 2,500.00	7
Miscellaneous Revenues 36xxxx	-
	-
Other Sources 38xxxx	-
	-
	-
Cash Forward 39xxxx	2,834.00
Cash Forward 399100 Shelving (552640) 2,834.00	
	-
	-
TOTAL:	

TOTAL: 9,403.00

FY 2019-2020 BUDGET REQUEST

Operating Expenditures Detail

Library-Yulee Branch

Vendor Name	Object	DESCRIPTION	Calculation	Contract Number	Itemized Cost	Object Class Total Cost
Professional Services	531xxx					
	1000					
Contractual Services	534xxx					-
		Based on Hilliard Branch Expenditures (Rougly same square footage) remove per budget matrix 7-9-19				-
Allantic Companies	534000					
	191					
	1.5.25					
	ALL CON					
Fravel & Per Diem Communications & Freight	540xxx 541xxx	(see itemized worksheet tab)				<u>149.43</u> 6,315.54
Comcast Comcast	541040	Staff Network Wifi and Patron Internet Service	368.50 x 12 x10% 109.95 x 12 x 10%	CM2335 CM2225	4,864.20 1,451.34	
					1,101.01	
	Contraction of the second					
Postage	542xxx					
rustage	042774					References -
Jtility Services	125935-5		Call Control of Control	C. S. Martine	Maria States	
Electric, Water/Sewer, Garbage, etc.)	543xxx				the training	
		Based on Hilliard Branch Expenditures (Rougly same square footage) remove per budget matrix 7-9-19		1911	S. Charlester	
	<u> </u>					
	Contraction of the					
	Charles a state					
entais & Leases	544xxx	Based on possible rental agreement with Shoppes at Amelia Concourse				620.00
	544000	Based on possible rental agreement with Shoppes at Amelia Concourse remove per budget matrixt 7-9-19 David Yulee Room Rental/Bean Room Childrens Summer Prograins		CM2636,2637 &2638	620.00	620.00
	544000	Based on possible rental agreement with Shoppes at Amelia Concourse remove per budget matrixt 7-9-19 David Yulee Room Rental/Bean Room Childrens Summer Programs		CM2636,2637 &2638	620.00	620.00
	544000	remove per budget matrixt 7-9-19		CM2636,2637 &2638	620.00	620.00
tentals & Leases SCJ	544000	remove per budget matrixt 7-9-19		CM2636,2637 &2638	620.00	620.00
	544000	remove per budget matrixt 7-9-19		CM2836,2637 &2838	620.00	620.00
	544000 544000 545xxx	remove per budget matrixt 7-9-19 David Yulee Room Rental/Bean Room Childrens Summer Prograins		CM2636,2637 &2638		620.00
SCJ	544000 544000 545xxx	remove per budget matrixt 7-9-19		CM2636,2637 &2638	620.00	
3CJ	544000 544000 545xxx	remove per budget matrixt 7-9-19 David Yulee Room Rental/Bean Room Childrens Summer Prograins		CM2636,2637 &2638		
CJ	544000 544000 545xxx	remove per budget matrixt 7-9-19 David Yulee Room Rental/Bean Room Childrens Summer Prograins		CM2636,2637 &2638		
3CJ	544000 544000 545xxx	remove per budget matrixt 7-9-19 David Yulee Room Rental/Bean Room Childrens Summer Prograins		CM2636,2637 &2638		

Operating Grand Total 14,133.68

- 210.00			555xxx (see liemized worksheet tab)	555xxx	Training
			- /see liamized workshee! (ah)	FEAvor	
1,188.00	1,188.00	Quole Received	CloudLibrary Checkout Software	552646 552646	Software Bibliotheca
	2,834.00	CASH FORWARD	0 Picture book sheVing	552640	DEMCO
2,834.00				552640	Equipment less than \$750
			Janitorial Supplies 0 remove per budget matrix 7-9-19	552030	Dade Paper/Staples/Walmart
1,500.00	1,500.00		1244 1002	552xxx 552000	Operating Supplies Staples/Walmart/Demco
200.00	200.00			551000	Office Supplies
20.00	20.00		x 0 PayPal Services	549xxx 549000	Other Current Chrgs & Ob. PayPal
				1015 C	
			X	548xxx	Promotional Activities
				1	
				1 5 1 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
			×	547xxx	Printing & Binding
				1	
				ALC: NO.	
	746.71	Quote Received	Maintenance of Barricuda Webfilter	546000	CDW-G
and the second second second second	14 014	- J	Halabaaaaa of Daviarda Wickfillon		