Nassau County Board of County Commissioners Regular Session, December 18, 2019, 9:00 A.M. Commission Chambers, 96135 Nassau Place, Yulee, Florida

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Justin Taylor, Commissioners Daniel B. Leeper, Aaron C. Bell, Pat Edwards, and Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Attorney/County Manager, and Taco Pope, Assistant County Manager.

<u>Staff Present:</u> Megan Diehl, Office of Management and Budget Director; and representing the Clerk's office Brenda Linville and Peggy Snyder, Deputy Clerks.

Official Agenda Summary:

Audience Input: Non-Agenda Items

None.

Audience Input: Agenda Items

None.

RESOLUTION(S):

RS191218 - 9:04:14 (Tab A) Approve a Resolution of the Board of County Commissioners of Nassau County, Florida, honoring Ormond Ford on his retirement after thirty-one years of service.

Motion: Approve Tab A as stated above and authorize the

Chairman to sign Resolution 2019-179 regarding

same.

Maker: Commissioner Leeper Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: County Manager

PRESENTATION(S):

RS191218 - 9:05:52 (Tab B) Michael Mullin, County Manager, recognized numerous County employees for years of service.

RS191218 - 9:10:30 (Tab C) Amy Pipkin, Tobacco Free Florida, regarding vaping epidemic.

Discussion: Ms. Pipkin, Prevention Coordinator with Starting Point Behavioral Health, addressed the epidemic of vaping by the youth population. Discussion followed regarding controlling these establishments selling vaping products. Mr. Mullin explained that Nassau County lost the ability years ago to issue business licenses.

Request: County Manager to consult with the Nassau County Health Department and others to gather data regarding the effects of vaping in order to provide the ability to consider vaping establishments as a public nuisance because of the adverse health effects of vaping.

RS191218 - 9:19:18 (Tab D) Presentation by Adrienne Burke, Director of Planning & Economic Opportunity; and, approval of a Resolution of the Board of County Commissioners of Nassau County, Florida, accepting the findings of the Western Nassau Vision Book created through the Western Nassau Heritage Preservation Committee.

Discussion: Ms. Burke reviewed the request.

Motion: Approve Tab D as stated above and authorize the

Chairman to sign Resolution 2019-180 regarding

same.

Maker: Commissioner Ford Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: Planning Department

CONSENT ITEM(S):

RS191218 - 9:38:03 Approve the following: (Tab E)
Authorization for the Chairman to sign the Certificate of
Public Convenience & Necessity to AmeriPro EMS of Florida,

LLC for non-emergency, non-911 calls for service, except as requested by Nassau County Fire Rescue, with the expiration date of December 31, 2020. (Tab F) Authorization for the Chairman to sign Amendment No. 3 to the Agreement with MFB Financial, Inc., (dba The Bailey Group), Contract No. CM2328-A3, for Broker Services for the period of January 1 through December 31, 2020. Funding source: 01122513-534000. (Tab G) Resolution supporting the County Emergency Medical Services (EMS) Grant Application for funds to be used to improve and expand pre-hospital emergency medical care; and authorization for the Chairman to sign associated grant application. (Tab H) Finance Package 2020-04.

Motion: Approve Consent Items E, F, G, and H (See

"Attachment A" for Tab H).

Maker: Commissioner Leeper Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: Finance, OMB, County Manager, Contract

Management, Human Resources, Fire/Rescue,

Health Department

REGISTER:

The Chairman signed the register for the following warrants: Wire Transfer Nos. 2002518 thru 2002519 dated 12-9-19 for a register total of \$4,461.93; Wire Transfer No. 2002233 dated 12-10-19 for a register total of \$6,250.00; Warrant Nos. 259368 thru 259416 dated 12-10-19 for a register total of \$71,439.10; Wire Transfer No. 2002520 dated 12-12-19 for a register total of \$950.00; Warrant Nos. 259417 thru 259532 dated 12-13-19 for a register total of \$442,653.14; Warrant Nos. 259533 thru 259536 dated 12-13-19 for a register total of \$3,606.83; and, Warrant Nos. 259537 thru 259613 dated 12-17-19 for a register total of \$184,519.89.

RS191218 - 9:38:23

Motion: Adjourn as the Board of County Commissioners and

convene as the SAISS MSBU Government Board.

Maker: Commissioner Leeper Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

RS191218 - 9:38:36 (Tab I) Approve and authorize the Chairman to sign Task Order CM1852-T037 to Olsen Associates, Inc., in the amount of \$202,300.00 for Coastal Engineering Services for Preparation of Documents and Bidding/Negotiation Assistance. Funding source: 43603539-563829.

Motion: Approve Tab I as stated above.

Maker: Commissioner Bell Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Kelley, Edwards,

Spicer, and Taylor

Follow Up: Finance, OMB, Contract Management, William Moore

RS191218 - 9:38:58

Motion: Adjourn as the SAISS MSBU Government Board and

reconvene as the Board of County Commissioners.

Maker: Commissioner Bell Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

BUILDING DEPARTMENT:

RS191218 - 9:39:15 (Tab J) Monthly status update on Building Department activities. Informational only.

COUNTY EXTENSION BUSINESS:

RS191218 - 9:39:19 (Tab K) Monthly status update on County Extension activities. Informational only.

FACILITIES MAINTENANCE BUSINESS:

RS191218 - 9:39:30 (Tab L) Monthly status update on Facilities Maintenance and Parks and Recreation activities.

Discussion: At the request of Commissioner Edwards, Keith Ellis, Building Official, came forward to provide an update from Jacksonville Electric Authority (JEA) to their customers. Effective January 1, 2020, JEA is requiring that lawn irrigation systems have backflow preventers installed within thirty days. The Florida Administrative

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Code requires this in order to protect the community water system. The cost is approximately \$200.00 to \$300.00.

FIRE RESCUE BUSINESS:

RS191218 - 9:41:09 (Tab M) Monthly status update on Fire Rescue activities. Informational only.

LIBRARY BUSINESS:

RS191218 - 9:41:16 (Tab N) Monthly status update on Library activities. Informational only.

PUBLIC WORKS BUSINESS:

RS191218 - 9:41:25 (Tab O) Monthly status update on Public Works activities. Informational only.

OLD BUSINESS:

RS191218 - 9:41:34 (Tab P) Discussion on the status of paving, design and right-of-way acquisition of Crawford Road.

Discussion: Mr. Mullin advised that this item will be heard under County Manager expansion items.

NEW BUSINESS:

RS191218 - 9:41:58 (Tab Q) Approve and authorize the Chairman to sign a System Upgrade Agreement with Motorola Solutions, Contract No. CM2779, for the County's radio system. Funding source: 01252525-546020 MCOMM.

Discussion: Commissioner Edwards requested clarification as to the difference in price between this contract and the previous contract. Ms. Diehl explained that this contract is handled by the IT Department for the Supervisor of Elections and the increases in the contract were already budgeted for.

Motion: Approve Tab Q as stated above.

Maker: Commissioner Edwards Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: Finance, OMB, County IT, Contract Management,

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Supervisor of Elections

RS191218 - 9:43:11 (Tab R) Approve a Resolution authorizing the execution of an agreement with the State of Florida, Department of Transportation (FDOT), for installation and maintenance of certain railroad crossing devices; and authorize the Chairman to sign the Agreement, Contract No. CM2763.

Motion: Approve Tab R as stated above and authorize the

Chairman to sign Resolution 2019-182 regarding

same.

Maker: Commissioner Edwards Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: Finance, OMB, Engineering Services, Contract

Management

COUNTY ATTORNEY BUSINESS:

RS191218 - 9:43:37 (Tab S) Authorize the Chairman to approve and execute the Interlocal Agreement between Nassau County and the Florida Governmental Utility Authority (FGUA) for Water and Wastewater Utility Capital Project and related Grant/Loan Administration and Special Assessment services.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Tab S as stated above.

Maker: Commissioner Bell Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: Finance, OMB, County Attorney, Contract

Management, NAU

RS191218 - 9:44:22 (Tab T) Approve and execute the Mobility Fee Credit Agreement between Nassau County and Patriot Ridge LLP (Nassau Crossing) (CM2787).

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Tab T as stated above.

Maker: Commissioner Edwards Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: Finance, OMB, County Attorney, Contract

Management

INFORMATIONAL ITEM(S):

RS191218 - 9:44:50 (Tab U) Informational only: monthly status update on all contract amendments, change orders, task orders, and work authorizations issued by the County Manager.

RS191218 - 9:44:51 (Tab V) Informational only: authorized employee travel.

EXPANSION ITEMS:

RS191218 - 9:02:52 (1) Approve and authorize the Chairman to sign a Mitigation Purchase and Sale Agreement with Florida Power and Light, Contract No. CM2793, for a Conservation Easement related to the Crawford Road Project. Funding source: 63470541-563716 Improvements CRAW2. (2) Additional backup for Tab S - Interlocal Agreement with Florida Government Utility Authority [FGUA] Water and Wastewater Utility Capital Project.(3) Schedule special meeting to discuss Electronic Gaming Facilities. Suggested dates/times: Wednesday, January 15th at 5:30 p.m. or Wednesday, January 22, 2020 at 5:30 p.m. (4) Discussion of Administrative Order No. 2017-7 issued by Judge James H. Daniel. (5) Discussion of Special Magistrate position for the Court System.

Motion: Expand the meeting to consider five (5) items as

stated above.

Maker: Commissioner Edwards Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: County Manager

RS191218 - 9:44:58 Expansion Item #1: Approve and authorize the Chairman to sign a Mitigation Purchase and Sale Agreement with Florida Power and Light, Contract No. CM2793, for a Conservation Easement related to the Crawford

Road Improvements Project. Funding source: 63470541-563716 CRAW2.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 1 as stated above.

Maker: Commissioner Ford Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: County Attorney, Engineering Services, Contract

Management

RS191218 - 9:47:02 Expansion Item #2: Additional backup for Tab S - Interlocal Agreement with Florida Government Utility Authority [FGUA] for Water and Wastewater Utility Capital Project. Informational only.

RS191218 - 9:47:27 Expansion Item #3: Schedule special meeting to discuss Electronic Gaming Facilities. Suggested dates/times: Wednesday, January 15th at 5:30 p.m. or Wednesday, January 22, 2020 at 5:30 p.m.

Discussion: Mr. Mullin explained that January 15, 2020 was the suggested date since new sound equipment is being installed in the Commission Chambers. He since was advised by Facilities Maintenance that the installers could make the room available on December 30, 2019 but without recording equipment.

Motion: Schedule a special meeting for December 30, 2019

at 5:30 p.m. to discuss Electronic Gaming

Facilities.

Maker: Commissioner Bell Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: County Manager

RS191218 - 9:49:47 Expansion Item #4: Discussion of Administrative Order No. 2017-7 issued by Judge James H. Daniel.

Discussion: Mr. Mullin reviewed the request. He advised that the exception to closure would be the Building Department due to the volume of inspections.

Motion: Approve to close the County offices, except for the Building Department, on December 23, 2019 pursuant to the Administrative Order No. 2017-7 issued by Judge James H. Daniel. This day will be considered Administrative Leave.

Maker: Commissioner Bell Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: County Manager, Department Heads, Human Resources

RS191218 - 9:52:06 Expansion Item #5: Discussion of Special Magistrate position for the Court System.

Discussion: Mr. Mullin reviewed the request.

Motion: Continue to December 30, 2019 at 5:30 p.m.

expansion item 5 as stated above.

Maker: Commissioner Edwards Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: County Manager

RS191218 - 9:52:36 Mr. Mullin acknowledged the County's department heads for their great work. He wished everyone a "Merry Christmas."

DISCUSSION ITEMS:

RS191218 - 9:55:12 Commissioner Edwards' Business:

• Wished everyone a "Merry Christmas and Happy New Year".

RS191218 - 9:55:21 Commissioner Bell's Business:

• Wished everyone a "Merry Christmas and Happy New Year".

Motion: Request Planning Department staff to analyze and bring back recommended changes in minimum lot requirements, minimum yard requirements, and building restrictions in the Residential General - 2 (RG-2) zoning district as the Zoning Code was written prior to the adoption of the Comprehensive Plan and the Future Land Use adoptions.

Maker: Commissioner Bell Second: Commissioner Leeper

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor

Follow Up: County Manager, Planning Department

RS191218 - 9:57:06 Commissioner Ford's Business:

- Wished everyone a "Merry Christmas and Happy New Year".
- Thanked the department heads for their hard work.

RS191218 - 9:57:23 Commissioner Leeper's Business:

- Thanked Commissioner Taylor for his leadership this year as Chairman and department heads for their leadership and staff for their performance.
- Wished everyone a "Merry Christmas and Happy New Year".
- Thanked Chief Rigdon and Chief Roland for responding to a citizen concerned about the efficiency of the fire hydrants in the Enclave. He requested the County Manager clarify with JEA who is responsible for testing the fire hydrants in the Enclave.

RS191218 - 9:58:55 Commissioner Taylor's Business:

- The Callahan Branch Library hosted the Callahan Holiday Celebration. He thanked the Library staff, Dawn Bostwick, Janet Loveless, and Michele Ford on their efforts with this celebration.
- Wished everyone a "Merry Christmas" and thanked the department heads for everything that they have done.

He thanked everyone for the opportunity to serve as Chairman. He thanked everyone including the media for attending.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 10:00 a.m.

Justin Taylor, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk



ATTACHMENT "A"

Finance Package 2020-04

Deletions from Inventory:

- Facilities Maintenance/Parks & Recreation Dept., 20060125, 5022, 2006 Dodge Durango, VIN 1D4HB318NX6F168123.
- Facilities Maintenance/Parks & Recreation Dept., 20070246, 5551, 2007 Quik Kut Grasshopper Mower, Serial No. GRH227/61.
- Facilities Maintenance/Parks & Recreation Dept., 20011781, 2037, 2001 Ice Machine Hoshizaki, Serial No. KM-500MF.
- Facilities Maintenance/Parks & Recreation Dept., 20150003, 7794, 2014 Dell Computer Optiplex 7010, Serial No. H3GTN22;
- Facilities Maintenance/Parks & Recreation Dept., 20150001, 7792, 2014 Dell Computer Optiplex 7010, Serial No. H3G2P22.
- Facilities Maintenance/Parks & Recreation Dept., 20140069, 7607, 2014 Dell Computer Optiplex, Serial No. G6GJM02.
- Facilities Maintenance/Parks & Recreation Dept., 20140067, 7605, 2014 Dell Computer Optiplex, Serial No. G6HJM02.
- Facilities Maintenance/Parks & Recreation Dept., 20140066, 7604, 2014 Dell Computer Optiplex, Serial No. G6GGM02.
- Facilities Maintenance/Parks & Recreation Dept., 20110087, 6758, 2011 Dell Computer Laptop Serial No. CD8RLQ1.
- Facilities Maintenance/Parks & Recreation Dept., 20110089, 6760, 2011 Dell Laptop D505, Serial No. CD8SLQ1.
- Facilities Maintenance/Parks & Recreation Dept., 20144001, 7546, 2011 Dell Computer Optiplex, Serial No. JN4RBY1.
- Facilities Maintenance/Parks & Recreation Dept., 20140028, 7567, 2011 Dell Computer Laptop Latitude 3440, Serial No. 82V5321.
- Facilities Maintenance/Parks & Recreation Dept., 20150004, 7795, 2014 Dell Computer Optiplex 7010, Serial No. H3GP3P22.
- Facilities Maintenance/Parks & Recreation Dept., 20050047, 2830, 2011 Dell Laptop D505, Serial No. GV2FR51.
- Facilities Maintenance/Parks & Recreation Dept., 20110086, 6757, 2011 Dell Laptop E5420, Serial No. CD8TLQ1.
- Facilities Maintenance/Parks & Recreation Dept., 20140068, 7606, 2011 Dell Computer Optiplex, Serial No. G6GLM02.
- Nassau Amelia Utilities, 6103, 2011 Dell Latitude D530, Serial No. 9K825H1.



Road and Bridge Department, 3027(Flt. 53), 20050008, 2004 Chevrolet Trailblazer, VIN IGMDS13S042437285.

Library - Fernandina Beach Branch, 06179, 2009 Optiplex 755, Serial No, 8B9V7J1.

Nassau County Property Appraiser Office, 05289, 20060316, Desk, Bridge, 2 Lateral.

Nassau County Property Appraiser Office, 07540, Ricoh MP C5503 Copier/Printer, Serial No. 13069112.

Animal Services, 8897, Machinery & Equipment/Dryer, Serial No. 081005849/0809004473

Animal Services, 6207, Animal Control Unit on Truck 210.

