

RESOLUTIONS:

1.) Fund: General Amount: \$ 22,800.00

Explanation: Budget Amendment in the General Fund for a donation received by the Nassau County Library System.

Support: Tab 1 Page A

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OTHER ITEMS FOR CONSIDERATION:

2.) Approve attached Deletion From Inventory Form

Support: Tab 2 Page A

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Tab 1  
Page B

**RESOLUTION 2020-**

**WHEREAS** the General Fund has received a donation for the Nassau County Library System.

**WHEREAS** this revenue was not anticipated in the 2019/2020 budget year by the fund.

**BE IT THEREFORE** resolved by the Board of County Commissioners, Nassau County, Florida in regular session, duly assembled on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 the following budget amendment pursuant to Florida Statutes Chapter 129.06 be adopted:

**REVENUE**

01711571-352020	Damaged Books/Materials	\$ 800
01712571-366911	Donations	\$ 22,000

**APPROPRIATION**

01711571-554005	Subscriptions-Other	\$ 800
01712571-554005	Subscriptions-Other	\$ 7,000
01712571-566100	Books & Materials	\$ 15,000

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
EX-OFFICIO CLERK

NASSAU COUNTY PUBLIC LIBRARY SYSTEM

DAILY BUSINESS DEPOSIT

LIBRARY: Fernandina Beach

DATE: 3/31/2020

FISCAL YEAR: 19/20

Coins		Deposit: 3/18/2020															
\$0.01																	
\$0.05		352010	01711571-352020	01714571-366911	01712571-366911	01713571-366911	01714571-366911	01712571-362002 Meeting Room Rental Fees	01000000-208031 Rental Taxes	01712571-365920 Sales of Materials	01712571-347101 Out of State (Privilege)	01712571-347121 Proctoring Fees	01712571-341900 Passport Fees	201000-PASS Expedite Postage	01712571-341901 Pass Photos	01712571-208031 PASS Sales tax	Cash Total
\$0.10	Day	Fines & Fees	Damaged Books/Materials	Donations	Donations	Donations	Donations										
\$0.25	03/31/20	\$ -			\$ 22,800.00												
\$0.50		\$ -															
\$1.00		\$ -	800.00		22,000.00												
Sub-Total	\$	\$ -															
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Claire Shepherd 03/31/2020

*[Signature]* 3/31/2020

Megan/Cindy,

Please process a BVA for the attached donation

01711571-554005 \$800.00  
 01712571-554005 \$7000.00  
 01712571-566100 \$15,000.00

RCVD ONE  
 '20 APR 1 PM 4:57



Fifth Third **DIRECT**<sup>SM</sup>

Electronic  
Deposit Manager

**Deposit Detail (By Deposit) Report**  
**Fifth Third Bank - Electronic Deposit Manager**

Report Created on 3/31/2020 9:38:43 AM by QI5WL00A

Presenter: NASSAU COUNTY BOARD OF COUNTY

Date Range: 3/31/2020 - 3/31/2020

Location(s): Fernandina Library

Account(s): 7450381996

Research Id	Aux On Us	Transit Routing	Account Number	Process Control	Amount
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*Location: Fernandina Library ~ Acct: NASSAU COUNTY BOARD OF COUNTY (7450381996)*

*User: QI5WL00A ~ Item Count: 2 ~ Deposit Amount: \$22,800.00*

*Processed: 3/31/2020 ~ Acknowledged: 3/31/2020 9:39 AM ~ Posted: 3/31/2020*

2-1	005	519960453		600	\$22,800.00
2-2	002059	263079276			(\$22,800.00)

**Total Item Count: 2 ~ Total Deposit Amount: \$22,800.00**



**Friends of Nassau County Library, Inc.**

d/b/a Friends of Fernandina Beach Library  
PO Box 17155  
Fernandina Beach, FL 32035

**VyStar Credit Union**  
Fernandina Beach, Florida  
63-7927/2630

2059

DATE 3/22/2020

**PAY  
TO THE  
ORDER OF**

**Nassau County BOCC**

\$ **\*\*22,800.00**

Twenty-Two Thousand Eight Hundred and 00/100\*\*\*\*\* DOLLARS

Nassau County BOCC-FINANCIAL  
FINANCIAL SERVICES DEPT.  
7647 VETERANS WAY STE 4000  
YULEE, FL 32087

*Margaret H. Bellanca*  
AUTHORIZED SIGNATURE

MEMO

Annual Gift

⑈002059⑈

Security features included. Details on back.

MP

**Friends of Nassau County Library, Inc.**

Nassau County BOCC

2059

3/22/2020

balance of \$25,000 in budget

22,800.00

VyStar FOL Checking Annual Gift

22,800.00

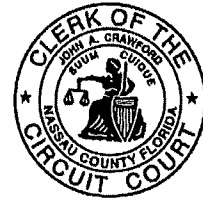
Tab 2  
Page A

Tab 2  
Page B





**JOHN A. CRAWFORD**  
**Clerk of the Circuit Court and Comptroller**  
**Ex-Officio Clerk to the Board of County Commissioners**  
**Auditor, Recorder and Custodian of All County Funds**  
**Nassau County**



**MEMORANDUM**

To: Cindy Wood, OMB

From: Kari Ulmer, Clerk Financial Services

Date: 4/7/20

Re: Deletion of Inventory

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Please present the below Deletion from Inventory request(s) to the Board for approval:  
The original forms are attached.

DI #	Asset #	Tag #	Department
20.089	20010825	0066	Clerk of Court

Thanks

## DELETION FROM INVENTORY FORM

DI # 2020.089

DEPARTMENT: Finance

### TO BE COMPLETED BY DEPARTMENT:

Property Number: 0066 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: Lateral File

Serial/Vin Number: N/A Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

The lateral file cabinet is over 25 years old. Due to multiple moves the drawers are in an unsafe condition.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: x Indicate how and by whom: Trashed - Records Center

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Mary Polie Date: 4-7-20

### TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20010825 Acquisition Cost: \$840.00

Acquisition Date: 2/1/1994 Book Value: \$0.00

Financial Services Signature: Kari Ulmer nP Date: 4/7/20

### BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

### TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

03/25/2020 16:08 |BOARD OF COMMISSIONERS  
6235avos |FIXED ASSET WORKSHEET

|P 1  
|famstmt

ASSET # 20010825		MASTER ASSET		DESCRIPTION LATERAL FILE	
		ADD'L DESC	FIVE DRAWER FILE		
CLASS	40	MACHINERY & EQU	FUND SOURCE 01		
SUBCL	201	FILE CABINET	ACQUIS METH A1 PURCHASE	MAINT CONT N	INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi
DEPT	0021	CLERK OF COURTS	ACQUIS DATE 02/01/1994	TYPE G	INSURED VAL 0.00
LOC CODE	215	FINANCE	ACQUIS COST 840.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO			ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00
ROOM			QTY	MEMO	MEMO
STORAGE LOC			UNIT PRICE 0.00		
			PURCH MEMO HAMILTON PRESS ACT #01		
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN	DEPT HEAD		CURRENT BOOK 0.00	DEPREC PRIN 840.00	
TITLEHOLDER			EST SALVAGE 0.00	FIRST YR/PR 1994/05	LAST YR/PR 2001/12
			REPL COST 0.00	EST LIFE 5	
TAG #	0066		LAST INVENT 07/17/2009	PERIODS TAKEN 60	
SERIAL #			IMPROVE MEMO	ACCUM DEPREC 840.00	
MANUFACTURER	HON	HON			
MODEL			RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE		
			SALE PRICE 0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
					978.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	277101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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