

BOCC Meeting

Facilities Maintenance/Parks & Recreation Department

Monthly Project Update

APRIL 2020

1012 Work Requests Issued. 1010 Work Orders Completed.

Complete projects this reporting period.

- ✓ Hilliard Road Dept. Roof Replacement to preserve the Historical elements.
 - ✓ James S. Page Gov. Building: LED Re-lamping project complete.
 - ✓ Yulee Sports Complex: Basketball Court Play Surface Upgrade
 - ✓ Parking Lots Coating, Stripping and Repaint the ADA Parking Space:
 - Completed at Peters Point Park, Burney Park and Scotts Road Beach Access.
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Projects assigned and/or in progress.

Air Conditioning FY 19/20 Replacement Program - Other County Facilities/Parks:

- Fernandina Beach Health Clinic: HVAC – Materials are on site.
- James S. Page Gov. Bldg- Chambers: HVAC Replacement - Materials are on site.
- Historic Courthouse: Replace 2 HVAC Units – Schedule for May 11th, Afterhours.
- Justice Center: Records Center: HVAC Unit – Project pending inspection.
- Emergency Operations Center: - War Room HVAC Unit (proj-19) and Addressing HVAC Deficiency VRV System. (proj-31). Purchase Order Pending

Generator Installation:

- Multi-Use Facilities – 30 % Completed.
- Detention Center- Generator Replacement-Mike Edwards:
 - Scope of work changed – One Large Generator –
 - Engineering: Pending Service to be determined.

Animal Control:

- Cattery Expansion - HVAC System- Pending permitting additional paperwork.
- Total Air Quality: Working with engineering firm on corrective action.
 - Reviewing report, will advise of a recommendation.
- K-9 Play Yard: Site planning for K9- walk & play yard.
 - Staked out area, to be cleared, Solid Waste as schedule allows.

Beach Front Parks

- Beach Front Security Guard Stations-
 - Guard Shacks- Prints approved with revisions, 4-6 weeks manufacturing.
 - Gate Arms and Operators are on site.
 - Deck Materials – Delivered.
 - Electrical Service, has been ran, Pending Power Service established

Burney Park Walkover:

- Rebuild/Replace the Board Walk-
 - 1st Phase Deck Walking Surface Material Ordered. 100% Complete
 - 2nd Phase Top Portion and Side Decking and Railing 15% delivery date still pending.
 - 3rd Phase ADA Handrails –
- Burney Park - Lighting – Materials on order 35%
 - Bollard Bases and Conduit in Parking lot installed 100% Complete
 - Parking Lot Lighting: All Wall Packs and Lighting fixtures are on site. Pending Poles

Callahan Ball Park:

- Drainage – No Change
 - 1st Phase-Engineering - Design Engineering Underway
 - Drainage: working with Road & Bridge on opening ditches.
 - Tentative plans with the Road Dept pending Equipment availability.

Detention Center:

- Outside Security Upgrades – Tony is working on the purchasing for the Security Projects
 - Fence and Sally Port Locking. Ordered, Cylinders prepared and to be sent for installation.
 - Exterior Security Gates-Upgrade Locks Main Gate/Housing Pods, Fence Gates.
- Cell Lighting Upgrade - (To Deter Vandalism). In House: 15% Complete Project is in progress.
- Replace Kitchen Equipment –Ordered, pending delivery and installation date.
- Security Control Upgrade to Existing System -Services provided by MTS (proj.12) and Lighting Controls Panel Upgrade (proj.12) Reviewing Submittals project about 3 weeks out.
 - Bio-Cleaning Heavy Shower Facility- Quarterly Service. Bids being review, cost determination.
- Climate Control Ceiling -Attic Roof –
- NCPA Documents pending, once received a requisition will be submitted.
 - **Walls to be constructed- On Hold**
 - **Insulation of the Attic –** Bids have been reviewed, an agenda to award will be submitted.
 - **HVAC Installation - Pending PO**
- Plumbing Chase- In House Project **Out for Contract Management for Bid**
 - Access Upgrade - Project is being done In -House.
- Ventilation Controls Upgrade – Louvers Drives and Controls-Exterior 5% Completion
 - Obtaining quotes for Louver controls

Emergency Operations Center: On Hold until COVID-19 restrictions are lifted.

- Large Wall Monitors in War Room. **Pending Director Foster's recommendations.**
- Electrical Power / Data has been established for the Elevated Floor project.
 - On Hold until COVID -19 restrictions are lifted.

Fire Rescue Headquarters

- Storage Building/ Scope being developed-getting ready to quote.
 - Bid Package under review with Contract Management.

Goffinsville Park:

- Park Lighting – Materials onsite, Pending Bulbs and Poles.

Health Clinic

- Fernandina Health Clinic Nectarine Clinic – Vital Statistics Renovations.
 - Work order issued, pending scheduling.

James S. Page Gov. Building:

- Office of Management and Budget Area. – Project underway 25%
- Front Entrance Concrete Repairs – Bids to be reviewed.

Justice Center:

- Towers and Windows – Annual Cleaning – PO Issued, scheduled for late June.

Minor Road -County Extension Office & Training Center:

- Researching Site Built Structure vs. modular.
- Site Plans for Utilities – Scheduling Site Layout for Base Prep.
- Started Utility Piping – In Design
- Grubbing- Completed
- Survey-Scheduled to be complete.
- Curbs- Layout
- Elevation- Road Dept setting elevations. Elevation Building up in process.
- Retention Pond and First Elevation Grade Completed.

Parking Lots Coating, Stripping and repaint the ADA Parking Space

- County Facilities and Parks/Walkover: this will be an on-going project as needed.

Parks/ Walkover:

- Picnic Tables-Upgrade to Composite Tables- **On Hold.**
- Bleachers-Replace Non-Compliant Bleachers with shade structures at Sports Fields.
- Deck and Walk Over- Preservation for all Parks-**Ongoing. 75% Complete.**
- Fencing and Safety Netting replaces as needed. – **Yulee fence & netting /Hilliard Fence**
- Replace SD Cameras to HD Cameras and Recorders – **Ongoing as needed.**
- Board Walk-Handrails repair and upgrade. **Fabricator position filled, will review, get a schedule of maintenance.**

Maintenance Office:

- Assistant Directors Area Build out. Underway 85%
- Garage-Equipment Cover (16 ft x 70 ft) Rebidding the project.
- Ice Machine Replacement -Facilities Maintenance – On Hold reviewing in Aug.

Sheriff's Office Admin Buildings:

- Facility Drainage-Correct drainage from gutters to divert from sidewalks-Out for Bid
- Working with Sheriff's Office on Storage Building - Obtaining Permits
 - Site Work Clearing - 10% Pending PO for Materials

Yulee Road Dept:

- Tool Room Conditioning and Lighting. Road Dept.
 - Materials on site, Wall Material is up. Pending Ceiling and AC and moving electrical.
- Relocate the former Baily Road Recycling Center to Yulee – Site Prep underway

Yulee Sports Complex:

- ✓ Basketball Court Lighting Upgrade:
 - Recommendation to put Lighting on a timer. Lighting currently On Hold.

Beach Front Related Items:

- Design of New Trash/Dumpster Site Location.
 - Doug and Jeff in planning stage and Scope of Work-Potential of 2 cans.

Facilities Maintenance Administration:

County Rental Facilities Scheduling moved “In-House” since January 2020. Currently County Rental Activities are On Hold until COVID-19 restrictions are lift.

- During this time the Staff is working on building a website that will provide detailed facility information and potentially be available to Citizens for scheduling rentals.
- Facilities Services Specialist Positions. On Hold until COVID-19 restrictions are lifted.
- Dude Solutions:
 - Actively working on building Asset Essentials Data Base:
 - This consists of inputting asset information into the program, such as updating personnel information, adding recreational locations, adding and removing equipment, and establishing more Preventative Maintenance Schedules, this will be an ongoing process.
 - Asset Essentials - Event Manager Program for County Rental Scheduling.
 - Actively Working establishing a “Real Time Budget” to track expenses. No change.
 - On-Site Training for Facilities, Road Dept, Solid Waste Department. PO Issued-scheduling is On Hold until COVID-19 restrictions are lifted.
- Department personnel are performing facility inspections to schedule preventive maintenance instead of reactive maintenance. This is an ongoing project throughout this fiscal year.