

**Nassau County Board of County Commissioners
Regular Session, April 13, 2020, 6:00 P.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order.

Commissioners:

Present: Chairman Daniel B. Leeper.

Present via speakerphone: Commissioners Justin Taylor, Aaron C. Bell, Pat Edwards, and Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Manager/County Attorney, and Taco Pope, Assistant County Manager.

Staff Present: Megan Diehl, Office of Management and Budget Director, and Brenda Linville and Melissa Lucey, Deputy Clerks.

Official Agenda Summary:

Audience Input:

None.

RS200413 - 6:01:08 Mr. Mullin explained that this meeting is being live streamed and encourages anyone who wants to provide any comments into the record during the meeting to submit an email to comments@nassaucountyfl.com. He requested that the individuals provide their name and address when sending an email. The emails will be reviewed and submitted, noting that the comments must be under the control of the Board of County Commissioners. He advised that if anyone would like to be called during the meeting to call 904-530-6009 and leave a message with their name, phone number, address, and topic of discussion.

CONSENT ITEM(S) :

RS200413 - 6:02:54 Approve the following: **(Tab A)**
Authorization for the Chairman to sign the Memorandum of

Understanding with the University of Florida (UF), Board of Trustees, contract CM2813, for cooperative extension services for Nassau County residents. **(Tab B)** Finance Package 2020-13 and associated Resolutions. **(Tab C)** Updates to the Employee Policies and Procedures, Section 8.07, Overtime and Compensatory Time. **(Tab D)** Rescinding Resolution 2019-150 in its entirety and adopt a new Resolution relating to prohibiting through truck traffic on Amelia Island Parkway from State Road 200 (SR200) to South Fletcher and 14th Street from Atlantic Avenue to Amelia Island Parkway; providing for findings by the Board of County Commissioners; and providing for placement of "no thru trucks over 4 axles/local deliveries only" signs. **(Tab E)** Resolution authorizing the execution of the construction and maintenance agreement between the State of Florida, Department of Transportation (FDOT), and the Board of County Commissioners of Nassau County, Florida; and authorization for the Chairman to sign the associated Construction and Maintenance Agreement, contract CM2829. **(Tab F)** Signing authority for Lisa Lynch, Office of Management and Budget, not to exceed \$5,000.00 for all funds for all organizations. **(Tab G)** For recording purposes only, consider the Villas of Woodbridge - Phase IV "A" Final Plat, filed by Woodbridge Nassau, LLC., owner; and Dan McCranie of McCranie and Associates, agent for owner, to construct 51 single family lots on approximately 55 acres. Property is located on the east side of Old Nassauville Road, 1.37 miles south of State Road 200/A1A in Fernandina Beach.

Motion: Approve Consent Items Tabs A, B, C, D, E, F and G (See attachment "A" for Tab B), and authorize the Chairman to sign Resolution 2020-83 for Tab D, and 2020-84 for Tab E.

Maker: Commissioner Ford

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Human Resources, Finance, OMB, Engineering Services, County Manager, Planning Department

REGISTER:

The Chairman signed the register for the following warrants: Wire Transfer No. 2008102 dated 3-19-20 for a register total of \$903.76; Wire Transfer No. 2008103 dated 3-23-20 for a register total of \$515,859.50; Warrant Nos.

262840 thru 262890 dated 3-24-20 for a register total of \$130,658.60; Wire Transfer No. 2008221 dated 3-25-20 for a register total of \$51.50; Warrant Nos. 262891 thru 262947 dated 3-26-20 for a register total of \$1,188,018.97; Warrant Nos. 262948 thru 262987 dated 3-31-20 for a register total of \$714,709.53; Wire Transfer Nos. 2008563 thru 2008570 dated 4-1-20 for a register total of \$3,617,344.50; Warrant Nos. 262988 thru 262992 dated 4-2-20 for a register total of \$53,606.83; Warrant Nos. 262993 thru 263083 dated 4-3-20 for a register total of \$179,236.56; Warrant No. 263084 dated 4-6-20 for a register total of \$9,000.00; and, Warrant Nos. 263085 thru 263136 dated 4-8-20 for a register total of \$500,244.45.

NEW BUSINESS:

RS200413 - 6:03:22 (Tab H) Authorization for the Chairman to sign a budget transfer and check request for transfer of funds for construction of the Public Safety Training Center.

Discussion: Commissioner Edwards explained that originally the funds were set aside to expedite the movement for the Sheriff's Office gun range. He inquired on the associated costs and tentative timeline for that completion. Ms. Diehl responded that this information was not included with the packet; however, this request was simply to move the funding out of the Board of County Commissioner's account and into the Sheriff's Office account.

Motion: Continue to April 15, 2020 consideration of Tab H as stated above in order for staff to bring back associated costs and tentative timeline for the completion of the Sheriff's Office gun range. (If documentation is not ready for April 15, 2020 continue to April 27, 2020.)

Maker: Commissioner Edwards

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Sheriff's Office, OMB, Finance, County Manager

RS200413 - 6:06:12 (Tab I) Consider the following: (1) Award Bid NC19-027 to CPR Contracting, LLC., in the amount of \$217,000.00 for the Stokes Road Bridge Repair over St. Mary's River Project; (2) Authorization for the Chairman to

sign the Notice of Award and contract CM2831; and (3) Authorize the County Engineer to issue the Notice to Proceed, contingent upon receipt of the required performance bond, payment bond, and certificate of insurance. Funding source: 03405541-546000 BRDGR.

Motion: Approve Tab I as stated above.
Maker: Commissioner Ford
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Contract Management, Engineering Services, OMB, Finance

RS200413 - 6:06:36 (Tab J) Discussion regarding potential acquisition of property located at 49215 River Bluff Drive in Hilliard, Florida.

Discussion: Mr. Mullin provided a brief history regarding the property at 49215 River Bluff Drive in Hilliard, Florida. He explained that the Real Estate Sale Agreement provides the County with a due diligence period of four (4) months and during that time if something were to happen, the County would be able to not close on the property. Mr. Mullin addressed the purchase price. Discussion followed.

Public Input: Ms. Diehl read into the record a public comment that was received from Brent Lemond addressing his concerns regarding the purchase price and the remote location. He recommended that the Board table this matter to allow for additional time to look for alternative locations that might be closer to Callahan or Hilliard, Florida, for recreation of ball parks and soccer fields.

Ms. Diehl responded to an inquiry that Mr. Lemond did not provide any alternative locations. Commissioner Edwards clarified that the acquisition of this property is not for ball parks but for the water front access and the timbered land for trails and other activities. Discussion followed.

Motion: Authorization for the Chairman to sign the Real Estate Sale Agreement for purchase of property located at 49215 River Bluff Drive in Hilliard, Florida.
Maker: Commissioner Ford
Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: County Manager

RS200210 - 6:14:03 (Tab K) Discussion regarding the Amelia Island Beach Habitat Conservation Plan.

Discussion: Mr. Mullin reviewed the request. He stated that the City of Fernandina Beach Commission continued this item at their meeting in order to research programs that may be available to fund the Amelia Island Beach Habitat Conservation Plan. Mr. Mulling stated that if the Board continues this item it will allow staff time to pursue the grant funds and meet with City Manager and City Attorney to discuss the grants. It would also allow staff time to contact U.S. Fish and Wildlife Services (FWS) to inquire about available grants.

Mr. Mullin briefly addressed the additional addendum regarding the Endangered Species Act on the beach.

Motion: Continue to May 11, 2020 consideration of Tab K as stated above.
Maker: Commissioner Bell
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: County Manager

NON-QUASI-JUDICIAL PUBLIC HEARING(S) :

RS200413 - 6:16:47 (Tab L) Consider Comprehensive Plan Amendment application CPA20-002, a small-scale Future Land Use Map (FLUM) amendment to change the classification of 3.21 acres located on the south side of Julia Street between Julia Street and Lewis Street from Commercial (COM) to High Density Residential (HDR), application filed by J.H. Cobb Properties, LLC., owner; and Rogers Towers, P.A., agent.

Motion: Continue to May 21, 2020 at 6:00 p.m., or as soon thereafter as the matter may be heard, consideration of Tab L as stated above.
Maker: Commissioner Bell
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor
Follow Up: Planning Department

QUASI-JUDICIAL PUBLIC HEARING(S) :

RS200413 - 6:16:47 (Tab M) Consider the Notification of Proposed Change NOPC20-001, a Resolution amending the Development Order for the Summer Beach Development of Regional Impact (DRI); specifically amending the Development Order to a previously approved DRI pursuant to a notification filed by Artisan Homes, LLC.; providing for up to twenty-eight (28) multi-family residential units on Parcel D-1.

Motion: Continue to May 21, 2020 at 6:00 p.m., or as soon thereafter as the matter may be heard, consideration of Tab M as stated above.

Maker: Commissioner Bell

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Planning Department

RS200413 - 6:16:47 (Tab N) Consider FD20-001, the Final Development Plan for Parcel D-1 of the Summer Beach Planned Unit Development (PUD)/DRI; allowing a minimum of twenty-eight (28) residential units and associated open space. Application filed by J.H. Cobb Properties, LLC., owner and Tim Ritch, Forum Capital Partners, agent.

Motion: Continue to May 21, 2020 at 6:00 p.m., or as soon thereafter as the matter may be heard, consideration of Tab N as stated above.

Maker: Commissioner Bell

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Planning Department

RS200413 - 6:17:23 Mr. Mullin stated that the public hearings will be continued despite the Florida Governor's Executive Order that allows for remote meetings to ensure that the public is not being inhibited to testify for or against a particular item that is considered Quasi-Judicial or Legislative hearing. He noted that some citizens may

not want to attend these meetings due to Coronavirus Disease 2019 (COVID-19); therefore, staff is requesting for continuance to ensure that the citizens have the right to participate and can be accommodated to attend these meetings.

EXPANSION ITEMS:

RS200413 - 6:02:28 Approve a Resolution of the Board of County Commissioners of Nassau County, Florida, honoring the life of Jacob David Berglund.

Motion: Expand the meeting to consider one (1) item as stated above.

Maker: Commissioner Taylor

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager

RS200413 - 6:19:04 Expansion Item #1: Approve a Resolution of the Board of County Commissioners of Nassau County, Florida, honoring the life of Jacob David Berglund.

Discussion: Commissioner Taylor read the Resolution.

Motion: Approve expansion item 1 as stated above and authorize the Chairman to sign Resolution 2020-85 regarding same.

Maker: Commissioner Taylor

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, Commissioner Taylor

RS200413 - 6:26:24 Mr. Mullin informed the Board of the following: (1) Staff reviews the financial issues regarding the County and bring back information and suggestions to the Board as to the direction that the County is going financially. (2) Staff is in daily contact with the Emergency Operations Center (EOC), Dr. Seidel, and the Sheriff's Office to address issues. (3) The Convention and Business Bureau is providing staff a daily record of visitors that are using the lodging facilities within Nassau County. (4) Provided an update on the Council on

Aging funding to assist with the needs of the County's senior citizens and how the County can continue to help. (5) Advised that Micah's Place is reporting that domestic calls are high during self-quarantine from COVID-19, staff is researching ways to address those needs as well as all the non-profit organizations that are in need during this time. (6) Advised that all the County employees are deemed essential and are working in shifts [remotely and in the office] to meet the citizen's needs.

RS200413 - 6:30:40 Commissioner Leeper gave a shout out to Wayne Peterson, Elm Street Sportsman Association, for provided over 1,242 bags of groceries to local residents on April 11, 2020.

DISCUSSION ITEMS:

RS200413 - 6:31:58 Commissioner Ford's Business:

- Thanked County staff for their hard work.
- Echoed Commissioner Taylor's comments about Jacob David Berglund.

RS200413 - 6:32:41 Commissioner Taylor's Business:

- Thanked staff for their hard work.
- Announced that Barnabas Center will be providing food distribution to help the citizens that are in need on April 15, 2020 between the hours of 10:30 a.m. thru 12:30 p.m. at the First Baptist Church in Callahan; April 15, 2020 between the hours of 4:00 p.m. thru 6:00 p.m. at the First Baptist Church in Hilliard; and April 16, 2020 between the hours of 12:00 p.m. thru 2:00 p.m. at the First Baptist Church in Fernandina Beach.

RS200413 - 6:33:29 Commissioner Edwards' Business:

- Thanked First Responders and medical teams for their hard work in Nassau County.

- Stated that Nassau County lost an exemplary young man, Jacob David Berglund.
- Thanked the citizens for keeping their social distance within Nassau County.
- Encourages citizens to support the community by buying local and help your fellow citizens that are in need.

RS200413 - 6:34:09 Commissioner Bell's Business:

- Echoed his fellow Commissioner comments.
- Request to keep Jacob David Berglund's family in their thoughts and prayers.

RS200413 - 6:34:38 Commissioner Leeper's Business:

- Request to keep Jacob David Berglund's family in their thoughts and prayers.
- Shout out to Dr. Seidel, Greg Foster, and County staff.
- Announced that Nassau County has a total of 34 positive cases and encourages citizens to stay safe and healthy.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 6:35 p.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

Attachment "A"

Finance Package 2020-13

Resolutions:

1. Resolution 2020-81, regarding budget amendment in the General Fund in the amount of \$20.00 for a donation received by the Nassau County Library System not anticipated in the Fiscal Year 2019/2020 budget.
2. Resolution 2020-82, regarding budget amendment in the General Fund in the amount of \$126.00 for a donation received by the Nassau County Library System not anticipated in the Fiscal Year 2019/2020 budget.

Other Items for Consideration:

1. Approve Signing Authority for Valerie Feinberg, Planning, and Economic Opportunity and Code Enforcement, not to exceed \$5,000.00 for the Municipal Service Fund, Account Nos. 042475 and 042435.