

Insurance Committee
May 13, 2020 2:30 p.m.
Zoom Teleconference

A meeting of the Insurance Committee was held this 13th day of May 2020 at 2:30 p.m. via Zoom teleconference. The purpose of the meeting was to discuss vendor choices for Benefit Administration Systems.

Insurance Committee representatives present were:

- John Crawford, Nassau County Clerk of the Circuit Court
- John Drew, Tax Collector
- Michael Hickox, Property Appraiser
- Kathrine Hall, Sheriff's Office Human Resources
- Mitch Keiter, Nassau County Chief of Operations
- Ashley Metz, County Director of Human Resources
- Laura Scott, County Human Resources
- Lori Wilkerson, Supervisor of Elections

Also present were Allison Profitt, Kelly Harris, and Travis Cummings of The Baily Group; and Amanda Manzanilla, recording secretary.

- 1) Allison Profitt, of The Bailey Group, presented vendor options for hosting online Benefit Administration Systems for Nassau County Employees.
- 2) Ms. Profitt presented a RFP Response Tracker Table detailing service options for each vendor (PlanSource, bSwift/Apprize, Web Benefits Design, and Benelogic).
 - a) Key Points discussed:
 - i. The benefits and efficiency of moving from paper based to online sign-up experience
 - ii. Company overview of vendors
 - iii. The integration of a mobile app and the advantage for users
 - iv. Integration with Munis down the road is a possibility
 - v. Logistically, having a Benefit Administration System minimizes mistakes in enrollment by streamlining communication between the employee and Aetna (provider).
 - vi. Product Integration Cost
 1. Cost assistance is offered by specific carriers to subsidize cost.
 - a. The County may have to change carriers or add products to qualify for the subsidy.
 2. PlanSource offers a Boost Carrier discount. The County qualifies for this discount by using Guardian - a Boost Carrier.
 3. Some vendors charge fees to load current employee enrollment data.
 - vii. Trackable emails by groups and specified outreach target communication efforts.
 1. Text messaging for enrollment reminders is available.
 - viii. Open Enrollment (OE) Support
 - ix. Ongoing Administration fees (start-up vs. renewal fees)

Mike Hickox motioned to accept PlanSource, as the selected vendor, based on The Bailey Group's recommendation. The motion was seconded by John Drew. The motion passed committee unanimously.

A remote meeting to discuss the Aetna Annual Review was set for May, 28, 2020.

There being no further business the meeting adjourned at 3:02 p.m.