

**Nassau County Board of County Commissioners
Special Session, June 24, 2020, 4:30 P.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to order, Invocation and Pledge of Allegiance to the American Flag.

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners Justin Taylor, Pat Edwards, and Thomas R. Ford.

Present via Go To Meeting: Commissioner Aaron C. Bell.

Other Officials Present: Michael S. Mullin, County Attorney/County Manager; and Taco Pope, Assistant County Manager. Also present via speakerphone were Dr. Eugenia Ngo-Seidel, Nassau County Health Department Director; and Greg Foster, Emergency Management Director.

Staff Present: Megan Diehl, Office of Management and Budget Director, and Melissa Lucey and Heather Nazworth, Deputy Clerks.

Official Agenda Summary:

Audience Input:

None.

SS200624 - 4:31:30 Mr. Mullin advised that if anyone watching this meeting online wished to have their comments read into the record, they can do so by e-mailing their comments to comments@nassaucountyfl.com. If a person wishes to be telephoned during this meeting, they can e-mail their contact information and topic for discussion to the same e-mail address. Voicemails may also be left at 904-530-6009 or 904-530-6100 and the call will be returned during this meeting. To watch this meeting remotely, a person can log onto the Clerk of Court's website www.nassauclerk.com.

PRESENTATION(S) :

SS200624 - 4:54:18 (Tab A) Valerie Feinberg and Alyssa Neil, Planning and Economic Opportunity regarding Improving Processes & Producing Development Guidebook.

Discussion: Ms. Feinberg provided an overview of the work that the Planning Department was engaged in during the COVID-19 pandemic. Her department revisited their processed which need to be updated in order to be consistent for the general public, developers, and staff. As a result, the Planning Department created a Development Guidebook which provides the core functions of planning in order to provide a higher quality customer service while saving the County money. Ms. Neil reviewed the guidebook and provided an overview of the eleven elements it addresses. It was noted that the Planning Department is also working on a Development Tracker which, when completed, will identify site plans and development coming into the County.

CONSENT ITEM(S) :

SS200624 - 5:04:10 Approve the following: **(Tab B)** Resolution extending the State of Emergency in Nassau County, Florida due to COVID-19 and **(Tab C)** Resolution of the Board of County Commissioners accepting the findings of the Nassau County Vulnerability Assessment Phases I and II conducted by The Balmoral Group.

Motion: Approve Consent Items Tabs B and C as stated above and authorize Chairman to sign Resolution 2020-114 regarding Tab B and Resolution 2020-115 regarding Tab C.

Maker: Commissioner Ford

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: OMB, County Manager, County Attorney, Planning Department, EOC

NEW BUSINESS:

SS200624 - 5:04:24 (Tab D) Approve and authorize the Chairman to sign (1) the Fiscal Year 2020 Coronavirus Emergency Supplement Funding Grant Application; (2) the Lobbying, Debarment and Drug Free Workplace Certification,

the Subaward Management Capabilities and Compliance Questionnaire and the EEOP Certification Form; and (3) authorize staff to submit the application electronically on behalf of the Chairman.

Motion: Approve Tab D as stated above.
Maker: Commissioner Ford
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Finance, OMB, Emergency Management, Grants, Sheriff's Office

COUNTY MANAGER BUSINESS:

SS200624 - 5:04:59 (Tab E) Discussion of the ability to have fireworks within the County.

Motion: Continue to July 1, 2020 at 9:00 a.m., Tab E as stated above.
Maker: Commissioner Edwards
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Manager

COUNTY ATTORNEY BUSINESS:

SS200624 - 5:06:23 (Tab F) Approve and Execute the Memorandum of Understanding with the School Board of Nassau County regarding School Shelter Cross.

Motion: Approve Tab F as stated above.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Finance, OMB, EOC, Contract Management, School Board

EXPANSION ITEMS:

SS200624 - 4:32:47 (1) Approve and authorize the Chairman to sign the Emergency Certification Form for the emergency replacement of fire hydrants. (2) Discuss placing the July

27, 2020 regular meeting at 6:00 p.m. back on the Board of County Commissioners calendar. (3) Schedule budget workshop for July 14, 2020 from 1:00 p.m. to 5:00 p.m. for presentations of the Growth Trends Report, Capital Improvement Plan, and Tentative Budget. (4) Discuss and affirm Executive Order #14. (5) Discuss and seek Board direction regarding entering into purchase agreement with a due diligence period for the Lewis Property located at Kings Ferry in Hilliard, Florida. (6) Discuss COVID-19 issues. (7) Approve and Authorize the Chairman to execute a contract with Government Services Group, Inc. to create a CARES Act expenditure plan.

Motion: Expand the meeting to consider seven (7) items as stated above.

Maker: Commissioner Taylor

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager

SS200624 - 5:07:07 Expansion Item #1: Approve and authorize the Chairman to sign the Emergency Certification form for the emergency replacement of fire hydrants.

Motion: Approve expansion item #1 as stated above.

Maker: Commissioner Ford

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, EOC, Contract Management,

SS200624 - 5:07:46 Expansion Item #2: Discuss placing the July 27, 2020 regular meeting at 6:00 p.m. back on the Board of County Commissioners calendar.

Noted: This meeting was originally on the calendar but was canceled during the June 8, 2020 Board meeting due to the Supervisor of Elections needing Chambers and the Supervisor of Elections needing Chambers and the Supervisor of Elections no longer needs the room.

Motion: Approve to place the July 27, 2020 at 6:00 p.m. back on the Board calendar.

Maker: Commissioner Taylor
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: County Manager

SS200624 - 5:08:14 Expansion Item #3: Schedule budget workshop for July 14, 2020 from 1:00 p.m. to 5:00 p.m. for presentations of the Growth Trends Report, Capital Improvement Plan, and tentative budget.

Motion: Approve expansion item #3 as stated above.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: OMB

SS200624 - 5:11:29 Expansion Item #4: Discuss and affirm Executive Order #14.

Discussion: Mr. Mullin reviewed the executive order #14 which addressed the beach regulations associated with the Federal Endangered Species Act Turtle Nesting Season. No vehicles will be permitted on the beach from 9:00 p.m. until 7:00 a.m. No camping on the beach is permitted. Pedestrians will be allowed on the beach 24 hours per day; however, the beach parking areas will close at midnight. Only Nassau County residents will be permitted to park on the beach. Out-of-county property owners can obtain property cards by appointment through the Tax Collector's office. Anyone with a military identification card or a disability placard will be permitted to park on the beach. The definition of four-wheeled drive will be expanded to include Volkswagen beach buggies.

Request: County Manager and Public Works Director, in coordination with the Sheriff's Office to bring back on July 1, 2020 a method to reopen the Scott Road Beach Access for residents with a possible keycard system.

SS200624 - 5:22:28 Expansion Item #5: Discuss and seek Board direction regarding entering into a purchase

agreement with a due diligence period for the Lewis Property located at Kings Ferry in Hilliard, Florida.

Discussion: Mr. Mullin explained that the Lewis Property near Kings Ferry Boat Ramp had been under contract which has expired. Mr. Lewis reached out to see whether the County had interest in purchasing this. He had discussed with Mr. Lewis regarding entering into a contract for a due diligence period to assess the property. This approximately one-acre property would have a benefit to the County boat ramp for additional parking and additional amenities.

Motion: Approve expansion item #5 as stated above to include Phase I to assess any environmental issue resulting from old gas tanks on site.

Maker: Commissioner Ford

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, County Attorney

SS200624 - 4:39:42 Expansion Item #6: Discuss COVID-19 issues.

Discussion: Mr. Mullin advised that there has been discussion with Dr. Ngo-Seidel and Director Foster on a regular basis and recently regarding the COVID-19 issues including the increasing numbers in the State of Florida as well as Nassau County. Mr. Mullin advised that there are cities and counties around Florida that are considering masks to be mandatory and/or mandatory enforcement. The enforcement now is through the Department of Business and Professional Regulation (DPBR). They will be notified if a facility is not following the guidelines and can provide enforcement if needed. He stated at this time there is no recommendation for an executive order that addresses masks and social distancing within commercial establishments.

Director Greg Foster advised of an approach to be known as Nassau Safe which will be a way to provide information that is collected by the Nassau County Chamber of Commerce and the TDC in reference to businesses via retail, restaurants and bars that are complying with the recommendations from the Center for Disease Control (CDC) and State of Florida Department of Health (FDOH). Those establishments will be

on a compiled list as doing things right. In addition, there will be more information provided to individual businesses on the reasons for wearing masks, sanitizing, and social distancing, which will help to cut down on the spread of COVID-19. There will also be information provided to the private residents and visitors to Nassau County including why this is important to continue to take safety steps to stop the spread of COVID-19.

Dr. Eugenia Ngo-Seidel advised that there has been an increase locally in the COVID-19 case count. The increase is involving younger ages and not related to long-term care or an increase in testing. The increase in cases is due to more social gatherings. The Florida Surgeon General put out a public health advisory emphasizing what individuals can do such as use of cloth masks by everyone, vulnerable population should continue to limit their exposure, and all individual should refrain from social and recreational gathering of more than fifty people.

SS200624 - 5:14:54 Expansion Item #7: Approve and Authorize the Chairman to execute a contract with Government Services Group, Inc. to create a CARES Act expenditure plan.

Discussion: Mr. Mullin and Mr. Pope reviewed the request.

Motion: Approve Expansion Item #7 as stated above.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, EOC, Contract Management, School Board

SS200624 - 5:08:54 Ms. Diehl provided information regarding the following upcoming meetings: July 6, 2020 Board of County Commissioners meeting will be a presentation explaining what the rollback rate is; Departmental presentations that were scheduled for June 9, 2020 have been rescheduled for July 1, 2020 at 4:30 p.m.; and at the July 15, 2020 Board of County Commissioners meeting OMB will provide additional information regarding either the millage rates, budget comparisons, or recent economic updates.

SS200624 - 5:25:40 Mr. Mullin advised that the Governor extended all the Executive Orders until August 1, 2020, which will continue to allow remote meeting if the commissioners choose to attend that way.

DISCUSSION ITEMS:

SS200624 - 5:28:12 Commissioner Edwards' Business:

- Echoed Commissioner Bell's comment.

SS200624 - 5:27:00 Commissioner Bell's Business:

- Encourage local businesses and other establishments to follow the social distancing outlined by the CDC.

SS200624 - 5:27:26 Commissioner Taylor's Business:

- Echoed Commissioners Bell's comment.

SS200624 - 5:27:40 Commissioner Ford's Business:

- Congratulated the graduates at Hilliard and Yulee High Schools.
- Thanked that staff for their hard work.

SS200624 - 5:28:48 Commissioner Leeper's Business:

- Echoed Commissioner Bell's comment.

There being no further business, the special session of the Nassau County Board of County Commissioners adjourned at 5:29 p.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

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