

Nassau County Board of County Commissioners
Special Session, July 6, 2020, 5:00 P.M.
Regular Session, July 6, 2020, 6:00 P.M.
Commission Chambers, 96135 Nassau Place, Yulee, Florida

Call to order.

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners Justin Taylor, Aaron C. Bell, Pat Edwards, and Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Attorney, and Taco Pope, Assistant County Manager.

Staff Present: Megan Diehl, Office of Management and Budget Director, and Peggy Snyder and Melissa Lucey, Deputy Clerks.

ADDITIONAL MEETING

SS200706 - 5:04:10 (Tab A) Special meeting for a presentation presented by David Jahosky, Managing Director for Government Services Group (GSG) regarding the Coronavirus Aid, Relief, and, Economic Security (CARES) Act Funding Expenditure Plan.

Discussion: Mr. Jahosky introduced the GSG team members Camille Pawlik, founder of GSG, and Ben "Steve" Stevens, Certified Public Accountant with the firm of Thomas, Howell, and Ferguson, and noted that this team brings experience in government grant management.

Mr. Jahosky provided a PowerPoint presentation regarding the CARES Act Coronavirus Relief Fund which consists of funding from the State allocated to each county in Florida with a population fewer than 500,000. Nassau County is due to receive a total allotment of CARES Act funds in the approximate amount of \$15 million. On July 1, 2020, Nassau County received approximately \$3.8 million as their first installment for their share of the funding through the Division of Emergency Management (DEM). Mr. Jahosky reviewed GSG's Nassau County's CARES Act Funding Expenditure Plan and the Federal and State requirements that the County must comply with for certain eligible expenses incurred since early March 2020 that were not part of the County's approved budget. These funds must be

expended by December 30, 2020 or they will be returned to the United States Treasury. The remaining balance of approximately \$11.5 million will be available on a reimbursement basis and monitored by the United States Treasury. Nassau County must oversee any non-County entity that receives any of this funding as a sub-recipient. He reviewed eligible expenditure examples such as public safety and health; economic support and recovery; social services and resident needs; and municipalities and Constitutional offices.

Chairman Leeper explained that he had been speaking with the Chamber of Commerce and other local businesses to find a way to help assist those small businesses that suffered financially during this COVID-19 pandemic. The Chamber of Commerce has requested \$2.2 million to help these local businesses.

Mr. Jahosky explained the Nassau Care Program whereby GSG would handle planning, program requirements, and legal support in overseeing the County's expenditure plan for the CARES Act funds. He provided a timeline for completion of each event of Nassau Cares. The County would authorize the team to engage in the grants administration and compliance activities; amend County purchasing procedures; and, approve sub-recipient agreements as part of this program. GSG has set up the process to accelerate how to get the final plan back to the board by the end of July. They have made basic assumptions on the type services the County would support and from that, GSG will build a basic program outlining eligibility requirements and processes. They will also ensure that the correct sub-recipient agreements are in place.

Commissioner Bell pointed out that if these funds are not used, they are returned to the government; the Board must ensure that every penny of this money gets spent in Nassau County by December 30, 2020.

Mr. Mullin explained that, if contracted, GSG would be handling the yeoman's share of the work due to the complexity in order to avoid a callback provision.

Motion: Authorize staff to negotiate a contract with GSG regarding the CARES Act Funding Expenditure Plan and bring back to the Board for consideration.

Maker: Commissioner Bell

Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Finance, OMB, Contract Management, County
Manager

Discussion: Chairman Leeper requested that the Board increase the funding for small business recovery to \$2.2 million per the Chamber of Commerce's request.

Motion: Approve to include in the CARES Act Funding Expenditure Plan increasing the allocation for the small business recovery assistance to \$2.2 million.

Maker: Commissioner Ford
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Finance, OMB, County Manager

The special meeting recessed at 5:33 p.m. and reconvened at 6:02 p.m. in regular session.

Official Agenda Summary:

RS200706 - 6:02:30 Mr. Mullin explained that this meeting is being live streamed and encouraged anyone who wanted to provide any public comments into the record during the meeting to submit an email to comments@nassaucountyfl.com and for the individuals to provide their name and address. He advised that if anyone would like to be called during the meeting to call 904-530-6009 and leave a message with their name, phone number, address and topic of discussion.

RS200706 - 6:03:25 Chairman Leeper provided the guidelines and directions for those in attendance that wished to speak to the Board of County Commissioners or provide testimony for an agenda or non-agenda item.

Audience Input: Non-Agenda Items

None.

CONSENT ITEM(S) :

RS200706 - 6:04:52 Approve the following: **(Tab B)** Software Services Agreement with PlanSource Benefits Administration, Inc., Contract CM2871, for an online benefits system; and, authorize the Chairman to sign associated Statement of Services. Funding source: 01122513-554000. **(Tab C)** Finance Package 2020-16 and associated Resolution. **(Tab D)** Finance Package 2020-17 and associated Resolution. **(Tab E)** Board minutes from the regular sessions held on May 11, May 20, and, May 21, 2020; and the special sessions held on May 6, May 13, and May 27, 2020.

Motion: Approve Consent Items Tabs B, C, D, and E as stated above. (See Attachment "A" for Tab C and Attachment "B" for Tab D).

Maker: Commissioner Ford

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Clerk Staff, Finance, OMB, Contract Management, Human Resources

REGISTER:

The Chairman signed the register for the following warrants: Wire Transfer No. 2012661 dated 6-18-20 for a register total of \$1,400.00; Wire Transfer No. 2012662 dated 6-19-20 for a register total of \$158.42; Warrant Nos. 265232 thru 265286 dated 6-23-20 for a register total of \$273,252.92; Wire Transfer No. 2012954 dated 6-23-20 for a register total of \$400.00; Wire Transfer No. 2012955 dated 6-24-20 for a register total of \$322.02; Warrant Nos. 265287 thru 265394 dated 6-26-20 for a register total of \$942,395.56; Wire Transfer No. 2013087 thru 2013091 dated 6-26-20 for a register total of \$16,638.56; Warrant Nos. 265395 thru 265463 dated 6-30-20 for a register total of \$1,179,756.38; Wire Transfer Nos. 2013260 thru 2013262 dated 7-1-20 for a register total of \$21,179.65; Wire Transfer Nos. 2013263 thru 2013266 dated 7-1-20 for a register total of \$2,482,977.15; and, Warrant Nos. 265464 thru 265503 dated 7-2-20 for a register total of \$252,389.21.

NEW BUSINESS:

RS200706 - 6:05:20 (Tab F) Release final retainage in the amount of \$156,287.77 to Florida Infrastructure, Inc., for completion of the Bailey & Simmons Road Multi-Use Trail. Funding source: 63000000-205500 BSBPPT.

Motion: Approve Tab F as stated above.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: OMB, Finance, Contract Management, Engineering
Services

RS200706 - 6:05:33 (Tab G) Consider the following: (1) approve and authorize the Chairman to sign a Grant Agreement with the U.S. Department of Interior National Park Service, Contract CM2868, and the associated Cooperative Agreement form, for grant funds for future improvements of the Evans' Rendezvous in American Beach, Florida, and, (2) authorization for the Chairman to sign the associated budget amendments.

Discussion: Valerie Feinberg, Planning Director, reviewed the request.

Public Input: Ruth Matthews, Anthony Shipyan, Berta Arias, and Erving Gilyard came forward to speak in favor of Tab G.

Motion: Approve Tab G as stated above and authorize the Chairman to sign Resolution 2020-119 regarding same.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor

Follow Up: Finance, OMB, Grants, Planning Department,
Contract Management

NON-QUASI-JUDICIAL PUBLIC HEARING(S) :

RS200706 - 6:10:26 (Tab H) Consider Comprehensive Plan Amendment application CPA19-009, a Future Land Use Map (FLUM) amendment to change the classification of 265.65 acres located on the west side of Lem Turner Road between Lawhon Road South and Dornbush Road from Low Density

Residential (LDR) to Recreation (REC). Application filed by Angel Lakes Gated, Inc., owner; and, Rogers Towers, P.A., agent.

Motion: Continue to July 16, 2020, at 6:00 p.m., or as soon thereafter as the matter may be heard, consideration of Tab H as stated above.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Planning Department

RS200706 - 6:10:49 (Tab I) Consider Comprehensive Plan Amendment application CPA19-008, an Ordinance amending the 2030 Nassau County Comprehensive Plan; amending the Public Facilities, Conservation, Regional Coordination, and, Capital Improvements Elements to address statutory requirements for water supply planning pursuant to *Florida Statute Chapter 163.3177(6)(c)(3)*; *Florida Statute Chapter 163.3177(6)(d)(3)*; *Florida Statute Chapter 163.3177(6)(h)(1)*; and, *Florida Statute Chapter 163.3177(3)(a)(4)*; providing for severability; and, providing for an effective date.

Motion: Approve Tab I as stated above.

Maker: Commissioner Bell

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Planning Department

RS200706 - 6:11:12 (Tab J) Consider Land Development Code (LDC) Amendment application LDC20-003, an Ordinance amending Article 1, Section 1.02 of the Land Development Code (LDC), Relationship to Comprehensive Plan, amending Article 1, Section 1.07 of the LDC, Official Zoning Map; providing that the Official FLUM and Official Zoning Map of Nassau County is maintained in electronic format through the Nassau County Property Appraiser's Office and available to the public through that office's website or by contacting the County Planning Department; providing for findings; providing for severability; and, providing an effective date.

Motion: Approve Tab J as stated above.
Maker: Commissioner Edwards
Second: Commissioner Bell
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Planning Department

RS200706 - 6:09:47 (Tab K) Second public hearing for consideration of Land Development Code (LDC) Amendment application LDC20-002, amending Article 20 of the LDC, Industrial, Warehouse (IW); specifically Section 20.01, Permitted Uses; amending Article 32 of the LDC, Definitions; adding a definition for "Community Residential Home"; adding a definition for "Functional Family"; amending the definition for "Group Home"; amending the definition for "Dwelling, Single Family Attached"; providing for findings; providing for severability; and, providing for an effective date.

Motion: Approve Tab K as stated above.
Maker: Commissioner Ford
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Planning Department

RS200706 - 6:11:34 Chairman Leeper admitted that he has not been following the protocol for opening the public hearings at this meeting. Mr. Mullin advised that it was fine to continue with the public hearings in this manner.

RS200706 - 6:11:39 (Tab L) Consider an Ordinance of the Board of County Commissioners of Nassau County, Florida, amending Chapter 8 $\frac{3}{4}$ of the Nassau County Code of Ordinances (Ordinance 2004-46); specifically Section 8 $\frac{3}{4}$ -10, Court Surcharges; providing for severability; and, providing for an effective date.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve Tab L as stated above.
Maker: Commissioner Edwards
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor
Follow Up: County Attorney, Judge Daniel

QUASI-JUDICIAL PUBLIC HEARING(S) :

RS200706 - 6:10:26 (Tab M) Consider Planned Unit Development (PUD) application PUD19-008, filed by Angel Lakes Gated, Inc., owner; and, Rogers Towers, P.A., agent for owner, to rezone approximately 265.65 acres from Open Rural (OR) and Residential Single Family 2 (RS-2) to Planned Unit Development (PUD). Property is located on the west side of Lem Turner Road between Lawhon Road, south and Dornbush Road in Callahan, Florida.

Motion: Continue to July 16, 2020, at 6:00 p.m., or as soon thereafter as the matter may be heard, consideration of Tab M as stated above.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Planning Department

COUNTY ATTORNEY BUSINESS:

RS200706 - 6:12:19 (Tab N) Approve and authorize the Chairman to sign an agreement between the Board of County Commissioners of Nassau County, Nassau County Sheriff's Office, and, Harbor Concourse Homeowners' Association, Contract CM2874, for traffic control jurisdiction on private roads.

Motion: Approve Tab N as stated above.

Maker: Commissioner Bell

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Attorney, Sheriff's Office, Finance, OMB, Contract Management

EXPANSION ITEMS:

None.

RS200706 - 6:12:51 Mr. Mullin thanked all the department heads and staff involved in assisting with the set up for

this meeting. This meeting will be a preview of how meetings will be conducted moving forward in order to abide by the Center for Disease Control (CDC), guidelines related to the COVID-19 pandemic in order to safely allow public comment.

RS200706 - 6:13:37 Chairman Leeper requested clarification of earlier actions taken during the special meeting relating to the CARES Act. There were two different motions made that he wished to clarify; a motion to move forward with the GSG contract and a motion requesting additional funding in the amount of \$2.2 million for economic recovery for businesses. He requested a single motion to include both requests.

Motion: Approve to reaffirm authorization for staff to negotiate a contract with GSG regarding the CARES Act Funding Expenditure Plan and bring back to the Board for consideration; and, approve the increase in the allocation for the small business recovery assistance to \$2.2 million in the CARES Act Funding Expenditure Plan.

Maker: Commissioner Bell

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, Contract Management, County Manager

RS200706 - 6:15:21 Chairman Leeper requested a groundbreaking ceremony for the Crawford Road construction work.

Motion: Approve groundbreaking ceremony for the Crawford Road construction work. Staff to provide details for the groundbreaking ceremony.

Maker: Commissioner Ford

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, Engineering Department, Road Department

RS200706 - 6:15:54 Chairman Leeper announced the passing of two former public servants, former Sheriff Ray Geiger and Randy Guess, former paramedic for the City of Fernandina Beach. He requested that the Board keep the families of each gentleman in their thoughts and prayers.

DISCUSSION ITEMS:

RS200706 - 6:16:31 Commissioner Taylor's Business:

- Thoughts and prayers for the families of former Sheriff Geiger and Randy Guess.
- Commend staff for their hard work in setting up for a fluid process for this meeting.

RS200706 - 6:16:54 Commissioner Bell's Business:

- Echoed Commissioner Taylor's comments.

RS200706 - 6:16:57 Commissioner Ford's Business:

- Thoughts and prayers for the Geiger and Guess families.
- Appreciated staff for going above and beyond to make certain that the meetings can be held and for cleaning the dais after each person speaks.

RS200706 - 6:17:10 Commissioner Edwards' Business:

- Requested prayers for the families of former Sheriff Ray Geiger and Randy Guess. They were extraordinary people who did a lot for the County and they will be missed.
- Thanked staff for their time and efforts in setting up the meeting and providing a special entrance and exit access for the speakers.

RS200706 - 6:17:36 Commissioner Leeper's Business:

- Recognized staff as they go above and beyond what is required and they do a great job in everything they do. Tonight is a great example of how a meeting can be run in today's environment.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 6:18 p.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

Attachment "A"

Finance Package 2020-16

Resolutions:

1. Resolution 2020-117, regarding budget amendment in the General Fund in the amount of \$784.00 for a donation received by the Nassau County Library System not anticipated in the Fiscal Year 2019/2020 budget.

Attachment "B"

Finance Package 2020-17

Resolutions:

1. Resolution 2020-118, regarding budget amendment in the Municipal Service Fund in the amount of \$3,045.00 for a donation received by the Nassau County Animal Services not anticipated in the Fiscal Year 2019/2020 budget.

Deletions from Inventory

Central Filing, 5233, 2006 Kanguru DVD/CD Duplicator Disk, Serial No. Kang U2-DVDDUPE-D516.

OMB, 1630, 2003 MPEG Movie Camera HQX DSC0F717, Serial No. I453139.

Road and Bridge, 7703, Dell Optiplex 7010, Serial No. 238YY12.

Road and Bridge, 7680, Dell Optiplex 7010, Serial No. F34BW12.