

**Nassau County Board of County Commissioners  
Special Session, July 22, 2020, 9:00 A.M.  
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

**Commissioners:**

**Present:** Chairman Daniel B. Leeper, Commissioners Justin Taylor, Pat Edwards, and Thomas R. Ford.

Commissioner Aaron C. Bell attending the meeting via "Zoom Meeting".

**Other Officials Present:** Michael S. Mullin, County Attorney/County Manager.

**Staff Present:** Megan Diehl, Office of Management and Budget Director, and Brenda Linville and Melissa Lucey, Deputy Clerks.

**Official Agenda Summary:**

**SS200722 - 9:01:42** Mr. Mullin explained that this meeting is being live streamed and encouraged anyone who wants to provide any public comments into the record during the meeting to submit an email to [comments@nassaucountyfl.com](mailto:comments@nassaucountyfl.com) and for the individuals to provide their name and address. He advised that if anyone would like to be called during the meeting to call 904-530-6009 and leave a message with their name, phone number, address and topic of discussion.

**Audience Input: Non-Agenda Items**

None.

**Audience Input: Agenda Items**

None.

**SS200722 - 9:03:24** Dr. Eugenia Ngo-Seidel, Nassau County Health Department Director, appeared telephonically to provide the Coronavirus Disease 2019 (COVID-19) pandemic

update. She reviewed the handout "COVID-19 summary for Nassau County" dated July 21, 2020. Dr. Seidel indicated that the positive cases are rising and that the County's percent of positivity cases has been holding at nine to ten (10) percent for the past two weeks. She reported that Nassau County resident's cases are 773 total and the Health Department will be announcing this morning a couple dozen more positive cases, as well as another death totaling six. She advised that 309 residents have been released from isolation and currently there are three residents hospitalized at Baptist Nassau.

Dr. Seidel stated that the statistics show that the most common ages that are getting infected are younger individuals, which is due to common exposure in the home, private gatherings and work sites. She addressed the updated health public health advisory that was released from the State Surgeon General stating the importance of wearing safe facial coverings; and, limiting social and recreational gatherings to no more than ten (10).

**SS200722 - 9:06:31** Greg Foster, Emergency Management Director, came forward to and provided a COVID-19 update. He advised that Emergency Management is working on a couple of programs through messaging to target the younger generation to advise them of the importance of wearing face masks and the impacts of the spread of COVID-19 at home. He stated that they are continuing to push out the new guidelines from the State Surgeon General referencing the groups of ten or less versus the groups of fifty (50) or less. Director Foster commented that they have over 50,000 plus cloth masks; over 60,000 plus disposable masks; and, 10,000 gowns and are continuing to order testing kits for the Department of Health. He also stated that there are 60,000 cloth masks in the reserves for sheltering in case there is a need for an evacuation due to a hurricane or tropical storm. Director Foster provided a brief update and tracking of the Tropical Wave in the Gulf of Mexico and Tropical Depression No. 7 (which is now Tropical Storm Gonzalez). He also provided an update on the 2020 Republican National Convention (RNC) to be held in Jacksonville, Florida.

**CONSENT ITEM(S) :**

**RS200722 - 9:09:40 (Tab A)** Approve a Resolution extending the State of Emergency in Nassau County, Florida due to Coronavirus Disease 2019 (COVID-19).

**Motion:** Approve Tab A as stated above and authorize the Chairman to sign Resolution 2020-123 regarding same.

**Maker:** Commissioner Edwards

**Second:** Commissioner Taylor

**Action:** Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

**Follow Up:** County Manager, County Attorney

**EXPANSION ITEMS:**

**RS200722 - 9:02:38** (1) Approve authorization for the Chairman to sign the following [1] Work Authorization CM2788-WA01 for ProShot Concrete, Inc., in the amount of \$113,370.50 for repairs to the County Road 121 bridge over Deep Creek; and, [2] Work Authorization CM2788-WA02 for ProShot Concrete, Inc., in the amount of \$52,900.50 for repairs to County Road 121 bridge over Dunn Creek. Funding source: 03405541-546000 BRDGR. (2) Approve authorization for the Chairman to sign a lease agreement with Galphin Real Estate Services, Inc., for Nassau Amelia Utilities [NAU] Billing Office, Contract CM2890. Funding source: 71500536-544000. (3) Approve authorization for the Chairman to sign a sales agreement, Contract CM2889 with Comcast Business Services, in the amount of \$54,000.00 which covers a three [3] year period of internet services at the following facilities: James S. Page Governmental Complex, Fire Station 71, and Extension Office. Funding source: 01132516-541040 and 71500536-541040. (4) Discuss County Manager succession plan.

**Motion:** Expand the meeting to consider four (4) items as stated above.

**Maker:** Commissioner Edwards

**Second:** Commissioner Ford

**Action:** Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

**Follow Up:** County Manager

**SS200722 - 9:09:54 Expansion Item #1:** Approve authorization for the Chairman to sign the following: (1) Work

Authorization CM2788-WA01 for ProShot Concrete, Inc., in the amount of \$113,370.50 for repairs to the County Road 121 bridge over Deep Creek; and, (2) Work Authorization CM2788-WA02 for ProShot Concrete, Inc., in the amount of \$52,900.50 for repairs to County Road 121 bridge over Dunn Creek. Funding source: 03405541-546000 BRDGR.

**Discussion:** Robert Companion, County Engineer, reviewed the request.

**Motion:** Approve Expansion item #1 as stated above.

**Maker:** Commissioner Ford

**Second:** Commissioner Taylor

**Action:** Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

**Follow Up:** Engineering Services, Contract Management, OMB Finance

**SS200722 - 9:11:46 Expansion Item #2:** Approve authorization for the Chairman to sign a lease agreement with Galphin Real Estate Services, Inc., for Nassau Amelia Utilities (NAU) Billing Office, Contract CM2890. Funding source: 71500536-544000.

**Discussion:** Mr. Mullin reviewed the request.

**Motion:** Approve Expansion item #2 as stated above.

**Maker:** Commissioner Bell

**Second:** Commissioner Edwards

**Action:** Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

**Follow Up:** Contract Management, OMB, Finance, NAU

**SS200722 - 9:13:20 Expansion Item #3:** Approve authorization for the Chairman to sign a sales agreement, Contract CM2889 with Comcast Business Services, in the amount of \$54,000.00 which covers a three (3) year period of internet services at the following facilities: James S. Page Governmental Complex, Fire Station 71, and Extension Office. Funding source: 01132516-541040 and 71500536-541040.

**Discussion:** Mr. Mullin reviewed the request.

**Motion:** Approve Expansion item #3 as stated above.

**Maker:** Commissioner Edwards

**Second:** Commissioner Ford  
**Action:** Aye: Commissioners Leeper, Bell, Edwards,  
Ford, and Taylor  
**Follow Up:** Contract Management, OMB, Finance,  
IT Department

**SS200722 - 9:14:59 Expansion Item #4:** Discuss County Manager succession plan.

**Discussion:** Mr. Mullin reviewed the request. He provided two recommendations: (1) start the process to hire a County Manager outside, or (2) start the process internally. He stated that his recommendation would be to process internally with Mr. Pope, who is currently the Assistant County Manager. Mr. Mullin suggested that if the Board moves forward with his recommendation that the Board extend his term as County Manager for one additional month based upon the current work schedule and to allow time in order to negotiate a contract with Mr. Pope.

**Motion:** Approve to extend Mr. Mullin's term as County Manager for one month.  
**Amend:** Include Mr. Pope as the County Manager's successor subject to negotiating a contract with the Board of County Commissioners.  
**Maker:** Commissioner Edwards  
**Second:** Commissioner Ford  
**Action:** Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor  
**Follow Up:** County Manager, Human Resources

**SS200722 - 9:16:58** Mr. Mullin provided an update regarding meetings related to the Republican National Convention (RNC) activities that will be coming to Amelia Island. He advised that the Sheriff's Office is prepared for the activities and will provide more information when available.

**SS200722 - 9:17:40** Chairman Leeper stated that the special meeting for July 29, 2020 at 9:00 a.m. needs to be scheduled.

**Motion:** Schedule a special meeting for July 29, 2020 at 9:00 a.m. to extend the Declaration of Emergency.

**Maker:** Commissioner Edwards  
**Second:** Commissioner Ford  
**Action:** Aye: Commissioners Leeper, Bell, Edwards,  
Ford, and Taylor  
**Follow Up:** County Manager

**DISCUSSION ITEMS:**

**SS200722 - 9:18:07** Commissioner Taylor's Business:  
None.

**SS200722 - 9:18:09** Commissioner Ford's Business:  
None.

**SS200722 - 9:18:12** Commissioner Bell's Business:  
None.

**SS200722 - 9:18:15** Commissioner Edwards' Business:

- Encouraged citizens to remain safe by wearing their mask and practice safe distances.
- Buy local.

**SS200722 - 9:18:25** Commissioner Leeper's Business:

- Echoed Commissioner Edwards' comments.

There being no further business, the special session of the Nassau County Board of County Commissioners adjourned at 9:18 a.m.

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Daniel B. Leeper, Chairman

Attest:

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John A. Crawford, Ex-Officio Clerk