

**Nassau County Board of County Commissioners
Special Session, August 12, 2020, 9:00 A.M.
Emergency Operations Center, 77150 Citizens Circle, Yulee,
Florida**

Call to order, Invocation and Pledge of Allegiance to the American Flag.

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners Justin Taylor, Pat Edwards, Aaron C. Bell and Thomas R. Ford.

Other Officials Present: Michael S. Mullin, County Manager/County Attorney, and Taco Pope, Assistant County Manager; Greg Foster, Emergency Management Director. Also present via Zoom Dr. Eugenia Ngo-Seidel, Nassau Health Department Director.

Staff Present: Megan Diehl, Office of Management and Budget Director, Heather Nazworth, Deputy Clerk.

Official Agenda Summary:

Audience Input:

SS200812 - 9:03:48 Mr. Mullin advised that citizens wishing to speak to the Board live during meetings can attend via Zoom or can submit an email to comments@nassaucountyfl.com and for the individuals to provide their name and address. He advised that if anyone would like to be called during the meeting to call 904-530-6009 and leave a message with their name, phone number, address, and topic of discussion for **(Tab A)** Non-Agenda Items and **(Tab B)** Agenda Items.

Noted: No public input.

SS200812 - 9:05:26 Director Foster stated that Emergency Management continues to support the Florida Department of Health's mission. He informed the Board that the testing site located at the Yulee Target will be closing on August 14, 2020 at 5:00 p.m. and moving to another location. There is continued support of the mission with testing kit requests and providing information that is supplied by the Florida Department of Health and the Center for Disease Control.

He addressed the tropical cyclone that is forming in the Atlantic Ocean, preliminarily there seems to be no threat to the east coast of Florida and there will be continued monitoring for any changes.

SS200812 - 9:27:20 Director Foster provided a statement on behalf of Dr. Seidel, providing an update regarding the COVID-19 pandemic. He commented that the total amount of cases for Nassau County is 1253 with 1175 residents and 78 non-residents. The number released from isolation as of today is 740 residents with estimated number of 435 active cases. The Florida Department of Health is promoting COVID-19 testing for school age children and have sponsored three events. County residents are encouraged to continue mitigation measures to decrease the spread especially with multi-generational families. The percent of positivity is decreasing and currently is 7.2 percent, however there were fewer tests resulted last week. He addressed the new tabs located on the Florida Department of Health Dashboard which reports the number of cases over the past 7 days to 14 days.

NEW BUSINESS:

SS200812 - 9:07:11 (Tab C) Consider the following: (1) David Jahosky, Government Services Group, Inc. (GSG) and Megan Diehl, Office of Management and Budget Director, to provide a Nassau CARES Act Update; (2) Authorization for the Chairman to sign Amendment No. 2 to Contract No. 2875, to extend the terms of the agreement with Government Services Group (GSG) an additional two weeks through August 30, 2020.

Discussion: Mr. Jahosky provided a project update. He referenced the PowerPoint chart for tier one and two. The County has received the funds referenced in tier one. Tier two has \$3.9 million worth of expenses although at the conclusion of today's presentation he will not be asking for the full \$3.9 million at this point due to cash flow reasons and when they expect the timing of those expenses to be made, some of which they expect to roll into October, which crosses the fiscal year, so they are going to wait at this at point. He reminded the Board that they are unsure whether there is going to be available funds for tiers three and four. They discussed with outside counsel and were advised that they are expecting the release of the second agreement with the Florida Division of Emergency

Management (FDEM) to be issued this week and it will remain as a reimbursement basis, however there may be a provision that will allow for an advance disbursement of the funds. GSG expects to provide updated sub-recipient agreements for the municipalities and the School District. He explained that the second form of the agreement would be used with the Constitutional Officers and Health Department including a form of that agreement to be used with non-profits. He continued review of the provisional plan and provided a brief overview of the assistance programs provided by Nassau County. Discussion followed.

Motion: Approve the Amended Nassau CARES Act plan.
Maker: Commissioner Bell
Second: Commissioner Edwards
Action: Aye: Commissioners Bell, Edwards, Ford, and Taylor, Chairman Leeper.

Ms. Diehl provided information regarding the approach for funding tier two planned expenditures. She commented that based upon research there are statutory limitations on what can be transferred mid-year between funds. She recommends transferring \$700,000.00 from Contingency Reserves, which has a balance of \$1.8 million. The remaining \$1.6 million transfer from the Capital Reserves in the General Fund, which has a balance of \$5.3 million. She stated that the OMB would prepare the budget transfers and bring back to the Board at their August 19, 2020 meeting. She inquired of Mr. Mullin whether a motion needs to be made. Mr. Mullin responded that she would need to bring the budget transfers back next week.

Next, Ms. Diehl addressed the expansion item, explaining that the reason she has to prepare a budget transfer for next week and bring it for the Board's approval is that according to the Financial Policy any funds being transferred from any reserves must be approved by the Board. Staff is requesting a transfer from the CARES Act Reserve to fund the next funding for the Council of Aging food program. Her department wants to ensure that they are in compliance with the Financial Policies so that there are no issues in getting the budget transfer approved. Ms. Diehl is also requesting the Board to allow OMB to process the budget transfers from the COVID-19 Reserve Fund for the Tier 2 expenditures. What would come from that approval is that OMB would not have to come to the Board every time a budget transfer needs to be made, that way OMB could make

sure that the expenditures are occurring regularly and quickly so that they can seek reimbursement faster. Mr. Mullin inquired if the total was \$157,500.00. She acknowledged it was.

Motion: (1) Approve authorization for OMB to process budget transfers from the Contingency Reserves Fund in the amount of \$700,000.00 and Capital Reserves Fund in the General Fund in the amount of \$1.6 million into the COVID-19 Emergency Reserves Fund to cover expenditures for Tier 2 of the CARES Act plan and bring back to the Board on August 19, 2020. (2) Approve authorization for the Chairman to sign budget transfer from the Nassau County CARES Act allocation in the amount of \$157,500.00 to the Nassau County Council on Aging for meals for Nassau County's elderly population during the months of July through September 2020.

Maker: Commissioner Edwards

Second: Commissioner Bell

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, OMB, Finance

Motion: Authorization for OMB to process budget transfers from the COVID-19 Emergency Reserve Fund to fund items in Tiers 1 and 2 of the CARES Act plan without coming back to the Board for the Chairman's signature.

Maker: Commissioner Bell

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: OMB, Finance

Motion: Authorization for the Chairman to sign Amendment No. 2 to Contract No. 2875, to extend the terms of the agreement with Government Services Group (GSG) an additional two weeks through August 30, 2020.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: OMB, Finance, County Manager, County Attorney, Contracts Management

SS200812 - 9:28:57 (Tab D) Consider the following: (1) Approve Amendment No. 2 to the agreement with the Department of Juvenile Justice, Contract No. CM2789-A2, for allocation of \$106,700 for the Sheriff Work Ethics and Training [SWEAT] Program; (2) Approve Amendment No. 1 to the agreement with Bright Minds Youth Development Inc., Contract No. CM2791-A1, to administer the program for the period of July 1, 2020 through June 20, 2021.

Motion: Approve for Tab D as stated above.

Maker: Commissioner Ford

Second: Commissioner Taylor

Action: Aye: Commissioners Bell, Edwards, Ford, and Taylor, Chairman Leeper.

Follow Up: County Manager, County Attorney, Sheriff Dept., Contract Management

SS200812 - 9:29:12 (Tab E) Approve authorization for the Chairman to sign Amendment No. 2 to Contract No. CM2700 for Utility Support Services with Florida Governmental Utility Authority (FGUA).

Motion: Approve for Tab E as stated above.

Maker: Commissioner Bell

Second: Commissioner Edwards

Action: Aye: Commissioners Bell, Edwards, Ford, and Taylor, Chairman Leeper.

Follow Up: County Manager, County Attorney, Finance, Contracts Management

COUNTY MANAGER BUSINESS:

SS200812 - 9:29:27 (Tab F) Approve a Resolution extending the State of Emergency in Nassau County, Florida due to COVID-19 through August 19, 2020.

Motion: Approve Tab F as stated above and authorize Chairman to sign Resolution 2020-131 regarding same.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, County Attorney, Emergency Management

COUNTY ATTORNEY BUSINESS:

SS200812 - 9:29:42 (Tab G) Discuss and approve Settlement Agreement between Florida Department of Environmental Protection (FDEP) and Nassau Amelia Utilities (NAU).

Discussion: Mr. Mullin reviewed the request.

Motion: Approve for Tab G as stated above.
Maker: Commissioner Ford
Second: Commissioner Bell
Action: Aye: Commissioners Bell, Edwards, Ford, and Taylor, Chairman Leeper.
Follow Up: County Attorney

EXPANSION ITEMS:

SS200812 - 9:06:31 Approve authorization for the Chairman to sign a budget transfer from the Nassau County CARES Act allocation of \$157,500.00 to Nassau County Council on Aging for meals for Nassau County's elderly population during the months of July through September 2020. Funding source: from 01254599-599090 COVID to 01692564-582008 COVID.

Motion: Expand the meeting to consider one (1) items as stated above.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: County Manager

SS200812 - 9:22:44 Expansion Item #1: Approve authorization for the Chairman to sign a budget transfer from the Nassau County CARES Act allocation of \$157,500.00 to Nassau County Council on Aging for meals for Nassau County's elderly population during the months of July through September 2020. Funding source: from 01254599-599090 COVID to 01692564-582008 COVID. **(See motion at 9:07:11)**

COMMISSIONER ITEMS:

SS200812 - 9:31:50 Commissioner Ford's Business:

- Thanked Director Foster for hospitality and all the staff that it takes to make the meetings happen at the Emergency Operations Center.

SS200812 - 9:32:22 Commissioner Bell's Business:

- Echoed Commissioner Ford's comment.

SS200812 - 9:32:28 Commissioner Taylor's Business:

- Echoed Commissioner Ford's comment.

SS200812 - 9:32:40 Commissioner Edwards' Business:

- Thanked the Road Department for fixing issues with ditches after the rain.

SS200812 - 9:33:06 Chairman Leeper's Business:

- Echoed Commissioner Ford's comment.

Request: Staff to contact the Florida Department of Transportation to find out if there is a way to contact the contractors working on State Road 200 to see if they can limit the hours of road closures during the peak hours of the morning and afternoon commutes due to school's re-opening.

Request: Staff to investigate standing water on Marion Drive at the end of the cul-de-sac where the water is encroaching all the driveways.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 9:34 a.m.

Daniel B. Leeper, Chairman

Attest:

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John A. Crawford, Ex-Officio Clerk

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