

**Nassau County Board of County Commissioners
Regular Session, August 19, 2020 9:00 A.M.
Emergency Operations Center, 77150 Citizens Circle, Yulee,
Florida**

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners Justin Taylor, Pat Edwards, and Thomas R. Ford.

Present via speakerphone: Aaron Bell

Other Officials Present: Michael S. Mullin, County Attorney/County Manager; and Taco Pope, Assistant County Manager.

Staff Present: Megan Diehl, Office of Management and Budget Director, and Brenda Linville and Peggy Snyder, Deputy Clerks.

Official Agenda Summary:

Audience Input: Agenda and Non-Agenda Items

RS200819 - 9:01:06 Mr. Mullin advised that citizens wishing to speak to the Board live during meetings can attend via Zoom or can submit an email to comments@nassaucountyfl.com and for the individuals to provide their name and address. He advised that if anyone would like to be called during the meeting to call 904-530-6009 and leave a message with their name, phone number, address and topic of discussion for **(Tab A)** Non-Agenda Items and **(Tab B)** Agenda Items.

RS200819 - 9:02:57 Dr. Eugenia Ngo-Seidel, Nassau County Health Department, came forward to provide a public health report related to Coronavirus Disease 2019 (COVID-19). As of August 17, 2020, the County had a total of 1,354 positive COVID-19 cases; of these, 1,267 were residents and 87 were non-residents. The Health Department had released 898 of these cases leaving approximately 368 active cases and their contacts within the community. The percent positivity has been improving compared to last week at 7.2 percent versus this current week at 6.4 percent. Her message this week is for everyone to do what they can to prevent the hospitalizations and deaths. If someone thinks

they may have been exposed to COVID-19, they can call the Health Department for quarantine suggestions. She encouraged parents not to send their sick child to school.

RS200819 - 9:05:59 Greg Foster, Emergency Management Director, came forward and stated that the County Emergency Management continues to support the Florida Department of Health (FDOH). He stated that they are working with the Nassau County School Board to prepare a plan for opening Nassau County schools. The Emergency Operations Center (EOC) is continuing the planning process for hurricane season with COVID-19 being present. He provided a brief update on two (2) potential storms being investigated by the National Hurricane Center.

RESOLUTIONS (S) :

RS200819 - 9:07:48 (Tab C) Consider a Resolution honoring William Kenneth Barr on his retirement after thirty (30) outstanding years with the County.

Discussion: Chairman Leeper presented Mr. Barr with the resolution and plaque.

Motion: Approve Tab C as stated above and authorize Chairman to sign Resolution 2020-132 regarding same.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, Fire Rescue

RS200819 - 9:13:50 (Tab D) Consider a Resolution honoring Gary Joseph Doss on his retirement after thirty (30) outstanding years with the County.

Motion: Approve Tab D as stated above and authorize Chairman to sign Resolution 2020-133 regarding same.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, Fire Rescue

RS200819 - 9:11:02 Mr. Mullin read the email received from Erik and Courtney Anderson expressing their concerns that the County may be in the process of dedicating a portion of their water front property on O'Neil-Scott Road for a 35 foot graded County road. They are requesting that the County provide an official statement outlining any specific claim of ownership to the property and if the County is claiming ownership to provide evidence; and, that the County may not enter or turn around any equipment on their property without their written permission. Mr. Mullin stated that Engineering Services is reviewing this property in order to determine if a Maintenance Map should be considered. This item is scheduled to come before the Board on August 24, 2020. He stated that there is evidence that O'Neil-Scott Road has been maintained by the County and has been provided that information to Mr. Anderson and his attorney. The reason this item is not going to be on the agenda is due to a current lawsuit by the neighboring property owners who filed suit against the Anderson's claiming ownership of a certain part of the property. Mr. Mullin stated that Mr. Anderson was advised that the Maintenance Map issue is going to be removed from the August 24, 2020 agenda.

RS200819 - 9:16:38 Robert Grady appeared via Zoom to express his concern with a cross over drain at the intersection of Verdie Cemetery Road and Ford Road due to the fact that water drainage is now coming west and diverting down Verdie Cemetery Road and has washed out his driveway and a pad that was installed for an RV.

Request: Staff to investigate the drainage issue and will contact Mr. Grady.

PRESENTATIONS (S) :

RS200819 - 9:19:58 (Tab E) David Jahosky, Government Services Group regarding Nassau County Coronavirus Aid, Relief, and Economic Security (CARES) Act update.

Discussion: Mr. Jahosky came forward and provided a project update. He advised that the first application period for the Small Business Assistance Program was closed out on August 18, 2020 and despite multiple advertisements the participation was less than what was anticipated. He explained that the budgeted was for 440 approved

applications with the calculated eligible pool of over 2,000 potential businesses; however, less than 100 applications were received. The Nassau County CARES team followed up with Amelia Island Convention and Visitors Bureau and Nassau County Chamber of Commerce for additional guidance. The feedback that was provided indicated that the applicants felt that the benefit did not meet the amount of effort that was required in the application. Based on the feedback, Mr. Jahosky recommended increasing the maximum award to \$10,000.00 per applicant; re-advertise and open a second application period between August 21, 2020 to August 31, 2020; increasing nine (9) full-time employees (FTEs) to nineteen (19) FTEs for business; reducing the amount of time a business has been open from three (3) years to one (1) year; increasing the amount of eligible revenue requirements from \$1 million to \$2 million; and, apply awards retroactive to first application period applicants that closed on August 17, 2020 from \$5,000.00 to \$10,000.00. He stated that another consideration in the event that the Small Business Assistance Program has \$250,000.00 or less remaining after the second application period would be to approve the use of the remaining funds to support the Nassau County Chamber of Commerce and the Amelia Island Convention and Visitors Bureau for COVID-19 training programs and to provide businesses with Personal Protection Equipment (PPE).

Motion: Authorize Nassau County CARES Team to: (1) increase maximum award to \$10,000.00 per applicant; (2) apply awards retroactively to first application period applicants that closed August 17, 2020; (3) open a second application period from August 21, 2020 to August 31, 2020; and, (4) should \$250,000.00 or less remain after the second application period, direct the County Manager's office to work with the Nassau County Chamber of Commerce and the Amelia Island Convention and Visitors Bureau to use remaining funds to provide COVID-19 training programs scholarships for service industry employees to receive their required certification, and provide businesses with PPE.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, OMB

CONSENT ITEM(S) :

RS200819 - 9:27:27 Approve the following: **(Tab F)** Resolution extending the State of Emergency in Nassau County, Florida due to COVID-19. **(Tab G)** Finance Package 2020-19 and associated Resolutions. **(Tab H)** Authorization for the Chairman to sign the State Housing Initiative Partnership [SHIP] Program Annual Report and Local Housing Incentives Certification for years 2017-2018, 2018-2019, 2019-2020.

Motion: Approve Consent Items (Tabs F, G and H) as stated above and authorize the Chairman to sign Resolution 2020-134 for Tab F. [See Attachment "A" for Tab G]

Maker: Commissioner Taylor

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager, OMB, Finance, County Attorney, Emergency Operations Center

REGISTER:

The Chairman signed the register for the following warrants: Wire transfer No. 2014438 dated 06-10-2020 for register total of \$61,646.01; Wire transfer No. 2014609 dated 07-28-20 for register total of \$2,386.59; Wire transfer No. 2014610 dated 07-29-20 for register total of \$400.00; Warrant No. 265968 thru 266020 dated 7-29-20 for a register total of \$178,104.55; Warrant No. 266021 thru 266106 dated 7-31-20 for a register total of \$1,048,376.35; Warrant No. 266107 thru 266203 dated 08-04-20 for register total of \$393,490.29; Wire transfer Nos. 2015112 thru 2015120 dated 08-04-20 for a register total of \$2,569,433.90; Warrant Nos. 266204 thru 266296 dated 08-07-20 for register total of \$603,467.11; Wire transfer Nos. 2015256 dated 08-07-20 for a register total of \$390.00; Wire transfer Nos. 2015491 thru 2015493 dated 08-10-20 for a register total of \$62,664.09; Wire transfer Nos. 2015494 dated 08-11-20 for a register total of \$400.00; Warrant Nos. 266297 thru 266362 dated 08-11-20 for register total of \$2,222,000.53; Wire transfer Nos. 2015495 thru 2015496 dated 08-12-20 for a register total of \$70,511.61; Warrant Nos. 266363 thru 266476 dated 08-14-20 for register total of \$647,240.88; Wire transfer Nos. 2015643 thru 2015645

dated 08-14-20 for a register total of \$34,864.91; Warrant Nos. 266477 thru 266574 dated 08-18-20 for register total of \$319,643.34; and, Wire transfer Nos. 2015958 thru 2015962 dated 08-18-20 for a register total of \$75,533.42.

BUILDING DEPARTMENT

RS200819 - 9:27:50 (Tab I) Monthly status update on Building Department activities. Informational only.

CODE ENFORCEMENT

RS200819 - 9:27:53 (Tab J) Monthly status update on Code Enforcement activities. Informational only.

ENGINEERING BUSINESS

RS200819 - 9:27:56 (Tab K) Monthly status update on Engineering activities. Informational only.

FACILITIES MAINTENANCE BUSINESS

RS200819 - 9:28:00 (Tab L) Monthly status update on Facilities Maintenance/Parks and Recreation activities. Informational only.

PUBLIC WORKS BUSINESS

RS200819 - 9:28:00 (Tab M) Monthly status update on Facilities Maintenance/Parks and Recreation activities. Informational only.

NEW BUSINESS:

RS200819 - 9:28:03 (Tab N) Consider the following: (1) Resolution authorizing the execution of the Supplemental Agreement No. 3 between the State of Florida Department of Transportation [FDOT] and the Board of County Commissioners of Nassau County, Florida; (2) Approve the Chairman to sign the State-funded Grant Supplemental Agreement, Contract No. CM2088-A3, in the amount of \$739,471.00 for the Crawford Road Design, Construction, and Construction Engineering and Inspection; and, (3) Approve the Chairman to sign associated budget amendment.

Motion: Approve Tab N as stated above and authorize the Chairman to sign Resolutions 2020-136 and 2020-137 regarding same.

Maker: Commissioner Taylor

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Engineering Services, Contract Management, OMB, Finance

RS200819 - 9:28:20 (Tab O) Consider the following: (1) Resolution authorizing the execution of the amendment agreement between the State of Florida Department of Transportation [FDOT] and the Board of County Commissioners of Nassau County, Florida for traffic signal maintenance and compensation agreement; and, (2) Authorize Chairman to sign the agreement, Contract No. CM2302-A5.

Discussion: Ms. Diehl responded to an inquiry regarding the reimbursement amounts received in the pasts five (5) years from the FDOT. She explained that the County has an agreement for signal maintenance with the FDOT since 2002; however, the combined budgeted amount for professional services repairs; and, maintenance, equipment communications and utilities for fiscal year 18/19 was \$122,000.00 and fiscal year 19/20 was \$154,000.00. Ms. Diehl pointed out that the next year proposed budget is a little less than \$109,000.00 but this budgeted amount does not include personnel cost. A brief discussion followed.

Tyler Blair, Senior Transportation Engineer, responded to an inquiry regarding the increasing cost per year. He stated that there is a history of growing cost for signal maintenance as indicated in the past two (2) years; however, the County is projecting to see a decrease in professional services from the use of better technology keeping the cost lower. He also commented that the contributions from FDOT had also increased each year to match the increasing cost that is seen historically.

Motion: Approve Tab O as stated above and authorize the Chairman to sign Resolution 2020-138 regarding same.

Maker: Commissioner Ford

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor
Follow Up: Engineering Services, Contract Management, OMB,
Finance

RS200819 - 9:33:32 (Tab P) Consider Reduction of Penalty for Case No. 19-4431 for property located at 85487 Ashley Avenue, Yulee.

Motion: Approve Tab P as stated above.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Code Enforcement, Finance, OMB, County Manager

RS200819 - 9:34:48 (Tab Q) Consider a Resolution of the Board of County Commissioners of Nassau County, Florida, relating to establishing a 20 MPH speed limit on Bridal Road in Fernandina Beach providing for findings by the Board of County Commissioners; providing for placement of 20 MPH speed limit signs; providing for penalties; and providing for an effective date.

Motion: Approve Tab Q as stated above and authorize the
Chairman to sign Resolution 2020-139 regarding
same.
Maker: Commissioner Edwards
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards,
Ford, and Taylor
Follow Up: Engineering Services

RS200819 - 9:35:07 (Tab R) Approve and authorize the Chairman to sign the attached budget transfers from General Fund Reserves to advance expenditures from Tier 2 of the CARES Act Spending Plan as approved by the Board of County Commissioners on August 12, 2020.

Motion: Approve Tab R as stated above and authorize the
Chairman to sign Resolution 2020-139 regarding
same.
Maker: Commissioner Edwards
Second: Commissioner Ford
Action: Aye: Commissioners Leeper, Bell, Edwards,

Ford, and Taylor
Follow Up: Finance, OMB, County Manager

RS200819 - 9:35:29 (Tab S) Schedule a special meeting to discuss fiscal year 2020-2021 budget. Staff recommends Wednesday, September 9, 2020 at 10:00 AM.

Motion: Schedule a special meeting for September 9, 2020 at 10:00 a.m. to discuss Fiscal Year 2020-2021 budget.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: Finance, OMB, County Manager

EXPANSION ITEMS:

RS200819 - 9:02:26 (1) Discussion of the Department of Juvenile Justice contract and amendments. (2) Authorization for the Chairman to execute Amendment No. 1 to agreement 17NA1 between Florida Department of Environmental Protection and Nassau County CS17-148 regarding the SAISSA project.

Motion: Expand the meeting to consider two (2) items as stated above.

Maker: Commissioner Edwards

Second: Commissioner Ford

Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor

Follow Up: County Manager

RS200819 - 9:36:04 Expansion Item #1: Discussion of the Department of Juvenile Justice (DJJ) contract and amendments.

Discussion: Mr. Mullin reviewed the request. He explained that he signed as the County Manager Amendment #1 of the DJJ contract due to it being under a time constraint and DJJ requested that the County Manager sign so the County would not lose their funding from the legislature. He also addressed Amendment #2 to the DJJ contract.

Motion: Approve authorization for the Chairman to sign the Department of Juvenile Justice second

contract agreement (CM2789-A2) to increase the Fiscal Year 2020-2021 funding in the amount of \$191,700.00. (Originally approved at the meeting held on August 12, 2020).

Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Contract Management, County Manager, OMB, Finance

RS200819 - 9:37:03 Expansion Item #2: Approve authorization for the Chairman to sign Amendment #1 to Agreement No. 17NA1 with the Florida Department of Environmental Protection (FDEP) regarding the South Amelia Island Beach Nourishment Project for SAISSA.

Discussion: Mr. Mullin reviewed the request.

Motion: Approve expansion item 2 as stated above.
Maker: Commissioner Bell
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Bell, Edwards, Ford, and Taylor
Follow Up: Finance, OMB, Bill Moore, Contract Management

INFORMATIONAL ITEM(S):

RS200210 - 9:35:58 (Tab T) Informational only: Errors & Insolvencies Report 2019 Tax Roll

RS200210 - 9:36:01 (Tab U) Informational only: monthly status update on all contract amendments, change orders, task orders, and work authorizations issues by the County Manager, as required per Section 6.2 of the Nassau County Purchasing Policy.

RS200210 - 9:36:01 (Tab V) Informational only: Authorized employee travel.

DISCUSSION ITEMS:

RS200819 - 9:38:07 Commissioner Ford's Business:

None.

RS200819 - 9:38:11 Commissioner Bell's Business:

- Thanked the staff at St. Vincent's Hospital for taking good care of him on August 17, 2020 through August 18, 2020.

RS200819 - 9:38:25 Commissioner Taylor's Business:

- Sent well wishes to Commissioner Bell.

RS200819 - 9:38:31 Commissioner Edwards' Business:

- Speedy recovery to Commissioner Bell.

RS200819 - 9:38:39 Commissioner Leeper's Business:

- Also wished Commissioner Bell a speedy recovery.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 9:38 a.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

Attachment "A"

Finance Package 2020-19

Resolutions:

1. Resolution 2020-135, regarding budget amendment in the Municipal Service Fund in the amount of \$1,325.00 for a donation received by the Nassau County Animal Services not anticipated in the Fiscal Year 2019/2020 budget.

Other Items:

Approve signing authority for Meg McAlpine, County Extension, up to \$5,000.00 in the General Fund, Account No. 01371537.