



## DRC PRE-APPLICATION FORM

*Revised 5/11/2020*

### USE THIS FORM TO

Schedule a pre-application meeting with the Development Review Committee (DRC). Applicants are required to have a pre-application meeting a maximum of 120 days prior to the submittal of any Preliminary Binding Site Plan (PBSP) application, Site Engineering Plan (SEP) Application, or Subdivision Plat Application.

### APPLICATION REQUIREMENTS

The following must be provided in order to be considered a complete application package:

- ☐ Pre-Application Form
- ☐ Site plan or scaled drawing detailing the proposed project

### APPLICATION FEES

- Pre-Application Meetings are **FREE**
- [Other Development Review Fees](#)

### DEVELOPMENT REVIEW COMMITTEE (DRC) MEETINGS

When: Every **Tuesday at 9am**

Where: Nassau County Board of County Commissioner Chambers  
96135 Nassau Place, Yulee, FL, 32097, unless otherwise noticed.

What: Submit the pre-application form via email or in person to the Department of Planning and Economic Opportunity no later than Thursday, noon (12:00pm) prior to the meeting you wish to attend. You will receive an agenda via email by close of business the Friday before the meeting.

### KEY CONTACTS

PEO will guide your application from start to finish, engaging other County departments as needed.

The Department of Planning and Economic Opportunity can be reached at 96161 Nassau Place, Yulee, FL, 32097, [planninginfo@nassaucountyfl.com](mailto:planninginfo@nassaucountyfl.com), and (904)530-6300, Monday through Friday, 8:00am until 5:00pm.





**DRC  
PRE-APPLICATION  
FORM**

DATE REC'D: \_\_\_\_\_ BY: \_\_\_\_\_  
DRC DATE: \_\_\_\_\_

<b>Owner of Record</b>	As recorded with the Nassau County Property Appraiser
Owner(s) Name Garrett Wilson	
Company (if applicable) c & g properties of Nassua county	
Street Address 474415 east sr 200	
City, State, Zip Fernandina Beach fl	
Telephone Number 904-251-5274	
Email Address garrett@xlcarts.com	

<b>Applicant or Agent</b>	
Applicant or Agent Name same	
Company (if applicable)	
Mailing Address	
City, State, Zip	
Telephone Number	
Email Address	

**Project Information**

**Project Name** paving or repaving existing Parking area **Project Type** ☐ Residential ☒ Commercial

**PIN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Project Address** 474415 east sr 200

**Major Access Rd** Name: sr 200 ☒ County-Maintained ☐ Unpaved Private Easement

**Size of Property** 2 ac **Present Property Use** retail

**Zoning District** gc? **Future Land Use** **Overlay District**

**Wetlands** **Flood Zone** **Water & Sewer**

**# Existing Structures** 2 **# Proposed Structures** 0 **Building Height** 10ft

**# Parking Spaces Proposed** 5 **Building Square Footage**

**Project Description (use separate sheet if necessary):**

I am seeking approval to reseal/repave over existing driveway, 5 parking spaces and retail display area.

**List any applications under review, approved, or denied which may assist in the review of this application:**

**I HEREBY CERTIFY THAT ALL INFORMATION IS TRUE AND CORRECT**

I understand that reasonable inspections of the project may be made as part of the application review process. I also understand that any material misrepresentations or errors contained in this application or supporting documents may void an approved application, at the reasonable determination of the County considering the Land Development Code, Comprehensive Plan, and other applicable regulations.

Garrett Wilson

3/2/21  
DATE

PRINT

SIGNATURE