

**Nassau County Board of County Commissioners  
Regular Session, February 8, 2020, 6:00 P.M.  
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

**Commissioners:**

**Present:** Chairman Thomas R. Ford, Commissioners John F. Martin, Aaron C. Bell, Jeff Gray, and Klynt A. Farmer.

**Other Officials Present:** Michael S. Mullin, County Attorney, and Taco Pope, County Manager.

**Staff Present:** Megan Diehl, Office of Management and Budget Director, and Brenda Linville and Peggy Snyder, Deputy Clerks.

**Official Agenda Summary:**

**Audience Input:**

**RS210208 - 6:01:04** Mr. Mullin reviewed the procedures for attending the meeting in-person or remotely for **(Tab A)** Agenda Items and **(Tab B)** Non-Agenda Items.

**RS210208 - 6:03:54** Dr. Eugenia Ngo-Seidel, Nassau County Health Department, provided a health update related to the Coronavirus Disease 2019 (COVID-19) pandemic. As of today, there have been 7,270 COVID-19 cases of which 6,871 are Nassau County residents and 399 non-Florida residents. The County is making progress with the percent positivity for January 31 through February 6, 2021 at 10.48 percent. The next mobile testing event is February 10, 2021 from 9:30 a.m. to 11:00 a.m. at the Journey Church in Yulee. Regarding the vaccine, currently 11,139 residents have been vaccinated. Dr. Seidel urged residents to get vaccinated when able and continue to follow Center for Disease Control guidelines and stay home if you are ill. Dr. Seidel responded to questions posed by the Board regarding the number of vaccinations, availability to other age groups, and the ability of the County to handle an increase in vaccine supplies.

**RS210208 - 6:12:44** Greg Foster, Emergency Management Director, provided a health update related to the Coronavirus Disease 2019 (COVID-19) pandemic. He provided an update on the vaccination process. The County has been receiving 975 vaccination doses per week; however, in the next few weeks, the number of vaccines will increase. The two local Publix Supermarkets continues to provide 100 doses per store per week. Director Foster stressed the importance of people to check their e-mail accounts to see their scheduled vaccine appointment. He added that other stores like Winn Dixie and Walmart will be coming online to become part of the retail pharmacy distribution.

**CONSTITUTIONAL OFFICER BUSINESS:**

**RS210208 - 6:02:50 (Tab C)** Approve and authorize the Chairman to sign the Acceptance of Federal Funding Assistance for the 2020-JAGC-NASS-2-5R-060 and sign the accompanying budget amendment. Funding source: 15037521-331211 5R060.

**Motion:** Approve Tab C as stated above and authorize Chairman to sign Resolution 2021-014 regarding same.

**Maker:** Commissioner Farmer

**Second:** Commissioner Bell

**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer

**Follow Up:** Finance, OMB, Grants, Sheriff's Office

**CONSENT ITEMS:**

**RS210208 - 6:03:20 (Tab D)** Approve minutes from the regular sessions held on December 14 and December 16, 2020 and the special sessions held on December 7, December 21, and December 28, 2020. **(Tab E)** Approve and authorize Finance Package 2021-07 and associated Resolutions. **(Tab F)** Sheriff's Business - Authorize use of \$25,000.00 from the Crime Prevention Trust Fund to be donated to the Florida Sheriff's Association Youth Ranches Camp Sorensen for their summer camping programs. Funding source: 01031521-549036 CRMPV. **(Tab G)** Approval for the final plat for Enclave at Summer Beach Phase 2-A & 2-B filed by Enclave Phase II Partners, LLC, owner, and A & J Land Surveyors, Inc., agent, to subdivide 6.5 acres into 29 single-family detached lots and 10 tracts for open space, storm water management, and an amenity center. The property is zoned

Planned Unit Development [PUD] with a future land use of High-Density Residential [HDR]. It is located on the east side of First Coast Highway, three quarters of a mile south of the intersection of First Coast Highway and South Fletcher Avenue. **(Tab H)** Approval for the final plat for PL20-006, Tributary Phase 1A Unit Two filed by Three Rivers Developers, LLC, owner, and Clary & Associates, agent for owner, to divide 66.69 acres into 16 tracts and 108 single family lots, zoned PUD with a future land use of Multi-Use. Tributary Phase 1A Unit Two is located two and one-third miles east of I-95 and one half mile south of State Road 200/A1A off of Tributary Drive. **(Tab I)** Approval for the final plat for PL20-007, Tributary Phase 1A Unit Three filed by Three Rivers Developers, LLC, owner, and Clary & Associates, agent for owner, to divide 25.31 acres into 6 tracts and 53 single family lots, zoned PUD with a future land use of Multi-Use. Tributary Phase 1A Unit Three is located two and one-third miles east of I-95 and one mile south of State Road 200/A1A off of Tributary Drive.

**Motion:** Approve consent items (Tabs D, E, F, G, H, and I) as stated above and authorize Chairman to sign Resolution 2021-15 thru Resolution 2021-17 regarding Tab E. (see Attachment "A" for Tab E)

**Maker:** Commissioner Bell

**Second:** Commissioner Gray

**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer

**Follow Up:** Finance, OMB, Planning Department, Sheriff's Office, Clerk Staff

**REGISTER:**

The Chairman signed the register for the following warrants: Wire Transfer Nos. 2104999 thru 2105003 dated 12-2-20 for a register total of \$172.99; Wire Transfer Nos. 2104846 dated 1-19-21 for a register total of \$61,583.84; Wire Transfer Nos. 2104847 thru 2104850 dated 1-25-21 for a register total of \$50,757.70; Warrant Nos. 270587 thru 270655 dated 1-26-21 for a register total of \$433,809.89; Wire Transfer No. 2105092 dated 1-26-21 for a register total of \$8,180.71; Warrant Nos. 270656 thru 270719 dated 1-29-21 for a register total of \$197,073.70; Wire Transfer Nos. 2105093 thru 2105097 dated 2-1-21 for a register total of \$2,772,038.75; Warrant Nos. 270720 thru 270786 dated 2-2-21 for a register total of \$151,702.92; Warrant Nos. 270787 thru 270877 dated 2-5-21 for a register total of

\$1,465,853.50; Wire Transfer Nos. 2105355 thru 2105357 dated 2-2-21 for a register total of \$9,945.00; and, Wire Transfer Nos. 2105358 thru 2105371 dated 2-3-21 for a register total of \$168,195.97.

**NEW BUSINESS:**

**RS210208 - 6:18:59 (Tab J)** Consider a Resolution extending the Local State of Emergency in Nassau County, Florida due to COVID-19 from February 8, 2021 through February 15, 2021.

**Motion:** Approve Tab J as stated above and authorize the Chairman to sign Resolution 2021-013 regarding same.

**Maker:** Commissioner Farmer

**Second:** Commissioner Martin

**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer

**Follow Up:** County Manager, County Attorney, Emergency Management

**RS210208 - 6:19:21 (Tab K)** Set a special meeting of the Board of County Commissioners to extend the Local State of Emergency from February 11 through February 18, 2021.

**Motion:** Schedule a special meeting for February 11, 2021 at 4:00 p.m.

**Maker:** Commissioner Martin

**Second:** Commissioner Farmer

**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer

**Follow Up:** County Manager, County Attorney, Emergency Management

**RS210208 - 6:25:40 (Tab L)** Set a workshop for Budget 101 and Fiscal Year 2021-2022 Budget Philosophy Presentations.

**Motion:** Schedule workshop for February 11, 2021 at 4:00 p.m., or soon thereafter.

**Maker:** Commissioner Gray

**Second:** Commissioner Farmer

**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer

**Follow Up:** OMB, County Manager

**RS210208 - 6:25:40 (Tab M)** Approve and authorize the Chairman to sign the Florida Department of Transportation Local Agency Program Agreement, Contract No. CM2967, for the construction and oversight of Construction Engineering and Inspection (CEI) project management for the bike path/trail on Amelia Island Parkway from SR200/A1A (Fletcher Ave) to Via Del Ray and sign the associated Resolution.

**Motion:** Approve Tab M as stated above and authorize the Chairman to sign Resolution 2021-018 regarding same.

**Maker:** Commissioner Bell

**Second:** Commissioner Farmer

**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer

**Follow Up:** Finance, OMB, Contract Management, Engineering

**RS210208 - 6:26:34 (Tab N)** Approve and authorize the Chairman to sign the Florida Department of Transportation Local Agency Program Agreement, Contract No. CM2966, for the management of signs and pavement marking upgrades in locations along CR121 corridor, South 14th Street, Chester Road, Sadler Road, and Amelia Concourse, and the associated Resolution.

**Motion:** Approve Tab N as stated above and authorize the Chairman to sign Resolution 2021-019 regarding same.

**Maker:** Commissioner Farmer

**Second:** Commissioner Bell

**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer

**Follow Up:** Finance, OMB, Contract Management, Engineering

**RS210208 - 6:26:49 (Tab O)** Approve and authorize the Chairman to sign the Public School Concurrency Proportionate Share Mitigation Agreement for Wildlight Phase 1C-2, Contract No. CM2969, between the Nassau County Board of County Commissioners, the Nassau County School District and Wildlight, LLC.

**Motion:** Approve Tab O as stated above.

**Maker:** Commissioner Gray

**Second:** Commissioner Farmer  
**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer  
**Follow Up:** Finance, OMB, Contract Management, Planning Department, School Board

**RS210208 - 6:27:17 (Tab P)** Approve and authorize Invoices 2 and 3 for payment, including Release of Retainage, to CGC, Inc. in the amount of \$42,514.85 for Miner Road Widening, Contract No. CM2835.

**Motion:** Approve Tab P as stated above.  
**Maker:** Commissioner Farmer  
**Second:** Commissioner Bell  
**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer  
**Follow Up:** Finance, OMB, Contract Management, Engineering

**RS210208 - 6:27:37 (Tab Q)** The Sheriff's Office is requesting to utilize \$10,794.00 from the Law Enforcement Trust Fund to be used as matching funds for the Victims of Crime Act (VOCA) Grant for Fiscal Year 2020-2021. This is a required 25% match for the allocated funding.

**Motion:** Approve Tab Q as stated above.  
**Maker:** Commissioner Bell  
**Second:** Commissioner Farmer  
**Action:** Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer  
**Follow Up:** Finance, OMB, Sheriff's Office

**APPOINTMENT(S)**

**RS210208 - 6:28:13 (Tab R)** Appoint a District One Representative to the Conditional Use and Variance Board to replace Orlando Avila effective February 8, 2021, and serve the remainder of his term through April 2022.

**Motion:** Approve to appoint Barb Kent as the District One representative to the Conditional Use and Variance Board to replace Orlando Avila effective February 8, 2021 and serve the remainder of his term through April 2022.  
**Maker:** Commissioner Martin  
**Second:** Commissioner Gray

**Action: Aye: Commissioners Martin, Bell, Gray, Ford, and Farmer**  
**Follow Up: Finance, County Manager, Planning Department**

**INFORMATIONAL ITEM(S)**

**RS210208 - 6:49:23 (Tab S)** Informational only: Arts & Culture Nassau Annual Report for the period of December 13, 2019 through December 12, 2020.

**DISCUSSION ITEMS:**

**RS210208 - 6:29:09** Commissioner Bell's Business:

- Praised Emergency Management and the Health Department for the vaccination roll out.
- Recommended everyone continue to follow Center for Disease Control (CDC) guidelines of social distancing, wearing masks, and stay home when sick.

**RS210208 - 6:29:21** Commissioner Farmer's Business:

- Received a West Nassau High School ball cap today when invited to speak to the baseball team. He thanked the coaches Bret Green and Mike Henderson for allowing him to speak.
- Explained that T-E-A-M means, "Everyone Achieves More Together" and felt that phrase could apply to this Board.
- Thanked Director Foster, Dr. Seidel, Engineering, Public Works, and Road Department for the great job.

**RS210208 - 6:30:27** Commissioner Martin's Business:

- Thanked all staff working through all the issues the County has been facing with COVID-19 pandemic.
- Attended the Northeast Florida Regional Council (NEFRC) meeting and stated that there is a Senate Bill SB62 going through the Florida Senate which, if passed, would remove all regional planning councils in the State of Florida. He was in opposition to this bill. The County Manager will draft a resolution from

the Nassau County Board of County Commissioners in support of the NEFRC and in opposition to Senate Bill 62 and bring back on February 11, 2021. Mr. ne will provide fact sheets and legislative background on this bill.

- Regarding the NEFRC, Commissioner Martin stated that there was a suggestion from the City of Fernandina Beach, as a Municipality appointment, to open up representation on the NEFRC from the Towns of Callahan and Hilliard Town Councils. Amy Bell, Administrative Manager, came forward to explain that to date, the Town of Hilliard did not have any Town Council member wishing to serve; however, they will ask again. The Town of Callahan explained that they will present this item at their next Town Council meeting.

**RS210208 - 6:36:24** Commissioner Gray's Business:

- Thanked the directors of Public Works and Road Department for handling the many recent calls.
- This Board requested Planning Department staff and the Planning and Zoning Board to review and bring back zoning changes to the Land Development Code (LDC) similar to the City of Fernandina Beach for the unincorporated areas of Amelia Island. On February 2, 2021, the Planning and Zoning Board met and denied the request for zoning district changes. He requested that this Board research the LDC Ordinance 97-19, Article 13, Section 13.06, which deals with zoning and height restrictions. In his opinion, a decrease in the height limit would harm the island's sensitive environment by increasing lot coverage allowed by one third; a change may infringe on a citizen's private property rights; and may limit economic development prosperity by reducing taxable revenue.

**RS210208 - 6:48:49** Commissioner Ford's Business:

- Thanked all the County employees; especially Road Department for the hard work they do.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 6:50 p.m.



---

Thomas F. Ford, Chairman

Attest:

---

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2021-07

Resolutions:

1. Resolution 2020-015 regarding budget amendment in the amount of \$5,000.00 received in the Municipal Service Fund for donations received by the Nassau County Fire Department.
2. Resolution 2020-016 regarding budget amendment in the amount of \$8,425.00 received in the Municipal Service Fund for donations received by the Nassau County Animal Services.
3. Resolution 2020-017 regarding budget amendment in the amount of \$12,985.00 received in the General Fund for donations received by the Nassau County Library.

Deletions of Inventory:

Fire Rescue, 07787, Dell Computer OptiPlex 7010, Serial No. 1K62S22.  
Fire Rescue, 06463, Dell Computer OptiPlex 380, Serial No. 60PCRL1.  
Fire Rescue, 5080, Dell Computer GX520, Serial No. H63KZ81.  
Road Department, 8884, 20KW Generac Generator, Serial No. 4299229.  
Finance Department, 0650 & 0649, PDT Scanners (2), Serial Nos. 1000002580 and 1000013005.