

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: Nassau County Board of County Commissioners
County: Nassau

Chief Official

Name: Thomas Ford
Title: Chairman
Address: 96135 Nassau Pl
Suite 1
City: Yulee
State: FL **Zip:** 32097-8635
Phone: 904-530-6010 **Ext:**
Fax:
Email: tford@nassaucountyfl.com

Chief Financial Officer

Name: John Crawford
Title: Chief Financial Officer
Address: 76347 Veterans Way
Suite 4000
City: Yulee
State: FL **Zip:** 32097-5404
Phone: 904-548-4500 **Ext:**
Fax: 904-548-4508
Email: clerk@nassauclerk.com

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Section 1: Administration

Implementing Agency

Organization Name: Nassau County Sheriff's Office
County: Nassau

Chief Official

Name: Bill Leeper
Title: Sheriff
Address: 77151 Citizens Circle
City: Yulee
State: FL **Zip:** 32097-5405
Phone: 904-548-4069 **Ext:**
Fax:
Email: bleeper@nassauso.com

Project Director

Name: Carol Gilchrist
Title: Grants Specialist
Address: 96135 Nassau Place
Suite 2
City: Yulee
State: FL **Zip:** 32097-8635
Phone: 904-530-6020 **Ext:**
Fax: 904-321-5917
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Section 2: Project Overview

General Project Information

Project Title: 2020 DRUG ERADICATION AND SPECIAL RESPONSE TEAM
Subgrant Recipient: Nassau County Board of County Commissioners
Implementing Agency: Nassau County Sheriff's Office
Project Start Date: 10/1/2021 **End Date:** 9/30/2022

Problem Identification

Nassau County is surrounded by deep water on the north and west borders, the Atlantic Ocean on the eastern border and Duval County on the southern border. Interstate 95 and US Highway 1 extend north and south through the entire County. The County serves as a picturesque retreat for tourist and transient populations interested in North Florida, areas within the Jacksonville Metropolitan Statistical Area (MSA), South Georgia and the Kings Bay Naval Submarine Base. The numerous modes of transportation that surround and/or encircle Nassau County provide the routing for drugs and illegal activities in the County.

Illegal drug activity adversely affects every community within Nassau County. According to the Bureau of Economic and Business Research (BEER) it is estimated that Nassau County is home to approximately 91,314 residents. The east side of Nassau County embraces the historic and coastal attributes and serves as a haven to approximately 500,000 tourists and transients each year, along with 200,000-day visitors each year. The drug industry thrives on both the permanent and temporary residents of the County. The west side of Nassau County is rural in nature and experiences methamphetamine labs and cultivation of marijuana. Certainly, the portability and ease in manufacturing methamphetamine has added to the progression of illicit drugs into the east side of Nassau County. Drug Unit operations both investigative and covert are ongoing and therefore funding for Drug Unit is necessary.

In fiscal year 2019, Nassau County experienced an increase in violent crime arrests and fraud cases with 39 forcible sex offenses, and 154 aggravated assaults. Of the 154 aggravated assault cases, 49 were domestic violence related; of the 246 simple assaults reported, 246 were domestic violence related, with 12 threat/intimidation cases, and 6 simple stalking cases. Out of the 319 domestic violence incidents reported, there was one related homicide.

Nassau County has seen a recent influx of Fentanyl laced heroin and Methamphetamine being trafficked into the county. An increased demand has struck all geographical areas of the county due to falling prices of the aforementioned narcotics and an increase in population within the last year.

The new canine will be used by a trained Nassau County Sheriffs Office Patrol Deputy for the detection of illegal narcotics to include MDMA (Ecstasy), Crack Cocaine, Heroin, Cocaine, and Methamphetamine. The canine will assist patrol deputies on traffic stops to detect illegal narcotics. The canine will also be used to aide narcotics detectives in search warrants of known drug offender residences. This will aid deputies and detectives in locating illegal substances in an expedient and safe manner, with the goal being enhanced prosecution on felony cases.

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If not approved for the grant funding, completing operational objectives could pose a greater threat to officers during traffic stops and while serving search warrants.

By not receiving the requested canine, officer and civilian safety will be greatly reduced. Narcotics detectives, and canine officers rely heavily on the canine when conducting operations involving search warrants and high risk arrest warrants in narcotics cases.

The anticipated goal/outcome of this project is to see an increase in narcotics/violent crime related arrests, as well as, an increase in seizures of illegal narcotics and a decrease in the instances of officer/innocent civilian injuries. With a proactive approach, the drug related deaths in the county are anticipated to drop. Information obtained during the aforementioned investigations will be passed along to other divisions within the sheriffs office along with our federal partners to continue to combat these issues beyond our borders.

The performance of this goal will be monitored by supervisors with the Narcotics Unit/ SRT chain of command. These supervisors will track the number of arrests, seizures (guns, cars, narcotics) and the intelligence gained from each case. These statistics will be totaled and reviewed on a monthly basis.

The NCSO has a Meth Mitigation Plan in operation for the Agency.

Project Summary (Scope of Work)

The NCSO serves as the law enforcement authority for unincorporated Nassau County, for the town of Hilliard and the town of Callahan.

This grant funding will be used to improve and enhance law enforcement in Nassau County by providing funding for the Drug Unit which includes the agency's K9 Unit and the Special Response Team. The Drug Unit is involved in criminal investigations, undercover narcotics investigations and marijuana eradication operations. The Drug Unit actively pursues marijuana cultivation cases by utilizing aerial flights in a dual role to eradicate outdoor growers of marijuana as well as for reconnaissance for domestic security for ports, channels and bridges in and along Nassau County. The Drug Unit works to intercept illicit narcotics, weapons and other items that enhance the abilities of suppliers of narcotics to dealers or terrorists and their subsequent apprehension. The Special Response Team in coordination with the Drug Unit serves drug-related search warrants and gathers intelligence and documentation related to domestic and international terrorist activity and the financing and/or furtherance of terrorism. The K9 Unit is comprised of 4 dogs, 4 handlers and one supervisor. As standard operation, training and deployment logs are maintained on each K9. The team is a valuable part of law enforcement operations and works in tandem with the Drug Unit.

For the period of October 1, 2019, through September 30, 2020, the K9 Unit had 51 narcotic deployments, 18 human tracking deployments, and 192 training exercises. The Narcotics Unit was involved in 190 new investigations and 177 cases were closed during this period. 161 arrests were made based on narcotics unit activity during this time period and \$1,517 was

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seized.

2020 JAGC funds will be used to:

- Conduct undercover operations
- Conduct criminal investigations
- Perform undercover narcotics investigations
- Intercept illicit narcotics, weapons and other illegal items/substances.
- Pay monthly cell phone bill for the Drug Unit/Special Response Team
- Provide veterinary services, grooming, dog food, feed supplies, collars, leashes, training gear/devices and harnesses for the canines.
- Pay for annual membership for the canine Unit to the National Police Canine Association and the canine tracking software renewal.
- Purchase a canine to assist in drug searches and arrest warrants.

Documentation of deliverables will be maintained by the subrecipient and implementing agency and made available for monitoring. Example documentation for the purchase of items and services include, but are not limited to procurement records (including quotes, competitive solicitation/bids, etc.), purchase orders, packing slips, delivery/receivable documents, invoices and proof of payment, etc.

Deliverables will be completed in accordance with the contractual agreement(s) between the subrecipient(s) and their vendor/provider. Minimum performance required for drawdown of funds includes the completion of at least one activity described above as attested to on the financial expenditure report.

All activities discussed in the scope of work or project deliverables are for the property or buildings at this location

The anticipated time line for this grant is 12 months

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Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 0

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 73314

Question: What is the address of the location being used to provide services for this project?

Answer: Nassau County Sheriffs Office
77151 Citizens Circle
Yulee, FL 32097

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: N/A

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Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: Yes

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: Yes

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: Yes

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: Yes

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: Yes

Measure: General 06

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Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: Yes

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: HIDTA, FBI, DEA, ATF and other HIDTA Resources

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: Yes, public satisfaction with police services, public perceptions of crime/disorder problems and personal crime experiences of citizens.

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Monthly hosting of community meetings, attending community meetings and attending community events. Yearly distribution of a newsletter and conducting social media activities on as ass needed basis.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: Citizens Policy Academy, Internships for active University or High School Students, Volunteer program, Auxiliary Police Officer Programs and Cadet Program. Citizens Policy Academy, Internships for active University or High

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School Students, Volunteer program, Auxiliary Police Officer Programs and Cadet Program.

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: Improve and enhance law enforcement in Nassau County by reducing drug activities and foster community involvement to promote a safer community.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: Lack of funding and resources

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: Conduct undercover operations to identify & curtail victims of human trafficking. Narcotics Detectives & Crimes Against Persons Detectives meet weekly to share information on crime cases. Conduct traffic details to intercept trafficking in illegal narcotics & illegal firearms. Continue increase partnerships & intelligence meetings between the DEA, FBI, ATF, & the North FL High Intensity Drug Trafficking Area Task Force

State Purpose Area: 3E - Equipment, Supplies, and Technology Enhancements

Objectives and Measures

Objective: Equipment - Questions for all recipients purchasing Equipment, Supplies, and Technology Enhancements.

Measure: Equipment 1

Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during

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each reporting period as part of their performance reporting?

Goal: Yes

State Purpose Area: R25 - Questions for recipients of an award \$25,000 or more.

Objectives and Measures

Objective: LE General - Law enforcement questions for recipients of an award \$25,000 or more.

Measure: LE01

How many sworn personnel with general arrest powers does your agency have on staff?

Goal: 152

Measure: LE02

Of the sworn personnel, how many are JAG funded?

Goal: 0

Measure: LE03

How many non-sworn employees does your agency have on staff?

Goal: 136

Measure: LE04

Of the non-sworn personnel, how many are JAG funded?

Goal: 0

Measure: LE05

Does your agency utilize a strategic management accountability system to gather and disseminate information within the agency (e.g., CompStat, stratified policing)? Strategic management accountability systems typically include a focus on the use of relevant and timely data, the production of reports detailing problems and actions taken to solve them, and regular meetings with management to discuss strategies.

Goal: Yes

Measure: LE06

Does your agency use any of the following deconfliction tools? Choose all that apply from the following list: RISSafe, SAFETNet, Case Explorer, None of the above, unsure/don't know.

Goal: None of the above

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Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 591863042

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$29,917.00	\$0.00	\$29,917.00
Operating Capital Outlay	\$10,000.00	\$0.00	\$10,000.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$39,917.00	\$0.00	\$39,917.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? Yes

PGI Reporting Frequency : Quarterly

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Section 4: Financial (cont.)

Budget Narrative:

The Goal of the Nassau County Sheriffs Office is to reduce the sale and use of illegal drugs by using the resources provided by the grant to increase arrests. Additionally, the resources will aid in the safety of civilians and detectives and provide proper case preparation for prosecution. Safely apprehending one suspect and seeing it through to prosecution will at a minimum aid in the overall war on drugs. All purchases under this grant will require pre-approval from the Office of Management and Budget and follow the purchasing policy procedures established in the adopted purchasing policy of the Nassau County Board of County Commissioners as follows:

-Small purchases of less than \$1,000 do not require solicitation of quotes however departments are encouraged to seek the best value.

-Purchases of \$1,000 but less than \$5,000 must obtain 3 verbal quotes and select the lowest responsible vendor.

-Purchases of \$5,000 but less than \$50,000 requires 3 written quotes by completing a Request for Quotation to be emailed to vendors so that all information is identical to ensure fair competition and select the lowest responsible vendor.

When economically feasible, distribution will be made among small and minority businesses and women's business enterprises.

Expenses:

Operating Costs: approximately \$20,676

Cell phone bill -12 bills @\$1,723

Cell phone use is a standard in law enforcement today and particularly with the communication needed to reduce drug activity through surveillance and undercover operations.

-Copies of all invoices are reviewed for accuracy and submitted for payment through the grant manager. A copy of the invoice and cancelled check are maintained in the grant file.

K9 Care & Maintenance: approximately \$6,437

Veterinary Services and Grooming - \$4,397

Food -\$42.51/bag@ 48 bags \$2,040

-Copies of all invoices are reviewed for accuracy and submitted for payment through the grant manager. A copy of the invoice and cancelled check are maintained in the grant file.

-K9 Tracking Software Renewal approximately \$1,325

Feeding supplies, collars, leashes, training gear/harnesses \$715

The objective is to keep the K9's healthy and happy to perform the tasks needed in apprehending drug suspects and providing the supplies needed for training purposes.

-Copies of all invoices are reviewed for accuracy and submitted for payment through the grant manager. A copy of the invoice and cancelled check are maintained in the grant file.

Certification and Training Expenses for K9 Drug Unit: approximately \$240

National Police Canine Association Annual Membership and Certification - 4 Handlers @ \$60 The grant funding will improve the functionality of the Nassau County Sheriffs Office Canine Unit in promoting and assisting in the utilization of police service dogs in prevention and detection of crime.

-Copies of all invoices are reviewed for accuracy and submitted to the grant manager

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Budget Narrative (Continued):

for payment. A copy of the invoice cancelled check and certification are maintained in the grant file.

Office Supplies for Drug Unit: approximately \$524

Includes pencils, pens, paper, tablets, post-it notes, folders, batteries

Basic office supplies needed for the day to day operation of the Drug Unit. This helps offset the cost to the Sheriffs Office providing funding for other areas or citizen safety.

-The Sheriffs Finance Department orders all supplies after review with the grant manager. Copies of all invoices are reviewed for accuracy and submitted for payment through the grant manager. A copy of the invoice and cancelled check are maintained in the grant file.

TOTAL EXPENSES \$29,917

OPERATING CAPITAL OUTLAY:

New canine for a NCSO Patrol Deputy (\$10,000)

The new canine will be used by a trained Nassau County Sheriffs Office Patrol Deputy for the detection of illegal narcotics to include MDMA (Ecstasy), Crack Cocaine, Heroin, Cocaine, and Methamphetamine. The canine will assist patrol deputies on traffic stops to detect illegal narcotics. The canine will also be used to aide narcotics detectives in search warrants of known drug offender residences. This will aid deputies and detectives in locating illegal substances in an expedient and safe manner, with the goal being enhanced prosecution on felony cases.

-Copies of the invoices are reviewed for accuracy and submitted for payment through the grant manager. A copy of the invoice and cancelled check are maintained in the grant file.

The Nassau County Sheriffs Office will pay for any costs incurred above the grant amount.

TOTAL GRANT \$39,917

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Section 4: Financial

Section Questions:

- Question: If Expenses or Operating Capital Outlay and you are procuring via inter-governmental agreement (e.g. state term contract, government contract, etc.)? If yes, identify the agency and agreement number.
- Answer: 0
- Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.
- Answer: 0
- Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.
- Answer: 0
- Question: If the budget contains salaries and benefits, does this application create a new position that results in a net personnel increase?
- Answer: 0
- Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.
- Answer: 750
- Question: If the budget contains salaries and benefits and does not result in a new position, describe how the existing position was previously funded.
- Answer: 0
- Question: Will any procurements be made via sole source (see 2 C.F.R. 200.320(f))? If yes and the aggregate dollar amount is \$10,000 or more, include a Sole Source Justification Form.
- Answer: No