

**CONTRACT APPROVAL FORM**

(Contract Management Use only)

**CONTRACT  
TRACKING NO.****CM2807-A1****CONTRACTOR INFORMATION**Name: Florida Department of TransportationAddress: 1109 South Marion Ave., Lake City, Florida 32025  
City State ZipContractor's Administrator Name: Amy Roberson Title: Program ManagerTel#: (386) 961-7363 Fax: \_\_\_\_\_ Email: amy.roberson@dot.state.fl.us**CONTRACT INFORMATION**Contract Name: SA #1 Amelia Island Pkwy Trail - SR A1A to Bailey Rd. Contract Value: \$15,000.00Brief Description: Time extension for design work on Amelia Island Parkway TrailContract Dates : From: 04/07/2020 to: 6/30/2021 Status:      New      Renew X Amend#      WA/Task OrderHow Procured:      Sole Source      Single Source      ITB      RFP      RFQ      Coop.      Other     **If Processing an Amendment:**Contract #: CM2807 Increase Amount of Existing Contract: No ChangeNew Contract Dates: 07/01/2021 to 06/30/2024 TOTAL OR AMENDMENT AMOUNT: \$15,000.00**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6**

1. <u>Robert Companion</u>	<u>5/11/2021</u>	<u>Engineering Services</u>
Department Head Signature	Date	Submitting Department
2. <u>[Signature]</u>	<u>5/12/2021</u>	<u>03005541-331492 BP8Th</u>
Procurement	Date	Funding Source/Acct #
3. <u>Megan Diehl</u>	<u>5/16/2021</u>	
Office of Management & Budget	Date	
4. <u>Michael S. Mullin</u>	<u>5/18/2021</u>	
County Attorney/Contract Management	Date	

Comments: \_\_\_\_\_

**COUNTY MANAGER – FINAL SIGNATURE APPROVAL**Taco E. Pope AICP  
Taco Pope5/18/2021

Date

**RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**

Original: Clerk's Services; Contractor (original or certified copy)

Copy: Department  
Procurement  
Office of Management & Budget  
County Attorney/Contract Management  
Clerk Finance

## STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

**LOCAL AGENCY PROGRAM  
SUPPLEMENTAL AGREEMENT**525-010-32  
PROGRAM MANAGEMENT  
09/19

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SUPPLEMENTAL NO.

1

FEDERAL ID NO. (FAIN)

D219-051-B

CONTRACT NO.

G1K93

FEDERAL AWARD DATE

4/2/2020

FPN

437337-1-38-02

RECIPIENT DUNS NO.

829978514

Recipient, Nassau County, desires to supplement the original Agreement entered into and executed on March 7, 2020 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

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**PROJECT DESCRIPTION**

Name Amelia Island Parkway Trail Length 0.829 miles

Termini From SR A1A (8<sup>th</sup> St) to Bailey Road

Description of Work:

Bike Path/Trail

Reason for Supplement and supporting engineering and/or cost analysis:

**Contract Time**

The current expiration date of the construction LAP Agreement is June 30, 2021. Nassau County is requesting to extend the Agreement until June 30, 2024. The extension is requested to complete the design.

The dates on Exhibit A are amended as follows:

- b) Design to be completed by 6/30/2024.
- c) Right-of-Way requirements identified and provided to the Department by 1/31/2024.
- d) Right-of-Way to be certified by 3/30/2024.

All other terms and conditions of the original Contract shall remain unchanged and in full force and effect.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
LOCAL AGENCY PROGRAM  
SUPPLEMENTAL AGREEMENT

525-010-32  
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08/19

ADJUSTED EXHIBIT "B" SCHEDULE OF FINANCIAL ASSISTANCE

RECIPIENT NAME & BILLING ADDRESS:

Nassau County  
96161 Nassau Place  
Yulee, Florida 32097

FINANCIAL PROJECT NUMBER:

437337-1-38-02

PHASE OF WORK By Fiscal Year	FUNDING					
	(1) PREVIOUS TOTAL PROJECT FUNDS	(2) ADDITIONAL PROJECT FUNDS	(3) CURRENT TOTAL PROJECT FUNDS	(4) TOTAL LOCAL FUNDS	(5) TOTAL STATE FUNDS	(6) TOTAL FEDERAL FUNDS
<b>Design</b> FY: 2019-202 (TALLU) FY: (Insert Program Name) FY: (Insert Program Name)	\$15,000.00 _____ _____ _____	_____ _____ _____	\$15,000.00 _____ _____ _____	_____ _____ _____	_____ _____ _____	\$15,000.00 _____ _____ _____
<b>Total Design Cost</b>	\$15,000.00	\$ 0.00	\$15,000.00	\$ 0.00	\$ 0.00	\$15,000.00
<b>Right-of-Way</b> FY: (Insert Program Name) FY: (Insert Program Name) FY: (Insert Program Name)	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____
<b>Total Right-of-Way Cost</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Construction</b> FY: (_____) FY: (_____) FY: (_____)	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____
<b>Total Construction Cost</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Construction Engineering and Inspection (CEI)</b> FY: (_____) FY: (Insert Program Name) FY: (Insert Program Name)	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____
<b>Total CEI Cost</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>(68-40 Post Design Services)</b> FY: (_____) FY: (Insert Program Name) FY: (Insert Program Name)	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____
<b>Total Phase Costs</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL COST OF THE PROJECT</b>	\$15,000.00	\$ 0.00	\$15,000.00	\$ 0.00	\$ 0.00	\$15,000.00

COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Amy Roberson  
District Grant Manager Name

Signature

Date

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

**LOCAL AGENCY PROGRAM  
SUPPLEMENTAL AGREEMENT**

525-010-32  
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IN WITNESS WHEREOF, the parties have executed this Agreement on the date last ascribed herein.

RECIPIENT Nassau County

STATE OF FLORIDA  
DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_

Name:

Title:

By: \_\_\_\_\_

Name: Greg Evans

Title: District 2 Secretary

Date: \_\_\_\_\_

Legal Review:

\_\_\_\_\_



Nassau County Engineering Services  
96161 Nassau Place  
Yulee, FL 32097

*Robert T. Companion, PE*  
*County Engineer*

April 12, 2021

Ms. Amy Roberson  
District Local Programs Administrator  
Florida Department of Transportation  
1109 South Marion Ave  
MS 2014  
Lake City, FL 32025

Copy: Mr. Taco E. Pope, Nassau County Manager

**Re: Amelia Island Parkway Multi-Use Trail – SR A1A to Bailey Road**  
**Financial Project ID: 437337-1-38-02**  
**Federal Project ID: D219-051-B**  
**Status Update and Time Extension Request**

Dear Ms. Roberson:

A project agreement between the Florida Department of Transportation (FDOT) and Nassau County for the project management of design of bike path/trail on Amelia Island Parkway from SRA1A (8<sup>th</sup> Street) to Bailey Road began on April 7, 2020 with an original completion date of June 30, 2021.

The improvements are currently under design by the FDOT selected engineering firm, STV, however the project is not a candidate for construction until FDOT Fiscal Year 2024.

Therefore, Nassau County is respectfully requesting an extension of the agreement until June 30, 2024, to provide sufficient time for STV to complete the design, and the project becomes eligible for construction funding. Should you have any questions or require additional information, please contact me. Thank you for considering this request.

Sincerely,

A handwritten signature in dark ink, appearing to be "R. Companion", written over a horizontal line.

Robert T. Companion, PE  
County Engineer

YULEE  
(904) 530-6225

FAX  
(904) 491-3611