

# **USE THIS FORM TO**

Schedule a pre-application meeting with the Development Review Committee (DRC). Applicants are required to have a pre-application meeting a maximum of 120 days prior to the submittal of any Preliminary Binding Site Plan (PBSP) application, Site Engineering Plan (SEP) Application, or Subdivision Plat Application.

### **APPLICATION REQUIREMENTS**

The following must be provided in order to be considered a complete application package:

- Pre-Application Form
- □ Site plan or scaled drawing detailing the proposed project

# **APPLICATION FEES**

- Pre-Application Meetings are FREE
- Other Development Review Fees

# **DEVELOPMENT REVIEW COMMITTEE (DRC) MEETINGS**

- When: Every Tuesday at 9am
- Where: Nassau County Board of County Commissioner Chambers 96135 Nassau Place, Yulee, FL, 32097, unless otherwise noticed.
- What: Submit the pre-application form via email or in person to the Department of Planning and Economic Opportunity no later than <u>Thursday, noon (12:00pm)</u> prior to the meeting you wish to attend. You will receive an agenda via email by close of business the Friday before the meeting.

### **KEY CONTACTS**

PEO will guide your application from start to finish, engaging other County departments as needed. The Department of Planning and Economic Opportunity can be reached at 96161 Nassau Place, Yulee, FL, 32097, <u>planninginfo@nassaucountyfl.com</u>, and (904)530-6300, Monday through Friday, 8:00am until 5:00pm.



Nassau County Planning & Economic Opportunity Department | 96161 Nassau Place, Yulee, FL 32097 P: (904) 530-6300 | E: planninginfo@nassaucountyfl.com | www.nassaucountyfl.com

Assessed Courty Property Appraiser       Applicant or Agent       Applicant or Agent         Owner(s) Name       Applicant or Agent Name       Applicant or Agent Name         Company (if applicable)       Gompany (if applicable)       Malling Address         Street Address       Gity, State, Zip       Malling Address         City, State, Zip       Telephone Number       Email Address         Project Information       Telephone Number       Email Address         Project Name       Project Type       Residential Commercial         Project Information       Project Type       Residential Commercial         Project Information       Project Type       Residential Commercial         Project Orgenty       Present Property Use       Present Property Use         Zoning District       Future Land Use       Overlay District         Wetands       Flood Zone       Water & Sewer         # Existing Structures       # Proposed Structures       Building Square Foctage         Project Description (use separate sheet if necessary):       List any applications under review, approved, or denied which may assist in the review of this application:         List any applications under review, approved, or denied which may assist in the review of this application:       List any application review proposed. It has outdermination of the County considening the Land Development Code, Comprohements May ad	NASSAU COUNTY DEPARTMENT OF PLANNING AND ECONOMIC OPPORTUNITY FLORIDA					DRC PRE-APPLICATION FORM		DATE REC'D: BY: DRC DATE:			
Owner(s) Name       Applicant or Agent Name         Company (if applicable)       Gompany (if applicable)         Street Address       Mailing Address         City, State, Zip       City, State, Zip         Telephone Number       Telephone Number         Email Address       Email Address         Project Information       Project Type         Project Name       Project Type         Project Address       Imail Address         Bajor Access Rd       Name         Size of Property       Present Property Use         Zoning District       Flood Zone         Watands       Flood Zone         Water & Severe       # Project Description (use separate sheet if necessary):         List any applications under review, approved, or denied which may assist in the review of this application:         Interspresentations or errors contained in this application or supporting document may void an approved splacation, at the reasonable determination of the control of the project may be made as part of the application review proves. Later understand that any material misrepresentations or error contained in this application or supporting document may void an approved application, at the reasonable determination of the County considering the Land Development Code, Comprehensive Plan, and other applicable regulations.	Owner of Record Nassau County Property										
Street Address     City, State, Zip     Telephone Number        Email Address        Project Information   Project Information   Project Name   Project Name   Project Address            Project Name   Project Name   Project Address               Project Address               Project Address            Mailing Address                Project Information    Project Address      Project Address   Mail Address          Project Address    Mail Address        Project Address    Mail Address     Project Address Project Address Project Address Project Address Project Address Project Address Project Address Project Address Project Address Project Property Project Property Use Project Property Building Square Footage Project Description (use separate sheet if necessary): List any applications under review, approved, or denied which may assist in the review of this application: Interpretent of the application or supporting documents may void an approved application, at the reasonable determi						<u> </u>					
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Telephone Number   Email Address     Project Information   Project Name   Project Name     Project Address     Major Access Rd     Name:     Project Address     Major Access Rd     Name:     Project Maine     Project Address     Major Access Rd     Name:     Project Maine     Ourly-Maintained     Unpaved Private Easement     Size of Property     Present Property Use     Zoning District   Flood Zone     Water & Sewer     Harking Spaces Proposed  Independent Lingerty Ling	Street Address					Mailing Address					
Email Address     Project Information   Project Name   Project Name     Project Name     Project Name     Project Name     Project Address     Major Access Rd     Name:     County-Maintained        Major Access Rd     Name:        Project Address     Major Access Rd     Name:        Project Nume                          Maior Access Rd     Name:   Zoning District  Puture Land Use    Wetlands  Project District   Wetlands  Project District   Building Squees Proposed  Project District      <	City, State, Zip					City, State, Zip					
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Major Access Rd Name: County-Maintained Unpaved Private Easement     Size of Property Future Land Use Overlay District     Zoning District Future Land Use Overlay District     Wetlands Flood Zone Water & Sewer     # Existing Structures # Proposed Structures Building Height      Project Description (use separate sheet if necessary):   List any applications under review, approved, or denied which may assist in the review of this application:   Interstand that reasonable determination of the project may be made as part of the application review process. I also understand that any material misrepresentations or errors contained in this application or supporting documents may void an approved application, at the reasonable determination of the County considering the Land Development Code, Comprehensive Plan, and other applicable regulations.	PIN:	-		-		-					
Size of Property       Present Property Use         Zoning District       Future Land Use       Overlay District         Wetlands       Flood Zone       Water & Sewer         # Existing Structures       If Proposed Structures       Building Height         # Parking Spaces Proposed       Building Square Footage       Froject Description (use separate sheet if necessary):         Iterative sheet if necessary:	Project Address										
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