

**BOCC CONTRACT  
APPROVAL FORM**

(Request for Contract Preparation)

**CONTRACT  
TRACKING NO.**

CM2234-A7

**GENERAL INFORMATION**Requesting Department Fire RescueContact Person: Brady Rigdon, Fire ChiefTelephone: (904) 530-6600 Fax: ( ) \_\_\_\_\_ Email: brigdon@nassaucountyfl.com**CONTRACTOR INFORMATION**Name: Nassau Oaks Volunteer Fire DepartmentAddress: 56300 Nassau Oaks Circle Callahan FL 32011

City

State

Zip

Contractor's Administrator Name: Craig M. Herr Title: ChiefTelephone: (904) 568-8885 Fax: ( ) \_\_\_\_\_ Email: nassauoaksvfd@windstream.net**IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF CONTRACTOR (NAME AND EMAIL ADDRESS)**Authorized Signatory Name: Craig HerrAuthorized Signatory Email: nassauoaksvfd@windstream.net**CONTRACT INFORMATION**Contract Name: Nassau Oaks VFD Reserve/Support AgreementDescription: Amendment No. 7/Seventh Extension to Nassau County Reserve/Support Agreement with Nassau Oaks VFD

GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.

Total Amount of Contract: \$1.00 per year

APPROXIMATE IF NECESSARY

Source of Funds/Account: 04224522-544000 Termination/Cancellation: \_\_\_\_\_Authorized Signatory: Jeff Gray, Chair

IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC

Contract Dates: From: \_\_\_\_\_ to: \_\_\_\_\_

Status:    New    Renew   X   Amend#   X   WA/Task OrderHow Procured:    Sole Source    Single Source    ITB    RFP    RFQ    Coop.    Other   **If Processing an Amendment:**Contract #: CM2234 Increased Amount to Existing Contract: No ChangesNew Contract Dates: 10/1/22 to 9/30/23 Total or Amended Amount: \$1.00 per year*Continued on next page*

**CHECKLIST***Review/Complete before sending contract for final signature*

Requirement	Description	Complete By
Contract, Exhibits and Appendices	1) The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and 2) All such documents have been read and agreed to in their entirety by originating department and staff members who have obligations under this contract.	Dept
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.	Dept
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.	Dept
Competition/Conflicts and Existing Contracts/Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.	Dept Cnty Atty
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	Cnty Atty
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.	Cnty Atty
Term of Contract	Start and end dates of contract are included. Any renewals are included.	Cnty Atty
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.	Cnty Atty/Risk
Insurance	Risk manager has or will approve insurance clauses. Levels confirmed in requirements	Dept
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.	Cnty Atty
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."	Cnty Atty
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.	Router

**APPROVAL PURSUANT TO NASSAU COUNTY PURCHASING POLICY**

1. *Ry R* 6/21/2022  
Contract Manager Date
2. *Sanasa Helmore* 6/24/2022 *SB* 6/22/2022  
Date
3. *Chris Lacambra* 6/22/2022  
Budget Date
4. *Denise C. May* 6/24/2022 6/27/2022  
County Attorney Date

**COUNTY MANAGER – FINAL SIGNATURE APPROVAL**

5. *Taco E. Popey AICP* 6/26/2022  
County Manager Date

**RETURN ORIGINAL(S) TO CONTRACTS MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**

Original: Clerk's Services; Contractor (original or certified copy)  
Copies: Department; Procurement; RLS Distribution; Clerk Services BOCC



**AMENDMENT NO. 7 / SEVENTH EXTENSION TO THE**  
**RESERVE/SUPPORT AGREEMENT FOR THE NASSAU OAKS**  
**VOLUNTEER FIRE DEPARTMENT**

THIS AMENDMENT entered into this \_\_\_\_ day of \_\_\_\_\_, 2022 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **BOARD OF DIRECTOR OF NASSAU OAKS VOLUNTEER FIRE DEPARTMENT, 56300 Nassau Oaks Drive, Callahan, Florida 32011**, (hereinafter referred to as "Nassau Oaks").

**WHEREAS**, the parties entered into an Agreement dated August 24, 2015; and

**WHEREAS**, the terms of the Agreement were extended on an annual basis beginning October 1, 2016 and ending September 30, 2022; and

**WHEREAS**, a recommendation by the Fire Chief is hereby made to the Board of County Commissioners to extend the terms of the Agreement for an additional one (1) year period beginning October 1, 2022 and ending September 30, 2023.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with paragraph 11 of the Agreement for Nassau Oaks Volunteer Fire Department dated August 24, 2015, the performance period is hereby extended for an additional one (1) year beginning October 1, 2022 and ending September 30, 2023.
2. All other provisions of said Agreement not in conflict with this Amendment shall remain in full force and effect.

Contract Tracking No. CM2234-A7

BOARD OF COUNTY COMMISSIONERS  
OF NASSAU COUNTY, FLORIDA

BY: \_\_\_\_\_

**JEFF GRAY**

Its: Chairman

ATTEST AS TO CHAIRMAN'S  
SIGNATURE:

\_\_\_\_\_  
**JOHN A. CRAWFORD**

Its: Ex-Officio Clerk

Approved as to form by the  
Nassau county Attorney

*Denise C. May*

\_\_\_\_\_  
**DENISE MAY**

**Nassau Oaks Volunteer Fire Department**

BY: *Geoffrey*

PRINTED NAME: \_\_\_\_\_

ITS: CHIEF

BY: *LORENA R YOUNG*

PRINTED NAME: \_\_\_\_\_

ITS: PRESIDENT, BOARD OF DIRECTORS

*Lorena R Young*

**Certificate Of Completion**

Envelope Id: 6A7745F52C5C4091847752F8BE5D77B8

Status: Completed

Subject: Please DocuSign: CM2234-A7 - NASSAU OAKS VOLUNTEER FIRE DEPARTMENT - AGRREMENT - \$1.00

Source Envelope:

Document Pages: 14

Signatures: 7

Envelope Originator:

Certificate Pages: 6

Initials: 2

Scott Tittle

AutoNav: Enabled

ttittle@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US &amp; Canada)

**Record Tracking**

Status: Original

Holder: Scott Tittle

Location: DocuSign

6/21/2022 3:25:17 PM

ttittle@nassaucountyfl.com

**Signer Events****Signature****Timestamp**

Brady Rigdon

brigdon@nassaucountyfl.com

Fire Chief

Nassau County Fire-Rescue

Security Level: Email, Account Authentication  
(None)

Sent: 6/21/2022 3:30:39 PM

Viewed: 6/21/2022 3:55:34 PM

Signed: 6/21/2022 3:55:45 PM

Signature Adoption: Uploaded Signature Image

Signed by link sent to brigdon@nassaucountyfl.com

Using IP Address: 50.238.237.26

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Sent: 6/21/2022 3:30:39 PM

Viewed: 6/22/2022 7:54:41 AM

Signed: 6/22/2022 8:51:18 AM

Signature Adoption: Pre-selected Style

Signed by link sent to tpoore@nassaucountyfl.com

Using IP Address: 50.238.237.26

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Sent: 6/21/2022 3:30:39 PM

Viewed: 6/22/2022 8:59:23 AM

Signed: 6/22/2022 8:59:33 AM

Signature Adoption: Pre-selected Style

Signed by link sent to

clacambra@nassaucountyfl.com

Using IP Address: 50.238.237.26

**Electronic Record and Signature Disclosure:**

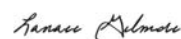
Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Sent: 6/22/2022 8:59:35 AM

Viewed: 6/24/2022 2:24:57 PM

Signed: 6/24/2022 2:25:06 PM


Signature Adoption: Pre-selected Style

Signed by link sent to lgilmore@nassaucountyfl.com

Using IP Address: 50.238.237.26

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Signed by link sent to dmay@nassaucountyfl.com Using IP Address: 174.211.225.201 Signed using mobile	Sent: 6/24/2022 2:25:10 PM Viewed: 6/24/2022 2:37:23 PM Signed: 6/24/2022 2:37:56 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Signed by link sent to tpope@nassaucountyfl.com Using IP Address: 50.238.237.26	Sent: 6/24/2022 2:37:58 PM Viewed: 6/26/2022 5:12:27 PM Signed: 6/26/2022 5:12:33 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
CRAIG HERR NASSAUOAKSVFD@WINDSTREAM.NET Security Level: Email, Account Authentication (None)	  Signature Adoption: Drawn on Device Signed by link sent to NASSAUOAKSVFD@WINDSTREAM.NET Using IP Address: 173.184.167.199 Signed using mobile	Sent: 6/26/2022 5:12:35 PM Viewed: 6/27/2022 2:43:28 PM Signed: 6/27/2022 2:55:34 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/27/2022 2:43:28 PM ID: a58d70f9-08bd-41f4-b6df-2e78d3cedc93		
Clerk Finance received boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Signed by link sent to boccap@nassauclerk.com Using IP Address: 12.23.69.254	Sent: 6/27/2022 2:55:37 PM Viewed: 6/27/2022 4:10:32 PM Signed: 6/27/2022 4:10:46 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 6/27/2022 4:10:49 PM Viewed: 6/27/2022 4:12:22 PM
RLS Distro RLSDistribution@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 6/27/2022 4:10:51 PM Viewed: 6/28/2022 11:25:35 AM
Procurement Staff procurementstaff@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 6/27/2022 4:10:53 PM Viewed: 6/28/2022 10:33:32 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/21/2022 3:30:39 PM
Certified Delivered	Security Checked	6/27/2022 4:10:32 PM
Signing Complete	Security Checked	6/27/2022 4:10:46 PM
Completed	Security Checked	6/27/2022 4:10:53 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		