

ORDINANCE 2022 -

A ORDINANCE OF THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS, CREATING CHAPTER 7, ARTICLE XII, NASSAU COUNTY FACILITIES NAMING; SETTING FORTH POLICIES AND PROCEDURES FOR NAMING AND/OR RENAMING OF COUNTY FACILITIES; PROVIDING FOR INTENT; PROVIDING FOR SCOPE; PROVIDING FOR DEFINITIONS; PROVIDING FOR CRITERIA; PROVIDING FOR APPLICATION REQUIREMENTS; PROVIDING FOR EXEMPTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners desires to establish a set of standard procedures and guidelines for naming and/or renaming of facilities owned and/or operated by Nassau County; and

WHEREAS, the Board appreciates the importance of recognizing individuals for their outstanding service and dedication and believes that doing so enhances sense of community; and

WHEREAS, establishing a uniform and comprehensive process and criteria for the naming or renaming of County facilities is important to ensuring that all names considered by the Board shall be significant, appropriate and acceptable to the citizens of Nassau County.

NOW, THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Nassau County, Florida, that the Nassau County Ordinance for Naming and/or Renaming Facilities shall be as follows:

SECTION 1: Creating Section 7-191. Short Title.

This Ordinance shall be known as the Nassau County Facilities Naming Ordinance.

SECTION 2: Creating Section 7-192. Intent.

This Ordinance is intended to provide procedures and criteria for naming or renaming facilities owned and/or operated by the Nassau County Board of County Commissioners.

SECTION THREE. Creating Section 7-193. Scope.

This Ordinance shall apply to any County owned and/or operated facility located within both the unincorporated and incorporated areas of Nassau County.

SECTION FOUR: Creating Section 7-194. Definitions.

- A) Facility means any property, building/facility, complex, structure, park, boat ramp or other recreational space owned and/or operated by the Nassau County Board of County Commissioners. This policy does not apply to the naming or re-naming of County roads as this matter is addressed in the Nassau County Laws and Ordinances, Chapter 7, Buildings and Building Regulations, Article XI, Addressing and Road Numbering.
- B) Outstanding Service means any act or service that contributed to the betterment of the County and its residents.
- C) Applicant means any person who makes a formal proposal to name, co-name or re-name any County owned and/or operated facility.
- D) Application means a completed proposal including the request to name, co-name or re-name requested by the applicant.

SECTION FIVE: Creating Section 7-195. Criteria.

Names considered should provide some form of individual identity in relation to the following:

- A) The geographic location of the facility, including descriptive names.

- B) A commonly recognized historical event, group or individual.
- C) An individual who contributed in a positive and significant way for the betterment of the facility or has provided outstanding service to the community and the residents through Nassau County related programs, board/committees, and initiatives. For an individual to be considered, he/she must have been deceased for a period of at least six (6) months.
- D) A County facility previously named after an individual shall retain the name unless a new or other facility is acquired and will receive that same name.
- E) County facilities that have been named by deed restriction shall not be considered for naming or re-naming.
- F) Naming may not conflict with public grant funding policies established by state or federal grant funding programs.
- G) Naming associations related to tobacco, alcohol, political parties, special interest groups or religious affiliations are prohibited.

SECTION SIX: Creating Section 7-196. Application Requirements.

- A) The County will accept Applications for Naming a County Facility from those who have an interest in naming the facility. The Application is hereby attached as “Exhibit A” and may be amended as needed from time to time by administration.

- B) Include a full biography of the individual nominated. The application must include a written letter of support for the nomination from the individual's next of kin.
- C) Submit the application and related documentation to the County Manager for his/her review.
- D) If the application does not qualify for consideration, the County Manager, and/or his designee, will notify the applicant in writing within sixty (60) days from receipt of the application.
- E) If the application meets the County's established qualifying names and criteria, the County Manager will present a recommendation to the Board of County Commissioners for consideration at a regularly scheduled Board of County Commissioner's meeting.
- F) The applicant will be notified by the County Manager or his/her designee of the scheduled meeting date, time and location.
- G) The applicant shall be prepared to make a presentation that justifies the recommended name change at the Board of County Commissioners meeting.
- H) The Board of County Commissioners shall allow for public input and comment at said meeting.
- I) Within sixty (60) days after the presentation by the applicant, the Board will have an official vote at a public hearing to approve or not approve the naming request.

SECTION SEVEN : Creating Section 7-197. Exemptions.

Requests made by the Board of County Commissioners to name, co-name or re-name a County Facility shall not require a completed application. However, the request will still require a public hearing to allow the community an opportunity to make comments in a public forum.

SECTION EIGHT: CODIFICATION.

It is the intent of the Board of County Commissioners for Nassau County that the provisions of this Ordinance shall become and shall be made part of the Code of Ordinances of Nassau County, Florida. The sections of this Ordinance may be re-numbers or re-lettered and the words may be changed to section, article or other such appropriate word or phrase in order to accomplish such intention. The Nassau County Clerk of Courts will ensure that this Ordinance is codified into, and published, as part of the Nassau County Code of Ordinances.

SECTION NINE: SEVERABILITY.

In the event that any section, subsection, sentence, clause, phrase, word, term or provision of this Ordinance shall be held by a court of competent jurisdiction to be partially or wholly invalid, unconstitutional or unenforceable, any such invalidity, unconstitutionality, illegality, or unenforceability shall not affect any of the remaining terms, provisions, clauses, sentences, or section of this Ordinance, and this Ordinance shall be read and applied as if the invalid, unconstitutional, illegal, or unenforceable section, subsection, sentence, clause, phrase, word, term or provision did not exist.

SECTION TEN: EFFECTIVE DATE.

This Ordinance shall become effective immediately upon its being filed with the Office of the Department of the State.

DULY ADOPTED This _____ day of _____, 2022.

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA

JEFF GRAY
Its: Chairman

ATTEST AS TO CHAIRMAN'S
SIGNATURE:

Approved as to form by the
Nassau County Attorney

JOHN A. CRAWFORD
Its: Ex-Officio Clerk



EXHIBIT A

Ordinance No. _____

Application to Request Renaming of County-Owned Facility

Name of Nominator: _____

Current Name/Description/Location of Facility You Are Requesting to Rename:

Person from Whom You Are Requesting to Name a Facility After:

Date Nominee Passed Away (must be at least 6 months prior to your request):

Do you have written approval/support from the nominee's next of kin?

Yes ☐

No ☐

Please provide an explanation on how the nominee contributed to the community in a positive or significant way or has provided outstanding service to the community and/or its residents. (use an additional sheet if needed)

INTERNAL USE ONLY

Date Application Received: _____

Name of Person Reviewing Application: _____

Approval of Public Works Director:

Signature

Date

Does the nominee meet all the required material outlined in Ordinance No. _____, Section 5?

Yes ☐

No ☐

Date submitted to County Manager for review/approval: _____

County Manager:

Approved ☐

Denied ☐

Signature

Date

Date scheduled for Board consideration (if approved): _____