



Nassau County Sheriff's Office

Sheriff Bill Leeper

August 5, 2022

Honorable Jeff Gray
Chairman, Board of County Commissioners
96135 Nassau Place
Yulee, Florida 32097

Re: Crime Prevention Trust Fund Expenditure

Dear Chairman Gray,

The Nassau County Sheriff's Office is seeking to expend \$1,452.00 from the Crime Prevention Trust Fund for neighborhood signs to help discourage fast driving throughout the County. The signs will have a Sheriff's Badge and will state: "DRIVE LIKE YOUR KIDS LIVE HERE, Sheriff Bill Leeper, Nassau County Sheriff's Office." Speeding in Nassau County neighborhoods continues to be a problem and these signs will help the Nassau County Sheriff's Office prevent the some of the speeding.

Pursuant to Florida State Statute, Section 775.083, the County in consultation with the Sheriff must expend monies from the Crime Prevention Fund for crime prevention programs in the County. As such, I am requesting that the County approve and remit a check in the amount of \$1,452.00 to the Nassau County Sheriff's Office.

Sincerely,

NASSAU COUNTY SHERIFF'S OFFICE

A handwritten signature in blue ink that reads "Bill".

Bill Leeper
Sheriff

Nassau County Sheriff's Office

Sheriff Bill Leeper

Purchase Requisition Form



Vendor # _____ Requisition # issued by Financial Services _____

Vendor Name	Fast Signs		
Vendor Address	1410 E. Oak Street		
City	Fernandina Beach	State	FL Zip Code 32034
Vendor Email Address	sharon.palmer@fastsigns.com		
Vendor Phone Number	904-261-0340	Vendor Fax Number	

Purchase Requisition Details

Item/Stock Number	Description	Quantity	Price	Total
	Drive Like You Kids Live Here	100	\$14.5200	\$1,452.00
	Double Sided 18" X 24" signs			
		Total Requested Amount		\$1,452.00

IF REQUIRED, a *PURCHASE ORDER* must be generated by Finance ***prior to any purchase.***

Employee Name	<u>Tina Barnett</u>	8-3-22	Department	<u>Admin. Services</u>
All quotes, contracts, and associated paperwork must accompany this requisition				
Director Signature	<u></u>	5-4	Date Authorized	<u>08-03-22</u>
All purchase requests must be authorized by a Director				
Sheriff Signature	<u></u>		Date Authorized	<u>8-3-2022</u>
All purchases \$5,000.00 and over must be authorized by the Sheriff or designee.				

OD 2110 - Rev. 08/02/2021



Nassau County Sheriff's Office

Sheriff Bill Leeper

Sole Source/Single Source Certification Form

Vendor Name: **FASTSIGNS**
Address: **1410 E. Oak Street**
Fernandina Beach, FL 32034
Phone: **904-261-0340**
Contact Name: **Sharon Palmer**

Department: **Administrative Services**

Department Head Signature:

DER. [Signature] 50-4

Date: **August 3, 2022**

Account: _____

Description of Commodity:

Signs Double Sided 18" X 24"

Drive Like Your Kids Live Here

Check one (1) of the following two (2) choices:

☐ Sole Source: The required goods or services can only be procured from one vendor.

☒ Single Source: The required goods or services can be purchased from multiple vendors, but in order to meet certain functional or performance requirements only one economically feasible source exists.

Please check all of the following that apply:

☐ Purchase can only be obtained from original manufacturer-not available through distributors.

☐ Only authorized area distributor of the original manufacturer.

☐ Parts/Equipment are not interchangeable with similar parts of another manufacturer.

☐ This is the only known source that will meet the specialized needs of this department or perform the intended function.

☐ This source must be used to meet warranty or service maintenance requirements.

☒ This source is required for standardization.

☐ None of the above apply.

Comments/Explanations: (required)

For standardization FASTSIGNS is the company we use to provide our signs.

Approval:

WHL [Signature] **8-3-2022**
Sheriff Date

Created Date: 4/12/2022

DESCRIPTION: Reorder #7596: SP_Coro Signs - D/S - Reprint Drive Like Your Kids Live Here

Bill To: Nassau County Sheriffs Department
77151 Citizen Circle
Yulee, FL 32097
US

Pickup At: FASTSIGNS
1925 S. 14th St. Suite 7
Fernandina Beach, FL 32034
US

Requested By: Tina Barnett
Email: TI1480@nassauso.com
Work Phone: (904) 548-4031
Cell Phone: (904) 583-0622
Tax ID: 85-8012622244C-8

Salesperson: Sharon Palmer
Email: sharon.palmer@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	REORDER #7596 / 100 - 249 Tier CoroPlast 24" x 18" D/S w/ Stand	100	\$14.52	\$1,452.00
Subtotal:				\$1,452.00
Taxes:				\$0.00
Grand Total:				\$1,452.00

Estimate is valid for 30 days

Credit Card Information is not kept on file.

24in

**DRIVE
LIKE**



**YOUR KIDS
LIVE HERE**

Sheriff Bill Leeper
**NASSAU COUNTY
SHERIFF'S OFFICE**

18in

FASTSIGNS
More than fast. More than signs.

ACCOUNT:

NCSO

ACCOUNT CONTACT:

Larry Boatright

FILE:

7596

PRODUCTION NOTES:

Material:

Coro 4mm

Application:

☐ CUT VINYL

☒ DIG. PRINT

Laminate:

☐ GLOSS ☐ DRY ERASE

☐ MATTE

Colors:

☐ PMS 000

☐ PMS 000

☐ PMS 000

☐ PMS 000

☐ PMS 000

ORIGINAL DRAWING DATE: **12/12/18**

ORIGINAL DRAWING BY: **JT**

REVISION #: **0** DATE: **00/00/00**

As a regular part of the sign-making process we will submit to you a proof and the option of one (1) revision.

FASTSIGNS reserves the right to charge additional design fees for any additional revisions.

THIS DRAWING IS THE PROPERTY OF FASTSIGNS. THE BORROWER AGREES, IT SHALL NOT BE REPRODUCED NOR USED FOR ANY OTHER PURPOSE WITHOUT PERMISSION.

APPROVAL REQUIRED TO BEGIN PRODUCTION

PLEASE SIGN AND RETURN TO FASTSIGNS.

SIGNATURE INDICATES APPROVAL OF BOTH DESIGN AND PLACEMENT OF SIGN(S)

☐ APPROVED AS SHOWN

☐ CHANGES NEEDED

X

DATE



Ms Sharon,
Can you get me a quote on 100 of these signs?
Thanks
Tina
How long will it take to get these ?
Sent from my iPhone