

**WORK AUTHORIZATION #30  
NASSAU COUNTY  
BOARD OF COUNTY COMMISSIONERS**

<b>Consultant:</b>	S2L, Incorporated
<b>Contract Number:</b>	CM2685
<b>Contact Name:</b>	Omar Smith, P.E., V.P.
<b>Contact Number:</b>	407-475-9163
<b>Email:</b>	osmith@s2li.com

<b>CURRENT WORK AUTHORIZATION</b>			
<b>Project Short Title: Operation, Monitoring, Maintenance, and Reporting for the Landfill Gas Collection and Control System at the West Nassau Class I Landfill.</b>			
		<b>CONTRACT OVERVIEW</b>	
<b>Date Submitted</b>	8/18/22	<b>Total of Previous Authorizations</b>	\$1,326,989.10
<b>Amount</b>	\$188,930.92	<b>This Work Authorization</b>	\$188,930.62
<b>Scheduled Completion</b>	9/30/23	<b>Current Contract Total</b>	\$1,515,919.70

This Work Authorization is to the AGREEMENT between Nassau County and S2L, Incorporated (“Vendor”) for Continuing Contract for Professional Engineering Services-Solid Waste Landfills and Other Related Ancillary Facilities for Nassau County, Florida, dated July 26, 2019. The services to be provided under this Work Authorization are as follows:

**ARTICLE 1. Services Described as:**

Vendor shall provide work for the operation, monitoring, maintenance, and reporting of the Landfill Gas (LFG) Collection and Control System (CCS or LFGCCS) at the West Nassau Landfill. The existing systems at the Landfill consist of approximately 50 vertical gas wells, 5 condensate pump station, 12 condensate connections to the leachate collection system risers, LFG header and lateral piping, control valves, 2 air compressors, blower and control station, and 1 candlestick flare. Under the scope of work for this Contract, S2L, Incorporated (S2Li) and its team of subconsultants shall perform four categories of service during a service time period, beginning on the contract date, which includes the following:

*Task 1* a) Routine operation and monitoring of the blower flare station, extraction well system, and conveyance piping; b) Annual LFG Flare Visible Emission Testing; and c) Reporting.

*Task 2* Non-routine scheduled maintenance.

*Task 3* Non-routine unscheduled emergency services.

*Task 4* Parts and subcontractors for non-routine services.

*Task 5* Miscellaneous Services

in accordance with the Scope of Services, a copy of which is attached hereto as **“Attachment A”**.

#### ARTICLE 2. Time Schedule

Vendor anticipates their earliest starting date to be 10/1/22 from receipt of execution of this Work Authorization with an estimated duration of twelve (12) months to complete the Scope of Work.

#### ARTICLE 3. Budget

The cost estimate to conduct the Work as described in the below-listed Scope of Services is \$188,930.92. Costs will be invoiced on a time and materials basis. The County will be notified when the overall project budget is nearing its limit. Vendor’s fee amounts are detailed further in **“Attachment B”**. Vendor will be using rates previously established under Contract CM-2685.

#### ARTICLE 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. Additional terms or contract provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

Any Work Authorization entered into prior to expiration or termination set forth in the AGREEMENT shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof.

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In presenting this Work Authorization, Vendor agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services are attached.

AGREED TO BY:

BY: Sam Levin  
Print Name: Sam Levin  
Title: President  
Date: 08-29-22

**RECOMMENDED AND APPROVED BY NASSAU COUNTY:**

Department Head/Managing Agent: Doug Podiak 8/26/2022

Procurement: Nanase Helms 8/26/2022

Office of Management & Budget: Chris Lacambra 8/29/2022

County Manager: Taco E. Pope, AICP 8/29/2022  
Taco E. Pope, AICP

Ex-Officio Clerk: John A. Crawford

County Attorney: Denise C. May 8/29/2022

**APPROVED** by the BOARD OF COUNTY COMMISSIONERS, this \_\_\_\_ day of \_\_\_\_\_, 2022.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

Jeff Gray  
Chairman

ACCOUNT NO.: 01361534-531325 23% \$43,454.11  
01362534-531325 77% \$145,476.81

**"ATTACHMENT A"**

**Scope of Services**

**Fiscal Year 2023  
Operation, Monitoring, Maintenance, and Reporting  
for the  
Landfill Gas Collection and Control System  
at the  
West Nassau Class I Landfill**

**County Contract Number: CM2685-WA30  
S2Li Project Number: 22-978**

**Work Authorization Service Period: Fiscal Year 2022 (October 1, 2022 through September 30, 2023)**

This Work will provide for the operation, monitoring, maintenance, and reporting of the Landfill Gas (LFG) Collection and Control System (CCS or LFGCCS) at the West Nassau Landfill. The existing systems at the Landfill consist of approximately 50 vertical gas wells, 5 condensate pump station, 12 condensate connections to the leachate collection system risers, LFG header and lateral piping, control valves, 2 air compressors, blower and control station, and 1 candlestick flare. Under the scope of work for this Contract, S2L, Incorporated (S2Li) and its team of subconsultants shall perform four categories of service during a service time period, beginning on the contract date, which includes the following:

- Task 1 a) Routine operation and monitoring of the blower flare station, extraction well system, and conveyance piping;
- b) Annual LFG Flare Visible Emission Testing; and
- c) Reporting.
- Task 2 Non-routine scheduled maintenance.
- Task 3 Non-routine unscheduled emergency services.
- Task 4 Parts and subcontractors for non-routine services.
- Task 5 Miscellaneous Services.

It should be noted that this scope of services is for the period of October 1, 2022 through September 30, 2023.

**County Responsibilities**

In general, the County shall:

1. Provide access to the site at reasonable times.
2. Provide S2Li with records and copies of previous operations and monitoring reports, permits, maintenance reports, past semi-annual and annual reports to regulatory agencies, operation and maintenance manuals, operations plans, and correspondences to and from regulatory agencies.
3. Provide a Landtec GEM2000, GEM5000, or equivalent to measure LFG flow rates, composition, and pressures at each wellhead, header/lateral piping and at the flare stations. The County is responsible for satisfying the manufacturer's recommended factory maintenance of the instrument (every six months for the GEM2000 or every 12 months for the GEM5000), as well as any unscheduled repair or maintenance of the instrument). If the County cannot provide a calibrated gas measuring unit, S2Li will provide a unit and bill the County as a rental unit under Task 4.

4. Provide, replace, and store the Flare Station LFG flow chart. A continuous LFG flow monitoring system and recorder must continue to be provided and be maintained in order to comply with monthly greenhouse gas (GHG) monitoring.
5. Respond to system dialer alerts and alarms such as flare outages, blower shutdown, etc. and attempt to determine system fault and, if possible, restart the system. If the system cannot be restarted to normal continuous operations, notify S2Li to assist as provided under Task 3.
6. Record information into Startup, Shutdown, and Malfunction (SSM) Plan forms and provide them to S2Li. Report to S2Li any necessary changes.
7. By March 1<sup>st</sup> of each year, provide S2Li with any necessary records for the Title V annual operating report (due April 1<sup>st</sup> of each year).
8. Provide monitoring and reporting of the landfill's perimeter gas probes and within enclosed structures to the Florida Department of Environmental Protection (FDEP) per Section 2 - Specific Condition No. E4 (April 2020 Permit) of the long-term care permit.
9. Check the air compressor systems.
10. Replace or maintain compressed (nitrogen or air) gas canisters for the operation of the automatic control valves and propane gas canisters for the operation of the flare.
11. Provide for additional spare parts or other equipment if not sufficiently budgeted under this work authorization.
12. Pay for any required permit fees and the Title V Annual Emission Fee Invoice.

The West Nassau LFG Collection System is operated to vent all collected LFG to an open flare operated in compliance with New Source Performance Standards (NSPS) requirements. In the event that the collection system is inoperable, it will be shut down and any valves in the LFGCCS contributing to the venting of gas to the atmosphere will be closed within one hour. NSPS operational and testing requirements apply at all times, except during periods of start-up, shutdown, or malfunction, provided that the duration of start-up, shutdown, or malfunction does not exceed five days for collection systems and does not exceed one hour for treatment and control devices (i.e., flares).

### **Schedule**

Work under the Scope of Services provided below will begin October 1, 2022 and run through this service period ending September 30, 2023.

### **Cost Estimate**

The cost estimate to conduct the Work as described in the below-listed Scope of Services is **\$188,930.92**. A detailed breakdown for each task with the estimated labor hours and expenses is included in the attached Exhibit 1. Costs will be invoiced on a time and materials basis. The County will be notified when the overall project budget is nearing its limit.

### **Scope of Services**

#### **Task 1 – Routine Operation, Monitoring, Adjustments, and Reporting**

The LFG collection and control systems for the West Nassau Landfill will be operated, maintained, and monitored in accordance with NSPS requirements per 40 Code of Federal Regulations (CFR) 60 Subpart WWW, including pertinent calibrations, monitoring, and reporting. Operation and monitoring will include, but not be limited to, the following schedule:

## **1.1 Blower/Flare Station**

### **A. Monthly Blower/Flare Station Checks**

S2Li will visit the site once per month to perform the following services:

1. Measure and record LFG composition (methane, carbon dioxide, oxygen, and balance gas percent by volume), pressure, and temperature at the flare inlet. This information will be utilized as a part of the annual GHG reporting requirements.
2. Record LFG flow rate to the flare and thermocouple temperature as displayed on the chart recorder or control panel indicator.
3. Measure and record the pressure at the condensate knockout pot, the blower inlet and outlet, the flame arrester inlet and outlet, and the pressure drop across the flame arrester.
4. Adjust the system to increase or decrease the LFG flow depending on the monitoring data to maintain proper gas quality and provide sufficient vacuum to the extraction system.
5. Minor items such as damaged monitoring ports and temperature gauges will be repaired or replaced when encountered. Major repair problems will be reported to the County immediately and covered under Task 2 as appropriate.
6. Check the flare pilot system and propane cylinder levels.
7. Check compressed nitrogen or air cylinder levels for the operation of the main automatic control valves.
8. Observe and record any problems with equipment including any flare shutdowns. Check and adjust controller setpoints.
9. Check air compressors' operation including above-ground airlines.
10. Check and add grease (if needed) for the blower bearings.

### **B. Quarterly Blower/Flare Station Checks**

S2Li will visit the site quarterly (may be conducted during a normal monthly visit) to do the following:

1. Compressors' belt replacement (as needed).
2. Blow out compressors' airline (as needed).
3. Replace blower bearing grease. Services required will be addressed under Tasks 2 and 4.

### **C. Annual Blower/Flare Station Checks**

S2Li will visit the site once per year to do the following:

1. Conduct a system test in cooperation with the County. Test all blower/flare controls, meters, chart recorders, and automatic feature functions including startup and shutdown checks, emergency shutdown valve function, and emergency call-out check.
2. Calibrate gas flow meters. (Provide County with calibration certification documentation.)
3. Check and clean the flare flame arrestor and knock-out pot.
4. Clean the UV eye in the flare stack.

## 1.2 LFG Extraction System

### A. Monthly LFG Extraction Systems Checks and Tuning

S2Li will visit the site at least once per month to do the following:

1. All system components shall be checked for proper operation in accordance with NSPS requirements 40 CFR 60.
2. Perform preventive and corrective maintenance relative to the LFG Extraction Systems in accordance with applicable federal and state laws, regulations, and permits and generally accepted or recommended industry maintenance practices, procedures and standards. Additional adjustments may be required to address odor concerns. Note: This service may be required under Tasks 2, 3, and 4.
3. At each well extraction point, the following shall be measured and/or observed and recorded.
  - a. LFG flow rate.
  - b. LFG composition (methane, carbon dioxide, oxygen, and balance gases). Oxygen levels above 5 percent shall be noted and addressed. Meeting oxygen parameters (<5%) is no longer required under NSPS requirements.
  - c. LFG pressure - Pressures shall be noted and addressed per NSPS requirements. *(Note: Since the landfill was closed with the use of geomembrane or synthetic cover, positive pressures are allowed. However, the facility will be tuned such that each well will be pulling a vacuum, if possible).*
  - d. LFG temperature - Temperatures equal to or above 131 degrees Fahrenheit shall be noted and addressed per NSPS requirements.
  - e. The condition of the wellhead piping and well bore seal condition at the landfill surface.
  - f. In conjunction with the once-per-month monitoring, adjustments to the system shall be made as required to maintain odor control, system balance, and NSPS compliance. If pressure, composition, and temperature exceedances as noted above cannot be corrected within 15 days by adjusting the system, S2Li will notify the County and the FDEP. A plan will be developed by S2Li with County input and with the Subcontractor's assistance, to correct the exceedance within 120 calendar days. Any such corrective actions shall be conducted in accordance with Tasks 2, 3, and 4.
  - g. Check condensate handling system for proper operation. Perform an external inspection of condensate sumps, condensate traps, pump stations, and condensate discharge locations. Where the pumps discharge to an above-ground well riser or below-ground injection system, visually confirm that liquid is being pumped.
  - h. Report to the County within 24 hours of measurement or observation, any abnormal readings of LFG temperature (131 degrees Fahrenheit or greater, oxygen levels above 5 percent) or other observations (such as a smoky odor or substantial waste settlement) which may be indicative of a subsurface landfill fire. This reporting procedure is not necessary for wells operating under an "Alternative Operating Procedure (AOP)" as allowed under the Title V permit.

There may be a need for follow-up work related to retesting after adjustment to the wellfield system, per NSPS requirements, or for any corrections to the system. One additional day per month has been budgeted for retesting wells and connections points found to be out of compliance during the routine monthly monitoring event. This work does not include any non-routine services, or the purchase and installation of required parts and supplies included under Tasks 2, 3, and 4.

## B. Annual LFG Extraction System Checks

S2Li will visit the site once per year to perform the following services:

1. Condensate pumps shall be pulled and inspected with some pumps requiring more in-depth servicing due to their particular environment
2. Exercise all valves annually.  
The wellhead valves will be exercised on an annual basis. If it reaches a point where five valves failed the exercising procedure, the exercising of the valves will be discontinued until after the valves are either repaired or replaced. Upon approval by the County, work to repair or replace the items identified under this task will be billed under Tasks 2 and 4 assuming sufficient funds are available.
3. Surface Emission Testing (Annual Testing)  
The West Nassau Landfill gas collection and control system is operated to prevent methane concentrations from exceeding 500 parts per million by volume (ppm<sub>v</sub>) above background levels at the surface of the landfill. To determine if this level is exceeded, surface testing is performed around the perimeter of the collection area and along a pattern that traverses the landfill at 30-meter intervals including at each well location, at the open penetration locations, and where visual observations indicate elevated concentrations of landfill gas, such as distressed vegetation and cracks or seeps in the cover. A surface monitoring design plan has been developed that includes a topographical map with the monitoring route and the rationale for any site-specific deviations from the 30-meter intervals. A monitoring probe will be kept within 2 to 4 inches of the landfill surface while continuous sampling is performed. Surface emissions testing is performed using an NSPS-compliant portable monitor and in compliance with all NSPS procedures. Results from the surface monitoring will be included in the semi-annual NSPS report submitted to FDEP. The testing day will be scheduled during typical weather conditions for the time of year but may need to be changed due to forecasted heavy rains or unseasonably high winds.

Because no exceedances have occurred in at least the past three quarterly surface emission monitoring periods, the County is allowed to reduce the frequency of surface testing to once per year, as long as there are no additional exceedances recorded during subsequent testing periods. If exceedances do occur, additional testing periods will be required. These additional testing or retesting events are not included in this scope of services and can be provided as an additional service or provided as a component of unscheduled maintenance, as described within Task 2.

Any reading of 500 ppm<sub>v</sub> or more above background measured at any location during the surface emissions testing is recorded as a monitored exceedance. In the event of exceedance, the County will be notified, and corrective actions implemented as described below. The exceedance is not a violation of the NSPS operational requirements as long as the following actions are taken:

- The location of each monitored exceedance will be marked and the location recorded;
- Cover maintenance or adjustments to the vacuum of the adjacent wells to increase the LFG collection in the vicinity of each exceedance will be made and the location will be retested within ten calendar days of the initial exceedance;
- If retesting of the location shows a second exceedance, additional corrective action(s) will be taken and the location will be monitored again within ten days of the second exceedance;



- Any location that initially showed an exceedance but has a methane concentration less than 500 ppm<sub>v</sub> methane above background at the time of the ten-day retesting, will be retested one month from the initial exceedance. If the one-month retesting shows a concentration of less than 500 ppm<sub>v</sub> above background, no further monitoring is required until the next quarterly monitoring period. If the one-month retesting shows an exceedance, corrective action will be taken and the location will be monitored within ten days of the second exceedance, or additional corrective actions (listed below) will be taken; and
- For any location where monitored methane concentrations equal or exceed 500 ppm<sub>v</sub> above background three times within a quarterly period, corrective actions will be taken. Corrective actions will include a new well or other collection devices that will be installed within 120 days of the initial exceedance. An alternative remedy, if approved, may include upgrading the blower(s), header pipe(s), and/or control device(s).

### **1.3 Annual LFG Flare Visible Emission Testing and Reporting**

For the flare, the following is to be completed:

- A. Prepare a notification letter for submittal by the County to the FDEP. Notification is required to be submitted 15 days before testing begins.
- B. Conduct a visible emissions test for each flare in accordance with the U.S. Environmental Protection Agency (USEPA) Method 22. The maximum allowable visible emissions may not exceed 20 percent.
- C. Prepare a test report summarizing the test requirements, conditions during the test, and test results. The report shall include the information required by Chapter 62-297, Florida Administrative Code (F.A.C.), and U.S. EPA Method 22. A draft of the report will be submitted to the County for review within 15 days of completion of the test. After review and approval by the County, the final report will be submitted to FDEP within 30 days of the test.

### **1.4 Reporting**

#### **A. Monthly Reporting**

- i. A summary report shall be submitted to the County around the 15<sup>th</sup> of each month summarizing the previous month of operation including the NSPS report utilizing an online database program.
- ii. All wellhead monitoring data required under the NSPS shall be kept on file and stored/backed up off-site as part of the online database system. The monthly report shall include wellhead readings of gas composition (methane, carbon dioxide, oxygen, and balance gas), pressure, temperature, and flow rate. Readings and comments shall also be included for rechecks of wells that are out of compliance with the NSPS wellhead operating criteria. The report shall detail the cause of the non-compliance, all remedial actions taken to correct the non-compliance, any future work that may be necessary to keep the wells in compliance with the NSPS requirements, and any other information as required under this Task.
- iii. Flare station data to be included in the report shall include gas composition and temperature, vacuum applied to the header system and flow rate.
- iv. Any condensate management system monitoring data shall also be provided in the monthly report.
- v. The monthly report shall detail all work conducted and confirm the system is being maintained in compliance with the NSPS. Any corrections conducted on the system or required to be conducted shall be listed. The report shall include a narrative summary of any significant trends in the monitoring data and explanations of anomalous data. Recommendations shall also be provided regarding potential non-routine repairs that are anticipated.

## B. Semi-Annual Reporting

This task addresses the semi-annual reports required by the facility's Title V Operation Permit and Solid Waste Long-Term Care Permit. These reports will be prepared for submittal by the following dates:

- 2022 Second Semi-Annual Report (July 1 through December 31, 2022): by January 30, 2023.
- 2023 First Semi-Annual Report (January 1 through June 30, 2023): by July 30, 2023.
- 2022 Second Semi-Annual Methane Monitoring Report by January 31, 2023.
- 2023 First Semi-Annual Methane Monitoring Report by July 31, 2023.

### i. Semi-Annual NSPS Report

S2Li will prepare semi-annual reports required under 40 CFR 60.757(f) and (g), and will include the following information:

- Value and length of time for exceedance of applicable monitoring parameters.
- Description and duration of all periods when the control device was not operating for a period exceeding one hour and the length of time the control device was not in operation.
- List of periods when the collection system was not operating in excess of five days.
- Description and duration of all periods when the gas stream was diverted from the control device through the bypass line.
- The location of each exceedance of the 500 ppm<sub>v</sub> volatile organic compounds (VOC) as methane surface-emission criteria.
- A diagram of the collection system showing all wells and collectors, including the areas excluded from collection and the areas into which the system is added in the future. This diagram will be provided by the County and include all new work that occurred during the reporting period.

### ii. Semi-Annual SSM Report

S2Li will prepare semi-annual reports which will include the number of SSM events and whether or not SSM Plan procedures were followed. This information will be incorporated into the semi-annual NSPS report. Any changes required to be made to the SSM Plan are not included in this scope of services.

### iii. Semi-Annual Statement of Compliance Form Submittal

S2Li will prepare and provide the Title V Statement of Compliance in draft form for County review on a semi-annual basis. After addressing any County-suggested improvements, the final form will be submitted to the County for signature by the County's Responsible Official. This information will be incorporated into the semi-annual NSPS report.

### iv. NSPS Report Submittal

S2Li will provide one draft copy of the NSPS report for the County's review. Upon receipt of comments from the County, S2Li will submit one copy of the signed semi-annual reports to FDEP, and one copy for the County's files. Additionally, an electronic copy of the report will also be provided to each recipient.

### v. Semi-Annual Methane Monitoring Reports

S2Li will utilize County equipment and test semi-annually for methane concentrations at 29 gas monitoring probes located near the property boundary and within ambient air inside identified enclosed structures within the landfill boundary to determine the effectiveness of the gas migration controls. S2Li will prepare and submit a report of the testing results to FDEP semi-annually. The gas monitoring results shall be reported as a percent of the lower explosive limit

(LEL), calibrated to methane. In accordance with the permit, monitoring probes shall be monitored by July 31 and January 31 of each year. Testing usually occurs in June and December each calendar year. The report shall be submitted to the FDEP under separate cover no later than 15 days after the end of the period in which the monitoring occurred.

### C. Annual Reporting

1. GHG Reporting. West Nassau Landfill has been subject to the requirements of Title 40 of the Code of Federal Regulations (CFR), Part 98: Mandatory GHG Reporting because it emits GHG in amounts greater than 25,000 metric tons or more of carbon dioxide equivalent (MTCO<sub>2</sub>e) per year. As a result, the County has been collecting data and submitting GHG emission reports every year before March 31<sup>st</sup> following the year of data collection. S2Li shall utilize the eGGRT reporting tool available online from the USEPA to report GHG emissions. S2Li shall respond to any questions from USEPA related to this submittal.
2. Annual Title V Operating Report Submission and Emissions Fee. S2Li shall prepare the required annual operating report for the West Nassau Landfill, and submit the report prior to April 1, 2023 for the reporting calendar year 2022. A draft of the report shall be submitted to the County for its review, any improvements implemented, and the final submitted electronically via the FDEP electronic annual operating report (EAOR) submittal process. S2Li shall respond to any questions from FDEP related to this submittal.

As part of the new process developed by the FDEP, the emissions fee will be calculated by FDEP's EAOR software at the time of submission of the annual operating report. S2Li shall provide the County with a copy of the fee invoice to be paid to FDEP at least three weeks prior to the April 1<sup>st</sup> deadline to assist in the payment of the fees. S2Li shall respond to any questions from FDEP related to this submittal.

3. Annual Title V Statement of Compliance. S2Li shall prepare the Statement of Compliance report and associated documentation and calculations demonstrating/documenting the site's compliance with its Title V permit during calendar year 2022. This report will be submitted prior to the April 1<sup>st</sup> deadline and will list any deviations from the regulatory requirements. The report and associated backup material shall be reviewed in draft form by County representatives, improvements implemented, and the final statement submitted to FDEP. S2Li shall respond to any questions from FDEP related to this submittal.
4. On-Line Data Management System. S2Li is to provide and maintain an online data management system. S2Li is to input data in the data management system collected during the services conducted under Task 1. County staff will be given access to the system. The County is paying for an annual license to be prorated in monthly payments. Should the County decide to cancel the license before the end of the fiscal year, the County will be required to pay the balance of the licensing costs.

### Task 2 – Non-Routine Scheduled Maintenance

- A. S2Li's duties under this section shall include non-routine scheduled maintenance consisting of corrective repair or maintenance work identified during the monthly monitoring. This work shall include but not be limited to:
  1. Header and lateral pipe realignment.
  2. Determining water levels in wells.
  3. Adding pumps to wells.
  4. Resetting of pipe supports.

5. Repairing of broken valves.
6. Replacing well heads.
7. Replacing flex hoses (e.g., torn, degraded, needs extension).
8. Overseeing the repair of all items associated with the landfill cap which resulted from the repair or movement of header pipes and/or lateral lines.
9. Overseeing the repair of landfill closure liner cap system.
10. Adding new monitoring ports as needed to measure pressure levels.
11. Repairing or replacing damaged or broken monitoring ports, valves, couplings, thermometers, and clamps.
12. Cleaning and adjusting of the flame arrester.
13. Cleaning and adjusting condensate pumps and components.
14. UV eye cleaning.
15. Replacing flare station components such as thermocouples, etc.
16. Replacing or cleaning the filter within the Knockout Pot at the Flare Station.
17. LFG analytical sampling.
18. Replacing or maintaining propane tanks for the operation of the ignition systems.
19. Providing rental equipment.
20. Changing bearing grease for the blower (quarterly).
21. Having LFG flow meter removed, calibrated, and reinstalled. A temporary rental meter may be required to be installed and removed.
22. Assessing, ordering, and/or replacement of parts.

B. This type of work under Task 2 is critical for system operation and the required services are difficult to predict during a contract service period. Some of these services under Task 2 may be provided by a specialized subcontractor. The number of authorized hours may exceed the amount budgeted for this work authorization due to the level of effort required under Task 2. These additional hours may potentially utilize a portion of the budget allocated for parts or other services. Payment for Task 2 shall be billed at the contract hourly rate. All parts and/or rental equipment are to be paid at the delivered cost. S2Li shall submit a copy of the invoice for the parts used for price verification along with the invoice submitted to the County for payment under Task 4 – Parts and Subcontractors for Non-Routine Services unless the County elects to provide a Purchase Order for the direct purchase of a part. Should a Subcontractor be required for construction-related work, it must be authorized in writing by the County under Task 4 – Parts and Subcontractors for Non-Routine Services. The total costs for the services provided under this task are limited to the budgeted amount under this task. If the costs for services are expected to exceed the budget amount or amount remaining under this task, S2Li will notify the County and alternative funding will be obtained.

### **Task 3 – Non-Routine Unscheduled Emergency Services**

S2Li duties under this task include events that require immediate response to assist County personnel. Due to the urgent nature of these items, they cannot be scheduled. The events and services under this task could include, but are not limited to:

- a. Blower/Flare Station shut down;
- b. Repair of main header or lateral line breaks;
- c. Response to odor complaints;
- d. Installing replacement extraction wells;
- e. Repair/maintenance and troubleshooting of the blowers and flare; and
- f. The detection of LFG migration.

Sampling of LFG composition and pressures within various locations of the header pipe may also be necessary to diagnose problems within the LFG collection system, such as condensate accumulation, pipe obstructions, broken valves, etc.

S2Li is available to be contacted 24 hours a day, 7 days a week and, if required, will usually be on-site within 24 hours of notification.

S2Li Contact: Omar E. Smith, P.E., V.P.,  
Regional Manager  
Tel: 407-475-9163  
Cell: 770-330-1638

Work under this task shall be conducted upon authorization by the County and shall be billed at the hourly contract rate for Task 3. All parts are to be paid at the delivered cost. Should a Subcontractor be required for specialty-related work, it must be authorized in writing by the County under Task 3 or Task 4 – Parts and Subcontractors for Non-Routine Services.

The total costs for the services provided under this task are limited to the budgeted amount under this task. If the costs for services is expected to exceed the budget amount or amount remaining under this task, S2Li will notify the County and alternative funding will be obtained.

#### **Task 4 - Parts and Subcontractors for Non-Routine Services**

- A. Required parts and/or rental equipment provided by S2Li's services under Tasks 2 and 3 are to be paid under Task 4. All parts or equipment are to be paid at the delivered cost. S2Li shall submit a copy of the invoice for the parts or rental equipment used for price verification along with the invoice submitted to the County for payment from the funds allocated for Task 4 – Parts and Subcontractors.
- B. Should S2Li require a Subcontractor for specialty-related work such as realignment of lateral and header lines, repairs to the Flare Station, or repair to the liner cap system, etc., an estimate for the Subcontractor's work shall be submitted to the County for review and approval. The Subcontractor's work must be authorized by the County. No work shall be conducted under this task unless authorized, in writing, by the County.
- C. S2Li shall submit a copy of the Subcontractor's invoice for price verification along with S2Li's invoice. The total costs for the services provided under this task are limited to the budgeted amount under this task. If the costs for services are expected to exceed the budget amount or amount remaining under this task, S2Li will notify the County and alternative funding will be obtained.

#### **Task 5 – Miscellaneous Services**

S2Li is to provide miscellaneous services to address assignments by the County including updating of existing reports, preparation of new reports, addressing rule changes, etc. The total work effort is limited to the budget limit provided in this work authorization.

\*\*\*\*\*

7/25/2022

Service Period Estimate

S2Li No.: 22-978

Fiscal Year 2023 (October 1, 2022 through September 30, 2023)

Nassau County No.: CM2685-WA30

Operation, Monitoring, Maintenance, and Reporting

Landfill Gas Collection and Control System

West Nassau Class I Landfill

Nassau County, Florida

Total Project Costs

S2Li Fee Estimate

LABOR		LABOR CATEGORY AND RATE										TOTAL	SUBTOTAL	
		Project Dir./	Regional Manager/	Principal	Senior	Project	Associate	Field						Office
		Principal	QC Officer	Engineer	Engineer	Engineer	Engineer/CADD	Technician						Manager
TASK	DESCRIPTION	\$250.00	\$232.25	\$190.26	\$137.09	\$97.92	\$74.21	\$52.38				\$76.24		
1	Routine Operation, Monitoring, Adjustments, and Reporting	23	151	0	46	100	300	0				40	660	\$82,230.49
1.1	Blower/Flare Station ( 12 events)	0	24	0	0	12	12	0				0	48	\$7,639.56
1.2	LFG Extraction System (2/month; 24 events)	12	48	0	24	48	240	0				12	384	\$40,863.60
1.3	LFG Flare Emission Test and Reporting- Method 22 ( 1 event)	1	3	0	4	0	0	0				2	10	\$1,647.59
1.4	Reporting													\$0.00
1.4A	Monthly (12 events)	6	48	0	12	24	36	0				12	138	\$20,229.60
1.4B	Semi-Annual (2 events)	2	16	0	4	8	8	0				12	50	\$7,056.28
1.4C	Annual Title V Operating Report/GHG Report/SOC	2	12	0	2	8	4	0				2	30	\$4,793.86
2	Non-Routine Scheduled Maintenance	2	24	0	6	36	96	0				1	165	\$17,622.06
3	Non-Routine Unscheduled Emergency Services	2	16	0	0	8	8	0				1	35	\$5,669.28
4	Parts and Subcontractors for Non-Routine Services	0	8	0	8	0	4	0				2	22	\$3,404.04
5	Miscellaneous Services	1	12	0	6	0	0	0				2	21	\$4,012.02
	SUBTOTALS:	28	211	0	66	144	408	0	0	0	0	46	903	\$112,937.89

EXPENSES		Field Vehicle (\$110/day)	Lab Testing (est.)	Equipment Rental (est.)	Parts (est.)		Landtec Web Data Base	Grove Scientific (see	Subcontractors (est.)					SUBTOTAL EXPENSES
		(Attach. 2)		(Attachment 2)	(Attachment 2)		(Attachment 2)	(Attachment 1)	(Attachment 2)					
1	Routine Operation, Monitoring, Adjustments, and Reporting													
1.1	Blower/Flare Station ( 12 events)													\$ -
1.2	LFG Extraction System (2/month; 24 events)	\$ 2,640.00						\$6,142.76						\$ 8,782.76
1.3	LFG Flare Emission Test and Reporting- Method 22 ( 1 event)							\$2,001.32						\$ 2,001.32
1.4	Reporting													
1.4A	Monthly (12 events)						\$ 6,900.00							\$ 6,900.00
1.4B	Semi-Annual (2 event)							\$13,246.76						\$ 13,246.76
1.4C	Annual Title V Operating Report/GHG Report							\$10,602.19						\$ 10,602.19
2	Non-Routine Scheduled Maintenance	\$ 1,320.00			\$ 500.00									\$ 1,820.00
3	Non-Routine Unscheduled Emergency Services				\$ 2,100.00				\$ 9,540.00					\$ 11,640.00
4	Parts and Subcontractors for Non-Routine Services			\$ 3,100.00	\$ 4,500.00				\$ 13,400.00					\$ 21,000.00
5	Miscellaneous Services													\$ -
	SUBTOTALS:	\$ 3,960.00	\$ -	\$ 3,100.00	\$ 7,100.00		\$ 6,900.00	\$ 31,993.03	\$ 22,940.00					\$ 75,993.03

				COST SUMMARY					
Estimated Fee By Landfill for County Accounting Purposes:				TASK	DESCRIPTION	SUBTOTAL LABOR	SUBTOTAL EXPENSES	TASK TOTAL	
West Nassau Class I Lined Landfill (42 acre area):		\$ 145,476.81	77%	1	Routine Operation, Monitoring, Adjustments, and Reporting	\$82,230.49	\$41,533.03	\$123,763.52	
West Nassau Unlined Landfill (11 acre area):		\$43,454.11	23%	2	Non-Routine Scheduled Maintenance	\$17,622.06	\$1,820.00	\$19,442.06	
Total: \$ 188,930.92 100%				3	Non-Routine Unscheduled Emergency Services	\$5,669.28	\$11,640.00	\$17,309.28	
				4	Parts and Subcontractors for Non-Routine Services	\$3,404.04	\$21,000.00	\$24,404.04	
				5	Miscellaneous Services	\$4,012.02	\$ -	\$4,012.02	
				TOTALS			\$112,937.89	\$75,993.03	\$188,930.92

July 25, 2022

**Service Period Estimate**  
Fiscal Year 2023 (October 1, 2022 through September 30, 2023)  
**Operation, Monitoring, Maintenance, and Reporting**  
**Landfill Gas Collection and Control System**  
West Nassau Class I Landfill  
Nassau County, Florida

S2Li No. 22-978  
County No. CM2685-WA30

**Attachment 1 - GROVE Scientific Fee Estimate - Subconsultant**

LABOR		LABOR CATEGORY AND RATE										TOTAL HOURS	SUBTOTAL LABOR
		Sen. Scientist/ Principal	Sen. Engineer/ Profession Engineer	Professional Geologist	Environ. Scientist	Environ. Specialist	Technician				Para. Professional		
TASK	DESCRIPTION	\$126.57	\$225.00	\$57.92	\$84.38	\$70.38	\$35.10				\$59.67		
1	Routine Operation, Monitoring, Adjustments, and Reporting	51	9	0	255	0	20				0	335	\$31,773.03
1.1	Blower/Flare Station (2/month; 12 total)	0	0	0	0	0	0				0	0	\$0.00
1.2	LFG Extraction System (Surface Emission Testing, 1 event)	12	1	0	48	0	0				4	65	\$6,032.76
1.3	LFG Flare Emission Test and Reporting- Method 22 ( 1 event)	12	0	0	3	0	0				2	17	\$1,891.32
1.4	Reporting												
1.4A	Monthly (12 events)	0	0	0	0	0	0				0	0	\$0.00
1.4B	Semi-Annual (2 event)	12	8	0	112	0	0				8	120	\$13,246.76
1.4C	Annual Title V Operating Report/GHG Report	15	0	0	92	0	20				4	131	\$10,602.19
2	Non-Routine Scheduled Maintenance	0	0	0	0	0	0				0	0	\$0.00
3	Non-Routine Unscheduled Emergency Services	0	0	0	0	0	0				0	0	\$0.00
4	Parts and Subcontractors for Non-Routine Services	0	0	0	0	0	0				0	0	\$0.00
5	Miscellaneous Services												
	SUBTOTALS:	51	9	0	255	0	20	0	0	0	0	335	\$31,773.03

EXPENSES		Field Vehicle (\$110/day)	Lab Testing (est.)	Equipment Rental (est.)	Parts (est.)	Landtec Web Data Base (\$500/m)		Subcontractors (est.)					SUBTOTAL EXPENSES
TASK	DESCRIPTION												
1	Routine Operation, Monitoring, Adjustments, and Reporting	\$ 220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$220
1.1	Blower/Flare Station (2/month; 12 total)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
1.2	LFG Extraction System (Surface Emission Testing, 1 event)	\$ 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 110
1.3	LFG Flare Emission Test and Reporting- Method 22 ( 1 event)	\$ 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 110
1.4	Reporting												
1.4A	Monthly (12 events)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
1.4B	Semi-Annual (2 event)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
1.4C	Annual Title V Operating Report/GHG Report	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
2	Non-Routine Scheduled Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
3	Non-Routine Unscheduled Emergency Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
4	Parts and Subcontractors for Non-Routine Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
5	Miscellaneous Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
	SUBTOTALS:	\$ 220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 220
	TOTAL												\$31,993.03

Service Period Estimate  
Fiscal Year 2023 (October 1, 2022 through September 30, 2023)  
**Operation, Monitoring, Maintenance, and Reporting**  
**Landfill Gas Collection and Control System**  
West Nassau Class I Landfill  
Nassau County, Florida

S2Li No. 22-978  
County No. CM2685-WA30

**Attachment 2 - Estimate of Parts, Rental Equipment, Sullivan Environmental, Subcontractors, Misc.**

Parts, Rental Equip., Subcontractors, Misc. Cost Estimate												FY2023
No.	Item/Event	Manufacturer or Subcontractor	\$/Item or Event	Item or Event Type	No. of Items or Events	Total Cost	Costs Under Task 1	Costs Under Task 2	Costs Under Task 3 -Exp	Costs Under Task 3 -Sub	Costs Under Task 4-Exp	Costs Under Task 4-Sub
1.	GEM5000 Rental		\$ 250	per day	4	\$ 1,000					\$ 1,000	
2.	Blower/Motor Belt (est)		\$ -	ea.	0	\$ -					\$ -	
3.	Blower Replacement Grease & Disposal	Sullivan Envir.	\$ 1,500	per event	4	\$ 6,000						\$ 6,000
4.	Flow Meter Calibration											
	- Manufacturer Calibration & Rental Costs	Thermal Instr.	\$ 1,200	per event	1	\$ 1,200					\$ 1,200	
	- Field Removal and Install Costs	Sullivan or S2Li	\$ 1,275	per event	2	\$ 2,550						\$ 2,550
5.	Flare Station Check/Maintenance											
a.	- UV Eye Cleaning and visual inspection											
	Rental - Manlift	Rental	\$ 900	per event	1	\$ 900					\$ 900	
	Labor	Sullivan Envir.	\$ 2,100	per event	1	\$ 2,100						\$ 2,100
	- Mob/Demob	Sullivan Envir.	\$ 1,200	per event	1	\$ 1,200						\$ 1,200
b.	- Cleaning of knock-out pot filter	Sullivan Envir.	\$ -	per event	1	\$ -						\$ -
c.	- Cleaning of flare arrestor	Sullivan Envir.	\$ -	per event	1	\$ -						\$ -
d.	- System Check - Mics Equipment & Parts	Sullivan Envir.	\$ 200	per event	1	\$ 200						\$ 200
6.	Condensate Pump - Shop Cleaning/Repair	Sullivan	\$ 350	per event	1	\$ 350						\$ 350
7.	GW-6 or 11 Type Repair	Sullivan Envir.										
a.	Parts	Isco	\$ 800	per event	2	\$ 1,600			\$ 1,600			
b.	Labor	Sullivan Envir.	\$ 1,020	per event	2	\$ 2,040				\$ 2,040		
8.	Sullivan Envir. Mob/Demob	Sullivan Envir.	\$ 1,200	per event	1	\$ 1,200				\$ 1,200		
9.	Emergency Subcontractor Services		\$ 3,000	ea.	1	\$ 3,000				\$ 3,000		
10.	Miscellaneous Costs	Sullivan Envir.	\$ 1,300	per event	1	\$ 1,300				\$ 1,300		
	Total Cost Estimate					\$ 24,640	\$ -	\$ -	\$ 1,600	\$ 7,540	\$ 3,100	\$ 12,400
	Other											
1.	Truck Rental		\$ 110	per day	36	\$ 3,960	\$ 2,640	\$ 1,320				
2.	Ecotec Database	Ecotec	\$ 575	per month	12	\$ 6,900	\$ 6,900					
3.	Spare Parts											
a.	Parts - Miscellaneous		\$ 2,000	ea.	1	\$ 2,000					\$ 2,000	
b.	Parts - Wellheads		\$ 500	ea.	4	\$ 2,000					\$ 2,000	
	Total Parts		\$ 2,500			\$ 4,000	\$ -	\$ -	\$ -		\$ 4,000	
4.	Miscellaneous or Identifiable Costs					\$ 4,500		\$ 500	\$ 500	\$ 2,000	\$ 500	\$ 1,000
<b>TOTAL</b>						<b>\$ 44,000</b>	<b>\$ 9,540</b>	<b>\$ 1,820</b>	<b>\$ 2,100</b>	<b>\$ 9,540</b>	<b>\$ 7,600</b>	<b>\$ 13,400</b>

Note: Due to the current inflationary adjustments and increased costs, actual costs may vary.

\$ 9,540 \$ 1,820 \$ 11,640 \$ 21,000





July 7, 2022

Mr. Omar E. Smith, P.E.  
S2L, Inc.  
531 Versailles Drive, Suite 202  
Maitland, FL 32751

Re: Landfill Operations and Maintenance Fee Schedule  
S2L, Inc. / Nassau County Continuing Contract for Engineering Services

Dear Mr. Smith:

Sullivan Environmental, Inc. (SEI) herein presents to S2Li our proposed Field Services Fee Schedule for landfill operations and maintenance services at the West Nassau Landfill located in Callahan, FL.

**S2L, Inc. / Nassau County  
Landfill Operations and Maintenance Services Contract Support**

<b>Personnel Classification</b>	<b>Hourly Billing Rate (1)</b>
Project Manager/Sr. Superintendent	\$164.25 (2)
Sr. Field Technician/Equipment Operator	\$152.80 (2)
Field Technician	\$136.80 (2)
Laborer	\$50.00 (2)
Secretarial	\$85.00 (2)

(1) Billing Rates include typical travel expenses such as lodging, meals and mileage.

(2) As required, on a project-by-project basis, equipment rental and/or project materials will be coordinated and paid for by S2L, Inc. or Nassau County.

The above billing rates will remain in force through September 30, 2023.

Sincerely,

Kristine Sullivan  
Vice- President  
Sullivan Environmental, Inc.



ECOTEC Solutions, Inc.  
850 S Via Lata, Suite 115  
Colton, CA 92324  
(909) 906-1001

## Quote

Page 1 of 1



0003595

QUOTE DATE:: 6/28/2022

SALESPERSON: SW

CUSTOMER NUMBER: 20-5101680

QUOTE Expiration Date: 10/30/2022

SOLD TO:

S2L Incorporated  
531 Versailles Drive  
Suite 202  
Maitland, FL 32751

SHIP TO:

S2L Incorporated  
531 Versailles Drive  
Suite 202  
Maitland, FL 32751

Confirm To: Greg Brunson/Omar Smith  
osmith@s2li.com

gbrunson@s2li.com

CUSTOMER PO#	SHIP VIA	F.O.B.	TERMS
		Colton	NET 30

ITEM	ORDERED	SHIPPED	BACKORDER	UNIT PRICE	EXTENSION
<b>S2LI No.: 22-978</b> <b>Nassau County No.: CM2685-WA30</b>					
/SW-SUB-ANNUAL					6,900.00
Software Subscription Annual					
<b>Envirocomp Services from October 1, 2022 - September 30, 2023</b> <b>West Nassua Landfill</b>					

Thank you for your business!

TERMS: · Signature below acknowledges acceptance of ECOTEC's Standards Terms & Conditions. · Net 30 Days; Past 30 Days 1.5% per month interest. · FOB Shipping Dock unless otherwise noted. · This quote is valid for 30 days from date of issue. · All Payments will be paid in U.S. Currency. · Applicable sales tax and shipping & handling charges will be added to invoice. · To place this order: Please Sign, Date, Include your Purchase Order Number and Return via Fax or Email.

Net Order:	6,900.00
Less Discount:	0.00
Estimated Freight:	TBD
Sales Tax:	0.00

Signature:	Date:	Purchase Order #
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**Operation, Monitoring, Maintenance, and Reporting  
FY2023**

**Landfill Gas Collection and Control System  
West Nassau Landfill, Nassau County, Florida**

Form Date: 7/25/22

Contract Service Period: October 1, 2022 through September 30, 2023		FY2023											
Fiscal Year Month		Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	April 23	May 23	June 23	July 23	Aug 23	Sept 23
<b>Routine Operation, Monitoring, Adjustments, and Reporting</b>													
<b>1. Blower/Flare Station</b>													
<u>A. Monthly Blower/Flare Station Checks</u>													
Measure and record LFG composition		•	•	•	•	•	•	•	•	•	•	•	•
Record LFG flow rate to the flare and thermocouple temperature		•	•	•	•	•	•	•	•	•	•	•	•
Measure and record pressure		•	•	•	•	•	•	•	•	•	•	•	•
Adjust the system to increase or decrease the LFG flow		•	•	•	•	•	•	•	•	•	•	•	•
Repair or replace damaged monitoring ports and temperature gauges		•	•	•	•	•	•	•	•	•	•	•	•
Check flare pilot system and propane cylinder levels		•	•	•	•	•	•	•	•	•	•	•	•
Check compressed nitrogen or air cylinder levels		•	•	•	•	•	•	•	•	•	•	•	•
Observe and record any problems with equipment		•	•	•	•	•	•	•	•	•	•	•	•
Check air compressors' operation		•	•	•	•	•	•	•	•	•	•	•	•
Open flare base drain to allow liquid to drain then close		•	•	•	•	•	•	•	•	•	•	•	•
Check and add grease		•	•	•	•	•	•	•	•	•	•	•	•
<u>B. Quarterly Blower/Flare Station Checks</u>		•			•			•			•		
Blow out compressors' airline (as needed).		•			•			•			•		
Change blower bearing grease		•			•			•			•		
<u>C. Annual Blower/Flare Station Checks</u>							•						
Conduct a System test							•						
Manufacturer calibration of gas flow meter/Rent Flow Meter						•							
Check and clean the flare arrestor							•						
Check and clean knock-out pot							•						
Check and clean the UV eye in the flare stack							•						
Pull, inspect, and clean pneumatic pump							•						
<b>2. LFG Extraction System</b>													
<u>A. Monthly LFG Extraction Systems Checks and Tuning</u>													
All system components shall be checked for proper operation		•	•	•	•	•	•	•	•	•	•	•	•
Perform preventive and corrective maintenance		•	•	•	•	•	•	•	•	•	•	•	•
At each well: measured and/or observed and record the following:		•	•	•	•	•	•	•	•	•	•	•	•
LFG flow rate		•	•	•	•	•	•	•	•	•	•	•	•
LFG composition		•	•	•	•	•	•	•	•	•	•	•	•
LFG pressure		•	•	•	•	•	•	•	•	•	•	•	•
LFG temperature		•	•	•	•	•	•	•	•	•	•	•	•
The condition of the well head piping and well bore seal condition		•	•	•	•	•	•	•	•	•	•	•	•
Adjustments to the system		•	•	•	•	•	•	•	•	•	•	•	•
Check condensate handling system		•	•	•	•	•	•	•	•	•	•	•	•
Record condensate pump counters		•	•	•	•	•	•	•	•	•	•	•	•
Report within 24 hours of measurement or observation any abnormal readings		•	•	•	•	•	•	•	•	•	•	•	•
<u>B. Semiannual LFG Extraction System Checks</u>													
Condensate pumps shall be pulled and inspected (annually for all, 2 semi)			•	2 pumps					•	All			
<u>C. Annual LFG Extraction System Checks</u>							•						•
Exercise all valves semi-annually							•						•
Check for Open Penetrations leaks and tighten staples @ well boots, etc. prior to SEM testing date						•	•						
Surface Emission Testing							•						
<b>3. Annual LFG Flare Visible Emission Testing and Reporting</b>												•	
<b>4. Reporting</b>													
A. Monthly Reporting to County		•	•	•	•	•	•	•	•	•	•	•	•
B. Semi-Annual Reporting to FDEP													
Semi-Annual NSPS Report					•						•		
A. Annual Reporting to FDEP													
GHG Reporting							•						
Annual Title V Operating Report Submission and Emissions Fee							•						
Annual Title V Statement of Compliance							•						
<b>5. Methane (LEL) Monitoring at Property Boundary (GP-1 through GP-29)</b>				•						•			

[illegible]



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh & McLennan Agency LLC 2405 Lucien Way Suite 275 Maitland FL 32751	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>CONTACT NAME:</b> Lidia Santiuste</td> </tr> <tr> <td><b>PHONE (A/C, No. Ext):</b></td> <td><b>FAX (A/C, No):</b></td> </tr> <tr> <td colspan="2"><b>E-MAIL ADDRESS:</b> lidia.santiuste@marshmma.com</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td><b>INSURER A:</b> Continental Casualty Company</td> <td style="text-align: center;">20443</td> </tr> <tr> <td><b>INSURER B:</b> Transportation Insurance Company</td> <td style="text-align: center;">20494</td> </tr> <tr> <td><b>INSURER C:</b> Evanston Insurance Company</td> <td style="text-align: center;">35378</td> </tr> <tr> <td><b>INSURER D:</b> National Fire Insurance Co of Hartford</td> <td style="text-align: center;">20478</td> </tr> <tr> <td><b>INSURER E:</b></td> <td></td> </tr> <tr> <td><b>INSURER F:</b></td> <td></td> </tr> </table>	<b>CONTACT NAME:</b> Lidia Santiuste		<b>PHONE (A/C, No. Ext):</b>	<b>FAX (A/C, No):</b>	<b>E-MAIL ADDRESS:</b> lidia.santiuste@marshmma.com		INSURER(S) AFFORDING COVERAGE	NAIC #	<b>INSURER A:</b> Continental Casualty Company	20443	<b>INSURER B:</b> Transportation Insurance Company	20494	<b>INSURER C:</b> Evanston Insurance Company	35378	<b>INSURER D:</b> National Fire Insurance Co of Hartford	20478	<b>INSURER E:</b>		<b>INSURER F:</b>	
<b>CONTACT NAME:</b> Lidia Santiuste																					
<b>PHONE (A/C, No. Ext):</b>	<b>FAX (A/C, No):</b>																				
<b>E-MAIL ADDRESS:</b> lidia.santiuste@marshmma.com																					
INSURER(S) AFFORDING COVERAGE	NAIC #																				
<b>INSURER A:</b> Continental Casualty Company	20443																				
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<b>INSURER D:</b> National Fire Insurance Co of Hartford	20478																				
<b>INSURER E:</b>																					
<b>INSURER F:</b>																					
<b>INSURED</b> S2L Inc 531 Versailles Drive Suite 202 Maitland FL 32751	S2LINC																				

**COVERAGES****CERTIFICATE NUMBER:** 1224293981**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> CLAIMS-MADE</td> <td><input checked="" type="checkbox"/> OCCUR</td> </tr> </table> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	<input type="checkbox"/> CLAIMS-MADE	<input checked="" type="checkbox"/> OCCUR			2075876503	1/1/2022	1/1/2023	<table border="0" style="width: 100%;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 10,000</td></tr> <tr><td>PERSONAL &amp; ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 10,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
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GENERAL AGGREGATE	\$ 2,000,000																						
PRODUCTS - COMP/OP AGG	\$ 2,000,000																						
	\$																						
D	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			2075880437	1/1/2022	1/1/2023	<table border="0" style="width: 100%;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$						
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A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			B2095585866	1/1/2022	1/1/2023	<table border="0" style="width: 100%;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 2,000,000	AGGREGATE	\$ 2,000,000		\$										
EACH OCCURRENCE	\$ 2,000,000																						
AGGREGATE	\$ 2,000,000																						
	\$																						
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	WC275880387	1/1/2022	1/1/2023	<table border="0" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> PER STATUTE</td> <td><input type="checkbox"/> OTH-ER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td style="text-align: right;">\$ 1,000,000</td></tr> </table>	<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTH-ER		E.L. EACH ACCIDENT		\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE		\$ 1,000,000	E.L. DISEASE - POLICY LIMIT		\$ 1,000,000				
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C	Professional Liability			MKLV2EN102578	1/1/2022	1/1/2023	<table border="0" style="width: 100%;"> <tr> <td>Ea Claim / Agg Deductible</td> <td style="text-align: right;">\$2,000,000 \$10,000</td> </tr> </table>	Ea Claim / Agg Deductible	\$2,000,000 \$10,000														
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Continuing Contract for Professional Engineering Services (Contract No. CM2685). Solid Waste Landfills and Other Related Ancillary Facilities for Nassau County, Florida.

Certificate holder, as Designated Organization, is an Additional Insured as respects General Liability and Automobile Liability. Umbrella follows form to the underlying policies as respects to Additional Insureds. Waiver of Subrogation as respects General Liability, Auto and Workers Compensation in favor of Additional Insured. 30 Day notice of Cancellation (10 days for non-payment) in favor of Additional Insured as respects General Liability. All of the above applies when required by written contract subject to the terms, conditions and exclusions of the policy.

**CERTIFICATE HOLDER****CANCELLATION**

Nassau County Board of County Commissioners  
 96135 Nassau Place  
 Suite 6  
 Yulee FL 32097

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Certificate Of Completion**

Envelope Id: 2B0708C6D3784A609198FAFA05371933

Status: Completed

Subject: Please DocuSign: Work Authorization 30 S2L, Incorporated \$188,930.92

Source Envelope:

Document Pages: 21

Signatures: 10

Envelope Originator:

Certificate Pages: 6

Initials: 1

Becky Diden

AutoNav: Enabled

bdiden@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US &amp; Canada)

**Record Tracking**

Status: Original

Holder: Becky Diden

Location: DocuSign

8/25/2022 1:53:20 PM

bdiden@nassaucountyfl.com

**Signer Events****Signature****Timestamp**

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 8/25/2022 2:12:51 PM

Viewed: 8/26/2022 1:10:11 PM

Signed: 8/26/2022 1:10:20 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 8/26/2022 1:10:24 PM

Viewed: 8/26/2022 4:26:44 PM

Signed: 8/26/2022 4:27:44 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 8/26/2022 4:27:48 PM

Viewed: 8/29/2022 8:08:44 AM

Signed: 8/29/2022 8:18:16 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26




Sent: 8/29/2022 8:18:19 AM

Viewed: 8/29/2022 8:57:48 AM

Signed: 8/29/2022 8:57:57 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/29/2022 8:58:01 AM Viewed: 8/29/2022 9:28:42 AM Signed: 8/29/2022 9:50:56 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Sam Levin slevin@s2li.com President Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 72.188.179.252	Sent: 8/29/2022 9:50:59 AM Viewed: 8/29/2022 9:55:49 AM Signed: 8/29/2022 9:56:56 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 8/29/2022 9:55:49 AM ID: ae0ca07b-21db-4776-8af9-c30e18d64e67		
Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/29/2022 9:57:00 AM Viewed: 8/29/2022 10:11:39 AM Signed: 8/29/2022 10:11:46 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 8/29/2022 10:11:50 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Procurement Procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 8/29/2022 10:11:52 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/25/2022 2:12:51 PM
Certified Delivered	Security Checked	8/29/2022 10:11:39 AM
Signing Complete	Security Checked	8/29/2022 10:11:46 AM
Completed	Security Checked	8/29/2022 10:11:52 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		



## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

#### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.