



## PLANNING DEPARTMENT

NASSAU COUNTY, FLORIDA

### DRC PRE-APPLICATION FORM

#### USE THIS FORM TO

Schedule a free pre-application meeting with the Development Review Committee (DRC). Applicants are required to have a pre-application meeting a maximum of 120 days prior to the submittal of any Preliminary Binding Site Plan (PBSP) application, Site Engineering Plan (SEP) Application, or Subdivision Plat Application.

#### APPLICATION REQUIREMENTS

The following must be provided in-order to be considered a complete application package:

- Y Pre-Application Form
- Y Site plan or scaled drawing detailing the proposed project

#### DEVELOPMENT REVIEW COMMITTEE (DRC) MEETINGS

When: Every **Tuesday at 9am**

Where: Nassau County Board of County Commissioner Chambers  
96135 Nassau Place, Yulee, FL, 32097, unless otherwise noticed.

What: Submit the pre-application form via email or in person to the Nassau County Planning Department no later than **Tuesday, noon (12:00pm) 2 weeks prior to the meeting you wish to attend**. You will receive an agenda via email by close of business the Friday before the meeting. *\*Days for deadlines and receipt of an agenda are subject to change due to holidays, call for details at 904-530-6300.*

#### KEY CONTACTS

Planning will guide your application from start to finish, engaging other County departments as needed.

Nassau County Planning Department can be reached at 96161 Nassau Place, Yulee, FL, 32097, [planninginfo@nassaucountyfl.com](mailto:planninginfo@nassaucountyfl.com), and (904)530-6300, Monday through Friday, 8:00am until 5:00pm.



<b>DRC PRE-APPLICATION FORM</b>	DATE REC'D: _____ BY: _____
	DRC DATE: _____

<b>Owner of Record</b>	As recorded with the Nassau County Property Appraiser
Owner(s) Name John H Mead	
Company (if applicable)	
Street Address 850891 Highway 17	
City, State, Zip Yulee, FL 32097	
Telephone Number	
Email Address	

<b>Applicant or Agent</b>	If an agent will be representing the owner, an Owner's Authorization for Agent form must be included
Applicant or Agent Name Cody Rogers	
Company (if applicable) EMC Engineering Services, Inc.	
Mailing Address 1211 Merchant Way, Suite 201	
City, State, Zip Statesboro, GA 30415	
Telephone Number 404-276-5091	
Email Address cody_rogers@emc-eng.com	

<b>Project Information</b>									
<b>Project Name</b>	Parkers Kitchen - Highway 17 & A1A					<b>Project Type</b>	<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial		
PIN: 51-3N-27-0000-0026-0000									
<b>Project Address</b>	850891 Highway 17								
<b>Major Access Rd</b>	Name: Highway 17 (State)					<input type="checkbox"/> County-Maintained <input type="checkbox"/> Unpaved Private Easement			
<b>Size of Property</b>	1.03 AC		<b>Present Property Use</b>	Commercial					
<b>Zoning District</b>	CI	<b>Future Land Use</b>	Convenience Store	<b>Overlay District</b>					
<b>Wetlands</b>	Not Delineated	<b>Flood Zone</b>	X	<b>Water &amp; Sewer</b>	Available on both sides (currently septic and well)				
<b># Existing Structures</b>	1	<b># Proposed Structures</b>	2 (store and canopy)	<b>Building Height</b>					
<b># Parking Spaces Proposed</b>	21	<b>Building Square Footage</b>	3,811						
<b>Project Description (use separate sheet if necessary):</b> Parker's intends to demolish the existing building and associated site improvements to construct a new Parker's Kitchen with gas pumps and associated site improvements.									
<b>List any applications under review, approved, or denied which may assist in the review of this application:</b>									

<b>I HEREBY CERTIFY THAT ALL INFORMATION IS TRUE AND CORRECT</b>		
I understand that reasonable inspections of the project may be made as part of the application review process. I also understand that any material misrepresentations or errors contained in this application or supporting documents may void an approved application, at the reasonable determination of the County considering the Land Development Code, Comprehensive Plan, and other applicable regulations.		
PRINT	SIGNATURE	DATE