

**904.491.7500** 

96135 Nassau Place, Suite 3 Yulee, FL 32097

info@votenassaufl.gov www.VoteNassauFl.gov

October 28, 2022

Nassau County Board of Commissioner 96160 Nassau Place Yulee, Fl. 32097

Re: Annual Financial Report for Fiscal Year Ending September 30, 2022

Dear Commissioners,

In accordance with Florida Statues Section 218.36, I am submitting my annual financial report for the period ending September 30, 2022. The unexpended budget balance as of the close of the fiscal year was \$294,710.31. Should you have questions, or if additional information is needed please do not hesitate to contact me.

Sincerely,

Janet H. Adkins

Nassau County Supervisor of Elections

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## STATE OF FLORIDA

CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR 2021-2022 Name of governmental unit:
Nassau County Supervisor of Elections
Address:
96135 Nassau Place, Suite 3
City and zip code:
Yulee, Florida, 32097
Name of chief financial officer:
Janet H. Adkins
Title of chief financial officer:
Supervisor of Elections
Telephone number (904) 491-7500
*********************
Pursuant to 218.36, F.S., I the undersigned certify, to the best of my knowledge, that the information reported herein is accurate and complete as to all funds received and expensed by the office of the Supervisor of Elections, Nassau County.
Janet H. Adkins, Supervisor of Elections
State of Florida

County of Nassau

\_day of \_ letaber , 2022 by 

Notary Public, State of Florida

Forms DBF-AA-403 Attached

## FUND GROUP REVENUES AND OTHER CREDITS

For the Fiscal Year Ended September 30, 2022

Janet H. Adkins, Nassau County Supervisor of Elections Reporting Entity: **Supervisor of Elections Fund** Reporting Fund Group: Whole **REVENUES & OTHER CREDITS Dollars Only** (311.000 THROUGH 390.000) **Amount** Description Account No. **Federal Grants** \$ 39,112 331 000 29 **Charges for Services** 349 000 50 359 900 Late Penalties 100 Interest 361 6,177 Other Miscellaneous Revenues 369 900 Intragovernmental Transfers from BOCC 2,527,895 100 386

**TOTAL REVENUES AND OTHER CREDITS** 

2,573,263

## FUND GROUP EXPENDITURES AND OTHER DEBITS

For the Fiscal Year Ended September 30, 2022

Reporting Entity: Janet H. Adkins, Nassau County Supervisor of Elections Reporting Fund Group: Supervisor of Elections Fund Whole **EXPENDITURES & OTHER DEBITS** (511 THROUGH 769) **Dollars Only** Description **Amount** Account No. Object Gen Govt. - Financial & Admin - Personal Services 1,242,691 513 10 513 30 Gen Govt. - Financial & Admin - Operating Expense 872,115 Gen Govt. - Financial & Admin - Capital Outlay 140,747 513 60 Other Uses - Intragovernmental T/O from Constitutional Fee Officers 317,710 586 91 **TOTAL EXPENDITURES AND OTHER DEBITS** \$ 2,573,263

## 10/27/2022 11:23 | Nassau County Supervisor of Elections 2235mpot | YEAR-TO-DATE BUDGET REPORT

FINAL REVENUES

FOR 2022 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
513 GG-FINANCIAL AND ADMINISTRATIV						
33 INTERGOVERNMENTAL	0	-39,112	-39,112	-39,112.16	.16	100.0%
34 CHARGES FOR SERVICES	0	-29	-29	-28.80	20	99.3%
35 FINES AND FORFEITS	0	-50	-50	-50.00	.00	100.0%
36 MISCELLANEOUS REVENU	0	-6,176	-6,176	-6,176.63	.63	100.0%
38 OTHER SOURCES	-2,596,995	0	-2,596,995	-2,527,895.00	-69,100.00	97.3%
TOTAL GG-FINANCIAL AND ADMINISTRATIV	-2,596,995	-45,367	-2,642,362	-2,573,262.59	-69,099.41	97.4%
TOTAL REVENUES	-2,596,995	-45,367	-2,642,362	-2,573,262.59	-69,099.41	
GRAND TOTAL	-2,596,995	-45,367	-2,642,362	-2,573,262.59	-69,099.41	97.4%

<sup>\*\*</sup> END OF REPORT - Generated by Mary Potochnik \*\*

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FINAL REVENUES

FOR 2022 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51 GENERAL GOVERNMENT SERVICES	-						
51 PERSONAL SERVICES	1,359,974	-117,283	1,242,691	1,242,690.93	, 00	.50	100.0%
53 OPERATING	916,521	-44,407	872,114	872,114.68	.00	68	100.0%
56 CAPITAL OUTLAY	282,500	-72,653	209,847	140,746.67	.00	69,099.90	67.1%
TOTAL GENERAL GOVERNMENT SERVICES	2,558,995	-234,343	2,324,652	2,255,552.28	.00	69,099.72	97.0%
58 OTHER USES	-						
59 OTHER USES	38,000	279,710	317,710	317,710.31	00	31	100.0%
TOTAL OTHER USES	38,000	279,710	317,710	317,710.31	.00	31	100.0%
GRAND TOTA	L 2,596,995	45,367	2,642,362	2,573,262.59	.00	69,099.41	97.4%

<sup>\*\*</sup> END OF REPORT - Generated by Mary Potochnik \*\*

Nassau County Supervisor of Elections, 96135 Nassau Place, Suite 3, Yulee, FL 32097 CHECK AMOUNT CHECK DATE CHECK NUMBER VENDOR NAME VENDOR NUMBER \$294,710.31 NASSAU COUNTY BOARD OF COUNTY 10/27/2022 496

COMMISSIONERS

INVOICE AMOUNT DESCRIPTION INVOICE NUMBER INVOICE DATE \$294,710.31 **FY22 EXCESS FEES** FY22-EXCESSFEES 10/24/2022 Voucher #: 020 \$294,710.31 GL #: 01000000-208011

01000000-386861 SOE

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE FIRST FEDERAL BANK Vendor Number



Nassau County Supervisor of Elections

96135 Nassau Place, Suite 3

Yulee, FL 32097

(904) 491-7500

\*\*\* Two Hundred And Ninety-Four Thousand Seven Hundred And Ten Dollars And Thirty-One Cents \*\*\*

\$294,710.31

496

10/27/2022

Pay To The Order Of NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS 96135 NASSAU PLACE STE 5 Yulee, FL 32097