

**WORK AUTHORIZATION # 08**  
**NASSAU COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**

<b>Consultant:</b>	EltonAlan, Inc.
<b>Contract Number:</b>	CM2499-A2
<b>Contact Name:</b>	Michael Holcomb, PE
<b>Contact Number:</b>	904 900-7620
<b>Email:</b>	mike@eltonalan.com

<b>CURRENT WORK AUTHORIZATION</b>			
<b>Project Short Title:</b>		Pratt Siding Road Design Revisions Due to Railroad Crossing	
		<b>CONTRACT OVERVIEW</b>	
<b>Date Submitted</b>	11-1-2022	<b>Total of Previous Authorizations</b>	687,647.86
<b>Amount</b>	53,160.87	<b>This Work Authorization</b>	53,160.87
<b>Scheduled Completion</b>	1 yr from date of execution	<b>Current Contract Total</b>	740,808.73

This Work Authorization is to the AGREEMENT between Nassau County and EltonAlan, Inc. ("Vendor") known as the Continuing Contract for Professional Engineering Services for Nassau County, Florida, dated January 8, 2018. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

Vendor shall provide Engineering Design Plan Revisions Required due to the Railroad Crossing Revisions in accordance with the Estimate of Work Effort and Fee, a copy of which is attached hereto as Exhibit "A".

ARTICLE 2. Time Schedule

Vendor anticipates their earliest starting date to be 10 days from receipt of execution of this Work Authorization with an estimated duration of one year from date of Execution to complete the Scope of Work.

ARTICLE 3. Budget

Vendor will perform the services outlined herein for the lump sum amount of \$53,160.87. Vendor's fee amounts are detailed further in Exhibit "B". Vendor will be using rates previously established under Contract CM2499.

ARTICLE 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. Additional terms or contract provisions whether submitted purposely or

Revised 8/17/2022

inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.


Any Work Authorization entered into prior to expiration or termination set forth in the AGREEMENT shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof.

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In presenting this Work Authorization, Vendor agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services are attached.

AGREED TO BY:

BY:   
Print Name: Michael E. Holcomb  
Title: CEO  
Date: 12/06/2022

**RECOMMENDED AND APPROVED BY NASSAU COUNTY:**

Department Head/Managing Agent:	<u>Robert Companion</u>	12/6/2022	
	Robert T. Companion, PE		
Procurement:	<u>Lanaee Gilmore</u>	12/9/2022	
	Lanaee Gilmore		
Office of Management & Budget:	<u>Chris Lacambra</u>	12/7/2022	<i>JP</i>
	Chris Lacambra		12/7/2022
County Manager:	<u>Taco E. Pope, AICP</u>	12/12/2022	
	Taco E. Pope, AICP		
Ex-Officio Clerk:	<u>John A. Crawford</u>		
County Attorney:	<u>Denise C. May</u>	12/9/2022	<i>aj</i>
	Denise C. May		12/9/2022

**APPROVED** by the BOARD OF COUNTY COMMISSIONERS, this \_\_\_\_ day of \_\_\_\_\_, 2022.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

Jeff Gray  
Chairman

ACCOUNT NO.: 63470541-563365 PRATT

**Requisition Form****NASSAU COUNTY  
BOARD OF COUNTY COMMISSIONERS**96135 Nassau Place Suite 1  
Yulee, FL 32097**VENDOR NAME/ADDRESS**EltonAlan, Inc.  
3653 Regent Blvd #606  
Jacksonville, FL 32224**DEPARTMENT**

Community Services/Cap Projects

**REQUESTED BY**

R Companion/SC

VENDOR NUMBER	PROJECT NAME	FUNDING SOURCE	AMOUNT AVAILABLE	STANDARD PO OR ENCUMBER ONLY	CONTRACT NO
	Pratt Siding Design	63470541-563365 PRATT	\$ 515,172.86	Encumber Contract	CM2499-A2
ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
1	Data Collection	1.00	\$ 20,000.00	\$ 20,000.00	
2	Design & Plans Preparation	1.00	\$ 33,160.87	\$ 33,160.87	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
	Enter additional information or details, as needed.				
	WA-08				

ORIGINAL - FINANCE

COPY - DEPARTMENT

Shipping

\$ 0.00

Total

\$ 53,160.87

**Robert T. Companion, PE; Deputy County Manager-County Engineer**

I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.

*Robert Companion*

12/6/2022

**Chris Lacambra, Director of OMB, Office of Management and Budget**

I attest that, to the best of my knowledge, funds are available for payment.

*Chris Lacambra*

12/7/2022

12/7/2022

**Lanae Gilmore, Procurement Director**

I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.

*Lanae Gilmore*

12/9/2022

**Taco E. Pope, County Manager**

I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.

*Taco E. Pope AICP*

12/12/2022

Clerk: *SB*

Date: \_\_\_\_\_

12/13/2022



Consulting Engineers | General Contractors

## Design Quote

Exhibit A

10/14/2022

**Project:** Pratt Siding Road Design Revisions Due to Railroad Crossing**Client:** Nassau County Board of County Commissioners

Attn. Robert Companion, P.E.

96161 Nassau Place

Yulee, Florida 32097

[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)

Quote Amount:

\$ 53,160.87

SERVICES	TOTAL QUOTE AMOUNT
<b><u>Data Collection</u></b>	
Survey Base Task	\$ 5,000.00
ROW Mapping	\$ 15,000.00
Geotechnical Investigation and Report	\$ -
Wetland Delineation and Endangered Species Assessment	\$ -
Data Collection Sub-Total	\$ 20,000.00
<b><u>Design and Plans Preparation</u></b>	
Roadway Design Analysis and Plans	\$ 18,476.08
Drainage Design Analysis and Plans	\$ 1,352.67
Signing and Pavement Marking Design Analysis and Plans	\$ 8,221.88
Utility / Railroad Coordination	\$ 5,110.24
Environmental Permitting	\$ -
Final Design Sub-Totals	\$ 33,160.87
<b><u>Bid Phase Services</u></b>	\$ -
<b><u>Post Design Services</u></b>	\$ -
<b>CURRTOTAL QUOTE</b>	<b>\$ 53,160.87</b>

For Questions related to this Quote, please contact:

Mike Holcomb @ 904.891.0360 or email [mike@eltonalan.com](mailto:mike@eltonalan.com)

Exhibit B

ELTONALAN ESTIMATE OF WORK EFFORT AND FEE  
Pratt Siding Road - Revision to reflect Railroad Crossing Location  
Project Length (miles): 1.5

Tasks	Staff Hour Totals				Staffhour Distribution				Cost Totals				Comments
	Raw Hourly Rates Allowed FDOT OH Rate: 175.99% Profit Rate: 10.00%				Project Manager / Sr. Engineer				CADD Tech / Admin				
					Engineer								
					Qty.	Unit	Hours per Unit	Total Hours	Hours	Cost	Hours	Cost	
Loaded Labor Rates													
TASK 1 - DATA COLLECTION SERVICES													
Survey Base Task													
Right of Way Mapping													
Geotechnical													
Environmental - Wetland Delineation and Protected Species Assessment													
Data Collection Subtotal													
TASK 2- ROADWAY DESIGN ANALYSIS AND PLANS (Based on the Assumption that Additional Right of Way will Not Be Required)													
DESIGN ANALYSIS	1 visits x 2 Hrs = 2 Staff Hours 1 \$ 197.36 1 \$ 123.58 0 \$ - \$ 320.94 1 Hour Trips (incl travel) x two people)												
	0 analysis x 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	0 designs x 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	0 design x 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	0.0 miles x 0 40 Staff Hours 6 \$ 1,184.16 30 \$ 3,707.40 4 \$ 218.68 \$ 5,110.24 RR Redo Final Plan and profile to accommodate RR crossing location												
	0 sheets x 1 Hrs = 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	1 sheets x 1 Hrs = 1 Staff Hours 0 \$ - 1 \$ 123.58 0 \$ - \$ 123.58 RR Revise final quantities in Table												
	0 sheets x 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	16 sheets x 1.5 Hrs = 24 Staff Hours 4 \$ 789.44 18 \$ 2,224.44 2 \$ 109.34 \$ 3,123.22 All quantity tables will be effected												
	1 sheets x 4 Hrs = 4 Staff Hours 1 \$ 197.36 3 \$ 370.74 0 \$ - \$ 588.10 Revise sheet to reflect new alignment												
ROADWAY PLANS	12 sheets x 2.5 Hrs = 30 Staff Hours 5 \$ 986.80 23 \$ 2,842.34 2 \$ 109.34 \$ 3,938.48 Includes time for affected areas around railroad (1200 LF) plus revisions to station offsets down station thereof.												
	0 sheets x 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	0 sheets x 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	5 sheets x 1.5 Hrs = 8 Staff Hours 2 \$ 394.72 6 \$ 741.48 0 \$ - \$ 1,136.20 Revised cross sections through affected areas (no adjustments to down station sections due to limited value in doing so)												
	12 sheets x 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	0 sheets x 0 0 \$ - 0 \$ - 0 \$ - \$ - No change												
	1 sheets x 4 Hrs = 4 Staff Hours 1 \$ 197.36 3 \$ 370.74 0 \$ - \$ 568.10 Revision to RR Tie-Ins Details												
	1 each x 0 0 \$ 0 \$ - 0 \$ - \$ - No change												
	Roadway Design Documentation Report												

ELTONALAN ESTIMATE OF WORK EFFORT AND FEE  
Pratt Siding Road - Revision to reflect Railroad Crossing Location  
Project Length (miles): 1.5

Tasks	Staff Hour Totals										Staffhour Distribution																							
	Raw Hourly Rates Allowed FDOT OH Rate: 175.99% Profit Rate: 10.00%										Project Manager / Sr. Engineer					Sr. Designer					CADD Tech / Admin													
Loaded Labor Rates										Qty	Unit	Hours per Unit	Total Hours	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Cost Totals												
Quantities													12	Staff Hours	2	\$	394.72	9	\$	1,112.22	1	\$	54.67	\$	1,561.61	Redo final quantities								
Cost & Contract Time Estimate										1	each x	4	Hrs =	4	Staff Hours	1	\$	197.36	3	\$	370.74	0	\$	-	\$	568.10	Redo final estimate							
Technical Specifications										0	each x	0	0			0	\$	-	0	\$	-	0	\$	-	\$	-	No change							
Roadway Technical Hours Sub-Total													129	Hrs Total																				
Project Administration / Coordination										3%	x	129	Hrs =	4	Staff Hours	2	\$	394.72	0	\$	-	2	\$	109.34	\$	504.06	Includes coordination / meetings with Nassau County, our subs and other stakeholders if/as necessary							
QA/QC										5%	x	129	Hrs =	7	Staff Hours	4	\$	789.44	0	\$	-	3	\$	164.01	\$	953.45	Independent QA/QC performed by subconsultant							
Roadway Total													140	Staff Hours														\$	18,476.08					
TASK 3 - DRAINAGE ANALYSIS AND PLANS (Based on the Assumption that Stormwater Ponds will Not be Required)																																		
DESIGN ANALYSIS																																		
Field Review / Site Visit																																		
Drainage Basin Hydrology Analysis																																		
Design of Cross Drains																																		
Design of Roadway Ditches																																		
Box Culvert Structural Design Analysis																																		
Drainage Maps																																		
Special Drainage Detail Sheets																																		
Summary of Drainage Structures Sheets																																		
Rev/Det Pond Detail Sheets																																		
Drainage Design Documentation Report																																		
Drainage Technical Hours Sub-Total																																		
Project Administration / Coordination																																		
QA/QC																																		
Drainage Total																																		
TASK 4 - SIGNING AND PAVEMENT MARKING ANALYSIS AND PLANS																																		
Field Review / Site Visit																																		
SAPM Analysis																																		

ELTONALAN ESTIMATE OF WORK EFFORT AND FEE  
Pratt Siding Road - Revision to reflect Railroad Crossing Location  
Project Length (miles): 1.5

Tasks	Staff Hour Totals																			
	Loaded Labor Rates					Staff Hour Distribution														
	Raw Hourly Rates					Sr. Designer														
	Qty.	Unit	Hours per Unit	Total Hours	Cost	Hours	Cost	Hours	Cost	Comments										
SPM PLANS	No Passing Zone Study					0	miles x	0	0	\$ -	0	\$ -	\$ -	N/A						
	Key Sheet						each x	1	Hrs =	0	0	\$ -	\$ -	No change						
	Tabulation of Quantities					1	each x	16	Hrs =	16	Staff Hours	3	\$ 592.08	12	\$ 1,482.96	1	\$ 54.67	\$ 2,129.71	No change	
	General Notes					0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change	
	Plan Sheets					7	each x	4	Hrs =	28	Staff Hours	5	\$ 986.80	21	\$ 2,595.18	2	\$ 109.34	\$ 3,691.32	Includes time for affected areas around railroad (1200 LF) plus revisions to station offsets down station thereof.	
	Special Details					1	each x	6	Hrs =	6	Staff Hours	1	\$ 197.36	5	\$ 617.90	0	\$ -	\$ 815.26	Revised RR Crossing surface	
	SPM Technical Hours Sub-Total					56					Staff Hours									
TASK 5 - Utility / Railroad Coordination	Project Administration / Coordination					3%	x	56	Hrs =	2	Staff Hours	1	\$ 197.36	0	\$ -	1	\$ 54.67	\$ 252.03	Includes coordination / meetings with Nassau County, our subs and other stakeholders if/as necessary	
	QA/QC					5%	x	56	Hrs =	3	Staff Hours	2	\$ 394.72	0	\$ -	1	\$ 54.67	\$ 449.39		
	Signing / Pavement Marking Total					61										\$ 8,221.98				
TASK 5 - Utility / Railroad Coordination																				
Utility Contacts (Letters)					0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change
Utility Relocation Plans					0	sheets x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change
Utility Coordination / followup					0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change
Railroad Coordination								40	Staff Hours	6	\$ 1,184.16	30	\$ 3,707.40	4	\$ 218.68	\$ 5,110.24	No change			
Utility Certification					0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change
Utility Coordination Total					40					Staff Hours					\$ 5,110.24					
TASK 6 - ENVIRONMENTAL PERMITTING																				
SURWMD Permitting (wetlands only)					0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change
USACOE Permitting					0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change
Stormwater Permitting (Documentation / application for ex					0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change
Permit Meetings					0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -	No change
Permitting Total					0										\$ -					#REF!

ELTONALAN ESTIMATE OF WORK EFFORT AND FEE  
Pratt Siding Road - Revision to reflect Railroad Crossing Location

Project Length (miles): 1.5

Tasks	Staff Hour Totals				Staffhour Distribution								Comments				
	Loaded Labor Rates				Project Manager / Sr. Engineer				Sr. Designer					CADD Tech / Admin			
					Raw Hourly Rates				Allowabled FDOT OH Rate: 175.99%					Profit Rate: 10.00%			
					Hours per Unit				Total Hours								
					Qty.	Unit	Hours per Unit	Total Hours	Hours	Cost	Hours	Cost		Hours	Cost	Hours	Cost
TASK 7 - BID PHASE SERVICES																	
Development of Final Bid Package				0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	No change	
Contractor inquiry response, pre-bid mtg attendance, bid				0	each x	0	0	0	\$ -	0	\$ -	0	\$ -	0	\$ -	No change	
Bid Phase Services Total						0										\$ -	
				TOTAL LUMP SUM AMOUNT (Tasks 1-7 above)											\$ 53,160.87	Total Lump Sum Amount	
Limiting Amount Tasks:																	
TASK 8 - POST DESIGN SERVICES																	
Post Design Services						0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	No change	
				TOTAL LIMITING AMOUNT (Task 8 above)											\$ -	Total Limiting Amount	
				TOTAL CONTRACT AMOUNT (Tasks 1-8 above)											\$ 53,160.87	Total Contract Amount	

**SECOND AMENDMENT TO THE CONTINUING CONTRACT FOR  
PROFESSIONAL ENGINEERING SERVICES FOR NASSAU COUNTY,  
FLORIDA**

THIS AMENDMENT entered into this 15 day of December 21, 2021 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, hereinafter referred to as "County" and **ELTONALAN, INC.**, a Florida Profit Corporation, whose principal office address is located at 3653 Regent Blvd., Unit 606, Jacksonville, Florida 32224, hereinafter referred to as "Consultant".

**WHEREAS**, the parties entered into the *Continuing Contract for Professional Engineering Services for Nassau County, Florida*, hereinafter referred to as "Contract", dated January 8, 2018; and

**WHEREAS**, the Contract provided for an initial term of three (3) years beginning January 8, 2018 and ending January 7, 2021, with an option to extend in one (1) year increments upon mutual agreement between the Consultant and the County; and

**WHEREAS**, on or about December 22, 2020, the parties entered into the *First Amendment to the Continuing Contract for Professional Engineering Services for Nassau County, Florida* extending the term of the Contract for one (1) year beginning on January 8, 2021 and ending on January 7, 2022; and

**WHEREAS**, Engineering Services believes it to be in the best interest of the County to extend the term of the Contract for an additional one (1) year period beginning January 8, 2022 and ending January 7, 2023.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with the terms of the Contract, the performance period is hereby extended for an additional one (1) year period beginning January 8, 2022 and ending January 7, 2023.
2. All other provisions of said Contract not in conflict with this Amendment shall remain in full force and effect.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

*Taco E. Pope, AICP*

Taco E. Pope, AICP, County Manager  
Its: Designee  
Date: 12/15/2021

EltonAlan, Inc.

*Mike Holcomb*

By: Mike Holcomb

Its: CEO

Date: 12/20/2021



**NASSAU COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
96135 Nassau Place, Suite 6  
Yulee, Florida 32097

John Martin  
Aaron C. Bell  
Jeff Gray  
Thomas R. Ford  
Klynt Farmer

Dist. No. 1 Fernandina Beach  
Dist. No. 2 Amelia Island  
Dist. No. 3 Yulee  
Dist. No. 4 Bryceville/Hilliard  
Dist. No. 5 Callahan/West Yulee

JOHN A. CRAWFORD  
Ex-Officio Clerk

MICHAEL S. MULLIN  
County Attorney

TACO E. POPE, AICP  
County Manager

## E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES

Project Name: Pratt Siding Final Design

Bid No./Contract No.: CM2499

### DEFINITIONS:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. "Contractor" includes, but is not limited to, a vendor or consultant.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

"E-Verify System" means an internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

**Effective January 1, 2021, Contractors, shall register with and use the E-Verify System in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:**

- a) All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with Nassau County. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with Nassau County; and

**(904) 530-6100**

***An Affirmative Action / Equal Opportunity Employer***

- c) Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Florida Statutes, "Employment Eligibility", as amended from time to time. This includes, but is not limited to, registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. The Contractor shall also execute the attached affidavit (Exhibit "A") attesting that the Contractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract; and
- d) Contractor shall also require all subcontractors to execute the attached affidavit (Exhibit "B") attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

#### **CONTRACT TERMINATION:**

- a) If Nassau County has a good faith belief that a person or entity with which it is contracting has knowingly violated §448.09(1), Florida Statutes, the contract shall be terminated.
- b) If Nassau County has a good faith belief that a subcontractor knowingly violated §448.095(2), but the Contractor otherwise complied with §448.095(2), Florida Statutes, shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.
- c) A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
- d) Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination.
- e) If the contract is terminated for a violation of the Statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

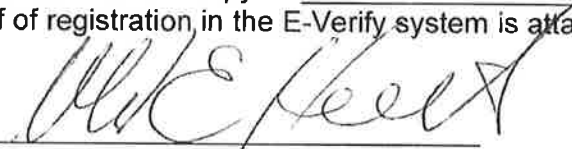
EXHIBIT "A"

CONTRACTOR E-VERIFY AFFIDAVIT

I hereby certify that EltonAlan, Incorporated (Contractor Company Name) does not employ, contract with, or subcontract with an unauthorized alien, and is otherwise in full compliance with Section 448.095, Florida Statutes.

All employees hired on or after January 1, 2021 have had their work authorization status verified through the E-Verify system.

A true and correct copy of EltonAlan (Contractor Company Name) proof of registration in the E-Verify system is attached to this Affidavit.



Print Name: Michael E. Holcomb

Date: 10/20/2022

STATE OF FLORIDA

COUNTY OF Duval

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 10/20 (Date) by Michael Holcomb (Name of Officer or Agent, Title of Officer or Agent) of EltonAlan (Name of Contractor Company Acknowledging), a FL (State or Place of Incorporation) Corporation, on behalf of the Corporation. He/She is personally known to me or has produced \_\_\_\_\_ as identification.



Notary Public



Printed Name

My Commission Expires: 4/19/24



RACHEL LEWIS  
Commission # GG 941552  
Expires April 19, 2024  
Bonded Thru Budget Notary Services



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/2/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Baldwin Krystyn Sherman Partners LLC  
4233 Pablo Professional Court  
Ste 201  
Jacksonville FL 32224

**CONTACT**

NAME:

PHONE  
(A/C, No, Ext):

FAX

(A/C, No): 904-280-9236

E-MAIL

ADDRESS: certificates@bks-partners.com

**INSURER(S) AFFORDING COVERAGE**

NAIC #

INSURER A : Admiral Insurance Company

24856

INSURER B : Continental Casualty Company

20443

INSURER C : Auto-Owners Insurance Company

18988

INSURER D : Insurance Company of the West

27847

INSURER E :

INSURER F :

**INSURED**  
EltonAlan, Inc.  
1450 St. Johns Bluff Rd. N.  
Jacksonville FL 32225

**COVERAGES****CERTIFICATE NUMBER: 615110680****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		6075942061	4/2/2022	4/2/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Project Agg Cap \$ 5,000,000
C	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			53-798060-00	4/2/2022	4/2/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WFL 5065935 00	6/1/2022	6/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B A	Inland Marine Incl Valuable Paper Pollution Liability			6075942061 FEI-ECC-25192-04	4/2/2022 4/2/2022	4/2/2023 4/2/2023	Equipment/Val. Papers \$129,423 /\$100,000 Each Claim/Aggregate \$1MM/\$2MM

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Nassau County Board of County Commissioners is included as Additional Insured with respect to Elton Alan if required by written contract and subject to terms, conditions and exclusions of the policy.

**CERTIFICATE HOLDER**

Nassau County Board of County Commissioners  
96131 Nassau Place  
Yulee FL 32097

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CNA PARAMOUNT

## Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is understood and agreed as follows:

- I. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage** or **personal and advertising injury** caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:
  - A. in the performance of your ongoing operations subject to such **written contract**; or
  - B. in the performance of **your work** subject to such **written contract**, but only with respect to **bodily injury** or **property damage** included in the **products-completed operations hazard**, and only if:
    1. the **written contract** requires you to provide the additional insured such coverage; and
    2. this **coverage part** provides such coverage.
- II. But if the **written contract** requires:
  - A. additional insured coverage under the 11-85 edition, 10-93 edition, or 10-01 edition of CG2010, or under the 10-01 edition of CG2037; or
  - B. additional insured coverage with "arising out of" language; or
  - C. additional insured coverage to the greatest extent permissible by law;
 then paragraph I. above is deleted in its entirety and replaced by the following:  
**WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage** or **personal and advertising injury** arising out of **your work** that is subject to such **written contract**.
- III. Subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:
  - A. coverage broader than required by the **written contract**; or
  - B. a higher limit of insurance than required by the **written contract**.
- IV. The insurance granted by this endorsement to the additional insured does not apply to **bodily injury, property damage**, or **personal and advertising injury** arising out of:
  - A. the rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:
    1. the preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
    2. supervisory, inspection, architectural or engineering activities; or
  - B. any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this **coverage part**.
- V. Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled **Other Insurance** is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this **coverage part**:

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CONTINENTAL CASUALTY COMPANY

Insured Name: ELTONALAN INC.

Policy No: 6075942061

Endorsement No: 7

Effective Date: 04/02/2021





CNA PARAMOUNT

## Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

### Primary and Noncontributory Insurance

With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a **written contract** requires the insurance provided by this policy to be:

1. primary and non-contributing with other insurance available to the additional insured; or
2. primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

**VI. Solely with respect to the insurance granted by this endorsement, the section entitled COMMERCIAL GENERAL LIABILITY CONDITIONS is amended as follows:**

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

1. give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
2. send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
3. make available any other insurance, and tender the defense and indemnity of any **claim** to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph 3. does not apply to insurance on which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.

**VII. Solely with respect to the insurance granted by this endorsement, the section entitled DEFINITIONS is amended to add the following definition:**

**Written contract** means a written contract or written agreement that requires you to make a person or organization an additional insured on this **coverage part**, provided the contract or agreement:

- A. is currently in effect or becomes effective during the term of this policy; and
- B. was executed prior to:
  1. the **bodily injury** or **property damage**; or
  2. the offense that caused the **personal and advertising injury**;
 for which the additional insured seeks coverage.

Any coverage granted by this endorsement shall apply solely to the extent permissible by law.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

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CONTINENTAL CASUALTY COMPANY

Insured Name: ELTONALAN INC.

Policy No: 6075942061

Endorsement No: 7

Effective Date: 04/02/2021