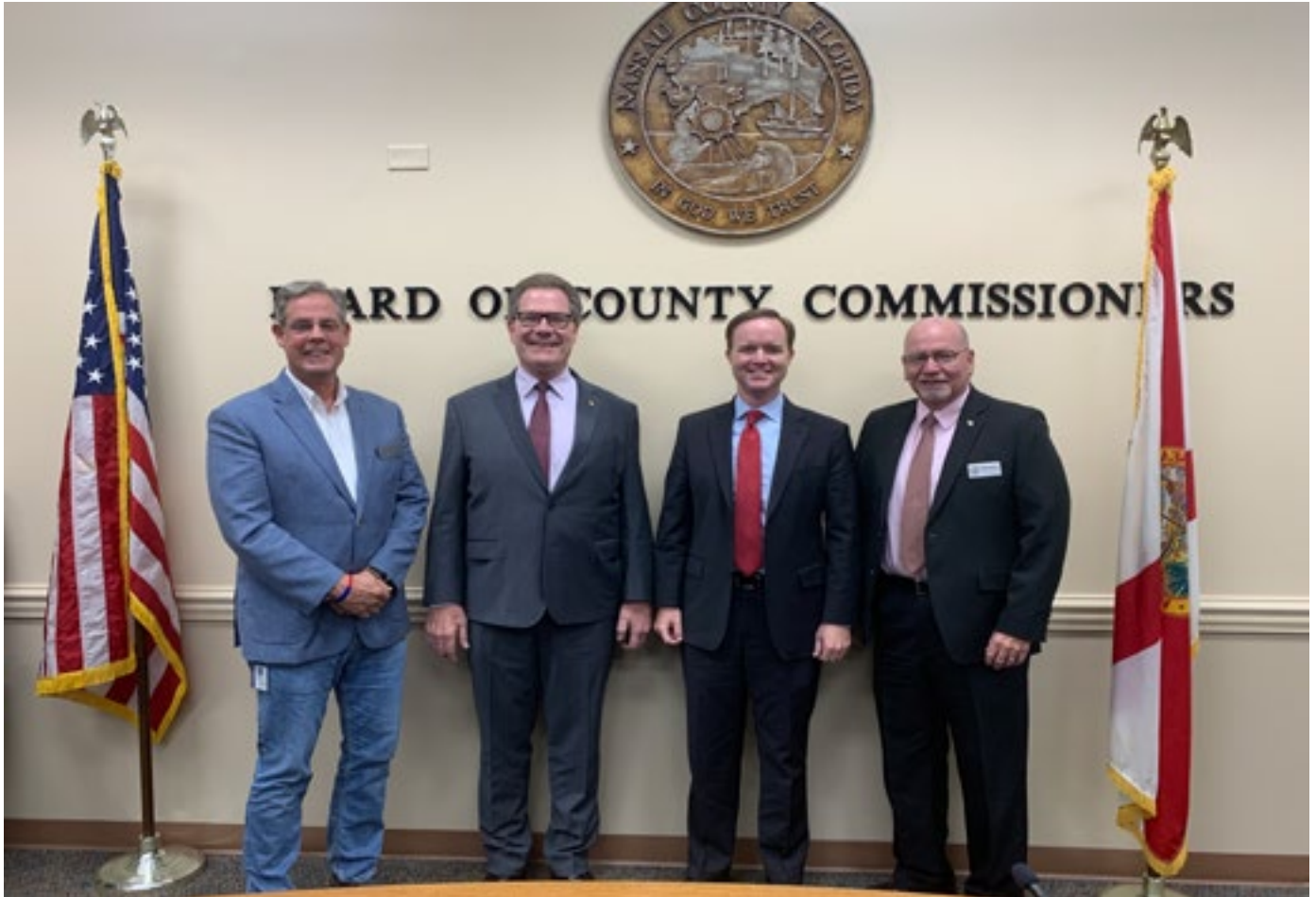


# Board of County Commissioners



## HIGHLIGHTS

Legislative Delegation held  
Capital Improvements update  
New Health Director selected  
County Awarded recycling grant  
Comcast expanding internet services to underserved areas  
Results of Household Hazardous Waste Recycling Event



3rd Annual Halloween Festival

## NASSAU LEGISLATIVE DELEGATION HELD

The Nassau County Legislative Delegation held a meeting on Wednesday, October 25, 2023, to select the Chairman and Vice Chairman of the Legislative Delegation, and to receive input ahead of the upcoming Legislative Session in Tallahassee. Senator Clay Yarborough and State Representative Dean Black listened as representatives from the County, City of Fernandina Beach, Town of Hilliard, Nassau County School Board and several non-profit organizations explained their funding needs ahead of the upcoming Legislative Session. Several individuals also spoke about Legislation they wish to see amended and/or introduced in support of various causes and issues important to them.

Anyone requesting additional information about topics discussed should reach out to Senator Yarborough's Office at (850) 487-5004 or via email at Podvia.David@flsenate.gov.

We appreciate the Legislative Delegation for visiting Nassau County and for giving our community the opportunity to share needs and ideas ahead of the Legislative Session. We also appreciate our State Officials for all they do to secure Legislative funding on behalf of the County and their commitment to helping us improve the quality of life for our residents.



## CAPITAL IMPROVEMENT UPDATE

At the Monday, October 23, 2023 meeting, Deputy County Manager/County Engineer, Robert Companion, provided an update on Capital Improvement Plan (CIP) Projects. The County's CIP is updated annually during the budget process and provides a proactive approach in planning for infrastructure needs such as roadways, facilities and parks. Not only does it identify projects and funding sources, it also provides a project schedule.



The County's current Five-Year CIP includes \$159 million in projects that are currently funded. Of those, \$37 million in projects are currently underway with an additional \$48 million in projects anticipated to begin within the next 6 months.

Below are highlights of a few projects that may be of interest to our residents.

### Transportation and Drainage Projects:

- County Road 108 Safety Improvements
- Amelia Island Parkway Trail
- Pages Dairy/Chester Road Intersection
- William Burgess Extension
- Henry Smith Road Improvements
- Spring Lake Estates Drainage Project
- County Road 121 Improvements
- Pratt Siding Road Improvements
- Pages Dairy Extension
- Amelia Island & Buccaneer Trail Roundabout

### Public Works Projects

- Fire Stations 70 and 90 construction
- Demolition of the old Sheriff's Administration/Jail property on SR200
- Fire Station 20 Quarters Addition

### Parks & Recreation Projects

- Westside Regional Park Site Preparations
- Goffinsville Boat Ramp Improvements
- Nassau Crossing Park Improvements
- Sports Complex Improvements

The CIP also includes \$7.45 million in chip seal projects and another \$24.36 million in Pavement Management projects. Chip seal is an alternative surface treatment used to create an asphalt layer and is often used on lower traffic volume roads. Pavement Management funds are used to improve/repair existing paved roads and increase their lifecycle.

These are just highlights of some of the capital projects underway. To view the entire CIP including projects currently funded, as well as projects that have been identified as a need but still need dedicated funding, please visit our Capital Projects webpage at <https://www.nassaucountyfl.com/1324/Nassau-County-5-Year-Capital-Improvement>



## EMPLOYEE RECOGNIZED FOR YEARS OF SERVICE

At the Wednesday, October 18th meeting, the Board of County Commissioners recognized John Wayne Williams for 30 years of service to Nassau County.

John Wayne began his employment with Nassau County on October 8, 1993 as a Maintenance Helper in the Road Department. Over the years, John Wayne has proven himself to be a value member of the organization and has served in several other capacities including as a Truck Driver, an Equipment Operator, and most recently, as a Foreman where he has spent the last seven years performing supervisory work and participating in the maintenance and construction of roads and bridges. He also oversees work crews, equipment operators, and truck drivers who participate in the construction, maintenance and repairs of roads and bridges, and associated road structure. In this position, John Wayne also serves on the on-call rotation for after work hour emergencies.



## NEW HEALTH DIRECTOR SELECTED

Kerry Waldron with the Florida Department of Health attended the October 23, 2023 Board of County Commissioner's meeting to introduce Ms. Cara Gluck as the new Administrator of the Nassau County Department of Health. He stated, "We think we have a great candidate for Nassau County. She comes with 20+ years of experience, ranging from local, statewide and regional management positions and has a strong background in emergency management and planning. Ms. Gluck also has a Masters Degree in Public Health."

Though the Florida Department of Health interviews and selects the person for this position, Florida Statutes, Section 154.04(b), requires that the Board of County Commissioners provide concurrence on the position. The Board approved the appointment with a 5-0 vote. She will begin as the new Administrator in early 2024.

"I am excited about this opportunity and to working with you to ensure we're providing the best services from a public health perspective for all of the residents," stated Ms. Gluck.

The Board looks forward to working with Ms. Gluck and supporting her in her new role as Administrator of the Nassau County Department of Health.



## PROCLAMATIONS ISSUED

At the Wednesday, October 18th meeting, the Board of County Commissioners approved Proclamation 2023-002 declaring the month of October 2023 as "Emily Adkins Blood Clot Awareness Month." The Proclamation was requested by the family of the late Emily Adkins, a young lady who lost her life to a blood clot in October 2022 at the age of 23. She is the daughter of residents Doug Adkins and Nassau County Supervisor of Elections Janet Adkins.

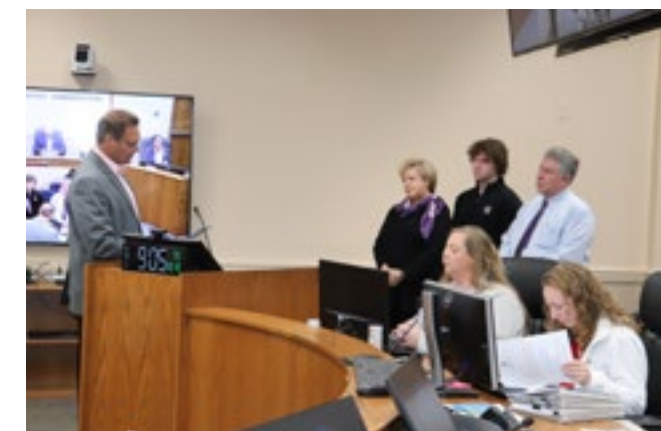
According to the National Blood Clot Alliance, an estimated 900,000 individuals in the United States are affected and 100,000 are killed by preventable blood clots annually. Blood clots can affect any individual at any age through various risk factors, such as surgery, pregnancy, and cancer treatment, killing more Americans than car crashes, AIDS and breast cancer combined.

After Emily's passing, the family established Emily's Promise, a not-for-profit organization dedicated to raising awareness of blood clots, pulmonary embolisms and ankle fracture, as well as promoting kindness as a community value. Emily herself was known to be an exceptional young woman who always expressed kindness toward others and exhibited tremendous compassion for those around her. Unfortunately, Emily's life was cut short by a blood clot after receiving treatment for a broken ankle and gall bladder surgery.

Advocacy efforts by Emily's Promise following Emily's death led to the formal enactment of the Emily Adkins Prevention Act which now requires establishment of a policy workgroup by the Secretary of the Agency for Health Care Administration, in conjunction with the State Surgeon General, to enhance the detection of blood clots in Florida.

What can you do, you ask? Mr. Adkins stated, "The first thing you can do it to check your Caprini risk score to see if you're at high risk for blood clots. If you are having surgery, be sure to ask "what's my blood clot prevention plan." If you start to have symptoms of a blood clot, I would urge you to go immediately to Memorial Hospital who has implemented a mechanical thrombectomy so when they identify a clot, they will actually remove it and not just send you home with anticoagulants attempting to reduce the clot."

The caprini test and other important information related to blood clots can be found on the official Emily's Promise website: <https://www.emilypromises.com/>



## COUNTY AWARDED RECYCLING GRANT



The U.S. Environmental Protection Agency recently announced more than \$1,173,004 from President Biden's Investing in America agenda to expand recycling infrastructure and waste management systems across the State of Florida. We are excited to report that Nassau County has been awarded a Solid Waste Infrastructure for Recycling Communities Grant totaling approximately \$500,000 to be used for improving its recycling program.

This award will allow the County to optimize the intake and outtake process at the Convenience Recycle Center in Callahan, as well as its recycling site located in Yulee. The County will also increase, expand, or optimize collection

and improve materials management infrastructure to ensure customers deposit recyclables in the correct bin. All of these actions will increase capacity at recycling facilities, reduce container overflow and minimizing incorrect disposal.

"The Board of County Commissioners recognizes the importance of recycling and reducing the amount of waste being sent to the landfill. Like many growing counties, we continue to search for ways to improve recycling through educating residents and offering recycling opportunities throughout the County," said Chairman Klynt Farmer. "We are proud to be selected for the Solid Waste Infrastructure for Recycling Grant and look forward to leveraging those funds to improve Nassau County's recycling program for the betterment of the environment and our residents."

The Solid Waste Infrastructure for Recycling Communities Grant is being made available to all U.S. states and territories and represents important steps in achieving the Environmental Protection Agency's National Recycling Goal and Food Loss and Waste Reduction Goal. Funded activities include improving post-consumer materials management programs through developing or updating solid waste management plans and strengthening data collection efforts. To learn more about the EPA's efforts to improve recycling across the country, visit [www.epa.gov](http://www.epa.gov).



From May 1 - October 31 this year, during turtle nesting season, the County hosted "Turtle Talk Tuesday". Each week, important messages were released about sea turtles, sea turtle nesting and sea turtle protection, in an effort to raise awareness. When the season ended, we reached out to the President of the Amelia Island Sea Turtle Watch to get statistics about the overall season.

The basic, preliminary data was as follows:

There were 245 total nests on Amelia Island  
138 were in the county  
107 were in the city

Of the 245 total nests on Amelia Island  
229 were loggerhead  
16 were green (a record number)

Of the 138 nests in the county  
15 were green

Of the 107 nests in the city  
1 was green

There were 276 total false crawls on Amelia Island  
161 were in the county  
115 were in the city

Of the 276 false crawls on Amelia Island  
247 were loggerhead  
29 were green

Of the 161 false crawls in the county  
27 were green

Of the 115 false crawls in the city  
2 were green

The total number of eggs laid on the island equals 18,906.  
Of that total, 18,298 emerged on their own and crawled to the water.

"So much goes into our work. This is only a small, preliminary snapshot of our efforts", stated Mary Duffy. "The Amelia Island Sea Turtle Watch, Inc. would like to thank Nassau County for their support throughout the season. Turtle Talk Tuesday has been a great educational tool for our residents, and we appreciate the effort".





## COMCAST EXPANDING BROADBAND SERVICES IN NASSAU COUNTY

In early October, Nassau County and Comcast announced plans to bring high-speed Internet service to several rural areas of the county, many of them for the first time.

Comcast will expand its network to bring Xfinity Internet service to the unincorporated areas of Becker, Bryceville, Dyal, Evergreen, Gross, Ingle, and Lessie, in Nassau County. The expansions are made possible through the State's Broadband Infrastructure Program and are part of Comcast's commitment to bridge the digital divide by bringing broadband Internet service to new and unserved areas in the state.

Comcast will use the \$9 million grant it was recently awarded through the Florida Broadband Opportunity Grants Program to expand its network in Nassau County. This competitive reimbursement grant program was created to expand broadband Internet service to unserved areas of the state, helping encourage job creation, capital investment, and the strengthening and diversification of local economies.

"Our Nassau County citizens in unconnected areas risk being left behind. Without access to the Internet, they are missing out on critical and valuable information and resources that can impact their health, careers and daily lives," said Nassau County Manager Taco Pope. "We are grateful and enthusiastic to be working with Comcast to bring Internet service to new areas, which will now have a long-term positive impact on the quality of life and economic growth potential across Nassau County."

By expanding the Xfinity 10G Network to new areas and upgrading existing network infrastructure, Comcast will continue to accelerate the nation's largest and fastest multi-gig deployment across the Florida Region. As a result, customers throughout Comcast's current service footprint as well as those in new markets, will be able to access the Xfinity 10G Network, which is powering the rapid rise in Internet consumption that is happening today and into the future.

"At Comcast, we take pride in knowing that expanding our Xfinity Internet service to new communities like rural areas in Nassau County means we are also expanding access to resources and opportunities for everyone who lives in those areas," said Jeff Buzzelli, Senior Vice President of the Comcast Florida Region. "We look forward to working with Nassau County on this critically important project."

### Powered by the Xfinity 10G Network

Comcast's network and Internet experience are powering homes and businesses today and into the future:

- **Ultimate Capacity:** Xfinity customers connect nearly 1 billion devices across the company's network annually. The Xfinity 10G Network with the next-generation Xfinity gateways deliver the most advanced WiFi technology carrying three times more bandwidth to power streaming, gaming, videoconferencing, and more, simultaneously.
- **Fastest Internet:** More than a third of Xfinity Internet customers subscribe to gigabit speed products, and symmetrical gig speeds are planned to come to the first homes later this year.

- **Unprecedented Coverage:** The latest Xfinity Gateway provides a more reliable connection throughout the home. Customers can get wall-to-wall WiFi coverage with a powerful Xfinity WiFi Boost Pod that extends coverage to hard-to-reach areas, with plans for an offering of increased support for in-home WiFi through a "boost guarantee" later this year.
- **Most Reliable Connection:** Comcast is scaling the nation's largest and most reliable network – the Xfinity 10G Network – that passes 60 million homes and businesses and counting. The company also recently became the first Internet provider to offer a back-up connectivity device designed to keep customers connected during a storm with the launch of Storm-Ready WiFi.
- **Ultra-Low Latency:** The Xfinity 10G Network and the latest Xfinity Gateway are a powerful combination that deliver ultra-low latency for those moments when response times matter most like video games, a fast-growing category with Xfinity households averaging more than one gaming console per home.

### Internet Essentials

Comcast's signature digital equity initiative and the nation's largest and most comprehensive broadband adoption program, will also be available in the new areas once construction is completed. Internet Essentials provides in-home Internet access for \$9.95 for qualified households, plus multiple options to access online digital literacy and skills training. Qualified households may be eligible to have the cost of their monthly home Internet service paid for through the Federal Communication Commission's (FCC) Affordability Connectivity Program (ACP). For more information on Internet Essentials and the ACP, visit [www.internetessentials.com](http://www.internetessentials.com) or call 1-855-8-INTERNET (1-855-846-8376).

For area businesses, Comcast Business offers a suite of connectivity, communications, networking, cybersecurity, wireless, and managed solutions. Powered by the nation's largest Gig-speed broadband network, and backed by 24/7 customer support, Comcast Business is the nation's largest cable provider to small and mid-size businesses. For Comcast Business, interested customers should contact Sales Director Glory Faunce at 904-239-2617 or [Glory\\_Faunce@cable.comcast.com](mailto:Glory_Faunce@cable.comcast.com).

For more information on Comcast's products and services, visit [www.xfinity.com](http://www.xfinity.com) or call 1-800-XFINITY (1-800-934-6489).



## DEPARTMENT DIRECTORY

The following pages contain information about each department reporting to the Board of County Commissioners including their purpose and their contact information.

### Animal Care & Control

Nassau County Animal Services promotes and protects public safety and animal care through sheltering, adoption programs, education and animal law enforcement. They also promote responsible pet ownership, compassion towards animals and safe human-animal interactions.

Tim Maguire, Director  
86078 License Road  
Yulee, FL 32097  
Phone: (904) 530-6150  
Email: [tmaguire@nassaucountyfl.com](mailto:tmaguire@nassaucountyfl.com)

### Building Department

The Building Department provides professional certified services for the enforcement of the County's codes related to land development and the State of Florida for the health, safety and welfare of residents and visitors of Nassau County.

Keith Ellis, Building Official  
96161 Nassau Place  
Yulee, FL 32097  
Phone: (904) 530-6250  
Email: [kellis@nassaucountyfl.com](mailto:kellis@nassaucountyfl.com)

### Capital Projects

The Capital Improvement Project Management Department serves the residents of Nassau County by providing efficient planning, design, design management, grant management, construction management, construction engineering inspection management, as well as budget and schedule administration for all transportation, facilities and parks & recreation Capital Improvements Projects.

Raymond Albury, Director  
96161 Nassau Place  
Yulee, FL 32097  
Phone: (904) 530-6225  
Email: [ralbury@nassaucountyfl.com](mailto:ralbury@nassaucountyfl.com)

### Code Enforcement

Code Enforcement's mission is to protect, promote and improve the health, safety and welfare of the community through an effective code enforcement program. Primary functions include educating the public on code compliance and working with residents to ensure a safe environment.

Raymond Lettsome, Manager  
96161 Nassau Place  
Yulee, FL 32097  
Phone: (904) 530-6200  
Email: [rlettsome@nassaucountyfl.com](mailto:rlettsome@nassaucountyfl.com)

## DEPARTMENT DIRECTORY

### County Attorney

The mission of the County Attorney's Office is to provide high quality, timely, professional, and cost-effective legal representation to the Board of County Commissioners, and to other officials of Nassau County as directed by the Board.

Denise May, Attorney  
96135 Nassau Place, Suite 6  
Yulee, FL 32097  
Phone: (904) 530-6100  
Email: [dmay@nassaucountyfl.com](mailto:dmay@nassaucountyfl.com)

### County Extension

The County Extension offers classes and information related to 4-H youth development, agriculture and natural resources, lawns and landscapes, and family and consumer services.

Dr. Taylor Clem, Director  
85831 Miner Road  
Yulee, FL 32097  
Phone: (904) 530-6350  
Email: [tclem@nassaucountyfl.com](mailto:tclem@nassaucountyfl.com)

### County Manager

The County Manager provides fiscal, strategic and operational leadership to the departments under the Board of County Commissioners, as well as sound analysis and professional implementation of the Board's policies.

Taco Pope, County Manager  
96135 Nassau Place, Suite 1  
Yulee, FL 32097  
Phone: (904) 530-6010  
Email: [tpope@nassaucountyfl.com](mailto:tpope@nassaucountyfl.com)

### Development Services

The Development Services Department enhances health, safety and welfare within the County by providing economical, responsive, and effective professional engineering services.

Caleb Hurst, Director  
96161 Nassau Place  
Yulee, FL 32097  
Phone: (904) 530-6225  
Email: [churst@nassaucountyfl.com](mailto:churst@nassaucountyfl.com)

### Facilities Maintenance

The Facilities Maintenance Division maintains approximately 75 County buildings including repair and maintenance needs, grounds maintenance and janitorial services, to provide a safe and sanitary environment.

Doug Podiak, Director  
45195 Musselwhite Road  
Callahan, FL 32011  
Phone: (904) 530-6120  
Email: [dpodiak@nassaucountyfl.com](mailto:dpodiak@nassaucountyfl.com)

## DEPARTMENT DIRECTORY

### Fire Rescue

Nassau County Fire Rescue responds to calls for service in Nassau County and surrounding municipalities through mutual aid agreements. This includes calls for fire service and for emergency medical emergencies.

Brady Rigdon, Fire Chief  
96160 Nassau Place  
Yulee, FL 32097  
Phone: (904) 530-6600  
Email: brigdon@nassaucountyfl.com

### Human Resources

Human Resources is responsible for recruitment of qualified job applicants, securing competitive rates for employee health benefits, implementing programs that promote healthy lifestyles for the employees, and ensuring that the Board's employee policies and procedures are followed.

Ashley Metz, Director  
96135 Nassau Place, Suite 5  
Yulee, FL 32097  
Phone: (904) 530-6075  
Email: ametz@nassaucountyfl.com

### Library

The Nassau County Public Library System provides residents and visitors with current materials for recreational reading, viewing and listening; general information to meet their needs related to work, school, personal growth and legal information; and assistance and training in improving the user's skills for finding, evaluating and using information effectively.

Julie Cannavino, Director  
25 N. 4th Street  
Fernandina Beach, FL 32034  
Phone: (904) 530-6500  
Email: jcannavino@nassaucountyfl.com

### Office of Management & Budget

The Office of Management & Budget is comprised of three divisions. The Budget Division provides administrative and financial support to the Board of County Commissioners, County Manager, and Department Heads to ensure the effective and fiscally sound delivery of services to residents. The Grants/SHIP (State Housing Initiative Partnership) Division oversees dozens of grants and administers the SHIP Program for down payment assistance and rehabilitation assistance of homes for individuals in need. Lastly, the Rescue Billing Division handles billing for ambulance/rescue services by filing insurance claims and collecting payments.

Chris Lacambra, Director  
96135 Nassau Place, Suite 1  
Yulee, FL 32097  
Phone: (904) 530-6010  
Email: clacambra@nassaucountyfl.com

## DEPARTMENT DIRECTORY

### Parks & Recreation

The Parks & Recreation Division strives to provide high-quality facilities and recreational opportunities for the residents of Nassau County. They oversee County ballparks, beach accesses and boat ramps and also serve as a liaison between the County and youth sports organizations.

Jay Robertson, Director  
45195 Musselwhite Road  
Callahan, FL 32011  
Phone: (904) 530-6120  
Email: jrobertson@nassaucountyfl.com

### Planning Department

The Planning Department provides technical planning support to the Board of County Commissioners, County Manager, and other County departments. They perform the daily operations associated with the implementation of the Land Development Code and Comprehensive Plan and are the point of entry for site plan review and other applications for development orders.

Elizabeth Backe, Director  
96161 Nassau Place  
Yulee, FL 32097  
Phone: (904) 530-6320  
Email: ebacke@nassaucountyfl.com

### Procurement

The Procurement Department functions as the central hub for purchasing for the Board of County Commissioners and ensures that the County receives the best price for goods and services. They work with the departments to create Requests for Proposals, Requests for Qualifications, and Invitations to Bid to solicit goods and services, as needed, as well as managing procurements below the formal procurement threshold.

Lanaee Gilmore, Director  
96135 Nassau Place, Suite 2  
Yulee, FL 32097  
Phone: (904) 530-6040  
Email: lgilmore@nassaucountyfl.com

### Public Information

The Public Information Office strives to provide accurate and timely information to the residents, specifically as it relates to activities for departments under the Board of County Commissioners. This includes distribution of monthly newsletters, creation of news stories, management of the Board's news blog and social media pages, and attending special meetings and events.

Sabrina Robertson, Public Information Officer  
96135 Nassau Place, Suite 1  
Yulee, FL 32097  
Phone: (904) 530-6010  
Email: srobertson@nassaucountyfl.com

## DEPARTMENT DIRECTORY

### Road Department

The Road Department performs maintenance of County roads including paving, grading and the application of surface treatments. They also maintain drainage systems, mow rights-of-ways and ensure that roads are free of objects and debris for the safety of motorists.

Cameron Hansen, Director  
37356 Pea Farm Road  
Hilliard, FL 32046  
Phone: (904) 530-6175  
Email: [chansen@nassaucountyfl.com](mailto:chansen@nassaucountyfl.com)

### Solid Waste

The Solid Waste Division provides collection and disposal of solid waste and recyclables, in addition to reporting and post closure procedures for five closed landfills.

Doug Podiak, Director  
45195 Musselwhite Road  
Callahan, FL 32011  
Phone: (904) 530-6120  
Email: [dpodiak@nassaucountyfl.com](mailto:dpodiak@nassaucountyfl.com)

### Strategic Advancement & Economic Resources

The Department of Strategic Advancement & Economic Resources is tasked with managing the County's Strategic Plan, correlating strategic planning efforts, performance monitoring and reporting and ensuring the execution of strategic initiatives and special projects. The department also works to increase collaboration and sharing of resources for Library Services, Animal Care & Control, Public Information, and the UF/IFAS Extension Office.

Brandy Carvalho, Director  
96135 Nassau Place, Suite 1  
Yulee, FL 32097  
Phone: (904) 530-6010  
Email: [bcarvalho@nassaucountyfl.com](mailto:bcarvalho@nassaucountyfl.com)

### Stormwater Drainage Division

The Stormwater Drainage Division provides oversight to the water quality and water quantity in Nassau County. Staff is working diligently to create a comprehensive map of the County's entire stormwater system. This will help better serve citizens with stormwater flood protection and water quality projects. Staff work closely with Development Services and the Building Department to review development for applicable regulatory compliance.

Katie Peay, Director  
96161 Nassau Place  
Yulee, FL 32097  
Phone: (904) 530-6390  
Email: [kpeay@nassaucountyfl.com](mailto:kpeay@nassaucountyfl.com)

## Your County Commissioners



District One  
John Martin  
County Cell: (904) 570-2594  
Email: [jmartin@nassaucountyfl.com](mailto:jmartin@nassaucountyfl.com)



District Two  
A.M. "Hupp" Huppmann  
County Cell: (904) 319-0686  
Email: [ahuppmann@nassaucountyfl.com](mailto:ahuppmann@nassaucountyfl.com)



District Three  
Jeff Gray  
County Cell: (904) 570-1946  
Email: [jgray@nassaucountyfl.com](mailto:jgray@nassaucountyfl.com)



District Four  
Alyson McCullough  
County Cell: (904) 319-0689  
Email: [amccullough@nassaucountyfl.com](mailto:amccullough@nassaucountyfl.com)



District Five  
Klynt Farmer  
County Cell: (904) 570-1357  
Email: [kfarmer@nassaucountyfl.com](mailto:kfarmer@nassaucountyfl.com)



## OFFICE OF MANAGEMENT & BUDGET

### BUDGET DIVISION

Below are OMB activities for the month of October 2023:

- Continued collaboration with Guidehouse, a consulting group contracted to administer the American Rescue Plan funding
- FEMA reimbursement for Hurricane Idalia in process
- Cost allocation recalculation complete
- Preparation of the 23/24 budget book in process
- 2023-24 Budget in Brief completed
- Completed the 2023 Truth in Millage (TRIM) Certification and received notification of compliance from the Department of Revenue
- Began review of FY 22/23 books and close-out process
- Worked with BOCC departments and Clerk Finance to produce a list of purchase orders in FY 22/23 that should carry forward into the new fiscal year

### Adopted Budget

Did you know that Nassau County's adopted budget is available online for everyone's access? It includes detailed information about adopted millage rates, revenues, expenditures, and more.

### Budget In Brief

The Office of Management & Budget also produces a document titled "Budget in Brief" that puts all budget information in one easy-to-read document. It also provides graphics and charts to show you how your tax dollars are allocated.

Both of the documents referenced above can be located at: <https://www.nassaucountyfl.com/168/Management-Budget>

## HUMAN RESOURCES

### October Activities

Employee Services		Employee Benefits	
New Hires:	18	Benefit Enrollments:	13
Terminations/Retirements:	3	Benefit Terminations:	12
Positions Posted:	18	Benefit Changes:	9

### Open Enrollment

In October, the Human Resources Division hosted Open Enrollment Week for County employees to review insurance and benefits packages and make selections for coverage in the upcoming year. This event is spread out over several days to allow all employees to attend. Several hundred employees from the the Board of County Commissioner's offices, as well as the other Constitutional Offices attended the events to discuss options for health, vision and dental plans.

### Domestic Violence Awareness



October is recognized nationally as Domestic Violence Awareness Month. Domestic violence is a pattern of behavior in which one person seeks to control or dominate another through physical, emotional, or psychological means. It affects people of all genders, ages, races, religions and socioeconomic backgrounds.

Statistics show that 1 in 4 women and 1 in 7 men experience severe physical violence by an intimate partner in their lifetime.

If you or someone you know is a victim of domestic violence, call the National Domestic Violence Hotline 24/7 at 1-800-799-SAFE (7233) to provide support and information.

### Job Opportunities



The County offers free health benefits (for employees), paid time off, 13 paid holidays, educational reimbursement, and participates in the Florida Retirement System. Scan here to see job descriptions and associated salary ranges, or visit <https://nassaufl.co/jobopportunities>.

# COUNTY ATTORNEY

## SEPTEMBER LEGAL SERVICES



111

\*Requests for Legal Services Received



97

\*Requests for Legal Services Completed



17

Public Notices Issued



281

Public Records Requests Fulfilled

\*A request for legal services is an internal form that staff uses to request the County Attorney to provide legal advice and/or review documents prior to items being presented to the Board of County Commissioners for consideration.



Pursuant to recent amendments to Section 125.66, Florida Statutes, beginning October 1, 2023, Nassau County must prepare a business impact estimate when adopting an ordinance. The Statute contains exceptions, however, for the adoption of most ordinances, a business impact estimate will be required.

The business impact estimate must be published on the County's website and include (1) a summary of the proposed ordinance including a statement of the public purpose, (2) an estimate of the direct economic impact that the proposed ordinance will have on private, for-profit businesses in the County, (3) a good faith estimate of the number of businesses likely to be impacted by the ordinance and (4) any additional information the Board of County Commissioners determines to be useful.

The County Attorney's Office has prepared a form for use by the County's Departments which is available on the County's Attorney's Office page on the intranet. The County Attorney's Office is always available to assist with questions regarding the same.

## Official Webpage

For more information about the Nassau County Attorney's Office, visit: <https://nassaufl.co/CountyAttorney> or scan the below QR Code.



Nassau County Attorney's Office employee recognized Breast Cancer Awareness by wearing pink for "Pink Day" on Wednesday, October 25th.



The Nassau County Attorney's Office participated in the 3rd Annual Halloween Festival. Their booth won 1st place for Best County Booth!



## Public Records Requests

Filing a records request has never been easier. Our electronic records system, Just FOIA, allows you to create an account and receive updates on the status of your request throughout the process. You can file a request on our website at <https://nassaufl.co/PublicRecords> or by scanning the below QR Code.





## ANIMAL SERVICES

October Activities		
	Dogs	Cats
Total Intakes	72	132
Total Outcomes	81*	184*

\*Total out includes adoptions, return to owners, and transfers to rescue groups

**197 animals were adopted in October 2023!**



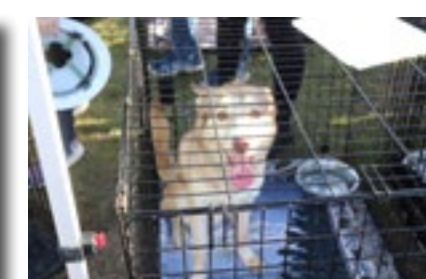
### ADOPTIONS AND FOSTERING

Are you looking to adopt? Nassau County Animal Services (NCAS) has hundreds of loving pets waiting for their forever home. You can browse available pets at <https://www.nassaucountyfl.com/845/Animal-Services>.

Do you wish to help care for a pet in need while we seek an adopter? You can also foster pets so they can sleep in a loving home while waiting to be adopted permanently. Foster applications can also be found at the link referenced above.

## HALLOWEEN FESTIVAL RESULTS IN NUMEROUS ADOPTIONS

NCAS often takes pets to community events to provide them with additional exposure in hopes of find them a home. NCAS was pleased to participate in the County's 3rd Annual Halloween Festival. A total of 10 dogs were taken to the event and 9 of them found homes! Thank you to all the families that stopped by the NCAS Booth to learn more about their services. And a big thank you to those families who came to trick-or-treat and ended up bringing home a fur baby too!



### ADOPTION STORY

Thank you to the Bacon family for sending us an update on their newly adopted cats! This picture is so powerful and makes all the hard work we do daily in caring for these pets, so worth it! Have you adopted a dog or cat from us? Be sure to join our NCAS Alumni group on Facebook and post all your furry friends you've gotten from us or show us in the comments!



### ADOPTION EVENTS

**Thursday, December 7, 2023** from 12:00-4:00 p.m.  
J. McLaughlin Store, 4800 First Coast Highway, Space 420,  
Amelia Island, FL 32034



**Saturday, December 16, 2023** from 10:00 a.m. - 4:00 p.m.  
Petco, 463713 W. State Road 200, Yulee, FL 32097



**Sunday, December 17, 2023** from 10:00 a.m. - 4:00 p.m.  
Petco, 11900 Atlantic Blvd. #213-218, Jacksonville, FL 32225



## PROCUREMENT

### Contracts, Contract Amendments and Change Orders approved by the County Manager in October 2023

Vendor	Description of Service	Value
Global Tire Recycling	Waste tire collection and recycling services	\$40,000
Careers in Government, Inc.	Advertising of County positions	\$21,250
Barnabas Center, Inc.	Funding Agreement	\$25,000
Jacksonville Area Legal Aid	Funding Agreement	\$83,655
Whaley Food Services, LLC	Quarterly inspection of kitchen and refrigeraton equipment at the jail	\$45,000
Comcast Cable	Ethernet services for FB Library	\$13,440.96
Comcast Cable	Ehernet services all branches	\$31,142.40
Jax Stage Lighting Co.	Stage for Dickens on Centre (TDC)	\$25,040
T-Mobile	Hot-spot services at Libraries	\$18,000
Boys & Girls Club	Funding agreement	\$100,000
Liberty Partners of Tallahassee	Lobbying services	\$50,000
Micah's Place	Funding agreement	\$50,000
Kristen Sparrow Circle	Dickens on Centre performances (TDC)	\$14,179.40
Advanced Roofing	Roof repairs at Extension Office	\$1,832.48
The Arc Nassau	Funding agreement	\$32,400
Episcopal Children's Service	Funding agreement	\$12,150
Nassau County Soil & Water Conservation	Funding agreement	\$26,525
JTC Technologies	Registration and sign-up software purchase	\$5,940
Animal Arts Design Studios	Design consultation for new animal services facility	\$8,800
Stratum Constructing & Construction Mgmt.	Front awning repairs at Fire Station 40	\$27,804
North Florida Land Trust	Increase contract for extended consultintg services	\$36,000

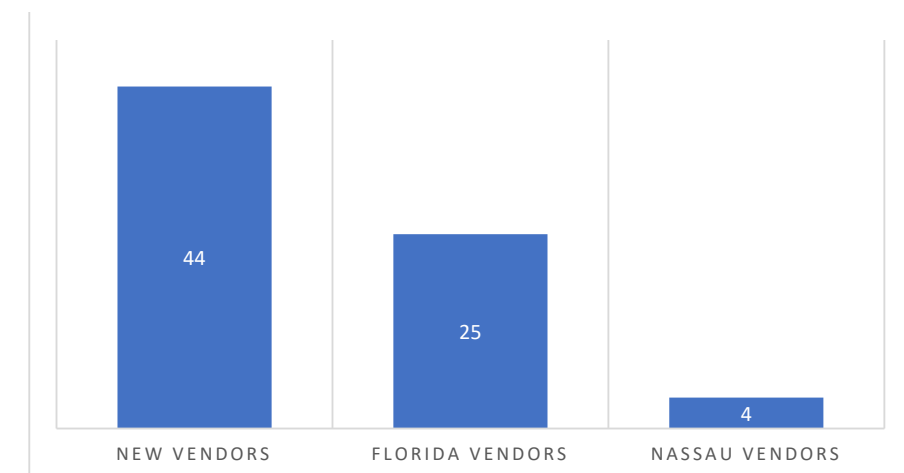
Fernandina Songwriters Festival	TDC Sponsorship Agreement for 2024 Fernandina Beach Songwriter Festival	\$5,000
Amelia Island Opera	TDC Sponsorship Agreement for 2024 Amelia Island Opera	\$8,000
Keep Nassau Beautiful	TDC Sponsorship Agreement for Wild Amelia Festival	\$10,000
Hubbard Construction	Reflective pavement markers to CR 108 from Bay Road to Middle Road	\$7,050
Floaters Portable Sanitation, Inc.	Rental of portable toilets	\$25,000

### Procurement Training Sessions

The Procurement Department has curated six essential training sessions, and in October, our team conducted a session on Contracts and Contracts Routing and the Evaluation of Solicitations (Bids, RFPs, and RFQs). This investment in staff development is paramount to our commitment to excellence, transparency, and compliance. The Contracts and Contracts Routing session provided nuanced insights into how to submit a proper contract, ensuring meticulous compliance, while the Evaluation of Solicitations training sharpened skills in reviewing Bids, RFPs, and RFQs, thereby enhancing procurement efficiency. Well-trained staff not only mitigate risks associated with contract management but also play a pivotal role in driving strategic decision-making during the solicitation development and evaluation process. As we navigate a dynamic procurement environment, the significance of a highly skilled and trained staff cannot be emphasized enough.

### Vendor Registrations

There were 44 new vendors that registered to bid on new projects with Nassau County. Out of the 44 vendors, 25 were Florida vendors and 4 were a local, Nassau County vendor.



## LIBRARY

Activity	October 2023
Items Circulated	19,608
Library Cards Issued	305
Gate Count	11,111
Computer Use (hrs)	917
Computer Use (ppl)	1,109
Reference Questions	1,390

The Library System circulated 19,608 items October. This includes books, audio books, cds/dvds, and other items that can be checked out at any of the 5 library branches.

### Book Clubs at Nassau County Public Library

If you are looking for a place to talk about your favorite books and to get book recommendations from others, check out our library book clubs that are offered at our Hilliard, Yulee, and Fernandina locations!

Hilliard's book club meets the second Thursday of the month at 12:00 p.m. The next meeting will be held on December 14, 2023. They will be discussing favorite books by Stuart Woods.

Yulee's book club meets the third Friday of the month at 11:00 a.m. For their December 15, 2023 meeting, they will be discussing *Christmas Sisters* by Sarah Morgan.

Fernandina's Book Club focuses on hot, trending titles. Their next meeting will be December 18, 2023 at 10:30 a.m. at Mocama. Grab a cup of coffee and join them for their discussion of the book *The Spectacular* by Fiona Davis.

We hope you join our book loving community for some lively discussions and book recommendations. For more information, visit [www.nassaureads.com](http://www.nassaureads.com).



### Bring the Holiday Spirit to Animals

The holiday season is the perfect time to bring some joy to the adoptable pets at Nassau County Animal Services. To help facilitate spreading the joy, all five Nassau County Public Library branches will have boxes to collect donations for Nassau County Animal Services from December 4- December 22. Animal Services is in need of things like pet blankets, treats, food, and collars/leashes. You can find their full list on Nassau County Animal Services Wish List linked on their webpage at <https://www.nassaucountyfl.com/845/Animal-Services>. We hope that you will consider helping make the holidays a little brighter for our furry friends!

### Toys for Tots



The Nassau County Public Library System is happy to host a Toys for Tots donation drive to bring happiness to a child this holiday season. If you wish to make a donation, please bring an unwrapped toy to any Nassau County Library Branch now through December 22, 2023. Your generosity can make a difference in a child's life.

### Research and eBooks

Did you know that the NCPL offers a large collect of research materials available on their website? Categories include: ebook recommendations, materials on computer skills and training, educator/teacher resources, genealogy, health and medical guides, and more. Visit the Library's website today at [www.nassaureads.com](http://www.nassaureads.com).



## FIRE RESCUE

Call Type	# of Calls for October
Medical Calls	838
Fire Calls	153
*Other Calls	6

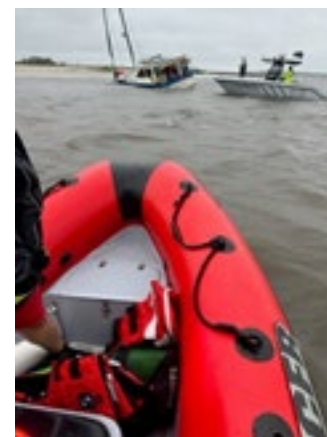
\*Examples of "other calls" include lift assistance, downed wires, stranded motorists, etc.

### Fire Rescue Promotional Ceremony



On Thursday, October 5, 2023, NCFR hosted their annual awards ceremony to recognize employees for outstanding achievements in 2023, and to recognize those who were being promoted to new positions. Shown is a photo of all the personnel that were promoted during the ceremony.

### Water Rescue Mission



On Thursday, October 12th, NCFR responded to a call about a sinking vessel. They utilized their water rescue boats but fortunately, when they arrived the vessel had beached and the occupants were safe.

### Interactive Booth

NCFR won best interactive booth during the County's 3rd Halloween Festival. Their man-made booth allowed our little residents to race against each other to see who can fill their bucket first. Such a unique and fun game!



## CODE ENFORCEMENT

October Activities	
Complaints Received	38
Initial Inspections	38
Cases Complied	15
Cases Presented to Code Board	3
Lien Search Requests	146
Snipe Signs Removed from right-of-way	127
Stop Work Orders Issued	1

### Succes Story:

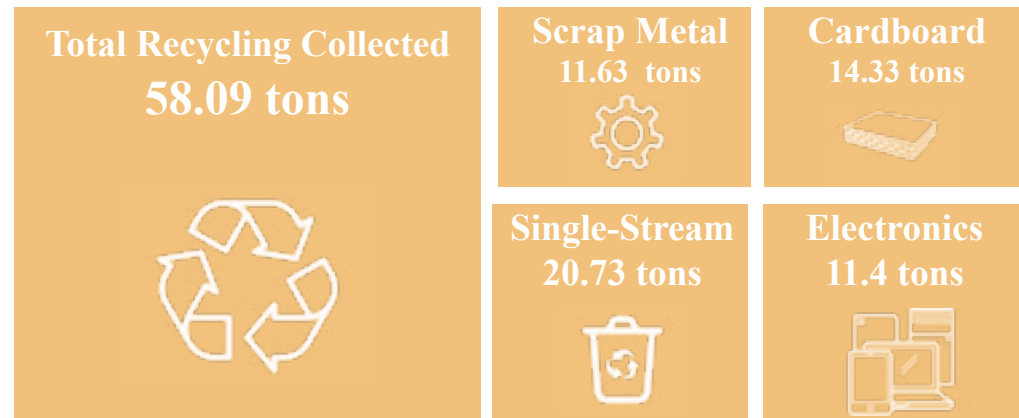
In September 2023, a property on Dornbush Drive was noted to be in violation of Nassau County Ordinance 97-19 for accumulation of garbage and debris on their property. With the guidance of the Code Enforcement Officer, the owner was able to reach compliance. Below are before and after photos.



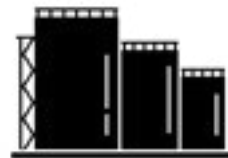


## PUBLIC WORKS - SOLID WASTE

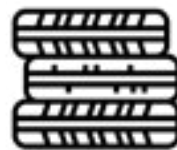
### October Activities



164.42  
tons of residential  
waste collected



246,400  
gallons of leachate\*  
collected



97  
tires collected for  
recycling

\*Leachate is liquid that forms when rain water  
filters through landfill waste

### WASTE DISPOSAL AND RECYCLING

The Convenience Recycle Center is located at 46026 Landfill Road in Callahan. This site accepts the following items at no-charge to Nassau County residents:

- Bagged residential household waste
- White goods (washer, dryer, freezer, stove, water heaters, air conditioners)
- Electronics
- Car & passenger truck tires (max size P265/75R16 -Must be off rim)
- Automotive batteries
- Propane tanks
- Scrap metal
- Furniture
- Mattress
- Latex Paint

In addition to the Convenience Recycle Center, the County also offers recycling bins at two locations: **7282 Motes Rd. in Bryceville** and **86200 Gene Lasserre Blvd. in Yulee**. These sites accept:

- Paper (office paper, newspaper, magazines, broken down cardboard)
- Glass (clear, brown, green)
- Plastics #1 and #2
- Aluminum

These two sites are open and available to you 24/7. However the Convenience Recycle Center is open:  
Tuesday-Friday from 8pm - 5pm (closed for lunch from 12:30-1:00 each day)  
Saturday from 8:30 a.m. - 12:00 p.m.

### Successful Household Hazardous Waste Recycling Event

Twice a year, Nassau County Solid Waste and Keep Nassau Beautiful partner to host the Household Hazardous Waste Recycling Event. This event provides an avenue for residents to safely dispose of items that are too hazardous for the landfill. Examples include: electronics, power tools, batteries, fluorescent lightbulbs, oil/lubricants, pesticides, latex paint, gasoline, propane tanks, and more.

Our most recent event took place on Saturday, October 14, 2023. While it will still be a few weeks before we know the total tonnage collected, we are pleased to report approximately 440 cars/trucks came through during the 4-hour event. And for the first time ever, the trailer collecting use gas and oils was filled to capacity! Thank you Nassau County residents for doing your part in caring for our environment and ensuring hazardous items are disposed of properly.

We also appreciate the hard work of County staff, Keep Nassau Beautiful volunteers, and the agencies who assisted in making this event a huge success. We look forward to hosting another event in the Spring of 2024.





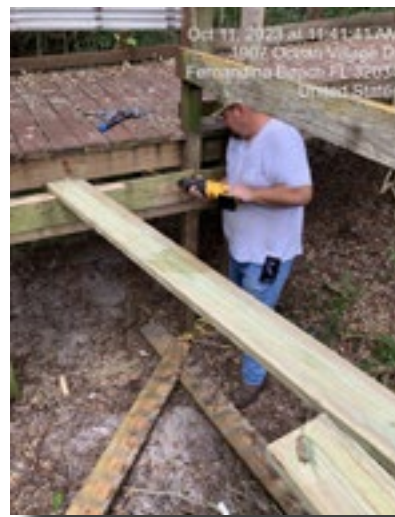
## PUBLIC WORKS - FACILITIES MAINTENANCE

### PROCESSING WORK ORDERS

Maintenance Technicians are assigned work orders each day. Each work order is different and varies in location and skill sets. Work orders range from painting, carpentry, plumbing, welding, air conditioner, and electrical work.... just to name a few. Pictured below are photos of some work orders being completed in October 2023.



Historic Courthouse Brick Restoration



Beach Walkover Repairs



Repairing a toilet at NCFR Station 31



Moving furniture for office relocation



Stump Grinding

Facilities Maintenance completed **1,419**  
**work orders in October**

## PUBLIC WORKS - PARKS & RECREATION



### 3rd Annual Halloween Festival

Several thousand residents attended the 3rd Annual Halloween Festival. This event allows a safe fun experience for families to participate in trick-or-treating, costume contests, and Halloween-themed games.

At this time we would like to thank all the 85 businesses/organizations who decorated booths and handed out candy in our trick-or-treat alley. Without them, this event would not be possible. We would also like to thank local businesses who sponsored the event by providing prizes for our costume and booth contests. (see next page for businesses and sponsor names)

Below are some photos from the event.





## Businesses/Organizations Featured in Trick-or-Treat Alley

### THANK YOU!!

1st Class Real Estate Elevate  
Advance America  
AI Horseback Riding  
Aiery Pest Control  
Amelia Island Escape Rooms  
Amelia Island Kayak  
Excursions  
Amelia Music Studio  
Baptist Nassau  
Beaches Dermatology  
Bean School of Dance  
Big Brother & Big Sisters  
Big B's Yard Arts  
Blue Fire Theatre  
Breakthroughs of North  
Florida  
Bridgeview Self Storage  
Cats Angels  
Century Community  
Coastal Greenery  
Community First Credit  
Union  
Crafty Kids  
Cricket Wireless  
Crossfit Fernandina  
Cultivate Behavioral Health  
Department of Health  
Department of  
Transportation  
Eight Flags Jeep Club (10  
Jeeps)

Family Support Services  
Ferst Readers of Nassau  
County  
First Federal Bank  
First Port City Bank  
Great Clips Wildlight  
Village  
Hitsquad Elite Swarm  
Island Cheer  
Keep Nassau Beautiful  
Kelsey Shay State Farm  
Major Concrete  
MDT Landscaping  
Mixed Fit/Skeeters Pest  
Control  
Mobile IV Hydration by  
Kelly  
Nassau County Animal  
Services  
Nassau County Attorney's  
Office  
Nassau County Building  
Dept.  
Nassau County Clerk's  
Office  
Nassau County Extension  
Services/IFIS  
Nassau County Fire Dept.  
Nassau County Public  
Libraries

Nassau County Public Works  
Dept.  
Nassau Duct Cleaning  
Nassau Funeral Home  
Nassau Open MRI  
Nassau Pressure Wash  
Nassau Veterinary Hospital  
Norwex  
Ocean Day Spa  
Onshore Orthodontics  
Paw Paws Pet Rescue &  
Pantry  
Pet Paradise  
Pet Wants Amelia Island  
PMSI  
Raymond James  
Robinson 24 Hr. Veterinary  
Hospital  
Royal Executive Limo Service  
Second Skin Tattoo  
Synovus Bank  
TAW-IPS  
Three Rivers Legal Services  
Tobacco Free Nassau  
Top Notch Tint  
Tows and Tails Sanctuary  
UF First Coast Child  
Protection Team  
Watson Realty Group  
Yulee Lions Club



## Donations for Halloween Festival

### THANK YOU!!

Amelia Escape Rooms  
Villa Villekula  
Jacksonville Zoo  
Callahan BBQ  
AI Horseback Riding  
Culver's of Yulee  
Top Notch Tint  
Pet Wants Amelia Island  
Black Cat Pizza  
Decantery  
Advanced Auto Parts  
Aiery Pest Control





## 2nd Annual Christmas Tree Lighting

The 2nd Annual Christmas Tree Lighting will be held on Friday, December 1, 2023 from 5:00 - 8:00 p.m. at the Robert M. Foster Justice Center located at 76347 Veterans Way, Yulee, FL. The event will feature live music from the Nassau Community Band, games, vendors, food trucks, and pictures with Santa and Mrs. Claus. Below is a schedule for the event.

- |   |   |
|---|---|
| 5:00 p.m. - Event opens with:                               | 6:20 p.m. - Royal Amelia Dance Academy performs           |
| ▪ Trackless train rides (free)                              |   |
| ▪ Family photos in inflatable snow globe (free-on your own) | 6:35 p.m. - Santa arrives                                 |
| ▪ Kids Christmas themed games (free)                        | 6:45 p.m. - Tree lighting                                 |
| ▪ Face painting (\$)  | 6:50-7:30 p.m. - Pictures with Santa (free - on your own) |
| ▪ Arts and crafts vendors (\$)                              |   |
| ▪ Food trucks (\$)  | 8:00 p.m. - Event closes                                  |
| 5:30 p.m. - Nassau Community Band performance               |   |



## 3rd Annual Breakfast With Santa

Nassau County Parks & Recreation is pleased to announce the 3rd Annual Breakfast With Santa event. This event features a free pancake breakfast and pictures with Santa. Following breakfast, there will also be a gift exchange with presents handed out by Santa himself. To participate in the gift exchange, please bring one wrapped gift per child valued at \$20 or less. (boys bring a boy gift, girls bring a girl gift).

WHAT: Breakfast With Santa

WHEN: Saturday, December 16, 2023 from 9:00-11:00 .m.

WHERE: Callahan Multi-Use Facility, 543350 US Highway 1, Callahan, FL 32011




If you have any questions, please contact Parks & Recreation Director, Jay Robertson, at (904) 530-6120 or via email at jrobertson@nassaucountyfl.com.





## PUBLIC WORKS - ROAD DEPARTMENT

### October Activities

	Work Orders Created	200
	Ditches Cleaned	5,460 LSF*
	Storm Drains Cleaned	2,473 LSF*

\* Linear Square Feet

### Work Order Highlights for October

#### Culvert Repairs

- Completed 8 work orders for various drive-way repairs

#### Roadside Ditch Cleaning

- Completed 8 work orders digging ditches in various locations around the County

#### Dirt Road Maintenance

- Completed 21 work orders adding additional materials to dirt roads

#### Storm Drain Cleaning

- Completed 18 work orders using the jet vac truck

#### Fleet Maintenance

- Performed 27 preventative maintenance work orders
- Performed 9 non-scheduled work orders
- Dispensed 2,134 gallons of diesel fuel

#### Paved Road Maintenance

- Completed 2 work order for various miscellaneous maintenance
- Completed 15 work orders for pot hole repairs
- Completed 4 work orders for roadway shoulder repairs
- Completed 17 work orders for tree/debris removal



### HOW TO SUBMIT A REQUEST FOR ROAD ISSUES/REPAIRS



Did you know that you can submit maintenance requests and/or report road issues online? Visit and click on Road Department Maintenance Work Request. This will direct you to our work order site, Dude Solutions. You will need to create a user profile but once you do, you can submit your work order and then the system will generate automatic emails to you, notifying you of updates as the work progresses.

## STORMWATER AND DRAINAGE

### October

Lot grading applications approved	175
Formboards approved	94
Drainage concerns reviewed	5
DRC Projects/Drainage Calculations Reviewed	2

### Rainfall Totals

(from St. Johns River Water Management District)

October 2023 2.68 inches  
Monthly Average 3.87 inches



### Update on Current Projects

- Construction from the Spring Lake Estates drainage project expected to begin in January 2024
- Appraisal meetings have begun for Thomas Creek land acquisition
- Completed design work for the Simmons Road drainage project (Road Department project to add piping in an existing drainage ditch)
- County staff and the UNF Senior Design Class have partnered to begin review of various stormwater design concerns for the 3rd year, including Kings Ferry Boat Ramp redesign
- Training for GIS survey equipment will commence following execution of the FDEP Resilient Florida Planning Grant (scheduled for BOCC approval in October 2023)



### Stormwater Drainage Booth

In October, the Stormwater Drainage Management Department participated in the County's 3rd Annual Halloween Festival. Their booth theme was Ninja Turtles because Ninja Turtles also love storm pipes! This interactive booth was similar to a bean bag toss and the kids really seemed to enjoy it.

The booth won 3rd place for overall best County booth. Great job to the Stormwater Drainage Management Department!

## PLANNING DEPARTMENT

### COUNTY TOUR WITH VISION TEAM

Several members of the Planning Department spent two half days touring Nassau County with the consultant team responsible for drafting the 2050 Vision Plan. The team focused on the eastern side of the County on the first day and the western side on the second day. Sites visited on the first day included the North End/Dee Dee Bartels Boat Ramp, the Peck Center, Bosque Bello Cemetery and Old Town Fernandina Beach, Centre Street, American Beach, Nassauville/Holly Point Boat Ramp, Amelia Concourse neighborhoods, Pirate's Wood, Chester, Hedges, the William Burgess District, and Wildlight. Sites included on the second day included Evergreen, Lessie, Kings Ferry, White Oak, Kolars Ferry, Boulogne, Hilliard, Callahan, Bryceville, Italia, Tributary, Timbercreek, Plummer Creek, and the Northeast Florida Fairgrounds.

The Vision Plan will be drafted over a period of 16-20 months with multiple opportunities for public input and engagement.

Note: In 2024, the County will embark upon an exciting and critical County-wide visioning exercise which will be the basis of the County's rewrite of its Comprehensive Plan. The Visioning Process will be transparent, engaging and extensive in an effort to reach as many community members as possible. Residents are urged to take part in this process and make your voice heard as we begin preparing for the future.



### AMERICAN BEACH COMMUNITY PLANNINGS



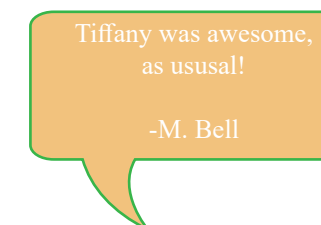
The Planning Department is hosting a series of American Beach Community Planning meetings to discuss the current condition of the Evans Rendezvous structure and possible future uses. A meeting will be held on November 4, 2023 (prior to this report being published).

Meetings have also been scheduled for December 2, 2023 at 11:00 a.m. and January 27, 2024. Both will be held at the American Beach.

## BUILDING DEPARTMENT

Permits	# Issued in October
New Builds, Additions, Rehabs, Roofs, Siding, Signs	371
Mobile Home & Modular Home	8
Electrical	327
Mechanical	168
Plumbing	307
<b>TOTAL</b>	<b>1,181</b>
Other Activities	
Contractor Licenses Issued	43
Certificate of Occupancies Issued	121
Inspections Performed	3,077

### WHAT OUR CUSTOMERS ARE SAYING



### UNSAFE STRUCTURE VIOLATIONS

Ordinance No. 2019-15 established minimum standards governing health and general welfare, as to the maintenance of buildings and structures, and allows the County to declare properties with buildings or structures in violation of the Ordinance as a nuisance.

Below are before and after photos of a property on South 8th Street that recently made improvements to reach compliance with the Ordinance.



### HALLOWEEN FESTIVAL

Congratulations to the Building Department on placing second in the "Best County Booth" category for their human claw machine game.





## CAPITAL PROJECTS

### Project Highlights

#### County Road 108 Safety Improvements:

Construction from Middle Road to US 17 (Phase 1) is nearing completion. Construction from Bay Road to Middle Road (Phase 2) is also nearing completion.

#### Henry Smith Road Improvements:

Construction anticipated to begin in December 2023.

#### Pratt Siding Road Improvements:

Plans are complete. Right-of-Way identification and acquisition is currently underway.

#### William Burgess Blvd:

Final permitting and specification are nearing completion. Construction expected to begin in January 2024.

#### County Road 121 Improvements:

The design for the segment between Duval County to CR 119 began in April 2023. The design timeframe will be 9 months. Construction is expected to commence in early 2024. The County will be issuing an RFQ soon for the segment from CR 119 to US 1 in Boulougne.

#### Hendricks Road Extension

Right-of-way acquisition is nearly complete. Design to begin in the last quarter of 2023.

### Bicycle and Pedestrian Projects

#### Amelia Island Parkway Trail: Phase One

Construction by CGC, Inc. is underway. Expected completion is May 2024.

#### Amelia Island Parkway Trail: Phases 2-4

Phase 2 design was completed in the first quarter of 2023. The advertisement for construction is expected in late 2023. Phases 3 and 4 are under design.

#### Amelia Island Trail from Simmons Road to Hickory Street

This segment was funded by legislative appropriations from the State. The County grant agreement was executed and staff is preparing to advertise for design professional services. The RFQ will be advertised in November 2023.

#### Citrona Drive Pedestrian Improvements

Construction was completed in August 2023.

### Intersection Improvements

#### Pages Dairy and Chester Road Intersection Improvements

Design is nearing completion and construction is expected to begin in January 2024.

#### William Burgess Boulevard and Harts Road Roundabout

Design is complete. Construction will be completed under a development agreement with costs shared by the developer and the County. Construction is expected in late 2023.

## DEVELOPMENT SERVICES

### October

Driveway/Sidewalk Permits Issued	74
Driveway/Sidewalk Inspections Performed	221
Utility Permits Issued	22
Building Permits Reviewed	191
Borrow Pit Permits	0
DRC Pre-applications Reviewed	11
Site Engineering Plans Reviewed	17
Variance Requests Reviewed	3
Zoning Certifications	0

### DEVELOPMENT REVIEW

Commercial properties reviewed in the Yulee area included a bank, private school, build-out of two existing commercial areas, and a fast-food restaurant. Near Callahan, a solar farm facility was reviewed. On Amelia Island, a boutique hotel was reviewed.

### DEVELOPMENT REVIEW COMMITTEE

The Development Review Committee meets every Tuesday at 9am to discuss applications that have been filed for development. These are preliminary meetings to ensure that the applicant and proposed project have met all requirements from the County. Anyone interested in learning about proposed projects should follow DRC agendas closely and reach out to Development Services with questions. Items approved by the DRC may eventually progress to the Planning & Zoning Board and/or Board of County Commissioners for approval.

## UF/IFAS COUNTY EXTENSION

The County Extension offers classes and information related to 4-H youth development, agriculture and natural resources, lawns and landscapes, and family and consumer services.

Services	Qty.	Estimated Savings to Residents
Total Programs/Activities	65	\$9,560.20
Site Visits	16	\$3,603.46
Phone, Email and Office Visits	279	\$5,129.42
Volunteer Hours	487	\$14,322.67
Newspaper Articles	2	\$281.36
Soil Analysis	23	\$460.00

### 4-H Youth Development

The 4-H Agent mission is to provide educational programs for positive youth development and overseeing fundraising, record-keeping, marketing, working with the Nassau County 4-H Association, and ensuring compliance with state and national policies. 4-H Agents recruits, trains, and retains youth and adult volunteers.

#### 4-Her of the Month

This past month, our next Agent, Ms. Spencer Hewitt, was able to assist in choosing the 4-H'er of the month.

Pasley Broussard has been in 4-H for two years. She started out her 4-H career in the Young Rider's 4-H club and has been a moving force in making positive change in the community as she is an active member of the 4-H Teen Leadership Council.

Pasley provides feedback reading community matters and helps her club plan events.



## AGRICULTURE

The Ag/Natural Resources Agent works to help ranchers and farmers enhance their production and distribution capacities, while maintaining sound environmental principles.

#### Success Story

David Hebert, the Ag/NR Extension Agent with Nassau County, taught at the Silvopasture Workshop during Forest Week at the Florida Forest Service Event in Hilliard this past Friday, October 27th. With about 20 people in attendance, David went over the types of forages available to plant during the warm and cool seasons and different methods of planting. He showed attendees different graphs with one goal in mind: Reduce the amount of "purchased" and "stored" feed - that is to reduce the cost associated with buying feed rather than growing it on-site. The latter option presents the property owner with more options and enables them to save money while maximizing land use and animal health. The workshop explained the benefits of silvopasture and how it improves the quality of livestock and livestock products.

## Family & Consumer Sciences

The Family and Consumer Sciences Agent works with residents and families on solving problems related to nutrition, food safety, food preservation and storage, wellness, financial management, and more.

#### Success Story

Nassau County Extension's Family and Consumer Sciences division recently made a significant impact on the life of a 78-year-old resident. The Extension Agent met with the resident to explore her 2024 Medicare Drug plan options. The Extension Agent provided unbiased assistance to the senior resident, helping her navigate the often complex world of Medicare Drug plans. Through this collaborative effort, the resident managed to reduce her annual out-of-pocket expenses by an impressive \$800.

During their meeting, the resident shared concerns about her granddaughter, who worked as a food server and did not have health insurance. The agent informed the resident about the existence of the marketplace insurance and offered a list of local insurance companies. This valuable information provided the resident with the means to guide her granddaughter towards obtaining the health insurance she needed.

Finally, the Extension Agent went the extra mile by providing the resident with an application for the Florida Property Tax Senior Citizen discount. This discount equates to an additional \$50,000 exemption on property taxes, which can make a significant difference in a senior's financial situation. The resident took action and applied for this discount.



#### Attention Seniors:

Do you need help understanding your options and making choices for Medicare coverage? Whether you need assistance with your initial choices, or would like to learn about changes you can make during the open enrollment period, please contact Meg McAlpine at (904) 6359.



## STRATEGIC ADVANCEMENT

### Rotary Presentation

On October 3rd, Director of Strategic Advancement, Brandy Carvalho, and Economic Resources Coordinator, Holly Coyle, were the guest speakers at the Greater Nassau Rotary Club. Brandy provided an update to the members on the CLAM program and spoke about the County's Vision Plan and Bicentennial Celebration activities. Holly provided information on the Nassau Prosperity Alliance and the initiatives staff is currently pursuing to foster Nassau County's economic ecosystem including the Tiny Home Development Program and the JTA Transit Study Update.

### She Nailed It Event

Brandy Carvalho and Holly Coyle from the Department of Strategic Advancement, along with Kariana Haynes and Gisette Murrary from Human Resources, participated in the Habitat for Humanity's "She Nailed It Event" and took 3rd place overall! Congratulations!



### NEFRC Economic Resilience Committee Meeting

The Northeast Florida Regional Council's Resilient First Coast Collaborative is comprised of 20+ member organizations from both public and private sectors. The Collaborative is working towards creating a Regional Resiliency Action Plan to promote and create initiatives to improve the environment, quality of life, infrastructure, and economic resilience of Northeast Florida in order to adapt and thrive in the face of stresses related to climate change.

To assist in this effort, NEFRC staff members have created the Economic Resilience Committee which is currently working to create goals, objectives, and best practices for this Action Plan. The Action Plan is designed be a voluntary tool for local and regional governments to guide resilience-minded action over the next 5 years. Economic Resources Coordinator, Holly Coyle, represents Nassau County on the Committee. At the first Committee meeting on October 10th the committee discussed goals, objectives, and best practices for Growth + Mobility, Housing, Workforce Development, Historic Preservation + Tourism and Energy.

For more information on the NEFRC's Resilient First Coast Collaborative, visit: <https://resilientfirstcoast.com>

### JTA Transit Study Steering Committee Meeting



The second meeting of the JTA Transit Study Steering Committee was held on October 19th. JTA staff and study consultants reviewed the project scope and timeline and provided an update on the SWOT analysis conducted at the first meeting. The consultants also provided additional information on Federal funding changes related to the recent designation of the Fernandina Beach/Yulee area as a Small Urban Area. The Public Involvement Plan has been finalized and the

Existing Conditions Analysis is being finalized. The study is anticipated to be completed in March 2024.

## PUBLIC INFORMATION OFFICE

### October activities included:

- Monthly BOCC Newsletter for September 2023
- Weekly posts for "Turtle Talk Tuesday"
- Met with local media re: Bicentennial Advertising
- Attended and photographed 3rd Annual Halloween Festival
- Attended and photographed October recycling event
- Assisted NCAS with social media posts and bi-monthly newsletters
- Processing five special event applications
- Early stages of Annual Report to be released this fall
- The County Insider: 38 stories
- FaceBook: 41 posts reaching 109,633 people
- Tweets: 21
- LinkedIn posts: 7
- Press Releases issued: 1
- Proclamations prepared: 1



Bicentennial Media Team



SAVE THE DATE



NASSAU COUNTY  
BICENTENNIAL KICK-OFF

WILDLIGHT, YULEE, FL 32097

CONTACT:  
BCARVALHO@NASSAUCOUNTYFL.COM

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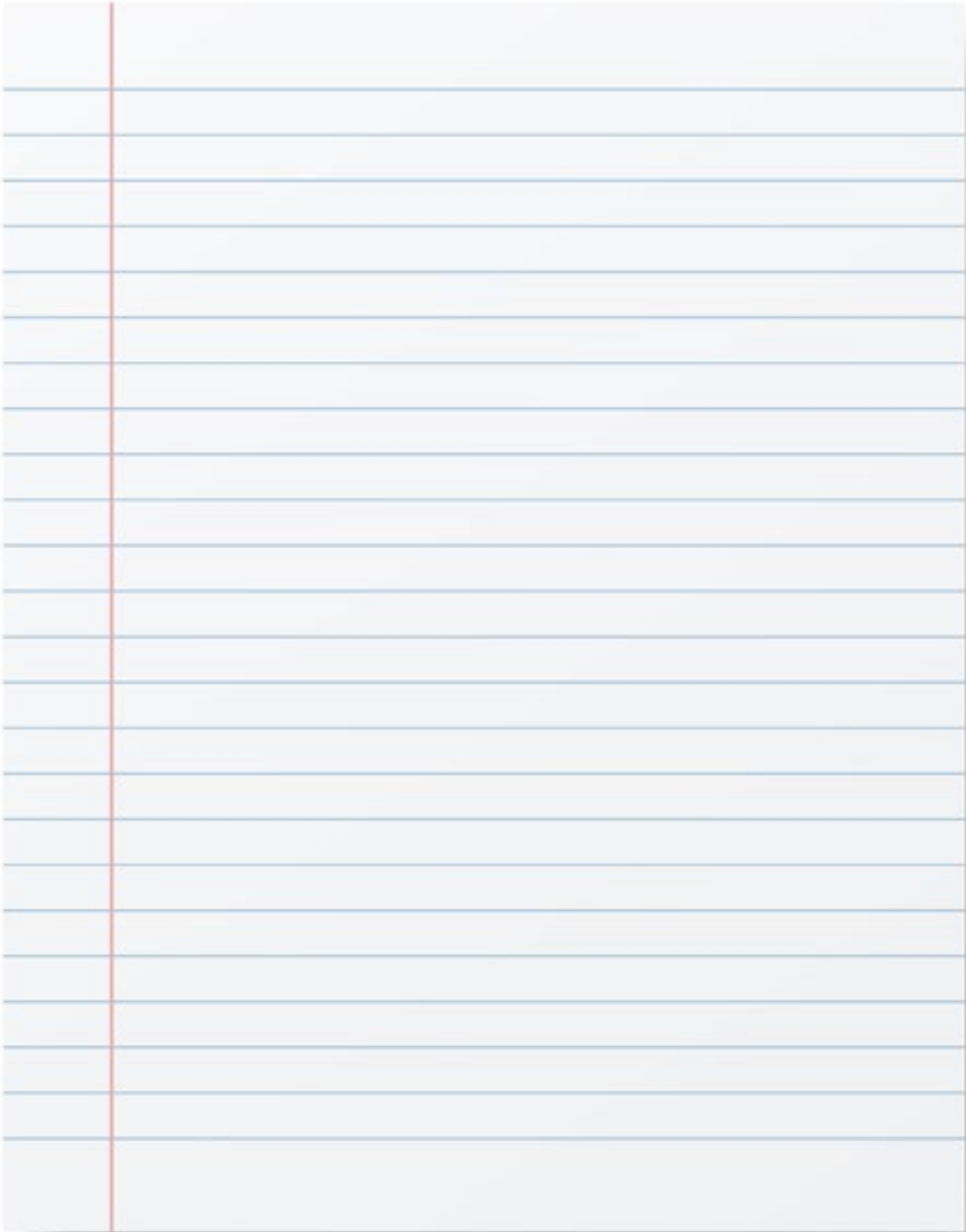
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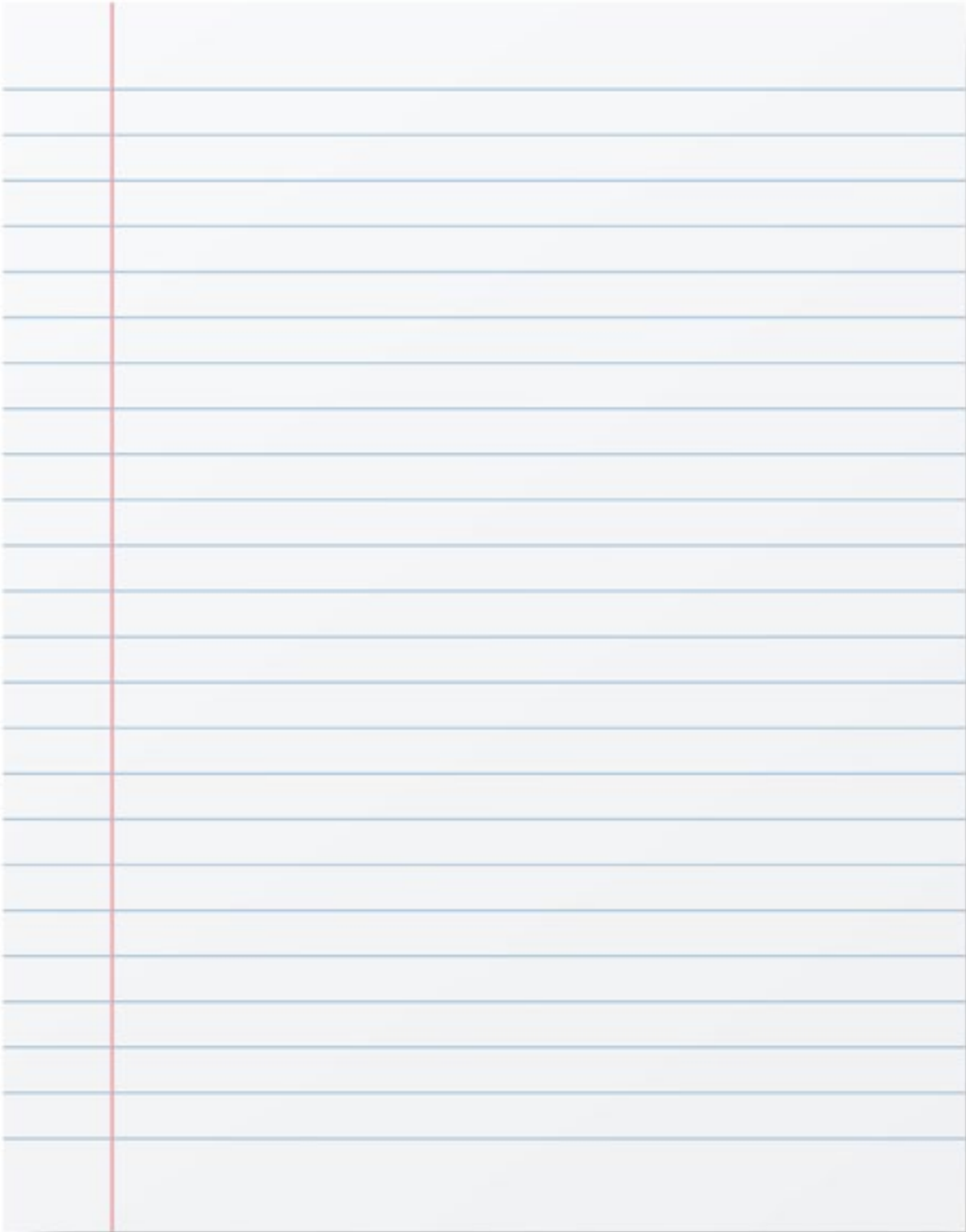
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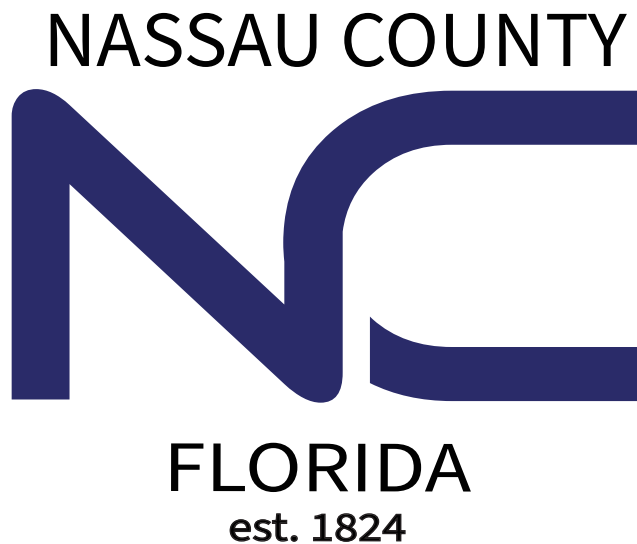
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# Board of County Commissioners



Visit our news blog, **The County Insider**, for up-to-date information related to the County including, but not limited to, road closures, special events and programs, project updates, County awards, meeting information, and more!

[www.thecountyinsider.com](http://www.thecountyinsider.com)

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