

USE THIS FORM TO

Schedule a pre-application meeting with the Development Review Committee (DRC). Applicants are required to have a pre-application meeting a maximum of 120 days prior to the submittal of any Preliminary Binding Site Plan (PBSP) application, Site Engineering Plan (SEP) Application, or Subdivision Plat Application.

APPLICATION REQUIREMENTS

The following must be provided in order to be considered a complete application package:

- Pre-Application Form
- □ Site plan or scaled drawing detailing the proposed project

APPLICATION FEES

- Pre-Application Meetings are FREE
- Other Development Review Fees

DEVELOPMENT REVIEW COMMITTEE (DRC) MEETINGS

- When: Every Tuesday at 9am
- Where: Nassau County Board of County Commissioner Chambers 96135 Nassau Place, Yulee, FL, 32097, unless otherwise noticed.
- What: Submit the pre-application form via email or in person to the Department of Planning and Economic Opportunity no later than <u>Thursday, noon (12:00pm)</u> prior to the meeting you wish to attend. You will receive an agenda via email by close of business the Friday before the meeting.

KEY CONTACTS

PEO will guide your application from start to finish, engaging other County departments as needed. The Department of Planning and Economic Opportunity can be reached at 96161 Nassau Place, Yulee, FL, 32097, <u>planninginfo@nassaucountyfl.com</u>, and (904)530-6300, Monday through Friday, 8:00am until 5:00pm.



Nassau County Planning & Economic Opportunity Department | 96161 Nassau Place, Yulee, FL 32097 P: (904) 530-6300 | E: planninginfo@nassaucountyfl.com | www.nassaucountyfl.com

Nassau County DEPARTMENT OF PLANNING AND ECONOMIC OPPORTUNITY FLORIDA					DRC PRE-APPLICA FORM	TION			BY:
Owner of Record As recorded with the Nassau County Property Appraiser					Applicant or Agent				
Owner(s) Name					Applicant or Agent Name				
Company (if applicable)					Company (if applicable)				
Street Address					Mailing Address				
City, State, Zip					City, State, Zip				
Telephone Number					Telephone Number				
Email Address					Email Address				
Project Information									
Project Name						Project Ty	pe	Residential Commercial	
PIN:									
Project Address									
Major Access Rd	Name: County-Maintained Unpaved Private Easement								
Size of Property	Present				roperty Use				
Zoning District	Future Land Use				Overlay District				
Wetlands	Flood Zone				Water & Sewer				
# Existing Structures			# Proposed S	tructures		Buildir	ng Height		
# Parking Spaces Proposed					Building Square F	ootage			
Project Description (use separate sheet if necessary):									
List any applications under review, approved, or denied which may assist in the review of this application:									
I HEREBY CERTIFY THAT ALL INFORMATION IS TRUE AND CORRECT I understand that reasonable inspections of the project may be made as part of the application review process. I also understand that any material misrepresentations or errors contained in this application or supporting documents may void an approved application, at the reasonable determination of the County considering the Land Development Code, Comprehensive Plan, and other applicable regulations.									
		l	SIGNATURE DATE						
PRINT SIGNATURE DATE									

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