

## TRANSFERS:

1.) Fund: General Amount: \$ 131,983.00

Explanation: Budget transfer in the General Fund for Facilities Maintenance to request funding from reserves to cover estimated repair & maintenance costs for the remainder of FY16/17.

Support: Tab 1 Page A

## RESOLUTIONS:

1.) Fund: One Cent Sales Surtax Amount: \$ 2,049.00

Explanation: Budget amendment in the One Cent Sales Surtax Fund which will receive a transfer from the Capital Project Fund-Complex returning unused funding for the 911 Call Center project.

Support: Tab 2 Page A

2.) Fund: General Amount: \$ 8,149.00

Explanation: Budget amendment in the General Fund for donations and reimbursement of damaged/lost materials for the Nassau County Library System.

Support: Tab 2 Page B

3.) Fund: General Amount: \$ 20.00

Explanation: Budget amendment in the General Fund for reimbursement of damaged/lost materials for the Nassau County Library System.

Support: Tab 2 Page C

## OTHER ITEMS FOR CONSIDERATION:

1.) Approve attached Signature Authorization Forms.

Support: Tab 3 Page A

2.) Approve attached Deletion from Inventory forms.

Support: Tab 3 Page B

Tab 1  
Page A

## Budget Transfer Request

Requesting Dept: OMB Fund: General Transfer # \_\_\_\_\_

Requested By: Cindy Wood CW Date: 4/19/2017

Purpose: Funding from reserves needed for the remainder of FY16/17 to cover estimated repairs and maintenance costs.

				Fin. Serv. Use Only
	Acct. Number	Acct. Description	Amount	Available Budget
Transfer:				
From:	<u>01999599-599001</u>	<u>Reserves for Contingencies</u>	<u>\$ (131,983.00)</u>	<u>\$ 1,043,832.00</u>
To:	<u>01072523-546000</u>	<u>Repairs &amp; Maintenance</u>	<u>\$ 19,900.00</u>	<u>\$ 3,222.64</u>
To:	<u>01073519-546000</u>	<u>Repairs &amp; Maintenance</u>	<u>29,000.00</u>	<u>8,137.43</u>
To:	<u>01074712-546000</u>	<u>Repairs &amp; Maintenance</u>	<u>39,283.00</u>	<u>25,710.46</u>
To:	<u>01075572-546000</u>	<u>Repairs &amp; Maintenance</u>	<u>43,800.00</u>	<u>144.34</u>
To:	_____	_____	_____	_____
To:	_____	_____	_____	_____
To:	_____	_____	_____	_____
To:	_____	_____	_____	_____
To:	_____	_____	_____	_____
To:	_____	_____	_____	_____
From:	_____	_____	_____	_____
From:	_____	_____	_____	_____
From:	_____	_____	_____	_____
From:	_____	_____	_____	_____
			<u>\$ (131,983.00)</u>	
			<u>\$ 131,983.00</u>	
Approved By:	BOCC:	_____	Clerk of Courts:	_____
	Date:	_____	Date:	_____

Financial Services Use Only

Action Completed: \_\_\_\_\_

Signature/Date \_\_\_\_\_

**Estimated repairs and maintenance cost for the remainder of the 16/17 FY**

Location	Funding Acct:	Summary	Estimated	Dept Total
Courts	01074712-	Exterior lighting on plaza -replacement fixtures in planters and on the walkway bollard lights	\$ 2,500.00	
Courts	01074712-	Roof repairs and ceiling repairs in the lobby area during windblown rain events –	\$ 3,500.00	
Courts	01074712-	Painting as needed in hallways and common areas: touch up only: paint, brushes, rollers, tape	\$ 1,500.00	
Courts	01074712-	Parking lot lights repairs bulbs, ballasts, controllers	\$ 2,500.00	
Courts	01074712-	Bulb & ballast replacements of fluorescent fixture in courthouses and record storage center-	\$ 2,500.00	
Courts	01074712-	Pump seal kits for domestic and chill water pumps	\$ 1,200.00	
Courts	01074712-	Fire door and other rollup door maintenance-	\$ 1,500.00	
Courts	01074712-	Landscaping- trees, irrigation repairs-	\$ 2,000.00	
Courts	01074712-	Camera repairs for PTZ Cameras and fixed location cameras	\$ 6,000.00	
Courts	01074712-	Elevator inspections	\$ 1,000.00	
Courts	01074712-	Fire extinguisher re-certifications and replacements as may be needed	\$ 900.00	
Courts	01074712-	Plumbing repairs for both courthouses & record center, faucets, flush valve repair kits, etc.	\$ 1,500.00	
Courts	01074712-	Tile floor repairs - main corridors & elevators – replace broken tiles and re-grout area	\$ 3,000.00	
Courts	01074712-	Historic Courthouse needs (3) new controllers for card access PO has been submitted.	\$ 4,683.00	\$ 34,283.00
Det.	01072523-	General Plumbing Repairs - due to failure of the water softening system.	\$ 2,000.00	
Det.	01072523-	Bulb & Ballast replacement	\$ 2,000.00	
Det.	01072523-	Belts and sheaves Air Handlers	\$ 2,500.00	
Det.	01072523-	Belts and sheaves Exhaust Fans	\$ 1,500.00	
Det.	01072523-	Camera repairs	\$ 3,000.00	
Det.	01072523-	Fire Extinguisher recertification	\$ 900.00	
Det.	01072523-	Fac. Automation Controllers replacements	\$ 2,000.00	
Det.	01072523-	Backflow Preventer Repairs	\$ 2,000.00	
Det.	01072523-	Kitchen and Laundry Equipment repairs	\$ 1,500.00	\$ 17,400.00
OCB	01073519-	Fire Rescue Headquarters GFI Outlet Repairs	\$ 500.00	
OCB	01073519-	Rescue 30 Rusted Exterior Door	\$ 2,500.00	
OCB	01073519-	Hilliard Community Center Replace Roof	\$ 8,000.00	
OCB	01073519-	Painting supplies: paint, brushes, rollers, tape	\$ 2,500.00	
OCB	01073519-	Parking lot lights repairs bulbs, ballasts	\$ 2,500.00	
OCB	01073519-	Bulb & ballast replacements of fluorescent fixture buildings	\$ 2,500.00	
OCB	01073519-	Plumbing repairs: faucets, flush valve repair kits, toilet parts.	\$ 1,000.00	
OCB	01073519-	Facilities Inspections Deficiencies from current ongoing efforts	\$ 7,000.00	\$ 26,500.00
Parks	01075572-	Goffinsville X Bracing hazard. (Safety Issues)	\$ 5,000.00	
Parks	01075572-	Goffinsville Wood Damage (Safety Issues)	\$ 4,000.00	
Parks	01075572-	Yulee Ball Park Remove Dead Trees	\$ 800.00	
Parks	01075572-	Peters Point Remove Dead Trees	\$ 1,000.00	
Parks	01075572-	Yulee Ball Park Mole Crickets (Safety Issues)	\$ 3,000.00	
Parks	01075572-	Yulee Ball Park Repair Fences	\$ 4,000.00	
Parks	01075572-	Yulee Ball Park-Field 6 Damage Netting	\$ 1,500.00	
Parks	01075572-	Yulee Ball Park Tee Ball field Netting Sagging	\$ 2,500.00	
Parks	01075572-	Yulee Gym Upstairs Upgrade Panel Box	\$ 1,000.00	
Parks	01075572-	Yulee Sports Press Box 3 and 6 Damage Roofs	\$ 2,000.00	
Parks	01075572-	Painting supplies: paint, brushes, rollers, tape	\$ 2,500.00	
Parks	01075572-	Bulb & ballast replacements of fluorescent fixture buildings	\$ 2,500.00	
Parks	01075572-	Picnic Tables, benches, stairs, railing repairs. (safety issues)	\$ 1,000.00	
Parks	01075572-	Plumbing repairs: faucets, flush valve repair kits, toilet parts.	\$ 1,500.00	
Parks	01075572-	Peters Point and Burney Park walkover repairs. Safety issues	\$ 1,500.00	
Parks	01075572-	Facilities Inspections Deficiencies from ongoing efforts	\$ 7,000.00	\$ 40,800.00

\$ 118,983.00

## Cindy Wood

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**From:** Justin Stankiewicz  
**Sent:** Wednesday, April 19, 2017 8:23 AM  
**To:** Cindy Wood  
**Subject:** FW: Budget Funding Request Documentation for FY-16/17 Additional Funding  
**Attachments:** Estimated Repairs and Maintenance for remaining 16 17.pdf; Repairs and Maintenance Incurred.pdf

Per our discussion – thanks!

### **Justin Stankiewicz**

*Assistant County Manager & OMB Director  
Nassau County BOCC  
96135 Nassau Place, Suite 2  
Yulee, FL 32097  
904-530-6010*

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**From:** Frank Mashuda  
**Sent:** Monday, April 17, 2017 2:17 PM  
**To:** Justin Stankiewicz <jstankiewicz@nassaucountyfl.com>  
**Subject:** FW: Budget Funding Request Documentation for FY-16/17 Additional Funding

Justin,

Please find two attachments. One documents funds expended this FY that arose as a result of the extensive backlog of deferred maintenance and repairs that I inherited, many of which were the result of emergencies. Some of the other expenses are in response to unsafe conditions I noted on my inspections of the facilities.

The second document provides estimates for some of the work we intend to accomplish with the \$132,000 additional funds requested. The approximate \$13,000 balance, which would total to the \$132,000 request I have made, is set aside for any unforeseen technical emergencies.

It is essential that we receive additional funding if the organization is to continue to operate effectively.

Please feel free to call me at any time.

Thank you.

Frank C. Mashuda  
45195 Musselwhite Road  
Callahan, FL 32011  
Phone: 904-530-6120  
Cell Phone 904-583-4635

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**From:** Suzie Fontes  
**Sent:** Monday, April 17, 2017 1:51 PM  
**To:** Frank Mashuda <[fmashuda@nassaucountyfl.com](mailto:fmashuda@nassaucountyfl.com)>  
**Subject:** Budget Funding needed.

Suzie Fontes-Office Manager  
Facilities Maintenance/Parks & Recreation Dept  
Phone 904-530-6120 or Fax 904-879-3751

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## Cindy Wood

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**From:** Suzie Fontes  
**Sent:** Wednesday, April 19, 2017 8:36 AM  
**To:** Cindy Wood  
**Cc:** Frank Mashuda  
**Subject:** Additional Funds

As a follow-up to my conversation with Mr. Frank  
Please distribute as listed.

Courthouse	01074712-546000	5,000
Parks & Recreation	01075572-546000	3,000
Other Co. Bldg	01073519-546000	2,500
Detention Ctr.	01072523-54600	2,500
		<hr/> 13,000

Suzie Fontes-Office Manager  
Facilities Maintenance/Parks & Recreation Dept  
Phone 904-530-6120 or Fax 904-879-3751

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**Unanticipated and unbudgeted Repairs and Maintenance Cost Incurred**

<b>Location</b>	<b>Summary</b>	<b>Cost</b>	<b>Dept Total</b>
Courts	Justice Center Window Damage Due to Windstorm 10,000.00 after Insurance	\$ 10,000.00	
Courts	Justice Center Window Leaks – Window Film 14,120.00	\$ 14,120.00	
Courts	Historic Courthouse Front Entrance Signs	\$ 517.00	
			\$ 24,637.00
Det	Replace Detention Center Walk in freezer 4,357.00	\$ 4,357.00	
Det	Roof repairs at the Detention Center. 17,250.00	\$ 17,250.00	
Det	Detention Center- Temporary Fix on High Risk inmate area. Securing door.	\$ 2,000.00	
Det	Female POD Signage	\$ 736.16	
			\$ 24,343.16
OCB	R40 well repairs replace pump and control box. – 5,215.00	\$ 5,215.00	
OCB	Painting James Page interior painting 15,730.00	\$ 15,730.00	
OCB	Mutli - Use Building Painting and exterior 16,200.00	\$ 16,200.00	
OCB	Parking Lots. Coating, resurface and stripping, curbs and drainage.	\$ 9,000.00	
OCB	Rodents James S. Page Building	\$ 1,750.00	
OCB	Sign Replaced at American Beach Community Center and Museum Sign	\$ 765.00	
OCB	Modifications at the James S. Page Building – County Manager Area modifications to wall	\$ 2,485.00	
			\$ 51,145.00
Parks	Additional funds for the Callahan Shed had to move funds. needed 3,600.00	\$ 3,600.00	
Parks	Safety netting, Callahan Ballpark 3,000 to 4,000	\$ 4,000.00	
Parks	Replace garbage cans the beach front parks 5,000.00	\$ 5,000.00	
Parks	Callahan Ball Park - Grading	\$ 658.00	
Parks	Yulee Ball Park sidewalk repairs.	\$ 756.00	
Parks	Yulee Ball Park Fence repairs	\$ 775.00	
Parks	Rules and Regulation Sign replacement Peters Point 654.00 ABHP & Scotts Road 892.00 Burney	\$ 1,546.00	
Parks	American Beach Signage indicating Trust for Public Lands Logo.	\$ 796.00	
Parks	Callahan Ball Park Dumpster Concrete Pad and Fencing.	\$ 3,475.00	
Parks	Callahan Soccer Shade Cover	\$ 1,600.00	
Parks	Ice Machine repairs at Bryceville Ball Park.	\$ 1,000.00	
Parks	Hilliard Ball Park Replaced the Entrance Sign	\$ 886.00	
Parks	Replace Water Fountains Goffinsville and Northend Boat Rmap	\$ 1,514.00	
			\$ 25,606.00
			\$ 125,731.16



Tab 2  
Page A

**RESOLUTION 2017-**

**WHEREAS** the One Cent Sales Surtax Fund will receive a transfer from the 365 Capital Project Fund-Complex representing the return of unused funding for the 911 Call Center project. Total to be returned is \$442,049 however, only \$440,000 was budgeted.

**WHEREAS** this revenue was not anticipated in the 2016/2017 budget year for the fund.

**BE IT THEREFORE** resolved by the Board of County Commissioners, Nassau County, Florida in regular session, duly assembled on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 the following budget amendment pursuant to Florida Statutes Chapter 129.06 be adopted:

**REVENUE**

09999599-381650 911CC	Transfer In-Capital Projects-Complex	\$ 2,049
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**APPROPRIATION**

09999599-599083	Reserve-Capital Plan	\$ 2,049
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**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**ATTEST:**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
EX-OFFICIO CLERK

2 1/24/17

**Nassau County BCC**  
**911 Call Center**  
**Project Budget**  
**Project code 911CC**

	Ref	account number	proj#	One Cent	911 Fees	(proj 911SR) E911 Grant	Impact Fees Adm Facilities	total
<b>SOURCES:</b>								
Original budget			911CC	\$ 4,043,660.00	\$ 400,000.00			\$ 4,443,660.00
14/15 911 fees additional			911CC	\$ (25,535.00)	\$ 25,535.00			\$ -
14/15 911 state grant			911SR	\$ (67,653.00)		\$ 67,653.00		\$ -
11/24/15 BCC approval-14/15 exp			911CC	\$ (204,635.00)			\$ 204,635.00	\$ -
FY16/17-return to undesignated-not needed				\$ (31,099.00)				\$ (31,099.00)
								\$ -
FUNDING SOURCES			911CC	\$ 3,714,738.00	\$ 425,535.00	\$ 67,653.00	\$ 204,635.00	\$ 4,412,561.00
								\$ -
<b>USES:</b>								
FY12/13			911CC	\$ (12,474.00)				\$ (12,474.00)
FY13/14			911CC	\$ (924,805.00)				\$ (924,805.00)
FY14/15			911CC	\$ (2,068,543.36)	\$ (418,916.23)	\$ (67,653.03)	\$ (204,635.00)	\$ (2,759,747.62)
FY15/16			911CC	\$ (266,866.16)	\$ (6,618.00)			\$ (273,484.16)
								\$ -
TOTAL USES TO DATE			911CC	\$ (3,272,688.52)	\$ (425,534.23)	\$ (67,653.03)	\$ (204,635.00)	\$ (3,970,510.78)
								\$ -
<b>BALANCE 9/30/16</b>								
			911CC	\$ 442,049.48	\$ 0.77	\$ (0.03)	\$ -	\$ 442,050.22
<b>BY FUND:</b>								
365 fund		various see below	911CC	\$ 442,049.48				\$ 442,049.48
126 fund		26252525-564001	911CC		\$ 0.77	\$ (0.03)		\$ 0.74
<b>CF BALANCE 9/30/16</b>								
			911CC	\$ 442,049.48	\$ 0.77	\$ (0.03)	\$ -	\$ 442,050.22
<b>Transfer In budgeted FY16/17 fm 365</b>								
adjustment		09999599-381650		\$ 440,000.00				\$ 440,000.00
		09999599-381650		\$ 2,049.48				
rounded		09999599-381650	rev	\$ 2,049.00				\$ 2,049.00
		09999599-599083	exp	\$ 2,049.00				

NCBCC  
FUND 365  
CAPITAL PROJECTS-COUNTY COMPLEX  
CASH FORWARD TO 16/17  
STARTED 1/24/2017

	<u>EOC</u>	<u>911 CC</u>	<u>SHADM</u>	<u>other</u>	<u>total</u>
Cash Forward to 10/11	\$ 50,000.00			\$ 213,747.37	\$ 263,747.37
10/11 revenues	\$ -			\$ 2,754.05	\$ 2,754.05
10/11 expenditures	\$ (11,998.00)				\$ (11,998.00)
Cash Forward to 11/12	\$ 38,002.00			\$ 216,501.42	\$ 254,503.42
11/12 revenues	\$ -			\$ 1,861.20	\$ 1,861.20
11/12 expenditures	\$ -			\$ -	\$ -
Cash Fwd to 12/13 actual	\$ 38,002.00			\$ 218,362.62	\$ 256,364.62
12/13 revenues	\$ -			\$ 1,590.90	\$ 1,590.90
12/13 expenditures	\$ -			\$ -	\$ -
Cash Fwd to 13/14 actual	\$ 38,002.00			\$ 219,953.52	\$ 257,955.52
13/14 revenues	\$ -	\$ 4,000,000.00	\$ 518,410.68	\$ 10,863.35	\$ 4,529,274.03
13/14 expenditures	\$ -	\$ (924,718.36)	\$ (211,185.06)	\$ -	\$ (1,135,903.42)
13/14 adjust-365 res April 14	\$ (38,002.00)		\$ 259,804.00	\$ (221,802.00)	\$ -
Cash Fwd to 14/15 actual	\$ -	\$ 3,075,281.64	\$ 567,029.62	\$ 9,014.87	\$ 3,651,326.13
14/15 revenues	\$ -	\$ 115,071.00	\$ 7,500,000.00	\$ 18,393.57	\$ 7,633,464.57
14/15 expenditures	\$ -	\$ (2,481,437.39)	\$ (2,424,556.15)	\$ -	\$ (4,905,993.54)
net change	\$ -	\$ (2,366,366.39)	\$ 5,075,443.85	\$ 18,393.57	\$ 2,727,471.03
Cash Fwd to 15/16 actual	\$ -	\$ 708,915.25	\$ 5,642,473.47	\$ 27,408.44	\$ 6,378,797.16
15/16 revenues	\$ -	\$ 204,635.00	\$ 1,721,786.00	\$ 34,122.31	\$ 1,960,543.31
15/16 expenditures	\$ -	\$ (471,501.16)	\$ (5,804,739.12)	\$ -	\$ (6,276,240.28)
net change	\$ -	\$ (266,866.16)	\$ (4,082,953.12)	\$ 34,122.31	\$ (4,315,696.97)
Cash Fwd to 16/17 actual	\$ -	\$ 442,049.09	\$ 1,559,520.35	\$ 61,530.75	\$ 2,063,100.19
Cash Fwd to 16/17 budget	\$ -	\$ 440,000	\$ 1,830,000	\$ 58,000	\$ 2,328,000
under (over) budgeted CF	\$ -	\$ 2,049.09	\$ (270,479.65)	\$ 3,530.75	\$ (264,899.81)
CF Adjustment FY16/17	\$ -	\$ 2,049.00	\$ (270,480)	\$ 3,531	\$ (264,900)
BT#1		\$ 2,049.00	\$ (5,580)	\$ 3,531	\$ -
BA		\$ -	\$ (264,900)	\$ -	\$ (264,900)

NCBCC  
CASH FORWARD TO FY16/17  
FUND 365 Capital Projects-County Complex  
cl 1/24/17

Fund Balance	9/30/2015	\$	6,378,797.16	
Revenues	FY15/16	\$	1,960,543.31	
Expenditures	FY15/16	\$	(6,276,240.28)	\$ (4,315,696.97)
Fund Balance	9/30/2016	\$	<u>2,063,100.19</u>	

Assets	9/30/2016	\$	2,814,419.38
Liabilities	9/30/2016	\$	<u>(751,319.19)</u>
Fund Balance	9/30/2016	\$	<u>2,063,100.19</u>
		\$	-

less non-liquid/non-expendable assets:

actual cash forward to	FY16/17	\$	2,063,100.19
budgeted cash forward to	FY16/17	\$	<u>2,328,000.00</u>
underbudgeted CF to	FY16/17	\$	<u>(264,899.81)</u>
rounded		\$	(264,900)

Nassau County BCC  
 Sheriff Administration Building  
 Project Budget  
 Project code SHADM

Ref	account number	proj#	One Cent	FUND 104 MUNICIPAL	365 RES	Impact Fees	total
<b>SOURCES:</b>							
Original budget		SHADM	\$ 8,779,719.00	\$ 942,067.00	\$ 278,214.00		\$ 10,000,000.00
<b>FUNDING SOURCES</b>							
		SHADM	\$ 8,779,719.00	\$ 942,067.00	\$ 278,214.00	\$ -	\$ 10,000,000.00
<b>USES:</b>							
FY13/14		SHADM	\$ (211,185.06)				\$ (211,185.06)
FY14/15		SHADM	\$ (2,424,556.15)				\$ (2,424,556.15)
FY15/16		SHADM	\$ (5,804,739.12)				\$ (5,804,739.12)
<b>TOTAL USES TO DATE</b>							
		SHADM	\$ (8,440,480.33)	\$ -	\$ -	\$ -	\$ (8,440,480.33)
<b>BALANCE 9/30/16</b>							
		SHADM	\$ 339,238.67	\$ 942,067.00	\$ 278,214.00	\$ -	\$ 1,559,519.67
<b>BY FUND:</b>							
			<b>109 FUND</b>	<b>104 FUND</b>	<b>365 FUND</b>		<b>TOTAL</b>
109 Fund	591650	SHADM	\$ 339,238.67				\$ 339,238.67
104 Fund	591650	SHADM		\$ 942,067.00			\$ 942,067.00
365 Fund	562000	SHADM			\$ 278,214.00		\$ 278,214.00
<b>CF BALANCE 9/30/16</b>							
		SHADM	\$ 339,238.67	\$ 942,067.00	\$ 278,214.00	\$ -	\$ 1,559,519.67
<b>ORIGINAL BUDGET FY16/17</b>							
		SHADM	\$ 609,719.00	\$ 942,067.00	\$ 278,214.00		\$ 1,830,000.00
<b>ADJUSTMENT (REDUCTION)</b>							
		SHADM	\$ (270,480.33)	\$ -	\$ -		\$ (270,480.33)
<b>rounded</b>							
			\$ (270,480.00)				\$ (270,480.00)

FUND 365	
FY16/17 budget	adjustment
\$ 779,719	\$ (440,480)
\$ 942,067	\$ -
\$ 4,567,214	\$ (4,289,000)
\$ 6,289,000	\$ (4,729,480)

01/24/2017 09:31  
6235clew

BOARD OF COMMISSIONERS  
BALANCE SHEET FOR 2016 13

P 1  
gibalsht

FUND: 365 CAP PROJECTS-COUNTY COMPLEX			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
<b>ASSETS</b>				
65000000	101010	CASH	.00	15,392.72
65000000	101101	CBC1 CASH-CERTIFICATE OF DEPOSIT	.00	2,779,026.66
65000000	101102	EVRB MONEY MARKET	.00	20,000.00
65000000	171000	ESTIMATED REVENUES	-8,310,218.00	.00
65000000	172000	REVENUE CONTROL	1,960,543.31	.00
TOTAL ASSETS			-6,349,674.69	2,814,419.38
<b>LIABILITIES</b>				
65000000	201000	VOUCHERS PAYABLE	.00	-193,290.68
65000000	202000	ACCOUNTS PAYABLE	.00	-208,352.34
65000000	205500	SHADM RETAINAGE PAYBLE	.00	-349,676.17
TOTAL LIABILITIES			.00	-751,319.19
<b>FUND BALANCE</b>				
65000000	241000	APPROPRIATIONS	8,310,218.00	.00
65000000	242000	EXPENDITURE CONTROL	-6,276,240.28	.00
65000000	283001	FUND BALANCE-ASSIGNED	4,315,696.97	-2,063,100.19
TOTAL FUND BALANCE			6,349,674.69	-2,063,100.19
TOTAL LIABILITIES + FUND BALANCE			6,349,674.69	-2,814,419.38
			=====	=====

\*\* END OF REPORT - Generated by Cathy Lewis \*\*

01/24/2017 09:37  
6235clew

BOARD OF COMMISSIONERS  
NASSAU COUNTY

P 1  
glytdbud

FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
365 CAP PROJECTS-COUNTY COMPLEX	0	0	0	4,315,696.97	.00	-4,315,696.97	100.0%
TOTAL REVENUES	-6,608,015	-1,702,203	-8,310,218	-1,960,543.31	.00	-6,349,674.69	
TOTAL EXPENSES	6,608,015	1,702,203	8,310,218	6,276,240.28	.00	2,033,977.72	
GRAND TOTAL	0	0	0	4,315,696.97	.00	-4,315,696.97	100.0%

\*\* END OF REPORT - Generated by Cathy Lewis \*\*



01/24/2017 09:30  
6235clew

BOARD OF COMMISSIONERS  
BALANCE SHEET FOR 2015 13

P 1  
glbalsht

FUND: 365 CAP PROJECTS-COUNTY COMPLEX

			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
<b>ASSETS</b>				
65000000	101010	CASH		
65000000	101102	BUN01 MONEY MARKET	.00	215,241.86
65000000	101102	EVRB MONEY MARKET	.00	5,510,290.98
65000000	171000	ESTIMATED REVENUES	.00	1,615,410.73
65000000	172000	REVENUE CONTROL	-11,312,397.00	.00
			7,633,464.57	.00
TOTAL ASSETS			-3,678,932.43	7,340,943.57
<b>LIABILITIES</b>				
65000000	201000	VOUCHERS PAYABLE	.00	-491,543.41
65000000	202000	ACCOUNTS PAYABLE	.00	-160,857.80
65000000	205500	911CC RETAINAGE PAYBLE	.00	-162,439.07
65000000	205500	SHADM RETAINAGE PAYBLE	.00	-147,306.13
TOTAL LIABILITIES			.00	-962,146.41
<b>FUND BALANCE</b>				
65000000	241000	APPROPRIATIONS	11,312,397.00	.00
65000000	242000	EXPENDITURE CONTROL	-4,905,993.54	.00
65000000	282000	FUND BALANCE - COMMITTED	3,651,326.13	.00
65000000	283001	FUND BALANCE-ASSIGNED	-6,378,797.16	-6,378,797.16
TOTAL FUND BALANCE			3,678,932.43	-6,378,797.16
TOTAL LIABILITIES + FUND BALANCE			3,678,932.43	-7,340,943.57

\*\* END OF REPORT - Generated by Cathy Lewis \*\*

01/24/2017 09:40  
6235clew

BOARD OF COMMISSIONERS  
NASSAU COUNTY

P 1  
glytdbud

FOR 2017 99

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
365 CAP PROJECTS-COUNTY COMPLEX							
65213521 399100 SHADM CASH FORWARD	-1,830,000	0	-1,830,000	.00	.00	-1,830,000.00	.0%
65252525 399100 911CC CASH FORWARD	-440,000	0	-440,000	.00	.00	-440,000.00	.0%
65999599 399100 CASH FORWARD	-58,000	0	-58,000	.00	.00	-58,000.00	.0%
TOTAL CAP PROJECTS-COUNTY COMPLEX	-2,328,000	0	-2,328,000	.00	.00	-2,328,000.00	.0%
TOTAL REVENUES	-2,328,000	0	-2,328,000	.00	.00	-2,328,000.00	
GRAND TOTAL	-2,328,000	0	-2,328,000	.00	.00	-2,328,000.00	.0%

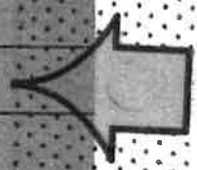
\*\* END OF REPORT - Generated by Cathy Lewis \*\*

# Budget Transfer Request

Requesting Dept: OMB Fund: 365 CP-COMPLEX Transfer # CF-revenue  
 Requested By: Cathy Lewis Date: 1/24/2017 BT#1  
 Purpose: To adjust accounts based upon cash forward calculations.

COPY

Acct. Number	Acct. Description	Amount	Available Balance	Fin. Serv. Use Only
				Verified Available
Transfer:				
From: 65312521 399100 SHADM	CASH FORWARD	\$ (5,580)	\$ 1,830,000	
To: 65252525 399100 911CC	CASH FORWARD	\$ 2,049	\$ 440,000	
To: 65999599 399100	CASH FORWARD	\$ 3,531	\$ 58,000	
From:				
From:				
From:				
From:				
From:				
To:				
To:				
To:				
To:				
From:				
To:				
		\$ -		
		\$ 5,580		
Approved By:	BOCC:	Clerk of Courts:		
Date:		Date:		



## Financial Services Use Only

Action Completed:

Signature/Date

# Budget Transfer Request

Requesting Dept: OMB Fund: 365 CP-COMPLEX Transfer # CF-EXP  
 Requested By: Cathy Lewis Date: 1/24/2017  
 Purpose: To adjust accounts based upon cash forward calculations.

COPY

Acct. Number	Acct. Description	Amount	Available Balance	Fin. Serv. Use Only
				Verified Available
Transfer:				
From: 65213521 562000 SHADM BUILDING		\$ (5,580.00)	\$ 936,796.64	
To: 65252581 591090 911CC Transfer Out-One Cent		\$ 2,049.00	\$ 440,000.00	
To: 65999599 599083 Reserves for Contingencies		\$ 3,531.00	\$ 63,000.00	
From:				
From:				
From:				
From:				
From:				
To:				
To:				
To:				
From:				
To:				
To:				
From:				
To:				
To:				
Approved By:	BOCC: _____	\$ -		
		\$ 5,580.00		
		Clerk of Courts: _____		
	Date: _____	Date: _____		



## Financial Services Use Only

Action Completed: \_\_\_\_\_

Signature/Date \_\_\_\_\_

Tab 2  
Page B

## RESOLUTION 2017-

**WHEREAS** the General Fund has received reimbursement for damaged/lost materials, as well as donations, for the Nassau County Library System.

**WHEREAS** this revenue was not anticipated in the 2016/2017 budget year by the fund.

**BE IT THEREFORE** resolved by the Board of County Commissioners, Nassau County, Florida in regular session, duly assembled on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 the following budget amendment pursuant to Florida Statutes Chapter 129.06 be adopted:

### REVENUE

01711571-352020	Damaged Books/Materials	\$ 35
01711571-366911	Donations	\$ 31
01712571-366911	Donations	\$ 83
01714571-366911	Donations	<u>\$ 8,000</u>
		\$ 8,149

### APPROPRIATION

01711571-566100	Books & Materials	\$ 66
01712571-566100	Books & Materials	\$ 83
01714571-549000	Other Current Charges	\$ 1,475
01714571-552000	Misc Supplies	\$ 175
01714571-554005	Subscriptions-Other	\$ 1,150
01714571-566100	Books & Materials	<u>\$ 5,200</u>
		\$ 8,149

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
EX-OFFICIO CLERK

17 APR 18 PM 4:13

Cindy,  
Please process a BUA for the following donations  
and Damaged/Lost Items. Thank you,

01711571-566100	\$35.44 ✓
01711571-566100	\$31.00 ✓
01712571-566100	\$83.00 ✓
01714571-554005	\$1150.00 ✓
01714571-552000	\$175.00 ✓
01714571-549000	\$1475.00 ✓
01714571-566100	\$5200.00 ✓
	<u>\$8,149.44</u>

8045 (COPY)  
DEPOSIT TICKET  
DEPOSIT RECORD COPY

NCPLS  
HS

SUNTRUST ACH RT 061000104

DATE 3/31/17

	DOLLARS	CENTS
CURRENCY	1695	00
COIN	39	39
LIST EACH CHECK		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
	1734	39

BOARD OF COUNTY COMMISSIONERS  
OF NASSAU COUNTY  
LIBRARY DEPARTMENT  
76347 VETERANS WAY, SUITE 4000, YULEE, FL 32097

051108108152110001456835030

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.

1734 39

63-215-631

TOTAL ITEMS

PLEASE SEE SLIPES ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

NASSAU COUNTY PUBLIC LIBRARY SYSTEM

DAILY BUSINESS DEPOSIT

LIBRARY U NCPLS

DATE: 03/31/17

FISCAL YEAR: 2016-17

Coins

\$0.01	\$	1.99
\$0.05	\$	2.30
\$0.10	\$	3.60
\$0.25	\$	31.50
\$0.50		
\$1.00		
<b>Sub-Total</b>	<b>\$</b>	<b>39.39</b>

Bills

\$1.00	\$	175.00
\$2.00		
\$5.00	\$	60.00
\$10.00	\$	190.00
\$20.00	\$	1,120.00
\$50.00	\$	150.00
\$100.00		
<b>Sub-Total</b>	<b>\$</b>	<b>1,695.00</b>

Total Cash \$ 1,734.39

Check Deposit Amount \$ 9,617.30 # of Cks 45

Sub-Total \$ 9,617.30

Grand Total \$ 11,351.69

Previous Deposit: 03.22.17

Branch Account #	TOTAL DEPOSIT													Cash
	352010	01711571-352020	366911	362002 Meeting Room Rental Fees	208031 Rental Taxes	365920 Sales of Materials	347101 Out of State	347121 Proctoring Fees	341900 PASS Passport	01000000-201000PASS Expedite Postage	341901 PASS Passport Photos	208031 PASS Sales Tax		
	Fines&Fees	Damaged Books/Materials	Donations											
ADM-01711571		\$ 35.44 ✓	\$ 31.00 ✓											\$ 66.44
FB -01712571	\$ 464.42		\$ 83.70 ✓						\$1,775.00	\$ 23.75	\$ 654.20	\$ 45.80		\$ 3,046.87
CAL-01713571	\$ 169.05		\$ 0.45											\$ 169.50
HLD-01714571	\$ 27.33		\$ 8,000.00 ✓											\$ 8,027.33
BRY-01715571	\$ 0.60													\$ 0.60
YUL-01716571	\$ 35.95		\$ 5.00											\$ 40.95
	\$ 697.35	\$ 35.44	\$ 8,120.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,775.00	\$ 23.75	\$ 654.20	\$ 45.80		\$ 11,351.69

# Photos Sold 70

Deposit: \$ 11,351.69

Cash +/- \$

Preparer

Signatures:

Verified

Claire D. Shepherd 03/31/17

*[Signature]* 3/31/17



**Display User : Glossary****03/29/2017****Item information**

Title: Heidi Heckelbeck has a secret ID: 30310002265095  
Author: Coven, Wanda.  
Call#: J PBK SERIES HEID COV  
Copy: 1

**Charge information**

Date charged: 3/17/2017,15:12 Date due: 3/31/2017,23:59  
Checkout library: FERNANDINA  
Circulation rule: 14DAY

**Bill information**

Billed: \$4.99 Tax: Reason: LOST  
# payments: 1 Date: 3/27/2017 Last notice:  
Still owes: \$0.00 Number of 0 Library: FERNANDINA  
notices:  
Transaction date: 3/27/2017 Date paid: 3/27/2017

**Payments:**

Payment date: 3/27/2017 Amount: \$4.99 Payment type: CASH  
Payment library: FERNANDINA

**Note:**

0 \*

4 \* 99 +

352020 16 \* 20 +

14 \* 25 +

35 \* 44 \*

**Display User : Glossary****03/29/2017**

---

**Item information**

Title: RIGHT BEHIND YOU  
Call#: TP F GAR

**Bill information**

Billed:	\$16.20	Tax:		Reason:	DAMAGE
# payments:	1	Date:	3/14/2017	Last notice:	
Still owes:	\$0.00	Number of notices:	0	Library:	FERNANDINA
Transaction date:	3/14/2017	Date paid:	3/22/2017		

**Payments:**

Payment date:	3/22/2017	Amount:	\$16.20	Payment type:	CASH
Payment library:	FERNANDINA				

**Note:**

**Display User : Glossary****03/29/2017**

---

**Item information**

Title: Rick Steves' Ireland ID: 30310002345467  
Author: Steves, Rick, 1955-  
Call#: 914.15 RIC 2015  
Copy: 1

**Charge information**

Date charged: 2/11/2017,10:42 Date due: 2/25/2017,23:59  
Checkout library: FERNANDINA  
Circulation rule: 14DAY

**Bill information**

Billed: \$14.25 Tax: Reason: LOST  
# payments: 1 Date: 3/24/2017 Last notice:  
Still owes: \$0.00 Number of notices: 0 Library: FERNANDINA  
Transaction date: 3/24/2017 Date paid: 3/24/2017

**Payments:**

Payment date: 3/24/2017 Amount: \$14.25 Payment type: CASH  
Payment library: FERNANDINA

**Note:**

## DONATION RECORDS

### DONATION RECORD (MONETARY)

Donor's Name:	FERNANDINA BRANCH F.O.L.	IN HONOR OF:	
Address:		Address:	
City, St., Zip Code		City, St., Zip Code:	
Date of Donation:	3/24/2017	Donation Amount:	\$83.00 Cash Check # 1228
Donation Purpose:	E-BOOKS		
Recv'd By:			

## DONATION RECORDS

### DONATION RECORD (MONETARY)

Donor's Name:	HILLIARD BRANCH F.O.L.	IN HONOR OF:	
Address:		Address:	
City, St., Zip Code:		City, St., Zip Code:	
Date of Donation:	3/27/2017	Donation Amount:	\$ 8,000.00 Cash Check # 1019
Donation Purpose:	Periodicals, Books & Materials, Summer Programs, Movie License, Games/Puzzles, Bookmarks, Furniture, Summer Program Incentives		



**Friends of Nassau County Library, Inc.**  
d/b/a Friends of Fernandina Beach Library  
PO Box 17155  
Fernandina Beach, FL 32035

**VyStar Credit Union**  
Fernandina Beach, Florida  
63-7927/2630

1228

DATE 3/24/2017

OF Nassau County BOCC

\$ \*\*83.00

Eighty-Three and 00/100 \*\*\*\*\* DOLLARS

Nassau County BOCC-FINANCIAL  
FINANCIAL SERVICES DEPT.  
7647 VETERANS WAY STE 4000  
YULEE, FL 32087

AUTHORIZED SIGNATURE

Complete the annual \$25,000 donation to the Library


⑈00 1 2 28⑈ ⑈26 30 79 2 76⑈

64-584/612

1019

FRIENDS OF HILLIARD PUBLIC LIBRARY INC  
15821 COUNTY RD 108 / P.O. BOX 951  
HILLIARD, FL 32046

*Mar. 27, 2017*  
date

Pay to the order of *BOCC* \$ *8,000-*  
*Eight Thousand and 00/100* dollars  Security Features  
Included  
Details on Back.



P.O. BOX 428  
HILLIARD, FL 32046  
904.845.4432  
www.southeasternbank.com

for

*Yekuda Arnold* MP

⑆06⑆205844⑆

1019

## DONATION RECORDS

### DONATION RECORD (MONETARY)

Donor's Name: Janet Loveless

IN HONOR OF: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, St., Zip Code: Fernandina Bch, FL

City, St., Zip Code: \_\_\_\_\_

Date of Donation: 3-28-2017

Donation Amount: \$11.00 Cash Check # \_\_\_\_\_

Donation Purpose: Width of the World

Recv'd By: \_\_\_\_\_

## DONATION RECORDS

### DONATION RECORD (MONETARY)

Donor's Name: Anonymous

IN HONOR OF: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, St., Zip Code: \_\_\_\_\_

City, St., Zip Code: \_\_\_\_\_

Date of Donation: 3/28/17

Donation Amount: \$20.00 cash

Donation Purpose: books



**Deposit Detail (By Deposit) Report**  
**Fifth Third Bank - Electronic Deposit Manager**

Report Created on 3/31/2017 12:07:03 PM by QI5WL00A

Presenter: NASSAU COUNTY BOARD OF COUNTY

Date Range: 3/31/2017 - 3/31/2017

Location(s): Fernandina Library

Account(s):

*(\*) = Please See Adjustment Report For Details*

Research Id	Aux OnUs	Transit Routing	Account Number	Process Control	Amount
<i>Location: Fernandina Library ~ Acct: NASSAU COUNTY BOARD OF COUNTY</i>					
<i>User: QI5WL00A ~ Item Count: 46 ~ Deposit Amount: \$9617.30</i>					
<i>Processed: 3/31/2017 ~ Acknowledged: 3/31/2017 12:07PM ~ Posted: 3/31/2017</i>					
8-1				600	9617.30
8-2				0164	(\$35.15)
8-3				02436	(\$10.00)
8-4				01028	(\$35.15)
8-5				00918	(\$25.00)
8-6				01828	(\$70.60)
8-7				0166	(\$35.45)
8-8				1338	(\$10.00)
8-9				3350	(\$25.30)
8-10				01291	(\$25.00)
8-11				1722	(\$45.30)
8-12					(\$25.00)
8-13				1537	(\$10.00)
8-14				1027	(\$35.00)
8-15				02346	(\$35.00)
8-16				3561	(\$25.00)
8-17				1606	(\$50.00)
8-18				00106	(\$70.00)
8-19				4055	(\$15.00)
8-20				0568	(\$35.00)
8-21					(\$35.00)
8-22				1387	(\$35.15)
8-23				0762	(\$35.00)
8-24				1417	(\$25.00)
8-25				1019	(\$8000.00)
8-26				3726	(\$58.75)
8-27					(\$35.00)
8-28				01121	(\$35.00)
8-29				1230	(\$35.00)
8-30				8217	(\$35.00)



**Deposit Detail (By Deposit) Report**  
**Fifth Third Bank - Electronic Deposit Manager**

Report Created on 3/31/2017 12:07:03 PM by QI5WL00A

Presenter: NASSAU COUNTY BOARD OF COUNTY

Date Range: 3/31/2017 - 3/31/2017

Location(s): Fernandina Library

Account(s):

*(\*) = Please See Adjustment Report For Details*

Research Id	Aux OnUs	Transit Routing	Account Number	Process Control	Amount	
8-31	6668			1276	(\$70.00)	
8-32				6302	(\$50.00)	
8-33				0405	(\$35.00)	
8-34				0030	(\$25.00)	
8-35					(\$35.00)	
8-36					(\$35.00)	
8-37				3031	(\$17.40)	
8-38					(\$83.00)	
8-39					(\$50.00)	
8-40					001	(\$25.00)
8-41					001	(\$35.00)
8-42					001	(\$101.05)
8-43					001	(\$40.00)
8-44					001	(\$10.00)
8-45					001	(\$35.00)
8-46					002	(\$25.00)
To				7.30		

Tab 2  
Page C

**RESOLUTION 2017-**

**WHEREAS** the General Fund has received reimbursement for damaged/lost materials for the Nassau County Library System.

**WHEREAS** this revenue was not anticipated in the 2016/2017 budget year by the fund.

**BE IT THEREFORE** resolved by the Board of County Commissioners, Nassau County, Florida in regular session, duly assembled on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 the following budget amendment pursuant to Florida Statutes Chapter 129.06 be adopted:

REVENUE

01711571-352020	Damaged Books/Materials	\$ 20
-----------------	-------------------------	-------

APPROPRIATION

01711571-566100	Books & Materials	\$ 20
-----------------	-------------------	-------

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
EX-OFFICIO CLERK

17 APR 18 PM 4:13

Cindy,

Please process a BU A  
for the attached Damaged/  
Lost items reimt.

01711571-566100 \$19.99

# BD43 (COPY) DEPOSIT TICKET DEPOSIT RECORD COPY

**SUNTRUST**

ACH RT 061000104

DATE

4/13/17

	DOLLARS	CENTS
CURRENCY	2204	00
COIN	58	45
LIST EACH CHECK		
1		
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9		
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12		
13		
14		
15		
16		
17		
	2262	45

BOARD OF COUNTY COMMISSIONERS

OF NASSAU COUNTY

LIBRARY DEPARTMENT

76347 VETERANS WAY, SUITE 4000 YULEE, FL 32097

⑆0631021521000145683503⑆

0

PLEASE ENTER TOTAL

TOTAL ITEMS

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

63-215-631

226245

*pm*

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.

NASSAU COUNTY PUBLIC LIBRARY SYSTEM  
DAILY BUSINESS DEPOSIT  
LIBRARY U NCPLS  
DATE: 04/13/17

FISCAL YEAR: 2016-17

Coins  
\$0.01 \$ 1.00 ✓  
\$0.05 \$ 6.45 ✓  
\$0.10 \$ 11.00 ✓  
\$0.25 \$ 40.00 ✓  
\$0.50  
\$1.00  
Sub-Total \$ 58.45 ✓

Bills  
\$1.00 \$ 127.00 ✓  
\$2.00 \$ 2.00 ✓  
\$5.00 \$ 145.00 ✓  
\$10.00 \$ 210.00 ✓  
\$20.00 \$ 1,320.00 ✓  
\$50.00 \$ 100.00 ✓  
\$100.00 \$ 300.00 ✓  
Sub-Total \$ 2,204.00 ✓  
Total Cash \$ 2,262.45 ✓

Check Deposit # of  
Amount Cks  
\$ 2,375.09 1 ✓  
Sub-Total \$ 2,375.09 ✓

Grand Total \$ 4,637.54 ✓

Previous  
Deposit: 03/31/17

		TOTAL DEPOSIT														
		352010	01711571- 352020	366911	362002 Meeting Room Rental Fees	208031  Rental Taxes	365920  Sales of Materials	347101  Out of State	347121  Proctoring Fees	341900 PASS	01000000- 201000PASS	341901 PASS	208031 PASS	Cash		
Branch Account #	Fines&Fees	Damaged Books/Materials	Donations							Passport	Expedite Postage	Passport Photos	Sales Tax	Total		
ADM-01711571		\$ 19.99 ✓														
FB -01712571	\$ 705.10		\$ 1.35											\$ 19.99		
CAL-01713571	\$ 234.95		\$ 0.82							\$2,550.00	\$ 23.75	\$ 888.25	\$ 62.18	\$ 4,230.63		
HLD-01714571	\$ 98.80													\$ 235.77		
BRY-01715571	\$ 3.40													\$ 98.80		
YUL-01716571	\$ 43.85		\$ 0.15											\$ 3.40		
	\$ 1,086.10	\$ 19.99	\$ 2.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,550.00	\$ 23.75	\$ 888.25	\$ 62.18	\$ 44.00		
														\$ 4,632.59		

Deposit: \$ 4,637.54

Cash #1: \$ 4.95

# Photos Sold 95

Cal Short (\$0.05)  
FB Over \$5.00

Preparer  
Signatures: Verified

Claire D. Shepherd 04/13/17

Jeanne Marshall 04/13/17



**Deposit Detail (By Deposit) Report**  
**Fifth Third Bank - Electronic Deposit Manager**

Report Created on 4/13/2017 1:05:05 PM by QI5WL00A

Presenter: NASSAU COUNTY BOARD OF COUNTY

Date Range: 4/13/2017 - 4/13/2017

Location(s): Fernandina Library

Account(s): \*

**(\*) = Please See Adjustment Report For Details**

Research Id	Aux OnUs	Transit Routing	Account Number	Process Control	Amount
<i>Location: Fernandina Library ~ Acct: NASSAU COUNTY BOARD OF COUNTY</i>					
<i>User: QI5WL00A ~ Item Count: 60 ~ Deposit Amount: \$2375.09</i>					
<i>Processed: 4/13/2017 ~ Acknowledged: 4/13/2017 1:05PM ~ Posted: 4/13/2017</i>					
3-1				600	2375.09
3-2				2235	(\$141.50)
3-3					(\$10.00)
3-4				1021	(\$70.00)
3-5				5233	(\$55.00)
3-6					(\$25.00)
3-7				0118	(\$35.00)
3-8					(\$58.75)
3-9				5819	(\$60.00)
3-10				1212	(\$105.00)
3-11				03676	(\$10.00)
3-12				3833	(\$25.00)
3-13				0308	(\$9.80)
3-14				0504	(\$55.00)
3-15				1866	(\$35.00)
3-16				00109	(\$25.00)
3-17				1220	(\$19.99)
3-18				00113	(\$25.00)
3-19				00129	(\$35.00)
3-20				1584	(\$25.00)
3-21				2964	(\$35.00)
3-22				001	(\$35.00)
3-23					(\$35.00)
3-24				1813	(\$10.00)
3-25				2713	(\$140.00)
3-26				01075	(\$35.00)
3-27				1197	(\$45.00)
3-28				7814	(\$25.00)
3-29				7816	(\$22.60)
3-30				1071	(\$90.00)

**Display User : Glossary****04/13/2017**

---

**Item information**

Title: Endurance : [sound recording] Shackleton's incredible ID: 00592644  
voyage

Author: Lansing, Alfred.

Call#: CD 919.8904 LAN

Copy: 2

**Bill information**

Billed:	\$19.99	Tax:		Reason:	DAMAGE
# payments:	1	Date:	4/3/2017	Last notice:	
Still owes:	\$0.00	Number of notices:	0	Library:	FERNANDINA
Transaction date:	4/3/2017	Date paid:	4/10/2017		

**Payments:**

Payment date:	4/10/2017	Amount:	\$19.99	Payment type:	<del>CREDITCARD</del> ck# 1220
Payment library:	FERNANDINA				

**Note:**

**MARTIN G TEASTER**  
96552 BLACKROCK RD  
YULEE, FL 32097-6387

1220  
30-7426/3140

10 April 12 Date

Pay to the  
Order of

Sharon BOCC

\$ 19.99

Olivia E. and 99/100

Dollars



Photo  
Safe  
Deposit™  
Details on back



**USAA FEDERAL SAVINGS BANK**  
10750 McDERMOTT FWY  
SAN ANTONIO, TEXAS 78286-0544  
(210) 456-8000 1-800-832-3724

For

Sharon BOCC

⑆314074269⑆

TRANSIT ROUTING NUMBER

ACCOUNT NUMBER

1220

Harland Clarke



Tab 3  
Page A

**PERSONNEL AUTHORIZED TO APPROVE INVOICES,  
REQUISITIONS AND BUDGET TRANSFERS**

**EMPLOYEE'S NAME:** Dawn S. Bostwick

**SIGNATURE & INITIALS:** \_\_\_\_\_

**DEPARTMENT:** Library

<b>FUNDING SOURCE</b>	<b>ACCOUNT NO. (ORG)</b>	<b>APPROVAL LIMIT</b>	<b>CHANGES &amp; UPDATES</b>
Libraries	01711571	\$5,000.00	
Fernandina Branch	01712571	\$5,000.00	
Callahan Branch	01713571	\$5,000.00	
Hilliard Branch	01714571	\$5,000.00	
Bryceville Branch	01715571	\$5,000.00	
Library Grant	01719571	\$5,000.00	

**SPECIAL CLERK INSTRUCTIONS:**

**NOTE:** Keep a copy of this form for your records. If any information should change, please send the new information to the Finance Department to be submitted to the BOCC for approval.

  
DEPARTMENT HEAD SIGNATURE

4/11/17  
DATE

EX-OFFICIO CLERK SIGNATURE

DATE

BOARD APPROVED:

**PERSONNEL AUTHORIZED TO APPROVE INVOICES,  
REQUISITIONS AND BUDGET TRANSFERS**

**EMPLOYEE'S NAME:** Mitch Wilson

**SIGNATURE & INITIALS:** \_\_\_\_\_

**DEPARTMENT:** Tax Collector

<b>FUNDING SOURCE</b>	<b>ACCOUNT NO. (ORG)</b>	<b>APPROVAL LIMIT</b>	<b>CHANGES &amp; UPDATES</b>
PS-Communication System	01252525-5*	\$5,000.00	

**SPECIAL CLERK INSTRUCTIONS:**

**NOTE:** Keep a copy of this form for your records. If any information should change, please send the new information to the Finance Department to be submitted to the BOCC for approval.

  
\_\_\_\_\_  
**DEPARTMENT HEAD SIGNATURE**

4/11/17  
\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**EX-OFFICIO CLERK SIGNATURE**

\_\_\_\_\_  
**DATE**

**BOARD APPROVED:**

Tab 3  
Page B



John A. Crawford  
Clerk of the Circuit Court  
Nassau County



17 APR 12 PM 4:08

MEMORANDUM

To: Cindy Wood, OMB

From: Kari Ulmer, Clerk Financial Services

Date: 4/12/17

Re: Deletion of Inventory

---

Please present the below Deletion from Inventory request(s) to the Board for approval:

DI #	Asset #	Tag #	Department
17.047	20080014	5812	Tax Collector
17.051	20150062	8371	Tax Collector
17.052	20150063	8372	Tax Collector
17.053	20150064	8373	Tax Collector
17.092	20011526	1811	Library
17.093	20060078	3975	Library
17.094	20080248	6093	Fire Rescue

The original forms are attached.

Thanks

# DELETION FROM INVENTORY FORM

DI # 2017-047

DEPARTMENT: Tax Collector

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 05812 Mileage / Hours if applicable:

Year/Description: CISCO 2801 ROUTER

Serial/Vin Number: FTX1204Y039 Indicate if a photo is included

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program):

END OF LIFE

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies:

Indicate how the property will be disposed of:

Trade-In: (Please include trade-in documents)

Destroy: Indicate how and by whom:

Auction: Where: Amount Received:

Other: ☒ Please describe: DESTRUCTIVE TESTING and then will junk

Department Head Signature: Miller Date: 1/11/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20080014 Acquisition Cost: \$8,073.44

Acquisition Date: 02/04/2008 Book Value: -0-

Financial Services Signature: Kari Uemes Date: 4/4/17

## BOARD APPROVAL:

Board of County Commissioners Chair:

Ex-Officio Clerk to the Board of County Commissioners:

Date:

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: Date:

ASSET # 20080014                      MASTER ASSET                      DESCRIPTION    CISCO 2801 ROUTER

ADD'L DESC    SN FTX1204Y039 - IMPROVEMENT FOR SEPT. 2010: 2-PORT 2ND GEN MULTIFLEX TRUNK  
SERIAL #SFOC13422T6E AND CISCO 1 PORT 2ND GEN MULTIFLEX TRUNK SERIAL NUMBER  
SFOC13422QXF

CLASS	40	MACHINERY & EQU	FUND SOURCE	01						
SUBCL	544	ROUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y	INSURED	N	
COMMODITY						VENDOR DESC	Vendor Name Mi	CARRIER		
DEPT	0051	TAX COLLECTOR	ACQUIS DATE		02/04/2008	TYPE	G	INSURED VAL		0.00
LOC CODE	446A	TAX COLLECTOR O	ACQUIS COST		8,073.44	EXPIRE DATE		EXPIRE DATE		
LOC MEMO		NEW SERIAL NUMBERS	ACRES		0.000	ANNUAL COST		0.00	POLICY CST	0.00
ROOM			QTY	1		MEMO		MEMO		
STORAGE LOC			UNIT PRICE		0.00					
			PURCH MEMO		CISCO FTX1204Y039					
STATUS	A	ACTIVE								
CONDITION	E	EXCELLENT	SOY BOOK		2,173.86	DEPRECIATE	Y			
CUSTODIAN		TAX COLLECTOR	CURRENT BOOK		0.00	DEPREC PRIN		8,073.44		
TITLEHOLDER			EST SALVAGE		0.00	FIRST YR/PR	2008/05	LAST YR/PR		2013/04
			REPL COST		8,073.44	EST LIFE	5			
TAG #	05812		LAST INVENT		07/27/2009	PERIODS TAKEN		60		
SERIAL #		FTX1204Y039 (SEE DESC FOR NEW IMPROVE MEMO				ACCUM DEPREC		8,073.44		
MANUFACTURER		CISCO CISCO								
MODEL		CISCO 2801	RETIRE DATE							
MODEL YEAR			DISP CODE							
LICENSE #			DISP PRICE		0.00					
			SALE PRICE		0.00					

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
-----	-----	------	--------

# DELETION FROM INVENTORY FORM

DI #2017-051

DEPARTMENT: Tax Collector

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 08371 Mileage / Hours if applicable:

Year/Description: Signature Pad

Serial/Vin Number: 168092644 Indicate if a photo is included

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program):

END OF LIFE

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies:

Indicate how the property will be disposed of:

Trade-In: (Please include trade-in documents)

Destroy: ☒ Indicate how and by whom: LAND FILL -to be taken to Convenience Recycle Center

Auction: Where: Amount Received:

Other: Please describe:

Department Head Signature: Date: 1/12/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20150062 Acquisition Cost: \$1,106.16

Acquisition Date: 06/07/2013 Book Value: -0-

Financial Services Signature: Date: 4/4/17

## BOARD APPROVAL:

Board of County Commissioners Chair:

Ex-Officio Clerk to the Board of County Commissioners:

Date:

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: Date:



ASSET # 20150062	MASTER ASSET	DESCRIPTION	SIGNATURE PAD W/ MAGNETIC STRIPE READER	
CLASS 40 MACHINERY & EQU	FUND SOURCE 01	MAINT CONT	Y	INSURED N
SUBCL 125 CARD READER	ACQUIS METH A1 PURCHASE	VENDOR DESC	Vendor Name Mi	CARRIER
COMMODITY		TYPE	G	INSURED VAL 0.00
DEPT 0051 TAX COLLECTOR	ACQUIS DATE 06/07/2013	EXPIRE DATE		EXPIRE DATE
LOC CODE 446D TAX COLLECTOR L	ACQUIS COST 1,106.16	ANNUAL COST	0.00	POLICY CST 0.00
LOC MEMO	ACRES 0.000	MEMO		MEMO
ROOM	QTY 1			
STORAGE LOC	UNIT PRICE 0.00			
	PURCH MEMO DEPT OF HWY SAFETY			
STATUS A ACTIVE		DEPRECIATE	Y	
CONDITION E EXCELLENT	SOY BOOK 737.41	DEPREC PRIN	1,106.16	
CUSTODIAN TAX COLLECTOR	CURRENT BOOK 0.00	FIRST YR/PR	2013/09	LAST YR/PR 2017/04
TITLEHOLDER	EST SALVAGE 0.00	EST LIFE	3	
	REPL COST 1,106.16	PERIODS TAKEN	36	
TAG # 08371	LAST INVENT	ACCUM DEPREC	1,106.16	
SERIAL # 13212131999	IMPROVE MEMO			
MANUFACTURER				
MODEL	RETIRE DATE			
MODEL YEAR	DISP CODE			
LICENSE #	DISP PRICE 0.00			
	SALE PRICE 0.00			

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98051	564000		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-052

DEPARTMENT: Tax Collector

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 08372 Mileage / Hours if applicable:

Year/Description: Signature Pad

Serial/Vin Number: 168092735 Indicate if a photo is included

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program):

END OF LIFE

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies:

Indicate how the property will be disposed of:

Trade-In: (Please include trade-in documents)

Destroy: ☒ Indicate how and by whom: LAND FILL - to betaken to Convenience Recycle Center

Auction: Where: Amount Received:

Other: ☐ Please describe:

Department Head Signature: Date: 1/11/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20150063 Acquisition Cost: \$1,106.16

Acquisition Date: 06/07/2013 Book Value: -0-

Financial Services Signature: Date: 4/4/17

## BOARD APPROVAL:

Board of County Commissioners Chair:

Ex-Officio Clerk to the Board of County Commissioners:

## TO BE COMPLETED AFTER DISPOSAL:

Date

Signature of Person Disposing of the Property: Date:

ASSET # 20150063	MASTER ASSET		DESCRIPTION		SIGNATURE PAD W/ MAGNETIC STRIPE READER	
CLASS 40	MACHINERY & EQU	FUND SOURCE 01				
SUBCL 125	CARD READER	ACQUIS METH A1	PURCHASE	MAINT CONT Y	INSURED N	
COMMODITY				VENDOR DESC	Vendor Name Mi	CARRIER
DEPT 0051	TAX COLLECTOR	ACQUIS DATE	06/07/2013	TYPE G		INSURED VAL 0.00
LOC CODE 446D	TAX COLLECTOR L	ACQUIS COST	1,106.16	EXPIRE DATE		EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00	POLICY CST 0.00
ROOM		QTY	1	MEMO		MEMO
STORAGE LOC		UNIT PRICE	0.00			
		PURCH MEMO	DEPT OF HWY SAFETY			
STATUS A	ACTIVE			DEPRECIATE Y		
CONDITION E	EXCELLENT	SOY BOOK	737.41	DEPREC PRIN	1,106.16	
CUSTODIAN	TAX COLLECTOR	CURRENT BOOK	0.00	FIRST YR/PR	2013/09	LAST YR/PR 2017/04
TITLEHOLDER		EST SALVAGE	0.00	EST LIFE	3	
		REPL COST	1,106.16	PERIODS TAKEN	44	
TAG # 08372		LAST INVENT		ACCUM DEPREC	1,106.16	
SERIAL # 13212132099		IMPROVE MEMO				
MANUFACTURER						
MODEL		RETIRE DATE				
MODEL YEAR		DISP CODE				
LICENSE #		DISP PRICE	0.00			
		SALE PRICE	0.00			

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98051	564000		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-053

DEPARTMENT: Tax Collector

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 08373 Mileage / Hours if applicable:

Year/Description: Signature Pad

Serial/Vin Number: 168092645 Indicate if a photo is included

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program):

END OF LIFE

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies:

Indicate how the property will be disposed of:

Trade-In: (Please include trade-in documents)

Destroy: ☒ Indicate how and by whom: LAND FILL - to be taken to Convenience Recycle Center

Auction: Where: Amount Received:

Other: Please describe:

Department Head Signature:  Date: 1/11/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20150064 Acquisition Cost: \$1,106.16

Acquisition Date: 06/07/2013 Book Value: -0-

Financial Services Signature:  Date: 4/4/17

## BOARD APPROVAL:

Board of County Commissioners Chair:

Ex-Officio Clerk to the Board of County Commissioners:

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: Date:

ASSET # 20150064		MASTER ASSET		DESCRIPTION		SIGNATURE PAD W/ MAGNETIC STRIPE READER	
CLASS	40	MACHINERY & EQU	FUND SOURCE 01				
SUBCL	125	CARD READER	ACQUIS METH A1	PURCHASE	MAINT CONT Y	INSURED N	
COMMODITY					VENDOR DESC Vendor Name Mi	CARRIER	
DEPT	0051	TAX COLLECTOR	ACQUIS DATE	06/07/2013	TYPE G	INSURED VAL	0.00
LOC CODE	446D	TAX COLLECTOR L	ACQUIS COST	1,106.16	EXPIRE DATE	EXPIRE DATE	
LOC MEMO			ACRES	0.000	ANNUAL COST	0.00	POLICY CST 0.00
ROOM			QTY	1	MEMO	MEMO	
STORAGE LOC			UNIT PRICE	0.00			
			PURCH MEMO	DEPT OF HWY SAFETY			
STATUS	A	ACTIVE					
CONDITION	E	EXCELLENT	SOY BOOK	737.41	DEPRECIATE Y		
CUSTODIAN	TAX COLLECTOR		CURRENT BOOK	0.00	DEPREC PRIN	1,106.16	
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2013/09	LAST YR/PR 2017/04
			REPL COST	1,106.16	EST LIFE	3	
TAG #	08373		LAST INVENT		PERIODS TAKEN	44	
SERIAL #	13212131899		IMPROVE MEMO		ACCUM DEPREC	1,106.16	
MANUFACTURER							
MODEL			RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE	0.00			
			SALE PRICE	0.00			

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98051	564000		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-092

DEPARTMENT: Library - CAL Branch

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 1811 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2000, Book Detector - 3M

Serial/Vin Number: 2329138 Indicate if a photo is included \_\_\_\_\_  
M2302

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Will be disposed at Recycle/Convenience Center

Department Head Signature: [Signature] Date: 3/17/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20011526 Acquisition Cost: \$7,715.00

Acquisition Date: 09/26/2000 Book Value: -0-

Financial Services Signature: [Signature] Date: 3/23/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20011526		MASTER ASSET		LB 220	DESCRIPTION		BOOK DETECTOR	
		ADD'L DESC		3M				
				01713571-564000				
				M2302 DETECTION SYSTEM DIR MOUNT				
CLASS	40	MACHINERY & EQU	FUND SOURCE	01				
SUBCL	223	BOOK DETECTOR	ACQUIS METH	A1	PURCHASE	MAINT CONT	N	INSURED N
COMMODITY					VENDOR DESC	Vendor Name Mi	CARRIER	
DEPT	0711	LIBRARIES	ACQUIS DATE	09/26/2000		TYPE	G	INSURED VAL 0.00
LOC CODE	777	LIBRARY - CALLA	ACQUIS COST	7,715.00		EXPIRE DATE	EXPIRE DATE	
LOC MEMO	FRONT DOOR		ACRES	0.000		ANNUAL COST	0.00	POLICY CST 0.00
ROOM			QTY			MEMO	MEMO	
STORAGE LOC			UNIT PRICE	0.00				
		PURCH MEMO		3M 01713571-564000				
STATUS	A	ACTIVE						
CONDITION	E	EXCELLENT		SOY BOOK	0.00	DEPRECIATE	Y	
CUSTODIAN	CULTURE/RECREATION		CURRENT BOOK	0.00	DEPREC PRIN	7,715.00		
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2000/12	LAST YR/PR	2010/11
				REPL COST	7,715.00	EST LIFE	10	
TAG #	1811	LAST INVENT		07/16/2009		PERIODS TAKEN	120	
SERIAL #	2329138	IMPROVE MEMO				ACCUM DEPREC	7,715.00	
MANUFACTURER								
MODEL		RETIRE DATE						
MODEL YEAR		DISP CODE						
LICENSE #		DISP PRICE						
		SALE PRICE		0.00				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE		INV AMT		
5638	1376	MO1789				17,490.00		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# CAL Branch

06/03/2016 16:18  
6235kulm

BOARD OF COMMISSIONERS  
2016 INVENTORY

LIBRARY-CALLAHAN

P 6  
faloclst

DEPT ROOM	TAG # ASSET #	SUB CLASS DESCRIPTION	MANUF SERIAL #	CUSTODIAN	QTY	ACQUIS DATE EST LIFE	ACQUIS COST CURR BOOK	REPLACE COST	REMARKS STATUS CAPITALIZE?
0711	1810 20010145	SHELVING PERIODICAL SHELVING 48" ACRYLIC, TOWER, PLUM SHELVES		CULTURE/RECREAT		03/09/1999 10	1,100.00 .00	1,100.00	ACTIVE (Y) Bm
TAG NUMBER: 1811									
✓ 0711	1811 20010145	BOOK DETECTOR BOOK DETECTOR 3M 01713571-564000 M2302 DETECTION SYSTEM DIR MOUNT	2329138	CULTURE/RECREAT		09/26/2000 10	7,715.00 .00	7,715.00	ACTIVE (Y) Bm
TAG NUMBER: 1817									
0711	1817 20010145	CIRCULATION DES BRODA CIRCULATION DESK ADA TRANSACTION STATION		CULTURE/RECREAT		09/30/1999 10	9,355.32 .00	9,355.32	ACTIVE (Y) Bm
TAG NUMBER: 1824									
0711	1824 20010145	SHELVING DISPLAY CASE R. GEORGE AND ASSOCIATES, INC 01713571 564000	BRODA	CULTURE/RECREAT		02/09/2000 10	964.82 .00	964.82	ACTIVE (Y) Bm
TAG NUMBER: 1827									
0711	1827 20010145	BOOK RETURN OUTDOOR METALLIC BOOK RETURN SILVER WITH BLACK LETTERING, LARGE CAPACITY V13698	KINGS	CULTURE/RECREAT		07/02/1999 5	1,676.00 .00	1,676.00	ACTIVE (Y) Bm
TAG NUMBER: 1829									
0711	1829 20010145	SHELVING SHELVING R. GEORGE AND ASSOCIATES INC 01713571-564000	BRODA	CULTURE/RECREAT		02/09/2000 10	2,053.74 .00	2,053.74	ACTIVE (Y) Bm
TAG NUMBER: 1830									
0711	1830 20010145	CART RECEIVING CART, SILVER V13698	KINGS	CULTURE/RECREAT		07/02/1999 5	966.00 .00	966.00	ACTIVE (Y) Bm
TAG NUMBER: 3993									
0711	3993 20060096	COMPUTER DELL OPTIPLEX GX620 COMPUTER DELL 17 INCH FLAT PANEL MONITOR	DELL 60WWZ91	DEPT HEAD	1	06/13/2006 3	1,363.56 .00	1,363.56	ACTIVE (Y) Delete WZ
TAG NUMBER: 5008									
0711	5008 20060111	COMPUTER DELL OPTIPLEX GX520 COMPUTER DELL 17 INCH FLAT PANEL MONITOR	DELL D49TQ91	DEPT HEAD	1	05/02/2006 3	1,161.38 .00	1,161.38	ACTIVE (Y) Delete WZ

CAL Storage  
Closet



# DELETION FROM INVENTORY FORM

DI #2017-093

DEPARTMENT: Library - HLD Branch

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 3975 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2006; 3M Gate Detection System

Serial/Vin Number: 3829531; - Model Indicate if a photo is included \_\_\_\_\_

\*3802 BC

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Will be disposed at Recycle/Convenience Center

Department Head Signature: *[Signature]* Date: 3/17/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20060078 Acquisition Cost: \$12,052.00

Acquisition Date: 05/19/2006 Book Value: -0-

Financial Services Signature: *[Signature]* Date: 3/23/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

03/23/2017 11:38 |BOARD OF COMMISSIONERS  
6235kulm |FIXED ASSET WORKSHEET

|P 1  
|famstmnt

ASSET # 20060078		MASTER ASSET		DESCRIPTION GATE DETECTION SYSTEM 36"					
		ADD'L DESC	DUAL 36" CORRIDORS, FLOOR MOUNTED, BURIED CABLE						
CLASS	40	MACHINERY & EQU	FUND SOURCE	01					
SUBCL	225	GATE DETECTION	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y	INSURED	N
COMMODITY					VENDOR DESC	Vendor Name Mi	CARRIER		
DEPT	0711	LIBRARIES	ACQUIS DATE	05/19/2006		TYPE	G	INSURED VAL	0.00
LOC CODE	776	LIBRARY - HILLI	ACQUIS COST	12,052.00		EXPIRE DATE		EXPIRE DATE	
LOC MEMO			ACRES	0.000		ANNUAL COST	0.00	POLICY CST	0.00
ROOM			QTY	1	MEMO	MEMO			
STORAGE LOC			UNIT PRICE	0.00					
			PURCH MEMO	3M SAFETY 01714571-564					
STATUS	A	ACTIVE							
CONDITION	E	EXCELLENT	SOY BOOK	0.11	DEPRECIATE	Y			
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.11	DEPREC PRIN	12,052.00			
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2006/08	LAST YR/PR	2016/07	
			REPL COST	12,052.00	EST LIFE	10			
TAG #	3975		LAST INVENT	07/16/2009	PERIODS TAKEN	120			
SERIAL #			IMPROVE MEMO	ACCUM DEPREC		12,052.00			
MANUFACTURER	3M	3M							
MODEL	3802		RETIRE DATE						
MODEL YEAR			DISP CODE						
LICENSE #			DISP PRICE	0.00					
			SALE PRICE	0.00					
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT				
5638	6000507	UM57444	UM57444	05/19/2006	12,052.00				

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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HLD Branch

06/03/2016 16:17  
6235kulmBOARD OF COMMISSIONERS  
2016 INVENTORY

## LIBRARY-HILLIARD

P 5  
faloclst

DEPT ROOM	TAG # ASSET #	SUB CLASS DESCRIPTION	MANUF SERIAL #	CUSTODIAN	QTY	ACQUIS DATE EST LIFE	ACQUIS COST CURR BOOK	REPLACE COST	REMARKS STATUS	CAPITALIZE?
0711	3971 20060074	SHELVING SHELVING 82X12 SINGLE ADDER		DEPT HEAD	45	05/12/2006 10	15,840.00 .00	15,840.00	ACTIVE	✓ Y
TAG NUMBER: 3972										
0711	3972 20060075	SHELVING SHELVING 82X20 DOUBLE STARTE		DEPT HEAD	6	05/12/2006 10	4,962.00 .00	4,962.00	ACTIVE	✓ Y
TAG NUMBER: 3973										
0711	3973 20060076	SHELVING SHELVING 82X20 DOUBLE ADDER		DEPT HEAD	24	05/12/2006 10	14,544.00 .00	14,544.00	ACTIVE	✓ Y
TAG NUMBER: 3974										
0711	3974 20060077	WHITEBOARD INTE INTERACTIVE WHITEBOARD 77"		DEPT HEAD	1	05/19/2006 5	2,134.00 .00	2,134.00	ACTIVE	✓ Y
TAG NUMBER: 3975										
✓ 0711	3975 20060078	GATE DETECTION 3M GATE DETECTION SYSTEM 36" DUAL 36" CORRIDORS, FLOOR MOUNTED, BURIED CABLE		DEPT HEAD	1	05/19/2006 10	12,052.00 .11	12,052.00	ACTIVE	✓ Y
TAG NUMBER: 3981										
0711	3981 20060084	COMPUTER DELL OPTIPLEX GX620 COMPUTER DELL 17 INCH FLAT PANEL MONITOR	DELL 6C6SQ91	DEPT HEAD	1	05/02/2006 3	1,379.10 .00	1,379.10	ACTIVE	✓ Y
TAG NUMBER: 5043										
0711	5043 20060146	COMPUTER DELL OPTIPLEX GX620 COMPUTER DELL 17 INCH FLAT PANEL MONITOR	DELL 7G02T91	DEPT HEAD	1	05/19/2006 3	1,363.56 .00	1,363.56	ACTIVE	✓ Y
TAG NUMBER: 5044										
0711	5044 20060147	COMPUTER DELL OPTIPLEX GX620 COMPUTER DELL 17 INCH FLAT PANEL MONITOR	DELL 1G02T91	DEPT HEAD	1	05/19/2006 3	1,363.56 .00	1,363.56	ACTIVE	✓ Y
TAG NUMBER: 5045										
0711	5045 20060148	COMPUTER DELL OPTIPLEX GX620 COMPUTER DELL 17 INCH FLAT PANEL MONITOR	DELL 5G02T91	DEPT HEAD	1	05/19/2006 3	1,363.56 .00	1,363.56	ACTIVE	IT Has Delete Y

TAG NUMBER: 5047

# DELETION FROM INVENTORY FORM

DI# 2017-094

DEPARTMENT: FIRE RESCUE/TECHNICAL SERVICES

VAR

2017 MAR 28 PM 3:43

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 6093 Mileage / Hours if applicable:

Year/Description: COMPUTER DELL OPTIPLEX 755

Serial/Vin Number: 3LQWDH1 (Service Tag) Indicate if a photo is included

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program):

COMPUTER IS OBSOLETE AND CANNOT BE UPGRADED

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: Nassau Oaks Volunteer Fire Department

Indicate how the property will be disposed of:

Trade-In: (Please include trade-in documents)

Destroy: Indicate how and by whom:

Auction: Where: Amount Received:

Other: X Please describe: Donate to Nassau Oaks Volunteer Fire Department

Department Head Signature: Date: 3-27-17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20080248 Acquisition Cost: \$1,044.95

Acquisition Date: 09/30/2008 Book Value: -0-

Financial Services Signature: Date: 4/3/17

## BOARD APPROVAL:

Board of County Commissioners Chair:

Ex-Officio Clerk to the Board of County Commissioners:

Date:

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: Date:

ASSET # 20080248			MASTER ASSET			DESCRIPTION OPTIPLEX 755			
CLASS	40	MACHINERY & EQU	FUND SOURCE						
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y	INSURED	N
COMMODITY						VENDOR DESC	Vendor Name Mi	CARRIER	
DEPT	0223	FIRE DEPT	ACQUIS DATE	09/30/2008		TYPE	G	INSURED VAL	0.00
LOC CODE	541	FIRE STATION #2	ACQUIS COST	1,044.95		EXPIRE DATE		EXPIRE DATE	
LOC MEMO			ACRES	0.000		ANNUAL COST	0.00	POLICY CST	0.00
ROOM			QTY	1		MEMO	MEMO		
STORAGE LOC			UNIT PRICE	0.00					
			PURCH MEMO	01261526-564000					
STATUS	A	ACTIVE							
CONDITION	E	EXCELLENT	SOY BOOK	0.00		DEPRECIATE	Y		
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00		DEPREC PRIN	1,044.95		
TITLEHOLDER			EST SALVAGE	0.00		FIRST YR/PR	2008/12	LAST YR/PR	2011/11
			REPL COST	1,044.95		EST LIFE	3		
TAG #	06093		LAST INVENT	07/13/2009		PERIODS TAKEN	36		
SERIAL #	3LQWDH1		IMPROVE MEMO			ACCUM DEPREC	1,044.95		
MANUFACTURER	DELL	DELL							
MODEL			RETIRE DATE						
MODEL YEAR			DISP CODE						
LICENSE #			DISP PRICE		0.00				
			SALE PRICE		0.00				

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts				
TYPE	DESC	ORG	OBJ	PERCENT
1	ASSET	98000	166900	100.00
2	CONTRA	98000	27101	100.00
5	DEPRECIATION EXPENSE	98052	559000	100.00
6	ACCUMULATED DEPRECIATION	98000	167900	100.00

PO Accounts			
ORG	OBJ	PROJ	AMOUNT

## Kari Ulmer

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**From:** Kari Ulmer  
**Sent:** Thursday, March 23, 2017 12:43 PM  
**To:** Robert Ginder <rginder@nassaucountyfl.com> (rginder@nassaucountyfl.com); Carolyn Kittle (ckittle@nassaucountyfl.com)  
**Subject:** Transfer of Dell computer to Nassau Oaks VFD  
**Attachments:** Untitled.PDF - Adobe Acrobat

Can you please prepare a deletion from inventory form for this transfer? The VFD's inventory does not fall under the Board, so it will need to be removed from inventory.

Please let me know if you have any questions.

Thanks

*~Kari Ulmer*

Accountant I

Nassau County Clerk Financial Services

(904) 548-4800

[kulmer@nassauclerk.com](mailto:kulmer@nassauclerk.com)