

**Nassau County Board of County Commissioners
Regular Session, February 13, 2017, 6:00 p.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners Steve W. Kelley, Pat Edwards, George V. Spicer, and Justin Taylor.

Other Officials Present: Michael S. Mullin, County Attorney; and Shanea Jones, County Manager.

Staff Present: Justin Stankiewicz, Office of Management and Budget; Scott Herring, Public Works Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Connie Arthur and Brenda Linville, Deputy Clerks.

Official Agenda Summary:

Audience Input:

None.

PRESENTATION(S) :

RS170213 - 6:02:45 (Tab A) Joseph St. Germain, Ph.D, President, and Phillip Downs, Ph.D., Senior Partner, Downs & St. Germain Research re: economic impact analysis of tourism's benefits to the County.

Discussion: Gil Langley, Executive Director of the Tourist Development Council (TDC), came forward to provide a brief background on Downs and St. Germain Research. He introduced Dr. St. Germain and Dr. Downs.

Dr. Downs and Dr. St. Germain came forward to provide a PowerPoint presentation regarding Nassau County's Economic Impact of Tourism. Dr. Downs addressed the induced and indirect spending for businesses and households; and visitor's spending trends. Dr. St. Germain commented on the

jobs that tourism brings to the County; return on investment; tourist development tax; contributions to the county's government and schools; and the impact of tourism on county residents. Brief discussion followed. Mr. Downs reviewed the Amelia Island lodging status. Chairman Leeper recognized Jim McManemon, TDC Board of Directors, in the audience.

CONSTITUTIONAL OFFICER BUSINESS:

RS170213 - 6:26:19 Sheriff's Business (Tab B) Approve use of \$28,156.93 from the Crime Prevention Trust Fund to be used for the Nassau County Drug Abuse Resistance Education (D.A.R.E.) Program. Funding source: 01031521-549036 CRMPV.

Motion: Approve Tab B as stated above.
Maker: Commissioner Spicer
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor
Follow Up: Finance, OMB, Sheriff

CONSENT ITEM(S) :

RS170213 - 6:26:48 Approve the following: (C) Acceptance of the Donation of Property to the Nassau County Board of County Commissioners form and the Deed of Dedication from Amelia Holdings LLC to Nassau County regarding an additional 15 foot of right of way along Bailey Road. (D) Resolution of the Board of County Commissioners of Nassau County, Florida, establishing a review fee for minor developments; and providing an effective date. (E) Resolution setting the time and place for public hearing on the closing, vacating, and abandoning of those certain rights of way or the renouncing and disclaiming of any right or interest of said Nassau County, Florida, and the public in said rights of way or alleys. (Nectarine Street). Proposed date and time: Monday, March 13, 2017 at 6:00 p.m. (F) Resolution adopting the updated standard details for Nassau County, Florida Roadways and Drainage Standards and an updated Major/Minor Collector Roads listing in Nassau County, Florida. (G) Finance Package 2017-06 and associated Resolutions. (H) Board minutes from the regular sessions held on December 12 and December 21, 2016. (I) For recording purposes only, consider the final plat for Heron Isles Phase Three C, filed by Heron Isles Joint Ventures, LLP, owner, and Matovina & Company, agent for owner, to

construct thirty-nine [39] single family lots on approximately 11.08 acres. Property is zoned as Planned Unit Development {PUD} and is located on the east side of Chester Road and north of Heron Isles Parkway.

Motion: Approve consent agenda items (Tabs C, D, E, F, G, H, and I) as stated above. (See Attachment "A" for Tab G)

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, County Manager, Planning and Economic Opportunity

REGISTER:

The Chairman signed the register for the following warrants: Warrant Nos. 233826 thru 233878 dated 1-24-17 for a register total of \$215,024.86; Warrant Nos. 233879 thru 234009 dated 1-27-17 for a register total of \$876,839.27; Warrant Nos. 234010 thru 234093 dated 1-27-17 for a register total of \$12,600.00; Wire Transfer Nos. 1705070 and 1705071 dated 1-20-17 for a register total of \$774.09; Warrant Nos. 234154 thru 234254 dated 2-03-17 for a register total of \$878,442.44; Wire Transfer No. 1705512 dated 1-27-17 for a register total of \$5,163.45; Wire Transfer No. 1705513 dated 2-1-17 for a register total of \$7,504.06; Warrant Nos. 234255 thru 234342 dated 2-07-17 for a register total of \$153,894.41; Warrant Nos. 234343 thru 234468 dated 2-10-17 for a register total of \$779,467.79; Wire Transfer Nos. 1705920 thru 1705928 dated 2-2-17 for a register total of \$1,808,184.85; Wire Transfer No. 1705929 dated 2-6-17 for a register total of \$4,819.50; and, Wire Transfer Nos. 1705930 thru 1705932 dated 2-7-17 for a register total of \$37,065.29.

NEW BUSINESS:

RS170213 - 6:28:24 (Tab J) Consider the following: (1) approve the Evaluation Committee's scoring and ranking for the Request for Qualifications received in response to Bid No. NC16-029, Continuing Contract for Construction Engineering Inspection [CEI] Services; and (2) authorize negotiations with the top three {3} firms: CDM Smith, Inc., England-Thims & Miller, Inc., and Parsons Brinkerhoff, Inc.

Motion: Approve Tab J as stated above.
Maker: Commissioner Spicer
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor
Follow Up: Public Works

RS170213 - 6:28:55 (Tab K) Consideration and Award of Bids received for County Owned Property identified as Lot 16, Ninth Avenue, Hilliard, Parcel No. 08-3N-24-2380-0193-0160 and Lots 18 & 19, Ninth Avenue, Hilliard, Parcel No. 08-3N-24-2380-0193-0180.

Motion: Approve to award bids from Vickie Hunter in the amount of \$1,000.00 for Lot 16, Ninth Avenue, Hilliard, Parcel No. 08-3N-24-2380-0193-0160 and Richard and Jean Miller in the amount of \$4,000.00 for Lots 18 & 19, Ninth Avenue, Hilliard, Parcel No. 01-3N-24-2380-0193-0180. Authorize the County Manager to execute the Purchase and Sale Agreement on behalf of the Board, with a closing date within 90 days of the board's approval of the sale price and execution of the Purchase and Sale agreement. Authorize the Chairman to sign the Quit Claim Deed conveying the property to the successful bidder at closing.

Maker: Commissioner Spicer
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor
Follow Up: County Attorney, OMB, Finance, County Manager

RS170213 - 6:30:19 (Tab L) Consider the following: (1) authorize the Chairman to sign Change Order No. 1 in the amount of \$132,346.15 to the contract with SGS Contracting, Inc. to address excessive corrosion identified during the Headworks Rehabilitation and Aeration Piping Replacement Projects for Nassau Amelia Utilities; and (2) direct staff to include project revisions in the upcoming Mid-Year Capital Improvement Plan [CIP] Update scheduled for the February 27, 2017 Board meeting. Funding source(s): 71500535-563551 WWHW and 71500535-563551 WWPIP.

Discussion: Mr. Herring reviewed the request.

Motion: Approve Tab L as stated above.
Maker: Commissioner Kelley
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor
Follow Up: Finance, OMB, Public Works, NAU

NON-QUASI-JUDICIAL PUBLIC HEARING(S) :

RS170213 - (Tab M) Consideration of an Ordinance of the Board of County Commissioners of Nassau County, Florida, amending Section 3.04 of the Nassau County Land Development Code concerning the Planning and Zoning Board; providing an effective date.

Mr. Mullin read the legislative procedures.

Motion: Open floor to public discussion.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Johnson, Spicer, and Taylor.

Discussion: Mr. Pope reviewed the request.

Motion: Close floor to public discussion.
Maker: Commissioner Taylor
Second: Commissioner Kelley
Action: Aye: Commissioners Leeper, Kelley, Johnson, Spicer, and Taylor.

Motion: Approve Tab M as stated above and authorize the Chairman to sign Ordinance 2017-06 regarding same. (Amending Ordinance 08-02)
Maker: Commissioner Taylor
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Kelley, Johnson, Spicer, and Taylor.
Follow Up: Planning and Economic Opportunity, County Manager

EXPANSION ITEMS:

None.

DISCUSSION ITEMS:

RS170213 - 6:35:22 Commissioner Kelley's Business:
None.

RS170213 - 6:35:25 Commissioner Spicer's Business:
None.

RS170213 - 6:35:29 Commissioner Taylor's Business:

Request: Public Works Director and staff to meet with residents on Chippewa Trail regarding their request for assistance with cleaning out ditches.

RS170213 - 6:36:00 Commissioner Edwards' Business:
None.

RS170213 - 6:36:03 Chairman Leeper's Business:

- Shout out to Mr. Herring and his staff for a job well done addressing the drainage issues behind Ocean Breeze and Fountain Drive Subdivisions.
- Public Works Director to (1) Research complaints from residents regarding the continuous running of a pump on a trailer going to a NAU lift station and provide Chairman Leeper with an update. (2) Investigate increased truck traffic from Hecksher Drive for the port and research limiting access on county owned roads; and possibly meet with Port Authority officials to request that they advise drivers not to use county roads. (3) Research whether the intersection at Sadler Road and 14th Street can be added to the South 14th Street resurfacing project and bring back to the Board.
- Mr. Herring provided an update on the South 14th Street project.
- Welcomed Shanea Jones as the new County Manager.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 6:39 p.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2017-06:

Budget Transfer(s):

1. In the County Transportation Fund in the amount of \$3,463.00 to adjust accounts based upon cash forward calculations, providing budget for rollover PO#14-002.
2. Amelia Island Tourist Development Fund in the amount of \$1,250,000.00 for use of reserves in the areas of Marketing and Trade.

Resolution(s):

1. Resolution 2017-16, regarding budget amendment in the General Fund in the amount of \$40,000.00 which received additional funding for the Wellness Program, in excess of the amount budgeted for Fiscal Year 16/17.
2. Resolution 2017-17, regarding budget amendment in the General Fund in the amount of \$22.00 which received reimbursement for damaged/lost materials for the Nassau County Library System.
3. Resolution 2017-18, regarding budget amendment in the amount of \$111.00 which receive reimbursement for damaged/lost materials, as well as a donation, for the Nassau County Library System.
4. Resolution 2017-19, regarding budget amendment in the General Fund in the amount of \$74.00 which received reimbursement for damaged/lost materials for the Nassau County Library System.
5. Resolution 2017-20, regarding budget amendment in the County Transportation and Municipal Service Fund in the amount of \$757.00 which will receive Federal Aid Highway Program funds through the Florida Department of Transportation.

ATTACHMENT "A"

Road and Bridge Department, 2981, Cisco 2811 Router, Serial No. FHK0848FOF8.
Supervisor of Elections, 5575, 2007/Dell Poweredge 2950, Serial No. BQYMRDI.
Supervisor of Elections, 5813, 2008/Router Cisco 2811, Serial No. FTX1138AINY.
Supervisor of Elections, 5814, 2008/Router Cisco 2811, Serial No. FTX1148A663.
Supervisor of Elections, 6118, 2008/Storage Area Network, Serial No. N/A.
Supervisor of Elections, 6119, 2008/Attitude E6500 Computer, Serial No. FBGGHH1.
Supervisor of Elections, 6265, 2009/Dell Poweredge 2950, Serial No. FYVCVH1.
Supervisor of Elections, 6275, 2009/Catalyst 4507R-E, Serial No. FOX13094HC4G.
Supervisor of Elections, 5514, 2007/Dell Optiplex 745 Computer, Serial No. 69JSCD1.
Supervisor of Elections, 5515, 2007/Dell Optiplex 745 Computer, Serial No. 99JSCD1.
Supervisor of Elections, 5572, 2007/Cisco 2821 Router, Serial No. FTX1109A286.
Animal Services, 6204, 2007 GMC Sierra 1500 4x4, Vin No. 1GTEK14C572594830.
Animal Services, 6202, 2008 GMC C-15 2WD, Vin No. 1GTEC19J482170691.
County Extension Services, 1543, 2003 Chevrolet Malibu Sedan, Vin No. 1G1ND52J63M708160.
Road and Bridge Department, 1417, 2003 Chevrolet Pick Up, Vin No. 1GCEC14X03Z346169.
Road and Bridge Department, 1375, 2000 Dodge 4x4 Pick Up Truck, Vin No. 1B7HF16Y9YS610872.
Road and Bridge Department, 1406, 2003 Chevrolet ½ Ton Pick Up Truck, Vin No. 1GCE14X53Z343672.
Road and Bridge Department, 3209, 2005 Ford Ranger, Vin No. 1FTYR14U35PA51678.
Road and Bridge Department, 2488, 2003 Chevy Silverado ½ Ton Pick Up Truck, Vin No. 1GCEC14X83Z292233.
Building Department, 5434, 2007 Ford Ranger Pick Up Truck, Vin No. 1FTZR44U17PA84364.
Building Department, 6143, 2009 Ford Escape XLS 4x4, Vin No. 1FMCU92789KA75414.
Technical Services, 6110, Cisco Catalyst 2560G, Serial No. CFOC1235Y4GW.