

**Nassau County Board of County Commissioners
Regular Session, March 27, 2017 6:00 p.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners, Steve W. Kelley (arrived at 6:04 p.m.), Pat Edwards, Justin Taylor and George V. Spicer.

Other Officials Present: Michael S. Mullin, County Attorney; and Shanea Jones, County Manager.

Staff Present: Justin Stankiewicz, Office of Management and Budget/Assistant County Manager; Scott Herring, Public Works Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Connie Arthur and Brenda Linville, Deputy Clerks.

Official Agenda Summary:

Audience Input:

RS170327- 6:02:28 Keith Powers, Operations Chief for the Jacksonville Fire Department, came forward to recognize Nassau County Fire Fighters for the great job they did fighting the Bryceville Fire last week. Discussion followed.

RS170327 - 6:07:28 Ron Sterling, NightSanders Campers, came forward to address having an item placed on the agenda.

Request: County Manager to contact Mr. Sterling regarding his concerns.

RESOLUTION(S) :

RS170327 - 6:09:54 (Tab A) Approve a Resolution of the Board of County Commissioners of Nassau County, Florida proclaiming April 2017 as Sexual Assault Awareness Month.

Motion: Approve Tab A as stated above and authorize the Chairman to sign Resolution 2017-37 regarding same.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Manager

PRESENTATION:

RS170327 - 6:13:03 (Tab B) Ron Whitesides, Purvis Gray & Company, re: Annual Financial Statements for year ending September 30, 2016.

Discussion: Mr. Whitesides introduced Ryan Tucker, also with Purvis Gray and Company, who conducted the audit for the Constitutional Officers. He reviewed the Financial Statements and Independent Auditors' Report for Nassau County for fiscal year ending September 30, 2016 focusing on the Management's Discussion and Analysis portion in the report. Mr. Stankiewicz commented on the Statement of Revenues, Expenditures, and changes in fund balances, Governmental funds, and the Capital Assets. Mr. Crawford commented on the performance by Purvis Gray and Company.

CONSENT ITEM(S):

RS170327 - 6:26:48 Approve the following: **(Tab C)** Authorization for the Chairman to sign the Certification of Acceptance of Subgrant Award and the Attestations and Certifications form, as required for the Edward Byrne Memorial Justice Assistance Grant [JAG]; and authorize the Chairman to sign associated budget amendment. **(Tab D)** Authorization to use of \$20,000.00 from the Crime Prevention Trust Fund to be donated to the Family Nurturing Center of Nassau County. Funding source: 01031521-549036 CRMPV. **(Tab E)** Authorization to use the NewsLeader for advertising of unpaid property taxes. **(Tab F)** Request from the American Beach Property Owners' Association to utilize Burney Park on Saturday May 20 and Saturday, July 15, 2017, from 4:00p.m. - 7:00 p.m. for the American Beach Jazz Festival; and authorize use of electrical outlets for band equipment. **(Tab G)** Evaluation Committee's scoring and ranking of Request for Qualifications received in response

to Bid No. NC16-036 for the Design Criteria Professional Services for Fire Station 71; and authorize the Committee to begin negotiations with the top ranked firm, The R-A-M Professional Group, Inc. and bring a contract back to the Board for approval. **(Tab H)** Award Bid No. NC17-003 to Florida Infrastructure, Inc. in the amount of \$118,767.80, for the Derelict Vessel Removal Project; and authorize the Chairman to sign associated Requisition. Funding source: 49791579-534000DVRP [\$70,650.00 from Florida Fish & Wildlife Commission Grant and \$48,117.80 from Florida Boating Improvement Program Funds.] **(Tab I)** Award Bid No. NC17-001 to C.A. Owens & Associates, Inc. in the amount of \$262,800.00 for the Mezzanine Safety Improvements in the Detention Center Housing Area; and authorize the Chairman to sign associated Requisition and Notice of Award. Funding source: 01072523-562002 FENCE. **(Tab J)** Acceptance of deeds to be recorded for additional right-of-way on the north side of Quattlefield Lane. **(Tab K)** Approve Finance Package 2017-08 and associated Resolutions.

Motion: Approve consent agenda items (Tabs C thru K) as stated above. (See Attachment "A" for Tab K)

Maker: Commissioner Spicer

Second: Commissioner Kelley

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, County Manager

REGISTER:

The Chairman signed the register for the following warrants: Warrant Nos. 235209 thru 235347 dated 3-17-17 for a register total of \$228,540.14; Wire Transfer Nos. 1707732 thru 1707733 dated 3-13-17 for a register total of \$11,554.11; Wire Transfer Nos. 1707734 thru 1707737 dated 3-14-17 for a register total of \$46,944.38; Wire Transfer No. 1707738 dated 3-16-17 for a register total of \$291.37; Warrant Nos. 235348 thru 235391 dated 3-21-17 for a register total of \$637,288.64; and, Warrant Nos. 235392 thru 235485 dated 3-24-17 for a register total of \$117,002.71.

NEW BUSINESS:

RS170327 - 6:27:24 (Tab L) Consider request from Freedom Place Ministries to utilize the Callahan County Building

every Sunday through March 2018; and discuss their offer to make a small contribution to offset costs.

Discussion: Ms. Jones reviewed the request and a brief discussion followed.

Motion: Approve to allow Freedom Place Ministries to utilize the Callahan County Building every Sunday for a twelve month period and to pay \$50.00 per use with the understanding that County functions will take priority if there is a conflict.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, Facilities Maintenance, County Manager

NON-QUASI-JUDICIAL PUBLIC HEARING(S) :

RS170327 - 6:31:12 (Tab M) Approve the following: (1) a Resolution amending the adopted Five-Year Capital Improvement Plan [CIP] in compliance with adopted Financial Policies Section V, Capital Improvement Policy 5.8 of Resolution 2016-131, and, pursuant to the Impact Fee Ordinance, Ordinance No. 87-17, as amended, extending for three years the date to refund Impact Fees shown as a funding source for projects in the first three years of the CIP; providing an effective date; and (2) authorize Chairman to sign associated budget amendments.

Mr. Mullin read the legislative procedures.

Motion: Open the floor to public discussion.

Maker: Commissioner Edwards

Second: Commissioner Kelley

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Chairman Leeper inquired whether any Board member had received any e-mail communications or letters regarding the item. The Commissioners all indicated they had no communications related to this item.

Discussion: Cathy Lewis, Office of Management and Budget, came forward to review the request. She advised that the South 14th Street resurfacing project (SCRAP Funding) did

not get placed on the CIP due to the deadline date to submit. She commented that the Fire Chief has requested that the ballistic bullet vest and helmets be removed from the CIP and he would incorporate it into the 17/18 budget.

No public input.

Motion: Close the floor to public discussion.
Maker: Commissioner Edwards
Second: Commissioner Spicer
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Motion: Approve Tab M as stated above and authorize the Chairman to sign Resolutions 2017-40 and 2017-41 regarding same.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor
Follow Up: Finance, OMB

NON-QUASI-JUDICIAL PUBLIC HEARING(S) :

RS170327 - 6:36:27 (Tab N) Consideration of a proposal by The Commercial Range of Amelia, LLC, to enter into a Public/Private Partnership Agreement for construction of 720 feet of road extending Courtney Isles Way to Gene Lasserre Boulevard.

Discussion: Mr. Mullin reviewed the request.

Motion: Open the floor to public discussion.
Maker: Commissioner Edwards
Second: Commissioner Spicer
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Chairman Leeper inquired whether any Board member had received any e-mail communications or letters regarding the item. The Commissioners all indicated they had no communications related to this item.

Discussion: Ms. Jones reviewed Engineering Services Opinion of Probable Cost in accordance with Florida Statutes. Emily

Pierce, attorney with Rogers Towers, distributed a diagram showing the portion of the road to be built by The Commercial Range of Amelia, LLC and the portion to be built by the County should they enter into this agreement.

No public discussion.

Motion: Close the floor to public discussion.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Discussion: Mr. Mullin stated that the contract is the standard form and is the same one that was utilized for the road behind the Commission Chambers. (David Hallman Parkway)

Motion: Approve Tab N as stated above.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor
Follow Up: Finance, OMB, Contract Management, County Attorney, Public Works

QUASI-JUDICIAL PUBLIC HEARING(S) :

RS170327 - 6:51:30 (Tab O) Consideration of Rezoning application R17-002, filed by John Wesley Douglass, II and Barry Land, LLC, owners, and Dan McCranie, McCranie and Associates, agent for owner, to rezone approximately 3.22 acres from Residential, Single Family Two (RS-2) to Commercial General (CG). Property is located on the south side of Sadler Road between Ryan Road and First Avenue, Fernandina Beach area. Planning & Zoning Board recommends approval. Staff recommends approval.

Discussion: Dan McCranie, McCranie and Associates agent for the applicant, came forward for Tab O stating that he would waive the quasi-judicial public hearing and relay on County staff and Planning and Zoning Board recommendations. Mr. Mullin asked if there was anyone in the audience who wished to speak for or against the zoning application. There were none.

Motion: Open the floor to public discussion.

Maker: Commissioner Spicer
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor

Discussion: Mr. Pope reviewed the request.

No public input.

Motion: Close the floor to public discussion.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor

Motion: Approve Tab O as stated above and authorize the
Chairman to sign Ordinance 2017-10 regarding
same.
Maker: Commissioner Edwards
Second: Commissioner Spicer
Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor
Follow Up: Planning and Economic Opportunity

RS170327 - 6:41:07 (Tab P) Consideration of an Ordinance
amending Article 31 of the Land Development Code, Required
Off-Street Parking and Off-Street Loading; Adding a New
Section 31.14, Supplemental Parking Requirements for the
Unincorporated Areas of Amelia Island; Providing for
Codification; Providing for Severability; and Providing an
Effective Date.

Mr. Mullin commented that Tab P would be heard under the
legislative procedures.

Motion: Open the floor to public discussion.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor

Chairman Leeper inquired whether any Board member had
received any e-mail communications or letters regarding the

item. The Commissioners all indicated they had no communications related to this item.

Discussion: Mr. Pope reviewed the request. He distributed information regarding electric vehicle parking as discussed at a previous meeting.

Public Input: Margaret Kirkland, speaking on behalf of the Amelia Tree Conservancy, and Munsell McPhillips came forward to speak in favor of the ordinance.

Discussion: Mr. Pope responded to an inquiry that this Ordinance is only for the unincorporated portions of Amelia Island. Discussion followed regarding cross-sharing with the City of Fernandina Beach.

Noted: Planning and Economic Opportunity Director to work with the City of Fernandina Beach representatives regarding cross-sharing.

Motion: Close the floor to public discussion.
Maker: Commissioner Kelley
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Motion: Approve Tab P as stated above and authorize the Chairman to sign Ordinance 2017-09 regarding same.
Maker: Commissioner Taylor
Second: Commissioner Spicer
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor
Follow Up: Planning and Economic Opportunity, County Attorney

COUNTY COMMISSION ITEM(S):

RS170327 - 6:56:34 (Tab Q) Consider request to overlay the access road at the Nassau County Fairgrounds; and, if approved, authorize the Chairman to sign a budget transfer.

Discussion: Commissioner Spicer reviewed his request. The group discussed the location of the access road, additional parking, cost estimate on the footage, and resurfacing and striping the existing parking lot. Chairman Leeper

expressed concern with expending public funds for a private organization. Discussion continued regarding the ownership of the said access road. Commissioner Edwards expressed concern with using Reserves for Contingency funds, as well as this access road not being on their list of roads to be paved. Ms. Jones explained the funding.

Motion: Continue to April 10, 2017 discussion regarding a request to overlay the access road at the Nassau County Fairgrounds; staff to research improvement and ownership of road prior to expending public funds. Also requested that the Public Works Director research this.

Maker: Commissioner Kelley

Second: Commissioner Spicer

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Manager, Commissioner Spicer

INFORMATIONAL ITEM(S):

RS170327 - 7:06:25 (Tab R) Informational only: authorized employee travel.

EXPANSION ITEMS:

RS170327 - 6:09:17 There were no expansion items, only one informational item that the County Attorney would address later in the meeting.

RS170327 - 6:54:10 Mr. Mullin distributed for the Board's review copies of Ordinance 2016-09 adopted on September 12, 2016 as well as the original proposed changes that were presented to the Board on September 12, 2016 regarding beach camping. Discussion followed.

Motion: Approve to bring back at the April 10, 2017 meeting discussion regarding beach camping and proposed changes to the Ordinance.

Maker: Commissioner Spicer

Second: Commissioner Kelley

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Attorney

DISCUSSION ITEMS:

RS170327 - 7:06:31 Commissioner Kelley's Business:
None.

RS170327 - 7:06:34 Commissioner Spicer's Business:

- Thanked everyone involved in fighting the Bryceville fire.

RS170327 - 7:07:35 Commissioner Taylor's Business:

Request: Staff to research the creation of a task force/working group (identifying the appropriate members) to address affordable housing issues and bring back to the Board on April 10, 2017.

RS170327 - 7:09:08 Commissioner Edwards' Business:
None.

RS170327 - 7:09:11 Chairman Leeper's Business:

- Echoed what was said earlier about everyone involved with the Bryceville fire.
- Update on the grand opening ceremony of the New Sheriff's Administration Facility.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 7:10 p.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2017-08:

Resolution(s):

1. Resolution 2017-39A, regarding budget amendment in the EMS Award Fund in the amount of \$9.00 for interest earned for Fiscal Year 15/16, approved for use in Fiscal year 16/17 grant award(from grant ID code C4045 to C5045).