

Ashanta Albury
76093 Harper Chapel rd
Yulee Fl. 32097
904-583-6042
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Dear County Commission,

I would like to apply for the position of Board Member with the Community Action Agency Committee. I am an active community member with a background in human services and would love the chance to give back by lending my advisory skills to an organization such as yours.

I am a Certified Child Protection Supervisor with the Department of Children and Family, Certified Guardian- Ad-Litem with the State of Florida and currently working with the elderly population in Nassau County. I have a strong background in human development and possess a broad range of knowledge regarding community involvement.

In addition, I currently hold a position with Yulee Basketball Association a 501 C (3) basketball league in Nassau County. Within this current Board Member Position, I was involved with advocating the partnership with Yulee Basketball Association and the Nassau County School Board which is now a long standing partnership for the betterment of our league and children within the Nassau Community.

I believe I would serve as an excellent Board Member to your organization. I would be thrilled to have the opportunity to serve on your board and put my knowledge to use.

I am confident you'll find me a good fit for your needs as a Board Member to the Community Action Agency Committee.

Please contact me by phone or email at a convenient time for you so that we may set up an in-person meeting. I look forward to hearing from you and thank you so much for your time.

Sincerely,

Ashanta Albury

Ashanta Albury, M.A.F

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Objective

Leadership position in an effort to utilize my experience and educational background while maintaining solution focus to assist children and families to live healthy and productive within their current circumstances by ensuring their safety and well being. Coordinate and create integrated strategies to develop and expand existing services within the agency and Community Development to improve the interaction amongst providers and families.

Education

- **Bethune Cookman-College**
Daytona Beach, Florida
Major-Bachelor of Science Criminal Justice
Graduated: June 14, 1999
- **Argosy University-Graduate**
Sarasota, Florida
Major-Master of Arts Forensic Psychology
Graduated GPA: 3.6

Certification and Skills

- Safety Methodology State of Florida Certified Child Welfare Supervisor
- Certified State of Florida Quality Management Specialist
- Sexual Abuse and Trauma Training Specific
- Conducting Trauma Assessment and Bio-psychosocial
- Proficient in creating treatment plans
- Certified Permanency Specialist with the State of Florida
- Certified Guardian Ad Litem with the State of Florida

Experience

Centene Corporation/Sunshine Health	Jacksonville, Florida	3/27/2017-current
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Long Term Care Coordinator

- ☐ Responsible for members gaining access to needed services through coordination and integration of medical and long term care services for orientation, care plan development, assessment, and care coordination.
- ☐ Complete assessments with members, caregivers, or providers to obtain information regarding client status, support system, and need for services for care plan development
- ☐ Monitor delivery of services and follow-up with members, caregivers, or provider s through in person visits and telephonic contact
- ☐ Authorize and coordinate referral for services
- ☐ Ensure provider services are delivered without gaps and identify functional deficiencies in plans of care
- ☐ Assist in coordinating the development of informal or voluntary services to integrate into the member care plan

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- ☐ Collaborate with discharge planners, physicians, and other parties to ensure appropriate discharge plan, care plan, and coordination of acute care and long term care services
- ☐ Assist member with filing and resolving complaints and appeals

Family Support Services of North Florida

Jacksonville, Florida

8/5/2011-3/27/2017

Family Service Counselor Supervisor

- Supervise a Unit of 5 Case managers
- Knowledge of Chapter 39
- Mentor and Facilitate Meetings
- Conduct Employee Evaluation
- Interview New Employees
- Budgeting and management for fiscal year
- Establish and measure goals, policies and community activist for the agency
- Coordinate Training and establish program objectives
- Screen New cases, Assess and evaluate client needs, strengths, goals and resources/services
- Intervene, stabilize and manage acute crisis situations amongst families and children
- Supervise Case Management (i.e. providing linkage, participate in treatment and discharge planning meetings,
- Refer for Psychological assessments, screening tools, developing plans to reengage clients into services, etc.)
- Knowledge of maintaining (electronic health record for behavioral health providers and children in foster care)

Family Support Services of North Florida/Casey Family Program Permanency Round-table Specialist/Trainer- Independent Living Unit/

- Knowledge of Chapter 39
- Safely assisted and facility with Casey Family Program reduce the need for foster care 50 percent by the year 2020.
- Demonstrate how every child can have a safe and permanent family
- Support more effective investments in children and families by training and coordinating a program shift for permanency
- Encourage a shared vision of success that Casey Family Program
- Facilitate groups/meetings and conduct case staffing with a variety of stakeholders, including case managers, supervisors and leadership staff
- Facilitated Meetings for Teenagers aging out of Foster Care
- Plan, organize and coordinate work assignment
- Work independently and efficiently along Casey Family Programs
- Write reports and correspondence and Tracking Qualitative Data

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- Speak effectively before small and large groups and conduct training for new employees

Family Support Services of North Florida Quality Management Specialist

- Apply applicable rules, regulations, policies and procedures to case reviews
- Interview and document Quality reviews with Community Providers
- Supervise Child Welfare Agency for Accuracy regarding: Casework Practice, Psychotropic Medication, Court Documentation
- Ensure and Monitor Accurate Therapeutic Services and School Provider contacts are maintained
- Train individuals and groups
- Scheduled meetings in a timely manner and inform numerous individuals in a required time frame
- Knowledge of Chapter 39

Family Integrity Program St. Johns Board of Commission 6/2006-8/2009

Social Work Professional-Lead Counselor

- Social Worker for cases within the Dependency system
- Plan and coordinate services to children and families
- Involved in Planning therapeutic discharge and appointment
- Assisting clients in obtaining prescribed Psychotropic Medications
- Complete and implement case plans.
- Coordinate and facilitate home and school visits.
- Attend and testify court hearings.
- Provide transportation for clients for appointments.
- Document case information in Home Safe Net database.
- Conduct risk assessment and attend staffing.
- Knowledge of Chapter 39
- Working with Teens within a group home setting
- Provide referrals for clients within the community
- Coordinated Case Plan for the court
- Coordinate Conferences with providers and Family
- Provided documentation for case closures
- Effective Documentation
- Assist with Crisis Intervention
- Mediation Techniques

Guardian Ad-Litem Program Fort Lauderdale Florida 04/03-03/05

Guardian Ad-Litem Coordinator

- Recruitment and training of volunteer guardians

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- Prepare reports to the court
- Court liaison between the Program Coordinator and other agencies
- Prepare statistical information and quarterly case management reports that are sent to the Chief Judge, Court Administrator and Florida Supreme Court
- Training facilitator for Guardian Ad Litem volunteers
- Supervise and Assign Cases to Volunteer Guardian Ad Litem
- Knowledge of Chapter 39

Department of Children and Families, Hollywood Fl 12/1999- 04/2004

Lead Family Service Counselor

- Child-Welfare Case-management
 - Social Worker for cases within the Dependency system
 - Plan and coordinate services to children and families
 - Involved in Planning therapeutic discharge and appointment
 - Assisting clients in obtaining prescribed Psychotropic Medications
 - Complete and implement case plans.
 - Coordinate and facilitate home and school visits.
 - Attend and testify court hearings.
 - Provide transportation for clients for appointments.
 - Reporting/Tracking cases within Dependency Procedures
 - Knowledge of Chapter 39
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- Proficient: Knowledge of Chapter 39
 - Word Document/Family Safe Network(State of Florida Child Welfare Tracking).
 - Excel. Show-Case Duval County Courts/
 - Department of Juvenile Justice-JJIS/

References Available Upon Request