

Nassau County Board of County Commissioners
Regular Session, June 21, 2017, 9:00 a.m.
Special Session, June 21, 2017, 9:00 a.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners, Steve W. Kelley, Pat Edwards, Justin Taylor and George V. Spicer.

Other Officials Present: Michael S. Mullin, County Attorney; and Shanea Jones, County Manager.

Staff Present: Justin Stankiewicz, Office of Management and Budget Director; Scott Herring, Public Works Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Brenda Linville and Peggy Snyder, Deputy Clerks.

Official Agenda Summary:

Audience Input:

RS170621- 9:04:11 Jessie Pickett, representing Hilliard Youth Football, came forward to provide a brief history regarding their organization. She is requesting funding in the amount of \$14,040.00 for sod to be placed on the football field at the Stein Tompkins Sports Complex. Chairman Leeper advised that no action could be taken this morning, but staff would contact her regarding this matter.

RS170621 - 9:08:53 Julie Eberwein came forward to request the opportunity to provide a presentation on the efforts of Florida Psychological Associates Health Care.

Jon Lasserre, attorney with Rogers Towers, to speak when the item of interest is to be considered.

ADDITIONAL MEETING:

SS170621 - 9:40:41 (Tab A) Special Meeting regarding Fiscal Year 2017-2018 Budget at 9:00 a.m. or as soon thereafter as matter may be heard following the Regular Meeting.

Discussion: Mr. Stankiewicz provided a status update on the budget. He commented that the Property Appraiser's office has provided the estimated property tax increase and will provide the certified roll by July 1, 2017. Mr. Stankiewicz stated that staff has estimated the major revenues from the State, but has not received the actual figures and based upon his projection; without a millage increase or any other revenue or gas tax, the County will be using all the One Cent Funds to cover the taxing fund deficits. He commented there is roughly \$4 million available for Reserves that can be allocated towards the Capital Improvement Plan (CIP) which is approximately \$52 million. He clarified that in his prior budget presentation he said that there was \$6 million, but \$1.8 million was removed for the Detention Center Chiller. He briefly addressed the property values. Mr. Stankiewicz responded to an inquiry regarding the percentage of the budget increase for each department as well as the Constitutional Officers and the status of FEMA reimbursement. Ms. Jones briefly addressed the increase in property taxes. Mr. Stankiewicz noted that he may be requesting that the Board schedule a special meeting before the next budget meeting if necessary.

PRESENTATION:

RS170621 - 9:09:36 (Tab B) Scott Herring, Public Works Director re: monthly status update on Public Works activities.

Discussion: Mr. Herring provided a status report on active road projects.

Noted: Simmons Road Trail Design Public Information Meeting to be held July 12, 2017 at American Beach Community Center from 5:00 p.m. to 7:00 p.m. for 90 percent plan reviews.

CONSENT ITEM(S)

RS170621 - 9:15:18 Approve the following: **(Tab C)**
authorization for the Chairman to sign the Community

Oriented Policing Services [COPS] Grant Application to fund four additional deputies. **(Tab D)** Consideration of the following: [1] Award Bid No. NC17-009 to United Brothers Development Corporation in the amount of \$93,150.00 for concrete debris grinding; and [2] authorize the Chairman to sign associated requisition. Funding source: 03404541-553010. **(Tab E)** Surface Treatment Project in Swallowfork Subdivision at the estimated cost of \$146,000.00; authorization for the Chairman to sign associated budget transfer and Piggyback Agreement with Asphalt Paving System, Inc., Contract No. CM2434, utilizing Polk County's Bid for Pavement Management Alternative Methods. Funding source: 03404541-534000 and 03402541-563300 CCCR. **(Tab F)** Award Bid No. NC17-010 in the amount of \$119,290.00 to Jax Utilities Management, Inc., for the Storm Drain Replacement - Conner Cutoff Road Project; and authorization for the Chairman to sign associated Requisition. Funding source: 03402541-563300 CCCR. **(Tab G)** Updated Impact Fee Rate Schedule as determined by the Consumer Price Index for an effective date of October 1, 2017. **(Tab H)** Finance Package 2017-16 and associated Resolutions. **(Tab I)** Nassau County Transportation Plan endorsing authority to transport persons in crisis due to mental and/or substance use conditions, as required by Florida Statute Chapter 394.462.

Motion: Approve consent agenda items (Tabs B through I) as stated above. (See Attachment "A" for Tab H)

Maker: Commissioner Spicer

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, County Manager

RS170621 - 9:15:53

Motion: Adjourn as the Board of County Commissioners and Convene as the SAISS MSBU Governing Board.

Maker: Commissioner Taylor

Second: Commissioner Spicer

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

RS170621 - 9:16:27 (Tab J) Approve and authorize the Chairman to sign Task Order No. CM1582-TO23 in the amount of \$57,400.00 for Borrow Area Seabed Benthic Study and

Project Biological and Essential Fish Habitat Assessments for the South Amelia Island Shore Stabilization Area. Funding source: 43603539-531392.

Motion: Approve Tab J as stated above.
Maker: Commissioner Kelley
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor
Follow Up: Finance, OMB, Contract Management,

RS170621 - 9:17:15

Motion: Adjourn as the SAISS MSBU Governing Board and Convene as the Board of County Commissioners.
Maker: Commissioner Spicer
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

REGISTER:

The Chairman signed the register for the following warrants: Warrant Nos. 237439 thru 237494 dated 6-13-17 for a register total of \$640,851.13; Warrant Nos. 237495 thru 237608 dated 6-16-17 for a register total of \$647,334.89; Wire Transfer No. 1712233 dated 6-9-17 for a register total of \$6,722.86; and, Wire Transfer No. 1712234 dated 6-14-17 for a register total of \$12,345.39.

NEW BUSINESS:

RS170621 - 9:55:06 (Tab K) Discussion and consideration of potential Capital Improvement Plan (CIP) Projects.

Discussion: Mr. Stankiewicz reviewed the County department's requests. He explained that anything with an asterisk sign next to it has an operating expense with it. He informed the Board that the Vet Surgical Suite has been pulled from the CIP due to the veterinarian resigning. The group discussed projects with matching funds, bringing regional parks back to the board next year, and the possibility of purchasing land next to the Callahan Ballpark.

Frank Mashuda, Facilities Maintenance Director, came forward to respond to inquiries regarding leakage at county facilities. Next, Bill Howard, Facilities Maintenance Department, came forward to respond to a question stating that the kitchen freezer replacement at the Detention Center is the only item that will directly affect operations.

The group continued discussion on the generators at the James S. Page Complex; amount of matching funds that are needed; prioritizing projects with matching funds; the kitchen freezer replacement for the Detention Center; the homestead exemption increase in the future; and amount that one mil would generate.

Following discussion, there was consensus of the Board to fund the following project requests: Pages Dairy Road Widening additional \$1,752,000.00; Dyal Road Paving in the amount of \$407,250.00; Henry Smith Road Resurfacing and Culvert Rehabilitation in the amount of \$550,000.00; Pratt Siding Road Paving in the amount of \$782,500.00; Detention Center Kitchen Freezer replacement in the amount of \$34,500.00; and Justice Center Annex Flat Roof Area Cleaning and Coating in the amount of \$54,000.00. These projects to be incorporated into the budget to be presented to the Board in July 2017.

RS170621 - 9:17:30 (Tab L) Consider the following: (1) approve proposal provided by the National Cooperative Purchasing Alliance to utilize Brooks Building Solutions for the Detention Center Chiller Plant Project in the amount of \$1,873,620.00; (2) authorize work to be completed in the Fiscal Year 2016/2017 budget using Reserves for Contingencies; and (3) authorize the Chairman to sign associated budget transfers.

Discussion: Mr. Stankiewicz reviewed the request and clarified that the funding source on the agenda request should be "Reserves for Capital Plan" instead of "Reserves for Contingencies." Mr. Howard came forward to respond to an inquiry stating that the agreement in the agenda packet was placed in there by mistake and that the updated agreement includes the demo. Discussion followed.

Motion: Approve Tab L as stated above to include the Demo

of existing DX units under the proposed amount of \$1,873,620.00

Maker: Commissioner Edwards

Second: Commissioner Spicer

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, County Manager, Facilities Maintenance,

RS170621 - 10:35:43 (Tab M) Consider request to set public hearing date of July 10, 2017 to consider an Ordinance providing for the levy of an additional five (5) cents of the Local Option Gas Tax upon every gallon of motor fuel sold in Nassau County and taxed under the provisions of Part I of Chapter 206, Florida Statutes.

Discussion: Mr. Stankiewicz reviewed the request. Mr. Mullin reviewed the "Effective Period of Tax" on page 2, Section 4, and the "Use of Funds" on Page 2, Section 6. Mr. Stankiewicz to hold public educational outreach meetings and place in the newspaper.

Motion: Schedule a public hearing for July 10, 2017 at 6:00 p.m., or as soon thereafter as the matter may be heard, to consider Tab M as stated above and Mr. Stankiewicz to hold public educational outreach meetings.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Manager, OMB, County Manager

Discussion: Mr. Stankiewicz briefly addressed the request presented earlier by Jessie Pickett regarding funding for sod at the Stein Tompkins Sports Complex; purchasing new chairs for the Commission Chambers; a carport for the fleet vehicles at the James S. Page Governmental Complex; and repairs to the fairground road. Discussion followed and there was consensus of the Board to bring back on July 10, 2017 discussion of funding for Sod at the Stein Tompkins Sports Complex.

RS170621 - 9:22:01 (Tab N) Request approval for public hearings to commence and authorize staff to advertise

public hearings to: [1] consider amending the Land Development Code, specifically Article 33, District Restrictions for Certain Land Uses, Section 33.01, Vendors of Alcoholic/Intoxicating Beverages and Bottle Clubs, specifically amending Section 33.01(A), Section 33.01(D), Section 33.01(E) and Section 33.01(F); and [2] consider an ordinance amending Ordinance No. 81-22, as amended, specifically amending Section 2, Purpose, Section 3, Definitions, and Section 4, Limit of Sales; providing an effective date.

Discussion: Mr. Mullin distributed two draft ordinances. Mr. Lasserre came forward to review the request and commented on changes that were requested. He would rely on county staff recommendations. Mr. Mullin distributed several letters from various individuals supporting the ordinances. Mr. Pope and Mr. Mullin reviewed the proposed changes to the ordinances.

Motion: Schedule a public hearing for July 10, 2017 at 6:00 p.m., or as soon thereafter as the matter may be heard to consider Tab N as stated above.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Planning and Economic Opportunity, County Attorney

APPOINTMENTS:

RS170621 - 9:36:50 (Tab O) Consider appointment of L. Dee Torre Kaufman as the Fernandina Beach representative on the Library Advisory Board.

Motion: Approve Tab O as stated above.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Library, County Manager

COUNTY ATTORNEY BUSINESS:

RS170621 - 9:37:17 (Tab P) Continue consideration of the attached Indigent Burial/Cremation Application Affidavit which will allow funeral homes to verify financial

information of the decedent's family/informant as well as the deceased as to indigent status.

Discussion: Mr. Mullin reviewed the request.

Motion: Schedule public hearing for July 10, 2017 at 6:00 p.m., or as soon thereafter as the matter may be heard, to consider Tab P as stated above.

Maker: Commissioner Edwards

Second: Commissioner Spicer

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Attorney

INFORMATIONAL ITEM(S):

RS170621 - 9:39:31 (Tab Q) Monthly status update on Building Department and Code Enforcement activities. Informational only.

RS170621 - 9:39:31 (Tab R) Monthly status update on County Extension activities. Informational only.

RS170621 - 9:39:31 (Tab S) Monthly status update on Facilities Maintenance and Parks & Recreation activities. Informational only.

RS170621 - 9:39:31 (Tab T) Monthly status update on Fire/Rescue activities. Informational only.

RS170621 - 9:39:31 (Tab U) Informational only: monthly status update on all contract amendments, change orders, task orders, and work authorizations approved by the County Manager in May 2017, as required by Section 6.2 of the Nassau County Purchasing Policy.

EXPANSION ITEMS:

RS170621 - 9:14:58 Approve the Port Security Grant Program application for funds to be used for port security efforts; and authorize staff to submit the grant application electronically. (Grant deadline: June 22, 2017)

Motion: Expand the meeting to consider one (1) item as stated above.
Maker: Commissioner Edwards
Second: Commissioner Spicer
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor
Follow Up: County Manager, Sheriff

RS170621 - 9:39:43 Expansion Item #1: Approve the Port Security Grant Program application for funds to be used for port security efforts; and authorize staff to submit the grant application electronically. (Grant deadline: June 22, 2017)

Discussion: Ms. Jones reviewed the request.

Motion: Approve expansion item 1 as stated above.
Maker: Commissioner Spicer
Second: Commissioner Edwards
Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor
Follow Up: Sheriff, Grant Department, County Manager, County Attorney

DISCUSSION ITEMS:

RS170621 - 10:52:16 Commissioner Kelley's Business:
None.

RS170621 - 10:49:23 Commissioner Spicer's Business:

- Thanked the Commissioners for their hard work regarding the budget.
- Requested that the Board help the Hilliard Youth Football with the sod for the football field.

RS170621 - 10:50:42 Commissioner Taylor's Business:

- Thanked the Commissioner for approving the Surface Treatment Project in Swallowfork Subdivision (Tab E).

RS170621 - 10:51:05 Commissioner Edwards' Business:

- Thanked department heads for all their hard work on the budget. He apologized to the not-for-profits, that the Board was unable to fund this year.

RS170621 - 10:51:40 Chairman Leeper's Business:

- Thanked staff and the not-for-profit for coming forward.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 10:52 a.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2017-16:

Resolution(s):

1. Resolution 2017- regarding budget amendment in the General Fund in the amount of \$66.00 for donations and reimbursement of damaged/lost materials received by the Nassau County Library System.

Inventory Deletions/Changes:

Solid Waste Department, 6281, 2009 2 Cubic Yard Compactor Hopper Motor Head, Serial No. N/A.

Solid Waste Department, 6282, 40 Cubic Yard Compaction 2009, Serial No. 109207.

Solid Waste, 6283, 40 Cubic Yard Compaction Container 2009, Serial No. 109208.

Solid Waste, 2575, 1998 Open Top 30 Yard Roll-Off Bin, Serial No. Indus981503.

Nassau-Amelia Utilities, 6501, 2010 Dell Computer Optiplex CX, Serial No. CXORRL1.