

**Nassau County Board of County Commissioners
Special Session, July 17, 2017 9:00 a.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners, Steve W. Kelley, Pat Edwards, Justin Taylor and George V. Spicer.

Other Officials Present: Michael S. Mullin, County Attorney; and Shanea Jones, County Manager.

Staff Present: Justin Stankiewicz, Assistant County Manager/Office of Management and Budget Director; Scott Herring, Public Works Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Brenda Linville, Deputy Clerk.

Official Agenda Summary:

PRESENTATION:

SS170717 - 9:02:13 (Tab A) Justin Stankiewicz, Office of Management and Budget Director/Assistant County Manager re: Fiscal Year 17-18 Budget.

Discussion: Mr. Stankiewicz provided a brief history regarding the budget process for Fiscal Year 17/18. He reviewed the departments' requests for replacement positions that were included within the budget, as well as five positions that were not included from the Road and Bridge Department for a full work crew. Ms. Jones provided an explanation regarding the request from the Road and Bridge Department. Mr. Stankiewicz responded to an inquiry regarding the other positions that are being funded. Following discussion Mr. Stankiewicz felt there was consensus of the Board to not add the request from the Road and Bridge Department; but if the board wants to readdress this item they will have until September 2017.

Mr. Stankiewicz reviewed the Financial Policy as it relates to balancing the budget with the One-Cent SurTax Fund. He

explained that the current Financial Policy states that when OMB does the tentative budget they should use the current millage rate. The Board has until August 4, 2017 to provide the Property Appraiser with the Fiscal Year 2017/18 millage rate.

Mr. Stankiewicz distributed earlier in the meeting the list of funded and unfunded Capital Improvement Plan (CIP) projects. He provided a history regarding the policy and procedures for the CIP. The group discussed the Pages Dairy/Chester Road project funding, and splitting cash carried forward funds.

Commissioner Edwards distributed and reviewed a list of CIP Projects that have not been funded, as well as a list of roads to delete from the CIP. Following discussion, Commissioner Spicer requested that the Board keep Dyal Road on the CIP list. Chairman Leeper questioned the length of time that Dyal Road, Pratt Siding Road, and Henry Smith Road have been on the CIP.

Ms. Jones responded to various inquiries regarding the Historic Courthouse, Justice Center, and Records Building repairs and the technology equipment for the library.

Mr. Pope provide information regarding the purchase of adjacent land for future expansion at the Callahan ballpark.

Mr. Herring addressed the bridge maintenance program for 2017/18 and the Spring Lake Estates drainage repair.

Motion: **Approve to delete from the CIP: Dyal Road in the amount of \$407,250.00; Pratt Siding Road in the amount of \$782,500.00, and Henry Smith Road in the amount of \$550,000.00, and fund the following unfunded CIP Projects: Animal Control - OSS Kennel Enclosure in the amount of \$65,000.00; Engineering - Bridge Maintenance, 2017/18 in the amount of \$500,000.00; Nassau County Fire Rescue Department - Cardiac Monitor Replacement in the amount of \$85,000.00, Station 30 Improvements in the amount of \$55,000.00, and Tanker Apparatus in the amount of \$319,000.00; Judicial - Historic Court House, Brick reseal in the amount of \$250,000.00, and Justice Center, Records Building (flat roof, cleaning and coating) in the amount of**

\$90,000.00; Library - Technology Equipment Replacement in the amount of \$7,000.00; Facilities Maintenance - Goffinsville, Deck and Gangway repairs in the amount of \$36,000.00, John Muir Ecological. Park, Deck Repairs in the amount of \$36,000.00, Callahan Ballpark drainage engineering in the amount of \$36,000.00, Yulee Ballpark Gym renovations in the amount of \$42,900.00, Purchase adjacent land for future expansion at Callahan Ballpark (use impact fees and structure for future payments) in the amount of \$205,343.79; and Road and Bridge - Spring Lakes Estates drainage repair in the amount of \$207,000.00.

Amend: Include amending the CIP to include Dyal Road.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Commissioner Kelley - Aye
Commissioner Spicer - Aye
Commissioner Taylor - Aye
Commissioner Edwards - Aye
Commissioner Leeper - Aye

Follow Up: OMB, County Manager

Discussion: Ms. Jones provided information to Commissioner Kelley regarding the amount of cash carried forward for the last two years.

Mr. Stankiewicz responded to an inquiry that a 1 mil increase would generate \$7.4 million.

The group discussed how to prioritize funds if there was a 1 mil increase; reimbursement of FEMA funds; estimated additional revenue due to the increase of property values; amount of funds the county will lose in 2019 due to "Save Our Homes"; and Municipal Service Fund.

RS170717 - 10:00:19 Mimi Vitale came forward to address certification of the Vet Tech for Animal Control. She inquired as to where she and her neighbors can file complaints against construction companies for their workers not cleaning up their job sites and individuals getting nails in their tires. Ms. Vitale also addressed raising the Sales Tax by .01 or .02 percent.

There being no further business, the special session of the Nassau County Board of County Commissioners adjourned at 10:03 a.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk