

**Nassau County Board of County Commissioners
Regular Session, August 16, 2017 9:00 a.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners, Steve W. Kelley, Pat Edwards, Justin Taylor and George V. Spicer.

Other Officials Present: Michael S. Mullin, County Attorney; and Shanea Jones, County Manager.

Staff Present: Justin Stankiewicz, Office of Management and Budget Director; Scott Herring, Public Works Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Brenda Linville, Deputy Clerk.

Official Agenda Summary:

Audience Input:

RS170816 - 9:01:31 Helen Ridley, The ARC Nassau Director, came forward to invite the Commissioners to participate in the Celebrity Waiters Luncheon to be held on October 26 and October 27, 2017 at Ciao Italian Bistro. She noted that the dates might change.

RS170816 - 9:03:18 Art Sanchez came forward to inquire about the county's protocol when a citizen has an issue with a certain department. Mr. Mullin clarified that the individual would need to speak with the County Manager. He briefly addressed the process in the building department regarding inspections and fines that are charged if inspection fails.

PRESENTATIONS (S) :

RS160819 - 9:07:28 (Tab A) Shaun Woleshin, Vice-President/Account Director, Ferreira Insurance re: Fiscal Year 2017/2018 Insurance Renewal Projections.

Motion: Continue to August 28, 2017 Tab A as stated above.

Maker: Commissioner Edwards

Second: Commissioner Spicer

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Manager, Human Resources

RS160819 - 9:07:47 (Tab B) Dawn Bostwick, Library Director re: monthly status update on Library activities.

Discussion: Ms. Bostwick came forward to provide an update on the library's services as well as the passport reports. She also provided an update on the Focus Group Summary, and various programs.

CONSENT ITEM(S) :

RS160819 - 9:15:58 Approve the following: **(Tab C)** Authorization for the Chairman to sign the Library Use Agreement, Contract No. CM2449, for collaboration of services between the Nassau County Public Library and Florida State College of Jacksonville [FSCJ] for the period of July 1, 2017 through June 30, 2019. **(Tab D)** Authorization for the Chairman to sign the 2017/2018 Professional Services Agreement, Contract No. CM2447, to fund a part-time employee to manage and oversee the law library for the period of October 1, 2017 through March 31, 2018. **(Tab E)** Authorization for use of \$2,000.00 from the Crime Prevention Trust Fund to be donated to Big Brothers/Big Sisters for mentoring at-risk youths. Funding source: 01031521-549036 CRMPV. **(Tab F)** Resolution of the Board of County Commissioners of Nassau County, Florida, amending Resolution No. 2000-199, which established procedures for the permitting of Art Festivals, Parades, Fairs, and other Special Events on the State Highway System; providing for responsibility for traffic control; providing for assumption of liability; adopting a Special Event Permit Application for County Property Form;

establishing a Permit Fee for the Special Event Permit Application; adopting a Special Event Permit Review Form; and providing an effective date.

Motion: Approve consent agenda items (Tabs C thru F) as stated above and authorize the Chairman to sign Resolution 2017-119 regarding Tab F.

Maker: Commissioner Spicer

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, County Manager, Library, Contract Management, Nancy Beasley, Judge Foster

NEW BUSINESS:

RS170816 - 9:16:27 (Tab G) Discussion of fundraising efforts related to construction of two monument signs recognizing 2015 Heisman Trophy Winner, Derrick Henry.

Discussion: Ms. Jones provided a brief history regarding the monuments and requested the Board's direction. The group discussed contacting the State regarding placement of state roadway signs in the interim period, and continuing the fundraising efforts.

Request: Staff to continue with the fundraising efforts related to the construction of two monument signs recognizing 2015 Heisman Trophy Winner, Derrick Henry. Staff to place on the County website a running total of the amount that has been donated and advertise for donations. Staff will bring back to the Board in order to update the Board on donations they are receiving.

RS170816 - 9:20:54 (Tab H) Consider request for waiver of Code Enforcement Liens and penalties related to Property No. 42-2N-27-0000-0064-0010.

Discussion: Mr. Mullin provided a brief history regarding the property and discussion followed.

Motion: Approve to waive the Code Enforcement Liens for parcel No. 42-2N-27-0000-0064-0010, except for \$6,685.75, which is derived from the building official lien for demolition in the amount of \$6,521.26 plus the \$164.49 fee for debris removal

for the lien listed on the matrix as a part of the agenda request under case no. 00-07 (Harts Road).

Maker: Commissioner Kelley

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, Code Enforcement, Building Official

RS170816 - 9:30:51 (Tab I) Discuss request from the Florida House of Representatives for a Resolution urging the Florida Legislature to enact legislation that would make texting while driving a primary offense.

Discussion: Ms. Jones reviewed the request and discussion followed.

Request: County staff to contact the Sheriff, City of Fernandina Beach Police Department, State Representative Cord Byrd and Senator Aaron Bean regarding this item.

INFORMATIONAL ITEM(S):

RS170816 - 9:57:44 (Tab J) Monthly status update on Building Department/Code Enforcement activities. Informational only.

RS170816 - 9:57:44 (Tab K) Monthly status update on County Extension activities. Informational only.

RS170816 - 9:57:44 (Tab L) Monthly status update on Facilities Maintenance and Parks & Recreation activities. Informational only.

RS170719 - 9:57:44 (Tab M) Monthly status update on Fire/Rescue activities. Informational only.

RS170719 - 9:57:44 (Tab N) Monthly status update on Public Works activities. Informational only.

RS170719 - 9:57:44 (Tab O) Monthly status update on all contract amendments, change orders, task orders, and work authorizations approved by the County Manager in June 2017, as required by Section 6.2 of the Nassau County Purchasing Policy. Informational only.

RS170719 - 9:57:44 (Tab P) Informational only: Error & Insolvencies Report 2016 Tax Roll

RS170816 - 9:57:44 (Tab Q) Informational only: authorized employee travel.

EXPANSION ITEMS:

RS170816 - 9:06:40 (1) Request Board approval for authorization for the Chairman to sign a Grant of Easement to Mr. and Mrs. Blair, subject to: [1] their providing the county the signed and sealed sketch and legal description for the easement from the surveyor; and [2] Blair's to obtain a driveway permit from Engineering Services Department. The easement is across a tract of land which is dedicated to Nassau County as right-of-way. The property is located off St. Thomas Street in the Lofton Oaks at Yulee Home Park Subdivision. (2) Discuss proposed changes to the Alcohol Ordinance.

Motion: Expand the meeting to consider two (2) items as stated above.

Maker: Commissioner Edwards

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Attorney

RS170816 - 9:32:59 Expansion Item #1: Request Board approval for authorization for the Chairman to sign a Grant of Easement to Mr. and Mrs. Blair, subject to: [1] their providing the county the signed and sealed sketch and legal description for the easement from the surveyor; and [2] Blair's to obtain a driveway permit from Engineering Services Department. The easement is across a tract of land which is dedicated to Nassau County as right-of-way. The property is located off St. Thomas Street in the Lofton Oaks at Yulee Home Park Subdivision.

Discussion: Mr. Herring reviewed the request.

Motion: Approve expansion item 1 as stated above.

Maker: Commissioner Edwards

Second: Commissioner Spicer

Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor

Follow Up: County Attorney, Public Works

RS170816 - 9:35:50 Expansion Item #2: Discuss proposed changes to the Alcohol Ordinance.

Discussion: Mr. Mullin distributed the County's alcohol ordinances for the Board's review. He explained that staff's goal is to combine all the alcohol ordinances into one ordinance. Mr. Mullin reviewed the proposed changes. Mr. Pope addressed the changes from a community planning standpoint. Mr. Mullin explained that staff is trying to develop a use permit for when the use of a building is changed which will make it easier for staff to track. He addressed the wine and beer ordinance.

Jon Lasserre, attorney with Rogers Towers, came forward to address his client's proposal, to allow off premise consumption in the A1A Overlay District. His client is willing to wait for a comprehensive solution to this issue.

Mr. Mullin suggested that he and Mr. Pope prepare a draft alcohol ordinance, in conjunction with the County Manager to bring back to the Board for their consideration within thirty days. He would prefer a day meeting in order for the Board to discuss what aspects of the ordinance they might want to change. Discussion followed.

DEPARTMENT HEAD(S) :

RS170816 - 9:58:02 Mr. Pope commented that the second Telecommunications Master Plan Outreach meeting will be held on August 16, 2017 at 6:00 p.m. at the American Beach Community Center.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 9:58 a.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk