# EXHIBIT 1

# GENERAL INFORMATION AND INSURANCE REQUIREMENTS

# GENERAL INFORMATION AND MINIMUM INSURANCE REQUIREMENTS

## COMMERCIAL GENERAL LIABILITY INSURANCE

The Contractor shall purchase and maintain at the Contractor's expense Commercial General Liability insurance coverage (ISO or comparable Occurrence Form) for the life of this Contract. Modified Occurrence or Claims Made forms are not acceptable.

The Limits of this insurance shall not be less than the following limits:

| | |
|---|---|
| Each Occurrence Limit | $1,000,000 |
| Personal & Advertising Injury Limit | $1,000,000 |
| Fire Damage Limit (any one fire) | $ 300,000 |
| Medical Expense Limit (any one person) | $ 10,000 |
| Products & Completed Operations Aggregate Limit | $2,000,000 |
| General Aggregate Limit (other than Products & Completed Operations) Applies Per Project | $2,000,000 |

General liability coverage shall continue to apply to "bodily injury" and to "property damage" occurring after all work on the Site of the covered operations to be performed by or on behalf of the additional insureds has been completed and shall continue after that portion of "your work" out of which the injury or damage arises has been put to its intended use.

## WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE

The Contractor shall purchase and maintain at the Contractor's expense Workers' Compensation and Employer's Liability insurance coverage for the life of this Contract.
The Limits of this insurance shall not be less than the following limits:

Part One – Workers' Compensation Insurance – Unlimited
Statutory Benefits as provided in the Florida Statutes and
Part Two – Employer's Liability Insurance

| | |
|---|---|
| Bodily Injury By Accident | $500,000 Each Accident |
| Bodily Injury By Disease | $500,000 Policy Limit |
| Bodily Injury By Disease | $500,000 Each Employee |

*If leased employees are used, policy must include an Alternate Employer's Endorsement

## AUTOMOBILE LIABILITY INSURANCE

The Contractor shall purchase and maintain at the Contractor's expense Automobile Liability insurance coverage for the life of this Contract.

The Limits of this insurance shall not be less than the following limits:

| | |
|---|---|
| Combined Single Limit – Each Accident | $1,000,000 |

Covered Automobiles shall include any auto owned or operated by the insured Contractor, insured Sub-subcontractor including autos which are leased, hired, rented or borrowed, including autos owned by their employees which are used in connection with the business of the respective Contractor or Sub-subcontractor.

## UMBRELLA INSURANCE

The Contractor shall purchase and maintain at the Contractor's expense Umbrella Liability (Umbrella Form) insurance coverage for the life of this Contract.

The Limits of this insurance shall not be less than the following limits:

| | |
|---|---|
| Each Occurrence Limit | $1,000,000 |
| Aggregate Limit | $1,000,000 |



Initials:

Contractor shall require each of his Subcontractors to likewise purchase and maintain at their expense Commercial General Liability insurance, Workers' Compensation and Employer's Liability coverage, Automobile Liability insurance, Umbrella Liability insurance coverage meeting the same limit and requirements as the Contractors insurance.

Certificates of Insurance acceptable to Nassau County Board of County Commissioners for the Contractor's insurance must be received within ten (10) days of Notification of Selection and at time of signing Agreement.

Certificates of Insurance and the insurance policies required for this Agreement shall contain an endorsement that coverage afforded under the policies will not be cancelled or allowed to expire until at least thirty (30) days prior written notice has been given to Nassau County Board of County Commissioners.

Certificates of Insurance and the insurance policies required for this Agreement will include a provision that policies, except Workers' Compensation and Professional Liability, are primary and noncontributory to any insurance maintained by the Contractor.

Nassau County Board of County Commissioners must be named as an Additional Insured and endorsed onto the Commercial General Liability (CGL), Auto Liability and Umbrella Liability policy (ies). A copy of the endorsement(s) must be supplied to Nassau County Board of County Commissioners ten (10) days following the execution of the agreement or prior to the first date of services, whichever comes first.

> CGL policy Additional Insured Endorsement must include Ongoing and Completed Operations (Form CG2010 11 84 **OR** Form CG2010 04 13 and GC2037 04 13 edition or equivalent). Other Additional Insured forms might be acceptable but only if modified to delete the word "ongoing" and insert the sentence "Operations include ongoing and completed operations".
> CGL policy shall not be endorsed with Exclusion - Damage to Work performed by Subcontractors on Your Behalf (CG2294 or CG2295)
> CGL policy shall not be endorsed with Contractual Liability Limitation Endorsement (CG2139) or Amendment of Insured Contract Definition (CG 2426)
> CGL policy shall not be endorsed with Exclusion - Damage to Premises Rented to you (CG 2145)
> CGL policy shall include broad form contractual liability coverage for the Contractors covenants to and indemnification of the Authority under this Contract

Certificates of Insurance and the insurance policies required for this Agreement shall contain a provision under General Liability, Auto Liability and Workers' Compensation to include a Waiver of Subrogation clause in favor of Nassau County Board of County Commissioners.

All Certificates of Insurance shall be dated and shall show the name of the insured Contractor, the specific job by name and job number, the name of the insurer, the policy number assigned its effective date and its termination date and a list of any exclusionary endorsements.

All Insurers must be authorized to transact insurance business in the State of Florida as provided by Florida Statute 624.09(1) and the most recent Rating Classification/Financial Category of the insurer as published in the latest edition of "Best's Key Rating Guide' (Property-Casualty) must be at least A- or above.

All of the above referenced Insurance coverage is required to remain in force for the duration of this Agreement and for the duration of the warranty period. Accordingly, at the time of submission of final application for payment, Contractor shall submit an additional Certificate of Insurance evidencing continuation of such coverage.

If the Contractor fails to procure, maintain or pay for the required insurance, Nassau County Board of County Commissioners shall have the right (but not the obligation) to secure same in the name of and for the account of Contractor, in which event, Contractor shall pay the cost thereof and shall furnish upon demand, all information that may be required to procure such insurance. Nassau County Board of County Commissioners shall have the right to back-charge contractor for the cost of procuring such insurance. The failure of Nassau County Board of County Commissioners to demand certificates of insurance and endorsements evidencing the required insurance or to identify any deficiency in contractors coverage based on the evidence of insurance provided by the contractor shall

not be construed as a waiver by Nassau County Board of County Commissioners of contractor's obligation to procure, maintain and pay for required insurance.

The insurance requirements set forth herein shall in no way limit Contractors liability arising out of the work performed under the Agreement or related activities. The inclusions, coverage and limits set forth herein are minimum inclusion, coverage and limits. The required minimum policy limits set forth shall not be construed as a limitation of Contractor's right under any policy with higher limits, and no policy maintained by the Contractor shall be construed as limiting the type, quality or quantity of insurance coverage that Contractor should maintain. Contractor shall be responsible for determining appropriate inclusions, coverage and limits, which may be in excess of the minimum requirements set forth herein.

If the insurance of any Contractor or any subcontractor contains deductible(s), penalty(ies) or self-insured retention(s), the Contractor or Subcontractor whose insurance contains such provision(s) shall be solely responsible for payment of such deductible(s), penalty(ies) or self-insured retention(s).

The failure of Contractor to fully and strictly comply at all times with the insurance requirements set forth herein shall be deemed a material breach of the Agreement.



Initials:

# EXHIBIT 2

# CONTRACTOR'S BID

COPY

SECTION 00 41 15

BID FORM

**PROJECT IDENTIFICATION:** **Thomas Creek Road Resurfacing Project (US301 to Duval County Line)**
**Bid Number NC17-002**
**Nassau County, Florida**

**BID DEADLINE:** **Wednesday, September 6, 2017 at 4:00 PM**
**THIS BID IS SUBMITTED TO:** **Board of County Commissioners, Nassau County**
**Office of the Ex-Officio Clerk**
**76347 Veterans Way, Suite 456**
**Yulee, Florida 32097**

**1.01** The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with the County in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

Company Name (typed or printed): Pars Construction Services, LLC.
Business address: 7643 Gate Parkway, Suite 104-82, Jacksonville, FL 32256
Phone No.: 904-642-6144 Fax No.: 904-527-1014
Contact Name: Ali Hakimi
Contact Title: President
Contact email address: ahakimi@pars-construction.com

**2.01** Bidder accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. The Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of the County.

**3.01** In submitting this Bid, Bidder represents, as set forth in the Agreement, that:

A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged:

| Addendum No. | Addendum Date |
|---|---|
| One (1) | 8-9-17 |
| Two (2) | 9-6-17 |
| Three (3) | 9-18-17 |

B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.



Initials:_____

C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in paragraph 4.02 of the General Conditions, and (2) reports and drawings of a Hazardous Environmental Condition, if any, which has been identified in the Supplementary Conditions as provided in paragraph 4.06 of the General Conditions.

E. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect costs, progress, or performance of the work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.

F. Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.

G. Bidder is aware of the general nature of the work to be performed by the County and others at the Site that relates to the Work as indicated in the Bidding Documents.

H. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.

I. Bidder has given Engineer of Record written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer of Record is acceptable to Bidder.

J. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

**4.01** Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly



Initials:

induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any individual or entity to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over the County.

**5.01** Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

## BID TAB

## THOMAS CREEK ROAD RESURFACING (US301 to DUVAL COUNTY LINE)

| Item No. | Pay Item | Pay Item Description | Units | Quantity | Cost Per Unit | Total Cost |
|---|---|---|---|---|---|---|
| 1 | 101-1R | MOBILIZATION | LS | 1 | 65,000.00 | 65,000.00 |
| 2 | 102-1R | MAINTENANCE OF TRAFFIC | LS | 1 | 21,681.76 | 21,681.76 |
| 3 | 120-6 | EMBANKMENT | CY | 1500 | 28.28 | 42,420.00 |
| 4 | 327-70-5 | MILLING EXIST. ASPH. CONC. 1" AVG DEPTH | SY | 45 | 43.43 | 1,954.35 |
| 5 | 334-1-22 | SUPERPAVE ASPH. CONC. TRAFFIC "C", 1.5" (OVERLAY) | TN | 4500 | 91.91 | 413,595.00 |
| 6 | 334-1-22L | SUPERPAVE ASPH. CONC. LEVELING (50LB/SY AVG) | TN | 1300 | 93.93 | 122,109.00 |
| 7 | 570-1-1 | PERFORMANCE TURF (HYDROSEED) | SY | 3500 | 0.505 | 1,767.50 |
| 8 | 570-1-2 | PERFORMANCE TURF (SOD) | SY | 6600 | 2.55 | 16,830.00 |
| 9 | 706-3 | RPM's, BI-DIRECTIONAL, YELLOW | EA | 1200 | 3.33 | 3996.00 |
| 10 | 711-15-101 | THERMOPLASTIC, STANDARD, WHITE, SOLID, 6" | NM | 8.5 | 7,211.40 | 61,296.90 |
| 11 | 711-15-201 | THERMOPLASTIC, STANDARD, YELLOW, SOLID, 6" | NM | 3.5 | 8,564.80 | 29,976.80 |
| 12 | 711-14-125 | THERMOPLASTIC, PREFORMED, WHITE, SOLID, 24" | LF | 30 | 26.26 | 787.80 |
| 13 | 711-16-231 | THERMOPLASTIC, STANDARD, YELLOW, SKIP, 6" | GM | 2 | 3,277.45 | 6,554.90 |
| 14 | 711-14-160 | THERMOPLASTIC RR MARKINGS | EA | 3 | 1,277.65 | 3832.95 |

**BASE BID TOTAL**

TOTAL AMOUNT (ITEMS 1 TO 14) $ 791,802.96

(Figures)

(Use Words)



Initials:_____

All specific cash allowances are included in the price(s) set forth above and have been computed in accordance with paragraph 11.02 of the General Conditions.

Unit prices have been computed in accordance with Paragraph 11.03.B of the General Conditions.

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids. Final payment of all Unit Price Bid Items will be based on actual quantities as determined in the Contract Documents.

**6.01** Bidder agrees that the Work will be substantially complete within 45 calendar days after the date when the Contract Times commence to run as provided in paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with paragraph 14.07.B of the General Conditions within 45 calendar days from the date of substantial completion. Total contract time shall be 90 calendar days; for everyday the work goes beyond substantial completion, a day will be removed from final completion so the total days equal 90 calendar days.

**6.02** Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified above, which shall be stated in the Agreement.

**7.01** The following documents are attached to and made a condition of this Bid:

A. Bid Security in the form of a certified check of Bid Bond (Section 00 43 15)
B. Tabulation of Subcontractors & Suppliers (Section 00 43 35)
C. Florida Trench Safety Act Certification (Section (00 44 55)
D. Bidder's Qualification Statement (Section 00 45 35)
E. Non-collusion Affidavit (Section 00 45 19)
F. Drug-Free Workplace Certificate (Section 00 45 20)
G. Public Entity Crimes Statement (Section (00 45 30)
H. Statement of Disputes, Litigation & Surety Completion (Section 00 45 35)
I. E-Verify Affidavit of Compliance (Section 00 45 40)

**8.01** The terms used in this Bid with initial capital letters have the meanings indicated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.



Initials:_____

SUBMITTED on September 26, 2017.

State Contractor License No. CGC1514726.

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____

(*Individual's Signature*)

Doing business as: _____

Business address: _____

_____

Phone No.: _____ Fax No.: _____

A Partnership

Partnership Name: _____

By: _____

(*Signature of general partner - attach evidence of authority to sign*)

Name (typed or printed): _____

Business address: _____

_____

Phone No.: _____ Fax No.: _____



Initials: _____

A Corporation

Corporation Name: Pars Construction Services, LLC. (SEAL)

State of Incorporation: Florida

Type (General Business, Professional, Service, Limited Liability): LLC

By: [signature]

(*Signature - attach evidence of authority to sign*)

Name (typed or printed): Ali Hakimi

Title: President (CORPORATE SEAL)

Attest April D. Campbell

(*Signature of Corporate Secretary*)

Business address: 7643 Gate Parkway, Suite 104-82
Jacksonville, FL 32256

Phone No.: 904-642-6144 Fax No.: 904-527-1014

Date of Qualification to do business is May 4, 2017



Initials:

# ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

**ARTICLE I – Name**
The name of the Limited Liability Company is: **PARS CONSTRUCTION SERVICES, LLC**

**ARTICLE II – Address of Principal Office:**
The street address of the principal office of the Limited Liability Company is:

**11036 Castlemain Circle East, Jacksonville, FL 32256**

**ARTICLE III – Mailing Address of Limited Liability Company:**
The mailing address of the Limited Liability Company is:

**11036 Castlemain Circle East, Jacksonville, FL 32256**

FILED
07 MAY -4 PM 12:56
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

**ARTICL IV – Registered Agent, Registered Office & Registered Agent's Signature**

The name and the Florida street address of the registered agent are:

**RICHARD CAMP, CPA**
Name

**6817 Southpoint Parkway, Suite 2201**
Florida street address (P. O. Box not acceptable)

**JACKSONVILLE, FL 32216**
City, State, and Zip

***Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and completed performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, F. S.***

**RICHARD CAMP, CPA**

By: _____
Richard Camp, Authorized Signatory

Date: 4/30/07

**ARTICLE V – Management (Check box if applicable)**

☐ The Limited Liability Company is to be managed by one manager or more managers and is therefore, a manager – managed company.

_____
**Signature of a member or an authorized representative of a member**
Managing member, authorized representative
(In accordance with section 608.408(3), Florida Statutes, the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true.)

**ALIAKBAR HADJIHAKIMI**
Typed or printed name of signee

**FILING FEES**
**$100.00 Filing Fee for Articles of Organization**
**$25.00 for Designation of Registered Agent**
**$30.00 for Certified Copy (OPTIONAL)**
**$5.00 for Certificate of Status (OPTIONAL)**

Initials:_____

A Joint Venture

Joint Venturer Name: _____

By: _____

*(Signature of joint venture partner - attach evidence of authority to sign)*

Name (typed or printed): _____

Title: _____

Business address: _____

_____

Phone No.: _____ Fax No.: _____

Joint Venturer Name: _____

By: _____

*(Signature - attach evidence of authority to sign)*

Name (typed or printed): _____

Title: _____

Business address: _____

_____

Phone No.: _____ Fax No.: _____

Phone and FAX Number, and Address for receipt of official communications:

_____

_____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in a manner indicated above.)



Initials: _____

## SECTION 00 43 15

## BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address): Pars Construction Services, LLC
7643 Gate Parkway, Suite 104-82
Jacksonville, Florida 32256

SURETY (Name and Address of Principal Place of Business): Western Surety Company
333 S. Wabash Avenue, Floor 22
Chicago, Illinois 60604

OWNER (Name and Address): Board of County Commissioners of Nassau County
96135 Nassau Place, Suite 1
Yulee, Florida 32097

BID

Bid Due Date: September 19, 2017

Project (Brief Description Including Location): Thomas Creek Road Resurfacing Project
Nassau County, Florida

BOND

Bond Number: n/a

Date (Not later than Bid due date): September 19, 2017

Penal Sum: Five Per Cent of the Bid Amount (Words) 5% of the Bid Amount (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

**BIDDER**

Pars Construction Services, LLC (Seal)
Bidder's Name and Corporate Seal

By: [signature]
Signature and Title President

Attest: April D. Campbell
Signature and Title Project Manager

**SURETY**

Western Surety Company (Seal)
Surety's Name and Corporate Seal

By: [signature]
Signature and Title Francis T. O'Reardon, Attorney-in-Fact
(Attach Power of Attorney) Florida Resident Agent

Attest: Joann H. Bebout
Signature and Title Joann H. Bebout
Asst. Secretary

Note: Above addresses are to be used for giving required notice.



Initials:_____

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents,** That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Deidre Ann Sullivan, Joseph D Johnson Jr, Francis T O Reardon, Brett A Ragland, Joseph D Johnson III, Individually**

of Orlando, FL, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

**In Witness Whereof,** WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 15th day of June, 2015.

WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

State of South Dakota
County of Minnehaha } ss

On this 15th day of June, 2015, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
February 12, 2021

S. EICH
NOTARY PUBLIC
SOUTH DAKOTA

S. Eich, Notary Public

**CERTIFICATE**

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 19th day of September, 2017

WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

NAIC # 13188

Form F4280-7-2012

Initials:_____

**Authorizing By-Law**

## ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

Initials:_____

## SECTION 00 43 35

## TABULATION OF SUBCONTRACTORS & SUPPLIERS

The undersigned states that the following is a full and complete list of the proposed subcontractors and suppliers on this Project and the class of work to be performed by each, and that such list will not be added to nor altered without written consent to the Owner through the Engineer.

| SUBCONTRACTOR OR SUPPLIER AND ADDRESS | CLASS OF WORK OR MATERIAL |
|---|---|
| 1. Rose Services, Inc.<br>170 Cumberland Park Drive<br>St. Augustine, FL 32084 | Pavement Markings & Sod |
| 2. Bob's Barricades<br>8452-1 Herlong Road<br>Jacksonville, FL 32210 | MOT |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |

BIDDER: Pars Construction Services, LLC.

By: [signature]

Name: Ali Hakimi

Title: President

Date: September 26, 2017



Initials:_____

## SECTION 00 44 55

## FLORIDA TRENCH SAFETY ACT CERTIFICATION

Bidder acknowledges that included in the various items of the proposal and in the Total Bid Price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) as modified October 1, 2008. The Bidder further identifies the costs to be summarized below:

| | Cost |
|---|---|
| 1. Trench Safety Act Compliance | $ None Required |
| 2. Special Shoring | $ None Required |

Identify method of compliance for Item #1: None Required

Identify or attach a copy of Special Shoring requirements for Item #2: None Required

The undersigned certifies that he/she is the Contractor who will perform the trench excavation for this project, and hereby gives written assurance that Contractor will comply with the applicable trench safety standards specifically set forth in Florida's Trench Safety Act, Laws of Florida, 90-96.

BIDDER: Pars Construction Services, LLC.

By: [signature]

Name: Ali Hakimi

Title: President

Sworn to and subscribed before me this 26th day of September, 2017.

April D. Campbell

Notary Public

My Commission Expires: 01-03-2021

NOTARY PUBLIC STATE OF FLORIDA

APRIL D. CAMPBELL
MY COMMISSION # GG 028399
EXPIRES: January 3, 2021
Bonded Thru Budget Notary Services



Initials:_____

**SECTION 00 45 13**

**STATEMENT OF BIDDER'S QUALIFICATIONS**

To: Board of County Commissioners Nassau County Project: Thomas Creek Road Resurfacing Project

Date: September 26, 2017

The following experience record, as of date shown, shall be submitted to the County with the Bid Form. All questions shall be answered fully. Bidders who have qualified to bid on other projects for this County within the last 12 months need not resubmit this form unless specifically requested by the County. The contents of this form will be considered confidential to the extent allowed by applicable laws and regulations.

Name of Bidder: Pars Construction Services, LLC.

Business Address: 7643 Gate Parkway, Suite 104-82
Street

Jacksonville, FL 32256
City State Zip Code

1. Number of years in business as a Contractor under the present: 10 years 4 months

   Business Name Pars Construction Services, LLC.

   As Principal Contractor 10 years 4 months As a Sub-Contractor 10 years 4 months

2. Class of work you are equipped to perform: Certified General Contractor

3. Class of work you usually sublet: Mechanical, Electrical, Plumbing

4. Have any members of your concern ever operated under any other business name? No.
   If so, give details: _____

5. Have you ever failed to qualify as a responsible bidder? No. If so, give details.

6. Have you ever refused to enter into a contract after the award is made to you? No.
   If so, give details. _____

7. Have you ever failed to complete any work? No. If so, give details:



Initials:_____

8. Has any surety or financial institution ever experienced loss on your concern? No.

If so, give details: _____

9. Give name and address of the County, type of work, and the contract amount of at least three projects completed in the last three years:

| | (1) | (2) | (3) |
|---|---|---|---|
| Name: | UNF - Parking Lot 11 & 47 | Wildlight Access Rd | Nassau County |
| Address: | UNF Campus | Wildlight | Jasmine Street |
| Type of Work: | Resurfacing | 4200 lf of Rural Rd | ~~Drainage Impr.~~ /Resurfacing |
| Contract Amt: | $417,562.19 | $4,122,442.85 | $792,796.83 |

10. Give name and address of the County, type of work, and contract amount of projects now in process of construction:

| | Name | Address | Type of Work | Contract Amount |
|---|---|---|---|---|
| A. | Hoegh Tenant Yard | Blount Island | Milling & Paving | $433,055.76 |
| B. | Pavement Improvements | | | $ |
| C. | | | | $ |
| D. | | | | $ |
| E. | | | | $ |

11. Indicate your experience in the construction of work similar to this project (if not demonstrated by Questions 9 and 10, above):

_____

_____

_____

12. Give construction experience of principal individuals of your organization:

| | Name | Position | Years of Experience | Size and Type of Work |
|---|---|---|---|---|
| A. | Ali Hakimi | President/Supt. | 32+ | All sizes - horiz/vertical/commerical |
| B. | April Campbell | Project Manager | 11+ | All sizes - horiz/vertical/commerical |
| C. | Jay Hakimi | Asst. Supt/Project Engineer | 6 | All sizes - horiz/vertical/commerical |
| D. | | | | |
| E. | | | | |



Initials:_____

13. Are there any judgments, suits, or claims pending against you? No. If so, give details:

14. Does your organization operate as a corporation, partnership, or individual? Corporation

A. If a corporation, when incorporated: May 4, 2007

In which state incorporated: Florida

List name, title, and address of all officers:

| | Name | Title | Address |
|---|---|---|---|
| (1) | Ali Hakimi | President | 11036 Castemain Circle East Jacksonville, FL 32256 |
| (2) | | | |
| (3) | | | |
| (4) | | | |
| (5) | | | |

B. If a partnership, date of organization: _____

General, Limited, or Associated? _____

List name, address, and proportional interest of parties:

| | Name | Address | Proportional Interest |
|---|---|---|---|
| (1) | | | |
| (2) | | | |
| (3) | | | |
| (4) | | | |
| (5) | | | |

15. If requested prior to award of contract, provide to the County an accurate, up-to-date, condensed financial statement on a separate sheet attached to these qualifications of the individual, co-partnership, or corporation.

The undersigned hereby declares and certifies that the foregoing is a true statement of the experience and condition of the organization, therein first given and that any agency or individual herein named authorized to supply any information as may be deemed necessary to verify this statement.

Signed _____

Title President



Initials: _____

Subscribed and sworn to before me this 26th

day of September, 20 17

April D. Campbell Notary Public

Duval County, Florida

My Commission expires 01-03-2021

NOTARY PUBLIC STATE OF FLORIDA

APRIL D. CAMPBELL
MY COMMISSION # GG 028399
EXPIRES: January 3, 2021
Bonded Thru Budget Notary Services



Initials:

**SECTION 00 45 19**

**NONCOLLUSION AFFIDAVIT**

TO: The Board of County Commissioners Nassau County, herein called the "County."

Pursuant to bidding requirements for the work titled "Thomas Creek Road Resurfacing Project _____,"

the enclosed contract documents shall be provided to the County.

State of Florida

County of Duval

Ali Hakimi, being first duly sworn, deposes, and says that:

A. He is President (officer's title) of Pars Construction Services, LLC. (company name), the Bidder that has submitted the attached bid;

B. He is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;

C. Such bid is genuine and is not a collusive or sham bid;

D. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm, or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit, or cost element of the bid price or the bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the _____* or any person interested in the proposed contract; and

*Board of County Commissioners Nassau County

E. The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners: employees, or parties in interest, including this affiant.



Initials:_____

(Signed) _____

Ali Hakimi, President

Subscribed and sworn to before me
this 26th day of September, 20 17.

_____

Notary Public

April D. Campbell

My commission expires 01-03-2021

NOTARY PUBLIC STATE OF FLORIDA

APRIL D. CAMPBELL
MY COMMISSION # GG 028399
EXPIRES: January 3, 2021
Bonded Thru Budget Notary Services



Initials:_____

## SECTION 00 45 20

## DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that _____

Pars Construction Services, LLC. _____ (print or type name of firm)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.

- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.

- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, or any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.

- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.

- Makes a good faith effort to continue to maintain a drug free work place through the implementation of a drug free work place program.

"As a person authorized to sign a statement, I certify that the above named business, firm, or corporation complies fully with the requirements set forth herein."

_____
Authorized Signature

September 26, 2017
Date Signed



Initials: _____

State of: Florida

County of: Duval

Sworn to and subscribed before me this 26th day of September, 2017

Personally known X or Produced Identification _____

(Specify type of Identification)

April D. Campbell

Notary Public

01-03-2021

My commission expires

NOTARY PUBLIC STATE OF FLORIDA

APRIL D. CAMPBELL
MY COMMISSION # GG 028399
EXPIRES: January 3, 2021
Bonded Thru Budget Notary Services



Initials:_____

**SECTION 00 45 30**

**SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

(To be signed in the presence of a notary public or other officer authorized to administer oaths.)

STATE OF Florida
COUNTY OF Duval

Before me, the undersigned authority, personally appeared Ali Hakimi, who being by me first duly sworn, made the following statement:

1. The business address of Pars Construction Services, LLC. (firm name of Bidder/Contractor) is 7643 Gate Parkway, Suite 104-82, Jacksonville, FL 32256

2. My relationship to Pars Construction Services, LLC. (firm name of Bidder/Contractor) is President (relationship such as sole proprietor, partner, president, vice president)

3. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

4. I understand that "convicted" or "conviction" is defined by the statute to mean a finding of guilt or a conviction of a public entity crime, with or without adjudication or guilt, in any federal or state trial of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

5. I understand that "affiliate" is defined by the statute to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime; or (2) an entity under control of any natural person with is active in management of the entity and who has been convicted of a public entity crime; (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate; or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.



Initials:_____

6. Neither the Bidder/Contractor nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the Bidder/Contractor, nor any affiliate of the Bidder/Contractor, has been convicted of a public entity crime subsequent to July 1, 1989.

(Draw a line through Paragraph 6 if Paragraph 7 below applies.)

7. There has been a conviction of a public entity crime by Bidder/Contractor, or an officer, director, executive, partner, shareholder, employee, member or agent of the Bidder/Contractor who is active in the management of the Bidder/Contractor or an affiliate of the Bidder/Contractor. A determination has been made pursuant to 287.133(3) by order of the Division of Administrative Hearings that it is not in the public interest of the name of the convicted person or affiliate to appear on the convicted vendor list.
The name of the convicted person or affiliate is _____.

A copy of the order of the Division of Administrative Hearings is attached to this statement.

(Draw a line through Paragraph 7 if Paragraph 6 above applies.)

(Signature)

Sworn to and subscribed before me in the State and County first mentioned above on the 26th day of September, 2017

April D. Campbell
Notary Public

(affix seal)

01-03-2021
My commission expires

NOTARY PUBLIC STATE OF FLORIDA
APRIL D. CAMPBELL
MY COMMISSION # GG 028399
EXPIRES: January 3, 2021
Bonded Thru Budget Notary Services



Initials:_____

**SECTION 00 45 35**

**BIDDER'S STATEMENT OF DISPUTES, LITIGATION, ARBITRATION, AND SURETY COMPLETION, LAST THREE (3) YEARS**

| Project | Name and Address of Owner or Engineer | Name and Phone of Owner or Engineer Representative | Date of Contract | Amount | Status |
|---|---|---|---|---|---|

None - Does not apply

(Signed) _____

Print Name Ali Hakimi

Subscribed and sworn to before me this 26th day of September, 2017

Notary Public April D. Campbell

My commission expires : 01-03-2021

NOTARY PUBLIC STATE OF FLORIDA

APRIL D. CAMPBELL
MY COMMISSION # GG 028399
EXPIRES: January 3, 2021
Bonded Thru Budget Notary Services



Initials:_____

**SECTION 00 45 40**

State of Florida )

County of Duval )

AFFIDAVIT OF COMPLIANCE

The undersigned, being first duly sworn, deposes and states as follows:

This is to certify that Pars Construction Services, LLC. (Company Name) is a party to a Memorandum of Understanding with the Department of Homeland Security to use the E-Verify system for all new hires. Our Company's E-Verify participation number is 371954. In keeping with our Memorandum of Understanding, all new hires are verified through the E-Verify system.

Print Name: Ali Hakimi

September 26, 2017
Date

Sworn to and subscribed before me
This 26th day of September, 2017.

April D. Campbell
Notary Public

My Commission Expires: 01-03-2021

APRIL D. CAMPBELL
MY COMMISSION # GG 028399
EXPIRES: January 3, 2021
Bonded Thru Budget Notary Services



Initials:

**NASSAU COUNTY**
BOARD OF COUNTY COMMISSIONERS
Contract Management Department
96135 Nassau Place, Suite 6
Yulee, Florida 32097
904-530-6040 Fax: 904-321-2658

Angela Gregory
agregory@nassaucountyfl.com

**REMINDER: This addendum must be acknowledged, signed and returned with your proposal. Failure to comply may result in disqualification of your submittal.**

TO: All Proposers
FROM: Angela Gregory, Procurement Manager
SUBJECT: Addendum #1
Invitation to Bid, Bid Number NC17-002
Thomas Creek Road Resurfacing Project
August 9, 2017

---

This addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to, and shall take precedence over, the original documents.

**Part 1 – Questions & Answers**

N/A

**Part 2 - Clarifications**

Bid due date and bid opening date shall be amended as:

Bid Deadline: Tuesday, September 19, 2017 @ 4:00 PM
Bid Opening: Wednesday, September 20, 2017 @ 10:00 AM (or soon thereafter)

**ATTACHMENTS:**

**N/A**

---

**ACKNOWLEDGMENT IS HEREBY MADE OF RECEIPT OF THIS ADDENDUM NO. 1, ISSUED DURING THE SOLICITATION PERIOD:**

**Vendor Signature:** _____ **Date:** September 19, 2017

**NOTE:** You are required to acknowledge receipt of this addendum by signing and submitting it with your bid/proposal **(signature page only)**. In addition you are required to acknowledge receipt on the Addendum Acknowledgement (Attachment B, Page 12).

**End of Addendum #1**



Initials:_____

c. All work shall be in accordance with the construction drawings, specifications, and contract documents.

d. **BIDDERS MUST BE FDOT PRE-APPROVED FOR ALL WORK REQUIRED FOR THIS PROJECT.**

Angela Gregory- Question must be submitted in writing 7 days prior to the bid opening.

**Question and Answers:**

**Q1: What is the estimated budget?**

**A1: Estimated budget is $ 918,900.00**

**Q2: Will there be a side strip put down on both sides of the road with seed and mulch past the side strip?**

**Q2: Yes, a 16 inch strip of sod is required adjacent to the roadway as shown on the plans.**

**ATTACHMENTS:**

Attachment A - Sign-in Sheets for Mandatory Pre-Bid Conference, August 30, 2017

---

**ACKNOWLEDGMENT IS HEREBY MADE OF RECEIPT OF THIS ADDENDUM NO. 1, ISSUED DURING THE SOLICITATION PERIOD:**

**Vendor Signature:** _____ **Date:** September 19, 2017

**NOTE:** You are required to acknowledge receipt of this addendum by signing and submitting it with your bid/proposal **(signature page only)**. In addition you are required to acknowledge receipt on the Addendum Acknowledgement (Attachment B, Page 12).

**End of Addendum #2**



Initials:_____

**NASSAU COUNTY**
BOARD OF COUNTY COMMISSIONERS
Contract Management Department
96135 Nassau Place, Suite 6
Yulee, Florida 32097
904-530-6040 Fax: 904-321-2658

Angela Gregory
agregory@nassaucountyfl.com

**REMINDER: This addendum must be acknowledged, signed and returned with your proposal. Failure to comply may result in disqualification of your submittal.**

TO: All Proposers
FROM: Angela Gregory, Procurement Manager
SUBJECT: Addendum #3
Invitation to Bid, Bid Number NC17-002
Thomas Creek Road Resurfacing Project
September 18, 2017

---

This addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to, and shall take precedence over, the original documents.

**Part 1 – Questions & Answers**

N/A

**Part 2 - Clarifications**

Bid due date and bid opening date shall be amended as:

Bid Deadline: Tuesday , September 26, 2017 @ 4:00 PM
Bid Opening: Wednesday September 27, 2017 @ 10:00 AM (or soon thereafter)

**ATTACHMENTS:**

**N/A**

---

**ACKNOWLEDGMENT IS HEREBY MADE OF RECEIPT OF THIS ADDENDUM NO. 1, ISSUED DURING THE SOLICITATION PERIOD:**

**Vendor Signature:** _____ **Date:** 9-26-17

**NOTE:** You are required to acknowledge receipt of this addendum by signing and submitting it with your bid/proposal **(signature page only)**. In addition you are required to acknowledge receipt on the Addendum Acknowledgement (Attachment B, Page 12).

**End of Addendum #3**



Initials:_____

Contractor Pre-Qualification (CPQ)

# Prequalified Contractors Listing

9/25/2017 12:50:30 PM EST

Return to Inquiry Menu

Contractor with Name PARS CONSTRUCTION SERVICES, LLC
1-1 of 1 contractors

Printer Friendly Version

| VENDOR NAME | HOME OFFICE ADDRESS | BIDDING OFFICE ADDRESS |
|---|---|---|
| PARS CONSTRUCTION SERVICES, LLC<br>F640961359003<br>EXPIRES: 6/30/2018 | 7643 GATE PARKWAY<br>SUITE 104-82<br>JACKSONVILLE, FL 32256<br>(904)642-6144 | 7643 GATE PARKWAY<br>SUITE 104-82<br>JACKSONVILLE, FL 32256<br>(904)642-6144 |

**WORK CLASSES**

DRAINAGE
GRADING
SIDEWALK
* CURB AND GUTTER
FLEXIBLE PAVING
HOT PLANT-MIXED BITUM. COURSES

Office of Information Systems

**FLORIDA DEPARTMENT OF TRANSPORTATION**
Report Technical Problems to the Service Desk @ 1-866-955-4357 or email: Service Desk
Send Prequalification Questions or Comments to Contracts Administration Office
Internet Privacy Policy, Disclaimers & Credits



Initials:_____

Contractor Pre-Qualification (CPQ)

# Prequalified Contractors Listing

9/25/2017 12:47:14 PM EST

Return to Inquiry Menu

Contractor with Name ROSE SERVICES, INC.
1-1 of 1 contractors

Printer Friendly Version

| VENDOR NAME | HOME OFFICE ADDRESS | BIDDING OFFICE ADDRESS |
|---|---|---|
| ROSE SERVICES, INC.<br>F592928607006<br>EXPIRES: 12/30/2017 | 170 CUMBERLAND PARK DRIVE<br>ST. AUGUSTINE, FL 32095<br>(904)824-8849 | 170 CUMBERLAND PARK DRIVE<br>ST. AUGUSTINE, FL 32095<br>(904)824-8849 |

**WORK CLASSES**

FENCING
GUARDRAIL
ROADWAY SIGNING
GRASSING, SEEDING AND SODDING
PAVEMENT MARKING

FDOT Office of Information Systems

**FLORIDA DEPARTMENT OF TRANSPORTATION**
Report Technical Problems to the Service Desk @ 1-866-955-4357 or email: Service Desk
Send Prequalification Questions or Comments to Contracts Administration Office
Internet Privacy Policy, Disclaimers & Credits



Initials:_____