

RESOLUTIONS:

1.) Fund: General Amount: \$ 2,000.00

Explanation: Budget amendment in the General Fund for a donation received by the Nassau County Library System.

Support: Tab 1 Page A

OTHER ITEMS FOR CONSIDERATION:

1.) Approve attached Deletion From Inventory forms.

Support: Tab 2 Page A

Tab 1  
Page A

**RESOLUTION 2017-**

**WHEREAS** the General Fund has received a donation for the Nassau County Library System.

**WHEREAS** this revenue was not anticipated in the 2017/2018 budget year by the fund.

**BE IT THEREFORE** resolved by the Board of County Commissioners, Nassau County, Florida in regular session, duly assembled on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 the following budget amendment pursuant to Florida Statutes Chapter 129.06 be adopted:

**REVENUE**

01711571-366911

Donations

\$ 2,000

**APPROPRIATION**

01711571-566100

Books & Materials

\$ 2,000

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**ATTEST:**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
EX-OFFICIO CLERK

CW  
11/6/17

SUNTRUST

ACH RT 061000104

DATE 10/25/17

	DOLLARS	CENTS
CURRENCY	854	6
COIN	15	82
LIST EACH CHECK		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

BOARD OF COUNTY COMMISSIONERS  
OF NASSAU COUNTY  
LIBRARY DEPARTMENT  
76347 VETERANS WAY, SUITE 400, JULEE, FL 32097  
#05# 1:05:10.0 1:52:11

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE NATIONAL CREDIT CARD ACT OR ANY APPLICABLE COLLECTION AGREEMENT.

Transaction Date: 2017.10.25 15:28:11  
Total: 867.87  
CASH: 867.87  
MA 1010 Date 2017.10.25 AM

63-215-631  
TOTAL ITEMS  
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

17 OCT 27 PM 3:41

Cindy/Megan,  
Please process a BUA  
for the attached donation  
and lost/damaged items

01711571-566100 \$2000.00  
~~01711571-566100~~ ~~\$61.89~~  
(Budget of \$1,000 already established)



## DONATION RECORDS

### DONATION RECORD (MONETARY)

Donor's Name: Fernandina Friends of the Library

IN HONOR OF: \_\_\_\_\_

Address: P.O. Box 17155

Address: \_\_\_\_\_

City, St., Zip Code Fernandina Beach, FL 32035

City, St., Zip Code: \_\_\_\_\_

Date of Donation: 10/20/2017

Donation Amount: \$2,000.00 Cash

Check #

1337

Donation Purpose: E-book materials

Recv'd By: Dawn S. Bostwick

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND ORIGINAL DOCUMENT SECURITY SCREEN ON BACK WITH PADLOCK SECURITY ICON.



**Friends of Nassau County Library, Inc.**  
d/b/a Friends of Fernandina Beach Library  
PO Box 17155  
Fernandina Beach, FL 32035

**VyStar Credit Union**  
Fernandina Beach, Florida  
63-7927/2630

1337

DATE 10/20/2017

**PAY  
TO THE  
ORDER OF**

Dawn Bostwick, Librarian

\$ \*\*2,000.00

DOLLARS

Two Thousand and 00/100\*\*\*\*\*

Dawn Bostwick, Librarian  
Fernandina Beach Library  
25 N 4th Street  
Fernandina Beach, FL

AUTHORIZED SIGNATURE

MEMO

Per BOD, for the purchase of e-books

⑈001337⑈ ⑆263079276⑆

Security features included. Details on back.

MP

Tab 2  
Page A





John A. Crawford  
Clerk of the Circuit Court  
Nassau County



MEMORANDUM

To: Cindy Wood, OMB

From: Kari Ulmer, Clerk Financial Services

Date: 11/2/17

Re: Deletion of Inventory

171121-0 PM 3:31

Please present the below Deletion from Inventory request(s) to the Board for approval:

DI #	Asset #	Tag #	Department
17.206	20120220	7207	Health Dept
17.207	20120221	7208	Health Dept
17.208	20120091	2831	NAU
17.209	20070327	5641	Library
17.210	20070330	5644	Library
17.211	20060111	5008	Library
17.212	20070331	5645	Library
17.213	20070363	5677	Library
17.214	20060146	5043	Library
17.215	20070342	5656	Library
17.216	20030230	1831	Library
17.217	2007345	5659	Library
17.218	20070349	5663	Library
17.219	20070351	5665	Library
17.220	20060090	3987	Library
17.221	20060092	3989	Library
17.222	20070332	5646	Library
17.223	20020279	0222	Library
17.224	20050036	2983	Tech Services
17.225	20080275	6120	Tech Services
17.226	20080276	6121	Tech Services
17.227	20090134	6261 & 7716	Tech Services
17.228	20040326	2024	Tech Services
17.229	20050041	2981	Tech Services
17.230	20080095	5923	Building Dept
17.231	20080041	5868	Building Dept
17.232	20080042	5869	Building Dept

17.233	20030228	1555	Building Dept
17.234	20040118	1654	Building Dept
17.235	20040239	3205	Building Dept
17.236	20040348	3206	Building Dept
17.237	20050086	3214	Building Dept
17.238	20050087	3215	Building Dept
17.239	20060143	5040	Building Dept
17.240	20070069	5406	Building Dept
17.241	20070070	5407	Building Dept
17.242	20070071	5408	Building Dept
17.243	20070074	5411	Building Dept
17.244	20070075	5412	Building Dept
17.245	20070101	5436	Building Dept
17.246	20070102	5437	Building Dept
17.247	20070103	5438	Building Dept
17.248	20070105	5440	Building Dept
17.249	20070106	5441	Building Dept
17.250	20070199	5510	Building Dept
17.251	20011780	2105	Facilities Maint
17.252	20030304	2057	Facilities Maint
17.253	20020175	2092	Facilities Maint
17.254	20030330	2060	Facilities Maint
17.255	20011367	8932	Facilities Maint
17.256	20011823	30	Facilities Maint
17.257	20011824	31	Facilities Maint
17.258	20110006	6703	Engineering

The original forms are attached.  
Thanks

# DELETION FROM INVENTORY FORM

DI # 2017-206

DEPARTMENT: FDOH-Nassau

**TO BE COMPLETED BY DEPARTMENT:**

Property Number:

7207

Mileage / Hours if applicable:

Year/Description:

5/24/2012/Computer

Serial/Vin Number:

FQ3SDSI

Indicate if a photo is included

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program):

outdated

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies:

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy:

☒

Indicate how and by whom:

Recycling

-to be picked up by  
Recycling E-Scrap

Auction:

Where:

Amount Received:

Other:

Please describe:

Department Head Signature:

[Signature]

Date:

8/22/2017

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number:

20120220

Acquisition Cost:

\$2,231.39

Acquisition Date:

05/24/2012

Book Value:

-0-

Financial Services Signature:

[Signature]

Date:

9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair:

Ex-Officio Clerk to the Board of County Commissioners:

**TO BE COMPLETED AFTER DISPOSAL:**

Date

Signature of Person Disposing of the Property:

Date:

ASSET # 20120220	MASTER ASSET		DESCRIPTION	DELL LATITUDE E6520
CLASS 40	MACHINERY & EQU	FUND SOURCE 01		
SUBCL 116	COMPUTER	ACQUIS METH A1 PURCHASE	MAINT CONT Y	INSURED N
COMMODITY			VENDOR DESC Vendor Name Mi	CARRIER
DEPT 0625	HEALTH DEPARTME	ACQUIS DATE 05/24/2012	TYPE G	INSURED VAL 0.00
LOC CODE 250	HEALTH DEPT F.B	ACQUIS COST 2,231.39	EXPIRE DATE	EXPIRE DATE
LOC MEMO		ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00
ROOM		QTY 1	MEMO	MEMO
STORAGE LOC		UNIT PRICE 0.00		
		PURCH MEMO DELL		
STATUS A	ACTIVE			
CONDITION E	EXCELLENT	SOY BOOK 0.09	DEPRECIATE Y	
CUSTODIAN	DEPT HEAD	CURRENT BOOK 0.09	DEPREC PRIN 2,231.39	
TITLEHOLDER		EST SALVAGE 0.00	FIRST YR/PR 2012/08	LAST YR/PR 2015/07
		REPL COST 2,231.39	EST LIFE 3	
TAG # 07207		LAST INVENT	PERIODS TAKEN 36	
SERIAL # FQ3SDS1		IMPROVE MEMO	ACCUM DEPREC 2,231.39	
MANUFACTURER DELL DELL				
MODEL LATITUDE E6520		RETIRE DATE		
MODEL YEAR		DISP CODE		
LICENSE #		DISP PRICE 0.00		
		SALE PRICE 0.00		

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98056	564000		100.00
5	DEPRECIATION EXPENSE	98056	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-207

DEPARTMENT: FD0H - Nassau

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 7208 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 4/30/2012 / Computer

Serial/Vin Number: 27VIDSI Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program):

outdated

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: ☒ Indicate how and by whom: Recycling - to be picked up by Recycling E-Scrap

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: [Signature] Date: 8/22/2017

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20120221 Acquisition Cost: \$1,595.01

Acquisition Date: 04/30/2012 Book Value: -0-

Financial Services Signature: [Signature] Date: 8/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20120221		MASTER ASSET		DESCRIPTION		LATITUDE E6520	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01			
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y
COMMODITY						INSURED	N
DEPT	0625	HEALTH DEPARTME	ACQUIS DATE	04/30/2012	VENDOR DESC	Vendor Name Mi	CARRIER
LOC CODE	250	HEALTH DEPT F.B	ACQUIS COST	1,595.01	TYPE	G	INSURED VAL
LOC MEMO			ACRES	0.000	EXPIRE DATE		EXPIRE DATE
ROOM			QTY	1	ANNUAL COST	0.00	POLICY CST
STORAGE LOC			UNIT PRICE	0.00	MEMO		MEMO
			PURCH MEMO	DELL			
STATUS	A	ACTIVE					
CONDITION	E	EXCELLENT	SOY BOOK	0.09	DEPRECIATE	Y	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.09	DEPREC PRIN	1,595.01	
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2012/07	LAST YR/PR
			REPL COST	1,595.01	EST LIFE	3	2015/06
TAG #	07208		LAST INVENT		PERIODS TAKEN	36	
SERIAL #	27V1DS1		IMPROVE MEMO		ACCUM DEPREC	1,595.01	
MANUFACTURER	DELL	DELL					
MODEL	LATITUDE E6520		RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE	0.00			
			SALE PRICE	0.00			
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98056	564000		100.00
5	DEPRECIATION EXPENSE	98056	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-208

DEPARTMENT: NAU

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 2831 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 10/3/2004

Serial/Vin Number: 5W2FR51 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Laptop is very old and has stopped functioning- this laptop was transferred to NAU from Animal Control several years back.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: Convenience Recycling Center-NAU employee

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: [Signature] Date: 9/22/17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20120091/20050048 Acquisition Cost: \$1,609.02

Acquisition Date: 10/03/2004 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20120091		MASTER ASSET		DESCRIPTION LATTITUDE D505 COMPUTER	
		ADD'L DESC	THIS COMPUTER WAS ORIGINALLY IN ANIMAL CONTROL BUT WAS TRANSFERRED TO WATER AND SEWER		
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	116	COMPUTER	ACQUIS METH	A4	OTHER
COMMODITY					
DEPT	0500	WATER & SEWER F	ACQUIS DATE	10/03/2004	
LOC CODE	501	NASSAU AMELIA W	ACQUIS COST	0.00	
LOC MEMO			ACRES	0.000	
ROOM			QTY	1	
STORAGE LOC			UNIT PRICE	0.00	
			PURCH MEMO	DELL.COM	
STATUS	A	ACTIVE			
CONDITION	G	GOOD	SOY BOOK		
CUSTODIAN	DEPT	HEAD	CURRENT BOOK		
TITLEHOLDER			EST SALVAGE	0.00	
			REPL COST	0.00	
TAG #	2831		LAST INVENT		
SERIAL #	5W2FR51		IMPROVE MEMO		
MANUFACTURER					
MODEL			RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	91000000	16692		100.00
2	CONTRA	91000000	27102		100.00
5	DEPRECIATION EXPENSE	91000000	55911		100.00
6	ACCUMULATED DEPRECIATION	91000000	16793		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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ASSET # 20050048	MASTER ASSET		DESCRIPTION	LATITUDE D505 COMPUTER	
CLASS 40	MACHINERY & EQU	FUND SOURCE 01	MAINT CONT	N	INSURED N
SUBCL 116	COMPUTER	ACQUIS METH A1 PURCHASE	VENDOR DESC	Vendor Name Mi	CARRIER
COMMODITY			TYPE	G	INSURED VAL 0.00
DEPT 0621	ANIMAL CONTROL	ACQUIS DATE 10/03/2004	EXPIRE DATE		EXPIRE DATE
LOC CODE 800	ANIMAL CONTROL	ACQUIS COST 1,609.02	ANNUAL COST	0.00	POLICY CST 0.00
LOC MEMO		ACRES 0.000	MEMO		MEMO
ROOM		QTY 1			
STORAGE LOC		UNIT PRICE			
		PURCH MEMO DELL.COM			
STATUS R	RETIRED		DEPRECIATE	Y	
CONDITION E	EXCELLENT	SOY BOOK 0.00	DEPREC PRIN		0.00
CUSTODIAN	DEPT HEAD	CURRENT BOOK 0.00	FIRST YR/PR	2005/01	LAST YR/PR 2009/12
TITLEHOLDER		EST SALVAGE 0.00	EST LIFE	5	
		REPL COST 1,609.02	PERIODS TAKEN	60	
TAG # 2831		LAST INVENT 06/25/2009	ACCUM DEPREC		0.00
SERIAL # 5W2FR51		IMPROVE MEMO			
MANUFACTURER DELL DELL					
MODEL D505		RETIRE DATE 08/24/2011			
MODEL YEAR		DISP CODE R0 TRANSFER			
LICENSE #		DISP PRICE 1,609.02			
		SALE PRICE 0.00			

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-209

DEPARTMENT: Library - CAL Branch

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 05641 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007-Cisco 2801 Voice Bundle Router

Serial/Vin Number: CISCO5FTX1122 Indicate if a photo is included \_\_\_\_\_  
ZOVQ

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience Recycling Center.

Department Head Signature: [Signature] Date: 7/31/17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20070327 Acquisition Cost: \$1,700.00

Acquisition Date: 09/06/2007 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070327	MASTER ASSET		DESCRIPTION CISCO 2801 VOICE BUNDLE ROUTER	
CLASS 40	MACHINERY & EQU	FUND SOURCE 01		
SUBCL 544	ROUTER	ACQUIS METH A1	PURCHASE	
COMMODITY		MAINT CONT Y	INSURED N	
DEPT 0711	LIBRARIES	ACQUIS DATE 09/06/2007	VENDOR DESC Vendor Name Mi	CARRIER
LOC CODE 777	LIBRARY - CALLA	ACQUIS COST 1,700.00	TYPE G	INSURED VAL 0.00
LOC MEMO		ACRES 0.000	EXPIRE DATE	EXPIRE DATE
ROOM		ANNUAL COST 0.00	POLICY COST	0.00
STORAGE LOC		QTY 1	MEMO	MEMO
		UNIT PRICE 0.00		
		PURCH MEMO CDW GOV 01711571-56400		
STATUS A	ACTIVE			
CONDITION E	EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN	DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 1,700.00	
TITLEHOLDER		EST SALVAGE 0.00	FIRST YR/PR 2007/12	LAST YR/PR 2012/11
		REPL COST 1,700.00	EST LIFE 5	
TAG # 05641		LAST INVENT 07/16/2009	PERIODS TAKEN 60	
SERIAL # SFTX1122Z0VQ		IMPROVE MEMO	ACCUM DEPREC 1,700.00	
MANUFACTURER CISCO	CISCO			
MODEL 2801		RETIRE DATE		
MODEL YEAR		DISP CODE		
LICENSE #		DISP PRICE 0.00		
		SALE PRICE 0.00		
VEND # 5027	PO # 7000714	DOCUMENT # GDW9877	INVOICE # GDW9877	INV DATE 09/06/2007
				INV AMT 1,700.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-210

DEPARTMENT: Library - CAL Branch

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 05644 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007 Cisco Catalyst 3560 Switch

Serial/Vin Number: CISCOSAT Indicate if a photo is included \_\_\_\_\_

1118NGSK

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete-

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience

Recycling Center.

Department Head Signature: [Signature] Date: 7/31/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20070330 Acquisition Cost: \$2,425.00

Acquisition Date: 09/06/2007 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070330	MASTER ASSET	DESCRIPTION	CISCO CATALYST 3560 SWITCH
CLASS 40 MACHINERY & EQU	FUND SOURCE 01		
SUBCL 599 SWITCH	ACQUIS METH A1 PURCHASE	MAINT CONT Y	INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi	CARRIER
DEPT 0711 LIBRARIES	ACQUIS DATE 09/06/2007	TYPE G	INSURED VAL 0.00
LOC CODE 777 LIBRARY - CALLA	ACQUIS COST 2,425.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00
ROOM	QTY 1	MEMO	MEMO
STORAGE LOC	UNIT PRICE 0.00		
	PURCH MEMO CDW GOV 01711571-56400		
STATUS A ACTIVE			
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 2,425.00	
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2007/12	LAST YR/PR 2012/11
	REPL COST 2,425.00	EST LIFE 5	
TAG # 05644	LAST INVENT 07/16/2009	PERIODS TAKEN 60	
SERIAL # SCAT1118NGSK	IMPROVE MEMO	ACCUM DEPREC 2,425.00	
MANUFACTURER CISCO CISCO			
MODEL 3560	RETIRE DATE		
MODEL YEAR	DISP CODE		
LICENSE #	DISP PRICE 0.00		
	SALE PRICE 0.00		
VEND #	PO #	DOCUMENT #	INVOICE #
5027	7000714	FZW3931	FZW3931
			INV DATE 09/06/2007
			INV AMT 2,425.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-211

DEPARTMENT: Library - CAL Branch

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 5008 Mileage / Hours if applicable: \_\_\_\_\_  
Year/Description: 2006-Dell Optiplex GX520 Computer  
Serial/Vin Number: D49TQ91 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience Recycling Center.

Department Head Signature: *Dawny Postwick* Date: 7/31/17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20060111 Acquisition Cost: \$1,161.38

Acquisition Date: 05/02/2006 Book Value: -0-

Financial Services Signature: *Kari Ume...* Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20060111			MASTER ASSET		DESCRIPTION DELL OPTIPLEX GX520 COMPUTER				
			ADD'L DESC	DELL 17 INCH FLAT PANEL MONITOR					
CLASS	40	MACHINERY & EQU	FUND SOURCE	01					
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y	INSURED	N
COMMODITY						VENDOR DESC	Vendor Name Mi	CARRIER	
DEPT	0711	LIBRARIES	ACQUIS DATE	05/02/2006		TYPE	G	INSURED VAL	0.00
LOC CODE	777	LIBRARY - CALLA	ACQUIS COST	1,161.38		EXPIRE DATE	EXPIRE DATE		
LOC MEMO			ACRES	0.000		ANNUAL COST	0.00	POLICY CST	0.00
ROOM			QTY	1		MEMO	MEMO		
STORAGE LOC			UNIT PRICE	0.00					
			PURCH MEMO	DELL 01712571-564000					
STATUS	A	ACTIVE							
CONDITION	E	EXCELLENT	SOY BOOK	0.00		DEPRECIATE	Y		
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00		DEPREC PRIN	1,161.38		
TITLEHOLDER			EST SALVAGE	0.00		FIRST YR/PR	2006/08	LAST YR/PR	2009/07
			REPL COST	1,161.38		EST LIFE	3		
TAG #	5008	LAST INVENT		07/16/2009		PERIODS TAKEN	36		
SERIAL #	D49TQ91		IMPROVE MEMO			ACCUM DEPREC	1,161.38		
MANUFACTURER	DELL	DELL							
MODEL	GX520		RETIRE DATE						
MODEL YEAR			DISP CODE						
LICENSE #			DISP PRICE	0.00					
			SALE PRICE	0.00					
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE		INV AMT			
3618	6000551	M41635018	M41635018	05/02/2006		17,420.70			

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-212

DEPARTMENT: Library - HLD Branch

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 05645 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007 - Cisco Catalyst 3560 Switch

Serial/Vin Number: CISCO SCAT Indicate if a photo is included \_\_\_\_\_  
1121 ZHMS

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience

Recycling Center

Department Head Signature: [Signature] Date: 7/31/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20070331 Acquisition Cost: \$2,425.00

Acquisition Date: 09/06/2007 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_



ASSET # 20070331	MASTER ASSET	DESCRIPTION	CISCO CATALYST 3560 SWITCH
CLASS 40 MACHINERY & EQU	FUND SOURCE 01		
SUBCL 599 SWITCH	ACQUIS METH A1 PURCHASE	MAINT CONT Y	INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi	CARRIER
DEPT 0711 LIBRARIES	ACQUIS DATE 09/06/2007	TYPE G	INSURED VAL 0.00
LOC CODE 776 LIBRARY - HILLI	ACQUIS COST 2,425.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00
ROOM	QTY 1	MEMO	MEMO
STORAGE LOC	UNIT PRICE 0.00		
	PURCH MEMO CDW GOV 01711571-56400		
STATUS A ACTIVE			
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 2,425.00	
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2007/12	LAST YR/PR 2012/11
	REPL COST 2,425.00	EST LIFE 5	
TAG # 05645	LAST INVENT 08/05/2008	PERIODS TAKEN 60	
SERIAL # SCAT1121ZHMS	IMPROVE MEMO	ACCUM DEPREC 2,425.00	
MANUFACTURER CISCO CISCO			
MODEL 3560	RETIRE DATE		
MODEL YEAR	DISP CODE		
LICENSE #	DISP PRICE 0.00		
	SALE PRICE 0.00		
VEND #	PO #	DOCUMENT #	INVOICE #
5027	7000714	FZW3931	FZW3931
			INV DATE 09/06/2007
			INV AMT 2,425.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-213

DEPARTMENT: Library - HLD Branch

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 05677 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007-Lenovo 3000 C200 Notebook

Serial/Vin Number: 1S8922BFUL Indicate if a photo is included \_\_\_\_\_  
3NH586

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience Recycling Center

Department Head Signature: [Signature] Date: 8/1/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20070363 Acquisition Cost: \$845.00

Acquisition Date: 08/10/2007 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070363	MASTER ASSET	DESCRIPTION	LENOVO 3000 C200 NOTEBOOK
CLASS 40 MACHINERY & EQU	FUND SOURCE 01		
SUBCL 116 COMPUTER	ACQUIS METH A1 PURCHASE	MAINT CONT Y	INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi	CARRIER
DEPT 0711 LIBRARIES	ACQUIS DATE 08/10/2007	TYPE G	INSURED VAL 0.00
LOC CODE 776 LIBRARY - HILLI	ACQUIS COST 845.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00
ROOM	QTY 1	MEMO	MEMO
STORAGE LOC	UNIT PRICE 0.00		
	PURCH MEMO CDW-G 01714571-564000		
STATUS A ACTIVE			
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 845.00	
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2007/11	LAST YR/PR 2010/10
	REPL COST 845.00	EST LIFE 3	
TAG # 05677	LAST INVENT 07/16/2009	PERIODS TAKEN 36	
SERIAL # 1S8922BFUL3NH586	IMPROVE MEMO	ACCUM DEPREC 845.00	
MANUFACTURER LENOV LENOVO			
MODEL 3000 C200	RETIRE DATE		
MODEL YEAR	DISP CODE		
LICENSE #	DISP PRICE 0.00		
	SALE PRICE 0.00		
VEND #	PO #	DOCUMENT #	INVOICE #
5027	7000712	GCX9096	GCX9096
			INV DATE 08/10/2007
			INV AMT 845.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI #2017-214

DEPARTMENT: Library - HLD Branch

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 5043 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: Dell Optiplex GX620 Computer

Serial/Vin Number: 7602T91 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience Recycling Center

Department Head Signature: [Signature] Date: 8/1/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20060146 Acquisition Cost: \$1,363.56

Acquisition Date: 05/19/2006 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20060146		MASTER ASSET		DESCRIPTION		DELL OPTIPLEX GX620 COMPUTER	
		ADD'L DESC		DELL 17 INCH FLAT PANEL MONITOR			
CLASS	40	MACHINERY & EQU	FUND SOURCE	01			
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y
COMMODITY						INSURED	N
DEPT	0711	LIBRARIES	ACQUIS DATE	05/19/2006	VENDOR DESC	Vendor Name Mi	CARRIER
LOC CODE	776	LIBRARY - HILLI	ACQUIS COST	1,363.56	TYPE	G	INSURED VAL
LOC MEMO			ACRES	0.000	EXPIRE DATE		0.00
ROOM			QTY	1	ANNUAL COST	0.00	POLICY CST
STORAGE LOC			UNIT PRICE	0.00	MEMO		MEMO
			PURCH MEMO	DELL 01715571-564000			
STATUS	A	ACTIVE					
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	DEPREC PRIN		1,363.56
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2006/08	LAST YR/PR
			REPL COST	1,363.56	EST LIFE	3	2009/07
TAG #	5043		LAST INVENT	07/16/2009	PERIODS TAKEN	36	
SERIAL #	7G02T91		IMPROVE MEMO		ACCUM DEPREC		1,363.56
MANUFACTURER	DELL	DELL					
MODEL	GX620		RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE	0.00			
			SALE PRICE	0.00			
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT		
3618	6000552	M64664049	M64664049	05/19/2006	9,544.92		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-215

DEPARTMENT: Library - YLL Branch

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 05656 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007 Lenovo 300 C200 Notebook

Serial/Vin Number: 1S8922BFLL Indicate if a photo is included \_\_\_\_\_

3NH584

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience

Recycling Center

Department Head Signature: [Signature] Date: 7/31/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20070342 Acquisition Cost: \$845.00

Acquisition Date: 08/10/2007 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070342		MASTER ASSET		DESCRIPTION		LENOVO 3000 C200 NOTEBOOK	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01			
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE		
COMMODITY							
DEPT	0711	LIBRARIES	ACQUIS DATE	08/10/2007			
LOC CODE	779	LIBRARY- YULEE	ACQUIS COST	845.00			
LOC MEMO			ACRES	0.000			
ROOM			QTY	1			
STORAGE LOC			UNIT PRICE	0.00			
			PURCH MEMO	CDW GOV 01712571-56400			
STATUS	A	ACTIVE					
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	DEPREC PRIN		845.00
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2007/11	LAST YR/PR 2010/10
			REPL COST	845.00	EST LIFE	3	
TAG #	05656		LAST INVENT	07/16/2009	PERIODS TAKEN	36	
SERIAL #	1S8922BFUL3NH584		IMPROVE MEMO		ACCUM DEPREC		845.00
MANUFACTURER	LENOV LENOVO						
MODEL	3000 C200		RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE	0.00			
			SALE PRICE	0.00			
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT		
5027	7000712	GCX9096	GCX9096	08/10/2007	845.00		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-216

DEPARTMENT: Library - Yulee branch

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 1831 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 20030230 - Magazine Rack Paperback Tower

Serial/Vin Number: \_\_\_\_\_ Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

obsolete, no longer active

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Disposal - FSCJ NASSAU CENTER FACILITIES MAINTENANCE

Department Head Signature: [Signature] Date: 7/31/17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20030230 Acquisition Cost: \$1,320.00

Acquisition Date: 05/23/2003 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: [Signature] Date: 7-17-17



ASSET # 20030230	MASTER ASSET	LB 261	DESCRIPTION	PAPERBACK TOWER
CLASS 40	MACHINERY & EQU	FUND SOURCE 01		
SUBCL 222	MAGAZINE TOWER	ACQUIS METH A1	PURCHASE	
COMMODITY			MAINT CONT N	INSURED N
DEPT 0711	LIBRARIES	ACQUIS DATE 05/23/2003	VENDOR DESC Vendor Name Mi	CARRIER
LOC CODE 779	LIBRARY- YULEE	ACQUIS COST 1,320.00	TYPE G	INSURED VAL 0.00
LOC MEMO	ACRES 0.000		EXPIRE DATE	EXPIRE DATE
ROOM	QTY 1		ANNUAL COST 0.00	POLICY CST 0.00
STORAGE LOC	UNIT PRICE 0.00		MEMO	MEMO
	PURCH MEMO	LIBRARY DISPLAY SHEV 0		
STATUS A	ACTIVE			
CONDITION E	EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN	CULTURE/RECREATION	CURRENT BOOK 0.00	DEPREC PRIN 1,320.00	
TITLEHOLDER		EST SALVAGE 0.00	FIRST YR/PR 2003/08	LAST YR/PR 2008/07
		REPL COST 1,320.00	EST LIFE 5	
TAG # 1831		LAST INVENT 07/16/2009	PERIODS TAKEN 60	
SERIAL #		IMPROVE MEMO	ACCUM DEPREC 1,320.00	
MANUFACTURER				
MODEL		RETIRE DATE		
MODEL YEAR		DISP CODE		
LICENSE #		DISP PRICE		
		SALE PRICE 0.00		
VEND # 4162	PO # 3000709	DOCUMENT # 1014	INVOICE # 1014	INV DATE 05/23/2003
				INV AMT 1,320.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-217

DEPARTMENT: Library- FB Branch

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 05659 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007 Lenovo 3000 C200 Notebook Laptop

Serial/Vin Number: 1S8922BFUL Indicate if a photo is included \_\_\_\_\_  
3NH609

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience Recycling Center.

Department Head Signature: [Signature] Date: 7/31/17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20070345 Acquisition Cost: \$845.00

Acquisition Date: 08/10/2007 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070345	MASTER ASSET		DESCRIPTION		LENOVO 3000 C200 NOTEBOOK	
CLASS 40	MACHINERY & EQU	FUND SOURCE 01				
SUBCL 116	COMPUTER	ACQUIS METH A1	PURCHASE		MAINT CONT Y	INSURED N
COMMODITY						
DEPT 0711	LIBRARIES	ACQUIS DATE	08/10/2007		VENDOR DESC	Vendor Name Mi
LOC CODE 775	LIBRARY-FERN BC	ACQUIS COST	845.00		TYPE G	CARRIER
LOC MEMO		ACRES	0.000		EXPIRE DATE	INSURED VAL 0.00
ROOM		QTY 1			ANNUAL COST	0.00 POLICY CST 0.00
STORAGE LOC		UNIT PRICE	0.00		MEMO	MEMO
		PURCH MEMO	CDW GOV 01712571-56400			
STATUS A	ACTIVE					
CONDITION E	EXCELLENT	SOY BOOK	0.00		DEPRECIATE Y	
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00		DEPREC PRIN	845.00
TITLEHOLDER		EST SALVAGE	0.00		FIRST YR/PR	2007/11 LAST YR/PR 2010/10
		REPL COST	845.00		EST LIFE	3
TAG # 05659		LAST INVENT	07/16/2009		PERIODS TAKEN	36
SERIAL #	1S8922BFUL3NH609	IMPROVE MEMO				
MANUFACTURER	LENOV LENOVO		ACCUM DEPREC		845.00	
MODEL	3000 C200	RETIRE DATE				
MODEL YEAR		DISP CODE				
LICENSE #		DISP PRICE	0.00			
		SALE PRICE	0.00			

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
5027	7000712	GCX9096	GCX9096	08/10/2007	845.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI #: 2017-218

DEPARTMENT: Library- FB Branch

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 05663 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007, Lenova 3000 C200 Notebook Computer

Serial/Vin Number: 1S8922BFUL Indicate if a photo is included \_\_\_\_\_

3 NH 816

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Asset has been reported missing/lost on the last 2 inventories. Affidavit attached.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Missing/Lost

Department Head Signature: [Signature] Date: 8/1/17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20070349 Acquisition Cost: \$845.00

Acquisition Date: 08/10/2007 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

Missing - Lost - Stolen Assets Affidavit

ASSET DESCRIPTION: Lenova 3000 C200 Notebook Computer  
2007, Lenov IS8922BFUL3NH816

ASSET TAG: 05663

ASSET NUMBER: 20070349

Items not located during the inventory process shall be promptly reported to the governmental unit which shall cause a thorough investigation to be made. If the investigation determines that the item was stolen, the individual property record shall be noted, and a report with the appropriate law enforcement agency describing the missing item and the circumstances surrounding its disappearance.

(Chapter 69I-73.006 (6)(b) Florida Administrative Code: Tangible Personal Property Owned by Local Governments)

Check one of the following:

MISSING OR LOST



STOLEN



(Attach law enforcement report)

Explanation:

Several years ago, 8 Lenova Laptops were  
loaned to the Emergency Management Department.  
This year during inventory, the Emergency Management  
Department was unable to locate Laptop #29.

  
 Department Head Signature

9/14/15  
 Date

  
 County Manager Signature

9/10/15  
 Date

Received by Finance:

QC 9/24/15  
 Initial & Date

ASSET # 20070349	MASTER ASSET	DESCRIPTION	LENOVO 3000 C200 NOTEBOOK
CLASS 40 MACHINERY & EQU	FUND SOURCE 01		
SUBCL 116 COMPUTER	ACQUIS METH A1 PURCHASE	MAINT CONT Y	INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi	CARRIER
DEPT 0711 LIBRARIES	ACQUIS DATE 08/10/2007	TYPE G	INSURED VAL 0.00
LOC CODE 775 LIBRARY-FERN BC	ACQUIS COST 845.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO MISSING/LOST 9/2/14	ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00
ROOM	QTY 1	MEMO	MEMO
STORAGE LOC	UNIT PRICE 0.00		
	PURCH MEMO CDW GOV 01712571-56400		
STATUS A ACTIVE			
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 845.00	
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2007/11	LAST YR/PR 2010/10
	REPL COST 845.00	EST LIFE 3	
TAG # 05663	LAST INVENT 07/16/2009	PERIODS TAKEN 36	
SERIAL # 1S8922BFUL3NH816	IMPROVE MEMO	ACCUM DEPREC 845.00	
MANUFACTURER LENOV LENOVO			
MODEL 3000 C200	RETIRE DATE		
MODEL YEAR	DISP CODE		
LICENSE #	DISP PRICE 0.00		
	SALE PRICE 0.00		
VEND #	PO #	DOCUMENT #	INVOICE #
5027	7000712	GCX9096	GCX9096
			INV DATE 08/10/2007
			INV AMT 845.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI# 2017-219

DEPARTMENT: Library-Tech Serv

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 05665 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007 Lenovo 3000 C200 Notebook Laptop

Serial/Vin Number: 1S8922BFUL Indicate if a photo is included \_\_\_\_\_  
3NH531

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience

Recycling Center.

Department Head Signature: [Signature] Date: 7/31/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20070351 Acquisition Cost: \$845.00

Acquisition Date: 08/10/2007 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_



ASSET # 20070351	MASTER ASSET		DESCRIPTION		LENOVO 3000 C200 NOTEBOOK	
CLASS 40	MACHINERY & EQU	FUND SOURCE 01				
SUBCL 116	COMPUTER	ACQUIS METH A1	PURCHASE	MAINT CONT Y	INSURED N	
COMMODITY				VENDOR DESC	Vendor Name Mi	CARRIER
DEPT 0711	LIBRARIES	ACQUIS DATE	08/10/2007	TYPE G		INSURED VAL 0.00
LOC CODE 268	TECHNICAL SERVI	ACQUIS COST	845.00	EXPIRE DATE		EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00	POLICY CST 0.00
ROOM		QTY	1	MEMO		MEMO
STORAGE LOC		UNIT PRICE	0.00			
		PURCH MEMO	CDW GOV 01715571-56400			
STATUS A	ACTIVE					
CONDITION E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE Y		
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	845.00	
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2007/11	LAST YR/PR 2010/10
		REPL COST	845.00	EST LIFE	3	
TAG # 05665		LAST INVENT	07/16/2009	PERIODS TAKEN	36	
SERIAL # 198922BFUL3NH531		IMPROVE MEMO		ACCUM DEPREC	845.00	
MANUFACTURER	LENOV LENOVO					
MODEL	3000 C200	RETIRE DATE				
MODEL YEAR		DISP CODE				
LICENSE #		DISP PRICE	0.00			
		SALE PRICE	0.00			
VEND # 5027	PO # 7000712	DOCUMENT # GCX9096	INVOICE # GCX9096	INV DATE 08/10/2007	INV AMT 845.00	

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI# 2017-220

DEPARTMENT: Library-Tech Serv

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 3987 Mileage / Hours if applicable: \_\_\_\_\_  
Year/Description: 2006-Dell Optiplex GX620 Computer  
Serial/Vin Number: GZVWZ91 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program):  
Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)  
Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_  
Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_  
Other: ☒ Please describe: Item will be taken to Convenience Recycling Center.

Department Head Signature: [Signature] Date: 7/31/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20060090 Acquisition Cost: \$1,363.56  
Acquisition Date: 06/13/2006 Book Value: -0-  
Financial Services Signature: [Signature] Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20060090			MASTER ASSET		DESCRIPTION DELL OPTIPLEX GX620 COMPUTER				
			ADD'L DESC		DELL 17 INCH FLAT PANEL MONITOR				
CLASS	40	MACHINERY & EQU	FUND SOURCE	01					
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y	INSURED	N
COMMODITY					VENDOR DESC	Vendor Name Mi	CARRIER		
DEPT	0711	LIBRARIES	ACQUIS DATE	06/13/2006		TYPE	G	INSURED VAL	0.00
LOC CODE	268	TECHNICAL SERVI	ACQUIS COST	1,363.56		EXPIRE DATE		EXPIRE DATE	
LOC MEMO			ACRES	0.000		ANNUAL COST	0.00	POLICY CST	0.00
ROOM			QTY	1		MEMO	MEMO		
STORAGE LOC			UNIT PRICE	0.00					
			PURCH MEMO	DELL 01711571-564000					
STATUS	A ACTIVE								
CONDITION	E	EXCELLENT	SOY BOOK	0.00		DEPRECIATE	Y		
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00		DEPREC PRIN	1,363.56		
TITLEHOLDER			EST SALVAGE	0.00		FIRST YR/PR	2006/09	LAST YR/PR	2009/08
			REPL COST	1,363.56		EST LIFE	3		
TAG #	3987		LAST INVENT	07/16/2009		PERIODS TAKEN	36		
SERIAL #	GZVWZ91		IMPROVE MEMO		ACCUM DEPREC	1,363.56			
MANUFACTURER	DELL DELL								
MODEL	GX620		RETIRE DATE						
MODEL YEAR			DISP CODE						
LICENSE #			DISP PRICE		0.00				
			SALE PRICE		0.00				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT				
3618	6000552	N12719251	N12719251	06/13/2006	14,999.16				

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-221

DEPARTMENT: Library Tech Serv

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 3989 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2006 Dell Optiplex GX620 Computer

Serial/Vin Number: 40WWZ91 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience Recycling Center.

Department Head Signature: [Signature] Date: 7/31/17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20060092 Acquisition Cost: \$1,363.56

Acquisition Date: 06/13/2006 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20060092		MASTER ASSET		DESCRIPTION		DELL OPTIPLEX GX620 COMPUTER	
		ADD'L DESC		DELL 17 INCH FLAT PANEL MONITOR			
CLASS	40	MACHINERY & EQU	FUND SOURCE	01			
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y
COMMODITY						INSURED	N
DEPT	0711	LIBRARIES	ACQUIS DATE	06/13/2006	VENDOR DESC	Vendor Name Mi	CARRIER
LOC CODE	268	TECHNICAL SERVI	ACQUIS COST	1,363.56	TYPE	G	INSURED VAL
LOC MEMO			ACRES	0.000	EXPIRE DATE		0.00
ROOM			QTY	1	ANNUAL COST	0.00	POLICY CST
STORAGE LOC			UNIT PRICE	0.00	MEMO		MEMO
			PURCH MEMO	DELL 01711571-564000			
STATUS	A	ACTIVE					
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	DEPREC PRIN	1,363.56	
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2006/09	LAST YR/PR
			REPL COST	1,363.56	EST LIFE	3	2009/08
TAG #	3989		LAST INVENT	07/16/2009	PERIODS TAKEN	36	
SERIAL #	40WWZ91		IMPROVE MEMO		ACCUM DEPREC	1,363.56	
MANUFACTURER	DELL	DELL					
MODEL	GX620		RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE	0.00			
			SALE PRICE	0.00			
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT		
3618	6000552	N12719251	N12719251	06/13/2006	14,999.16		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-222

DEPARTMENT: Library - BRY Branch

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 05646 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007- Cisco Catalyst 3560 switch

Serial/Vin Number: CISCO13SBO Indicate if a photo is included \_\_\_\_\_  
12EL1516

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Item will be taken to Convenience

Recycling Center.

Department Head Signature: Dawn Postwick Date: 7/31/17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20070332 Acquisition Cost: \$2,425.00

Acquisition Date: 09/06/2007 Book Value: -0-

Financial Services Signature: Kari Ulmer Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

09/27/2017 11:20 | BOARD OF COMMISSIONERS  
6235kulm | FIXED ASSET WORKSHEET

| P 1  
| famstmnt

ASSET # 20070332		MASTER ASSET		DESCRIPTION CISCO CATALYST 3560 SWITCH	
CLASS	40 MACHINERY & EQU	FUND SOURCE	01		
SUBCL	599 SWITCH	ACQUIS METH	A1 PURCHASE	MAINT CONT	Y INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0711 LIBRARIES	ACQUIS DATE	09/06/2007	TYPE	G INSURED VAL 0.00
LOC CODE	780 LIBRARY-BRYCEVI	ACQUIS COST	2,425.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY	1	MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	CDW GOV 01711571-56400		
STATUS	A ACTIVE				
CONDITION	E EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	2,425.00
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2007/12 LAST YR/PR 2012/11
		REPL COST	2,425.00	EST LIFE	5
TAG #	05646	LAST INVENT	07/16/2009	PERIODS TAKEN	60
SERIAL #	13SB012EL1516	IMPROVE MEMO		ACCUM DEPREC	2,425.00
MANUFACTURER	CISCO CISCO				
MODEL	3560	RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE	0.00		
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
5027	7000714	FZW3931	FZW3931	09/06/2007	2,425.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-223

DEPARTMENT: Technical Services

2017-07-07 01:25:51

## TO BE COMPLETED BY DEPARTMENT:

Property Number: 0222 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: Cisco Catalyst Switch

Serial/Vin Number: FAA0506H131 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

This item is obsolete. \_\_\_\_\_

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Recycled at Convenience Recycling Center

Department Head Signature: [Signature] Date: 8-4-17

## TO BE COMPLETED BY FINANCIAL SERVICES:

Asset Number: 20020279 Acquisition Cost: \$2,481.04

Acquisition Date: 03/30/2001 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

## BOARD APPROVAL:

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED AFTER DISPOSAL:

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20020279		MASTER ASSET		DESCRIPTION CATALYST SWITCH	
		ADD'L DESC	3524		
CLASS	40 MACHINERY & EQU	FUND SOURCE	01		
SUBCL	599 SWITCH	ACQUIS METH	A1 PURCHASE	MAINT CONT	N INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0132 MANAGEMENT INFO	ACQUIS DATE	03/30/2001	TYPE	G INSURED VAL 0.00
LOC CODE	150 CALLAHAN COUNTY	ACQUIS COST	2,481.04	EXPIRE DATE	EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY		MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	BELL SOUTH - VARIOUS G		
STATUS	A ACTIVE				
CONDITION	E EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	2,481.04
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2001/06 LAST YR/PR 2006/05
		REPL COST	0.00	EST LIFE	5
TAG #	0222	LAST INVENT	08/19/2009	PERIODS TAKEN	60
SERIAL #	FAA0506H131	IMPROVE MEMO		ACCUM DEPREC	2,481.04
MANUFACTURER	CISCO CISCO				
MODEL		RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE			
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
		1860925			31,334.40

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-224DEPARTMENT: Technical Services**TO BE COMPLETED BY DEPARTMENT:**Property Number: 2983 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: Adtran Slot ChassisSerial/Vin Number: CFG0130728 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

This item is obsolete.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Recycled at Convenience Recycling CenterDepartment Head Signature:  Date: 8-4-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20050036 Acquisition Cost: \$12,795.25Acquisition Date: 11/16/2004 Book Value: -0-Financial Services Signature:  Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20050036	MASTER ASSET		DESCRIPTION		ADTRAN SMART 16 SLOT CHASSIS	
CLASS 40	MACHINERY & EQU	FUND SOURCE 01				
SUBCL 544	ROUTER	ACQUIS METH A1	PURCHASE		MAINT CONT N	INSURED N
COMMODITY					VENDOR DESC	Vendor Name Mi CARRIER
DEPT 0132	MANAGEMENT INFO	ACQUIS DATE	11/16/2004		TYPE G	INSURED VAL 0.00
LOC CODE 150	CALLAHAN COUNTY	ACQUIS COST	12,795.25		EXPIRE DATE	EXPIRE DATE
LOC MEMO	SERVER ROOM	ACRES	0.000		ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY 1			MEMO	MEMO
STORAGE LOC		UNIT PRICE				
		PURCH MEMO	COLEMAN TECHNOLOGIES C			
STATUS A	ACTIVE					
CONDITION E	EXCELLENT	SOY BOOK	0.00		DEPRECIATE Y	
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00		DEPREC PRIN	12,795.25
TITLEHOLDER		EST SALVAGE	0.00		FIRST YR/PR	2005/02 LAST YR/PR 2010/01
		REPL COST	12,795.25		EST LIFE	5
TAG # 2983		LAST INVENT	08/19/2009		PERIODS TAKEN	60
SERIAL #	CFG0130728	IMPROVE MEMO			ACCUM DEPREC	12,795.25
MANUFACTURER	ADTRA ADTRAN					
MODEL	SMART 16	RETIRE DATE				
MODEL YEAR		DISP CODE				
LICENSE #		DISP PRICE				
		SALE PRICE	0.00			

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-225

DEPARTMENT: Technical Services

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 06120 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: Cisco 3560 Switch

Serial/Vin Number: FD01211X34V Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

This item is obsolete.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: X Please describe: Recycled at Convenience Recycling Center

Department Head Signature: [Signature] Date: 8-4-17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20080275 Acquisition Cost: \$3,810.63

Acquisition Date: 09/30/2008 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20080275		MASTER ASSET		DESCRIPTION CISCO 3560 PORT POWERED SWITCH	
		ADD'L DESC	SN FD01211X34V		
CLASS	40 MACHINERY & EQU	FUND SOURCE	01		
SUBCL	599 SWITCH	ACQUIS METH	A1 PURCHASE	MAINT CONT	Y INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0132 MANAGEMENT INFO	ACQUIS DATE	09/30/2008	TYPE	G INSURED VAL 0.00
LOC CODE	268 TECHNICAL SERVI	ACQUIS COST	3,810.63	EXPIRE DATE	EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY	1	MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	01132519-564000		
STATUS	A ACTIVE				
CONDITION	E EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	DEPARTMENT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	3,810.63
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2008/12 LAST YR/PR 2013/11
		REPL COST	3,810.63	EST LIFE	5
TAG #	06120	LAST INVENT	07/02/2009	PERIODS TAKEN	60
SERIAL #	FD01211X34V	IMPROVE MEMO		ACCUM DEPREC	3,810.63
MANUFACTURER					
MODEL		RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE	0.00		
		SALE PRICE	0.00		

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-226DEPARTMENT: Technical Services**TO BE COMPLETED BY DEPARTMENT:**Property Number: 06121 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: Cisco 3560 SwitchSerial/Vin Number: CAT1034NJ94 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

This item is obsolete.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Recycled at Convenience Recycling CenterDepartment Head Signature: [Signature] Date: 8-4-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20080276 Acquisition Cost: \$3,810.63Acquisition Date: 09/30/2008 Book Value: -0-Financial Services Signature: [Signature] Date: 9/20/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20080276		MASTER ASSET		DESCRIPTION CISCO 3560 PORT POWERED SWITCH	
		ADD'L DESC	SN FDO1211X4DU		
CLASS	40 MACHINERY & EQU	FUND SOURCE	01		
SUBCL	599 SWITCH	ACQUIS METH	A1 PURCHASE	MAINT CONT	Y INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0132 MANAGEMENT INFO	ACQUIS DATE	09/30/2008	TYPE	G INSURED VAL 0.00
LOC CODE	268 TECHNICAL SERVI	ACQUIS COST	3,810.63	EXPIRE DATE	EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY	1	MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	01132519-564000		
STATUS A ACTIVE					
CONDITION	E EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	DEPARTMENT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	3,810.63
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2008/12 LAST YR/PR 2013/11
		REPL COST	3,810.63	EST LIFE	5
TAG #	06121	LAST INVENT	07/02/2009	PERIODS TAKEN	60
SERIAL #	CAT1034NJ94	IMPROVE MEMO		ACCUM DEPREC	3,810.63
MANUFACTURER					
MODEL		RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE	0.00		
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-227

DEPARTMENT: Technical Services

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 06261 & 07716 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: Cisco ASA5510

Serial/Vin Number: \_\_\_\_\_ Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

This item is obsolete.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: X Please describe: Recycled at Convenience Recycling Center

Department Head Signature: [Signature] Date: 8-4-17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20090134 Acquisition Cost: \$17,903.70

Acquisition Date: 03/20/2009 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

## DELETION FROM INVENTORY FORM

DI # 2017-228

DEPARTMENT: Technical Services

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 2024 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: Cisco 4503 Switch

Serial/Vin Number: FOX081200T6 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

This item is obsolete.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: X Please describe: Recycled at Convenience Recycling Center

Department Head Signature: [Signature] Date: 8-4-17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20040326 Acquisition Cost: \$15,136.50

Acquisition Date: 08/04/2004 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/6/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_



ASSET # 20090134		MASTER ASSET		DESCRIPTION CISCO ASA5510	
		ADD'L DESC THIS WAS BOOKED AS ONE ASSET BUT SHOULD HAVE BEEN 2.			
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	597	FIRE WALL	ACQUIS METH	A1	PURCHASE
COMMODITY					MAINT CONT Y INSURED N
DEPT	0132	MANAGEMENT INFO	ACQUIS DATE	03/20/2009	VENDOR DESC Vendor Name Mi CARRIER
LOC CODE	268	TECHNICAL SERVI	ACQUIS COST	17,903.70	TYPE G INSURED VAL 0.00
LOC MEMO			ACRES	0.000	EXPIRE DATE EXPIRE DATE
ROOM			QTY	1	ANNUAL COST 0.00 POLICY CST 0.00
STORAGE LOC			UNIT PRICE	0.00	MEMO MEMO
			PURCH MEMO	01132516-564001	
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE Y
CUSTODIAN		DEPARTMENT HEAD	CURRENT BOOK	0.00	DEPREC PRIN 17,903.70
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR 2009/06 LAST YR/PR 2012/05
			REPL COST	17,903.70	EST LIFE 3
TAG #	06261 & 07716		LAST INVENT		PERIODS TAKEN 36
SERIAL #			IMPROVE MEMO		ACCUM DEPREC 17,903.70
MANUFACTURER					
MODEL			RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98051	564000		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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ASSET # 20040326	MASTER ASSET	DESCRIPTION	CISCO 4503 SWITCH	
CLASS 40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL 599	SWITCH	ACQUIS METH	A1 PURCHASE	
COMMODITY		MAINT CONT	N	INSURED N
DEPT 0132	MANAGEMENT INFO	VENDOR DESC	Vendor Name Mi	CARRIER
LOC CODE 268	TECHNICAL SERVI	TYPE	G	INSURED VAL 0.00
LOC MEMO		ACRES	0.000	EXP. DATE
ROOM 15136		QTY	1	ANNUAL COST 0.00
STORAGE LOC		UNIT PRICE	0.00	POLICY CST 0.00
		PURCH MEMO	COLEMAN TECH - COC	
STATUS A	ACTIVE			
CONDITION E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE Y
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN 15,136.50
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR 2004/11
		REPL COST	15,136.50	LAST YR/PR 2009/10
TAG # 2024		LAST INVENT		EST LIFE 5
SERIAL #	FOX081200T6	IMPROVE MEMO		PERIODS TAKEN 60
MANUFACTURER	CISCO CISCO			ACCUM DEPREC 15,136.50
MODEL 4503		RETIRE DATE		
MODEL YEAR		DISP CODE		
LICENSE #		DISP PRICE		
		SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE
	4000148	36725		INV AMT 21,540.40

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-229

DEPARTMENT: Technical Services

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 2981 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: Cisco 2811 Router

Serial/Vin Number: FHK0848F0F8 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

This item is obsolete.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Recycled at Convenience Recycling Center

Department Head Signature: [Signature] Date: 8-4-17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20050041 Acquisition Cost: \$5,383.00

Acquisition Date: 12/21/2004 Book Value: -0-

Financial Services Signature: [Signature] Date: 9/6/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI # 2017-230

DEPARTMENT: Building

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 5923 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2008 - Dell Latitude D630 Laptop

Serial/Vin Number: 9YBOBG1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Caffrey Date: 7-31-17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20080095 Acquisition Cost: \$1,386.00

Acquisition Date: 06/06/2008 Book Value: -0-

Financial Services Signature: Kari Ulmer Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20080095		MASTER ASSET		DESCRIPTION DELL LATITUDE D630	
		ADD'L DESC	SERIAL NUMBER 9YBOBG1		
CLASS	40 MACHINERY & EQU	FUND SOURCE	01		
SUBCL	116 COMPUTER	ACQUIS METH	A1 PURCHASE	MAINT CONT	Y INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0246 BUILDING DEPART	ACQUIS DATE	06/06/2008	TYPE	G INSURED VAL 0.00
LOC CODE	341 PUBLIC WORKS BU	ACQUIS COST	1,386.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY	1	MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	45245524-564000		
STATUS	A ACTIVE				
CONDITION	E EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	1,386.00
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2008/09 LAST YR/PR 2011/08
		REPL COST	1,386.00	EST LIFE	3
TAG #	05923	LAST INVENT	07/10/2009	PERIODS TAKEN	36
SERIAL #	9YBOBG1	IMPROVE MEMO		ACCUM DEPREC	1,386.00
MANUFACTURER					
MODEL		RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE	0.00		
		SALE PRICE	0.00		

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-231DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5868 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2008 - Dell Optiplex 745 desktop computerSerial/Vin Number: 5KWSOG1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Giff Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20080041 Acquisition Cost: \$1,112.00Acquisition Date: 05/09/2008 Book Value: -0-Financial Services Signature: Kari Wemer Date: 9/6/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20080041		MASTER ASSET		DESCRIPTION OPTIPLEX 745	
		ADD'L DESC		FLAT PANEL MONITOR	
				KEYBOARD, MOUSE, ASSOCIATED SOFTWARE	
				5KWSOG1	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE
COMMODITY				MAINT CONT	Y
				VENDOR DESC	Vendor Name Mi
DEPT	0246	BUILDING DEPART	ACQUIS DATE	05/09/2008	
LOC CODE	344	BUILDING DEPT	ACQUIS COST	1,112.00	
LOC MEMO			ACRES	0.000	
ROOM			QTY	1	
STORAGE LOC			UNIT PRICE	0.00	
			PURCH MEMO		
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE Y
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	DEPREC PRIN 1,112.00
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR 2008/08
			REPL COST	1,112.00	EST LIFE 3
TAG #	05868		LAST INVENT	07/10/2009	PERIODS TAKEN 36
SERIAL #	5KWSOG1		IMPROVE MEMO	45272515-564001	ACCUM DEPREC 1,112.00
MANUFACTURER	DELL	DELL			
MODEL			RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-232DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5869 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2008 - Dell Optiplex 745 desktop computerSerial/Vin Number: 7KWSOG1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Giff Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20080042 Acquisition Cost: \$1,112.00Acquisition Date: 05/09/2008 Book Value: -0-Financial Services Signature: Kari Ulmer Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20080042      MASTER ASSET    Repl Tag 05869      DESCRIPTION    OPTIPLEX 745  
ADD'L DESC      WITH FLAT PANEL MONITOR  
KEYBOARD, MOUSE, ASSOCIATED SOFTWARE  
7KWSOG1

CLASS	40	MACHINERY & EQU	FUND SOURCE	01					
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y	INSURED	N
COMMODITY						VENDOR DESC	Vendor Name Mi	CARRIER	
DEPT	0246	BUILDING DEPART	ACQUIS DATE		05/09/2008	TYPE	G	INSURED VAL	0.00
LOC CODE	344	BUILDING DEPT	ACQUIS COST		1,112.00	EXPIRE DATE		EXPIRE DATE	
LOC MEMO			ACRES		0.000	ANNUAL COST	0.00	POLICY CST	0.00
ROOM			QTY	1		MEMO		MEMO	
STORAGE LOC			UNIT PRICE		0.00				
			PURCH MEMO						
STATUS	A	ACTIVE							
CONDITION	E	EXCELLENT	SOY BOOK		0.00	DEPRECIATE	Y		
CUSTODIAN	DEPT HEAD		CURRENT BOOK		0.00	DEPREC PRIN		1,112.00	
TITLEHOLDER			EST SALVAGE		0.00	FIRST YR/PR	2008/08	LAST YR/PR	2011/07
			REPL COST		1,112.00	EST LIFE	3		
TAG #	05869		LAST INVENT		07/10/2009	PERIODS TAKEN	36		
SERIAL #	7KWSOG1		IMPROVE MEMO	45272515-564001		ACCUM DEPREC		1,112.00	
MANUFACTURER	DELL	DELL							
MODEL			RETIRE DATE						
MODEL YEAR			DISP CODE						
LICENSE #			DISP PRICE		0.00				
			SALE PRICE		0.00				

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-233

DEPARTMENT: Building

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 1555 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2003 HP laserjet 4300 printer

Serial/Vin Number: SCNBY712293 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature:  Date: 7-31-17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20030228 Acquisition Cost: \$2,495.00

Acquisition Date: 05/20/2003 Book Value: -0-

Financial Services Signature:  Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20030228	MASTER ASSET B 39	DESCRIPTION	LASERJET 4300 PRINTER (PERMITTING)		
CLASS 40	MACHINERY & EQU	FUND SOURCE	01		
SUBCL 102	PRINTER	ACQUIS METH	A1	PURCHASE	
COMMODITY		MAINT CONT	N	INSURED	N
DEPT 0246	BUILDING DEPART	VENDOR DESC	Vendor Name Mi	CARRIER	
LOC CODE 344	BUILDING DEPT	TYPE	G	INSURED VAL	0.00
LOC MEMO	PERMITTING	ACQUIS DATE	05/20/2003	EXP. DATE	
ROOM		ACQUIS COST	2,495.00	EXP. DATE	
STORAGE LOC		ACRES	0.000	ANNUAL COST	0.00
		QTY	1	POLICY CST	0.00
		UNIT PRICE	0.00	MEMO	
		PURCH MEMO	DELL USA 45249515-5640		
STATUS A	ACTIVE				
CONDITION E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	2,495.00
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2003/08
		REPL COST	2,495.00	EST LIFE	5
TAG # 1555		LAST INVENT	07/10/2009	PERIODS TAKEN	60
SERIAL #	SCNBY712293	IMPROVE MEMO		ACCUM DEPREC	2,495.00
MANUFACTURER	HP HP				
MODEL	4300	RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE			
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
6307	3000719	325447853			2,495.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-234

DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 1654 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2004 Dell Poweredge 4600 ServerSerial/Vin Number: 2QYRJ41 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Caffrey Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20040118 Acquisition Cost: \$8,004.79Acquisition Date: 04/14/2004 Book Value: -0-Financial Services Signature: Kari Uemer Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20040118	MASTER ASSET B 47	DESCRIPTION POWEREDGE 4600 SERVER
CLASS 40 MACHINERY & EQU	FUND SOURCE 01	
SUBCL 138 SERVER	ACQUIS METH A1 PURCHASE	MAINT CONT N INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi CARRIER
DEPT 0246 BUILDING DEPART	ACQUIS DATE 04/14/2004	TYPE G INSURED VAL 0.00
LOC CODE 344 BUILDING DEPT	ACQUIS COST 8,004.79	EXPIRE DATE EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00 POLICY CST 0.00
ROOM	QTY 1	MEMO MEMO
STORAGE LOC	UNIT PRICE 0.00	
	PURCH MEMO DELL 45246515-564001	
STATUS A ACTIVE		
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 8,004.79
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2004/07 LAST YR/PR 2009/06
	REPL COST 8,004.79	EST LIFE 5
TAG # 1654	LAST INVENT 07/10/2009	PERIODS TAKEN 60
SERIAL # 2QYRJ41	IMPROVE MEMO	ACCUM DEPREC 8,004.79
MANUFACTURER DELL DELL		
MODEL 4600	RETIRE DATE	
MODEL YEAR	DISP CODE	
LICENSE #	DISP PRICE	
	SALE PRICE 0.00	
VEND # 3618	PO # 4000468	DOCUMENT # 680860559
	INVOICE # 680860559	INV DATE 04/13/2004
		INV AMT 8,004.79

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-235DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 3205 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2004 - APC Smartups 3000 battery backupSerial/Vin Number: QS429111637 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature:  Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20040239 Acquisition Cost: \$1,075.00Acquisition Date: 09/29/2004 Book Value: -0-Financial Services Signature:  Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

09/27/2017 11:27 | BOARD OF COMMISSIONERS  
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ASSET # 20040239	MASTER ASSET B 51	DESCRIPTION	APC SMART UPS 3000 BATTERY BACKUP		
CLASS 40	MACHINERY & EQU	FUND SOURCE 01			
SUBCL 139	BATTERY BACKUP	ACQUIS METH A1	PURCHASE	MAINT CONT N	INSURED N
COMMODITY		VENDOR DESC	Vendor Name Mi	CARRIER	
DEPT 0246	BUILDING DEPART	ACQUIS DATE	09/29/2004	TYPE G	INSURED VAL 0.00
LOC CODE 344	BUILDING DEPT	ACQUIS COST	1,075.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO	ACRES	0.000	ANNUAL COST	0.00	POLICY CST 0.00
ROOM	QTY 1		MEMO	MEMO	
STORAGE LOC	UNIT PRICE	0.00			
	PURCH MEMO	CDW GOVERNMENT 4524651			
STATUS A	ACTIVE	SOY BOOK	0.00	DEPRECIATE Y	
CONDITION E	EXCELLENT	CURRENT BOOK	0.00	DEPREC PRIN	1,075.00
CUSTODIAN	DEPT HEAD	EST SALVAGE	0.00	FIRST YR/PR	2004/12 LAST YR/PR 2009/11
TITLEHOLDER		REPL COST	1,075.00	EST LIFE	5
TAG # 3205		LAST INVENT	07/10/2009	PERIODS TAKEN	60
SERIAL #	QS0429111637	IMPROVE MEMO		ACCUM DEPREC	1,075.00
MANUFACTURER	APC APC				
MODEL	3000	RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE			
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
5027	4000770	OT03824	OT03824	09/29/2004	2,150.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-236DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 3206 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2004 - APC SMARTUPS 3000 battery backupSerial/Vin Number: QS0429111635 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Cuff Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20040348 Acquisition Cost: \$1,075.00Acquisition Date: 09/29/2004 Book Value: -0-Financial Services Signature: Kari Ullmer Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20040348	MASTER ASSET	DESCRIPTION BATTERY BACKUP
CLASS 40 MACHINERY & EQU	FUND SOURCE 01	
SUBCL 139 BATTERY BACKUP	ACQUIS METH A1 PURCHASE	MAINT CONT N INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi CARRIER
DEPT 0246 BUILDING DEPART	ACQUIS DATE 09/29/2004	TYPE G INSURED VAL 0.00
LOC CODE 344 BUILDING DEPT	ACQUIS COST 1,075.00	EXPIRE DATE EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00 POLICY CST 0.00
ROOM	QTY 1	MEMO MEMO
STORAGE LOC	UNIT PRICE	
	PURCH MEMO	
STATUS A ACTIVE		
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 1,075.00
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2004/12 LAST YR/PR 2009/11
	REPL COST 1,075.00	EST LIFE 5
TAG # 3206	LAST INVENT 07/10/2009	PERIODS TAKEN 60
SERIAL # QS0429111635	IMPROVE MEMO	ACCUM DEPREC 1,075.00
MANUFACTURER APC APC		
MODEL 3000	RETIRE DATE	
MODEL YEAR	DISP CODE	
LICENSE #	DISP PRICE	
	SALE PRICE 0.00	

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
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G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-237

DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 3214 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2005 - Dell Power Edge 2850 ServerSerial/Vin Number: JZ8TR61 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature:  Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20050086 Acquisition Cost: \$3,699.91Acquisition Date: 02/22/2005 Book Value: -0-Financial Services Signature:  Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20050086	MASTER ASSET B 64	DESCRIPTION	DELL POWEREDGE 2850 COMPUTER	
CLASS 40 MACHINERY & EQU	FUND SOURCE 01			
SUBCL 116 COMPUTER	ACQUIS METH A1 PURCHASE	MAINT CONT	N	INSURED N
COMMODITY		VENDOR DESC	Vendor Name Mi	CARRIER
DEPT 0246 BUILDING DEPART	ACQUIS DATE 02/22/2005	TYPE	G	INSURED VAL 0.00
LOC CODE 344 BUILDING DEPT	ACQUIS COST 3,699.91	EXPIRE DATE		EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST	0.00	POLICY CST 0.00
ROOM	QTY 1	MEMO		MEMO
STORAGE LOC	UNIT PRICE			
	PURCH MEMO DELL 45246515-564000			
STATUS A ACTIVE				
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE	Y	
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN	3,699.91	
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR	2005/05	LAST YR/PR 2010/04
	REPL COST 3,699.91	EST LIFE	5	
TAG # 3214	LAST INVENT 07/10/2009	PERIODS TAKEN	60	
SERIAL # JZ8TR61	IMPROVE MEMO	ACCUM DEPREC	3,699.91	
MANUFACTURER DELL DELL				
MODEL POWEREDGE 2850	RETIRE DATE			
MODEL YEAR	DISP CODE			
LICENSE #	DISP PRICE			
	SALE PRICE 0.00			
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE
3618	5000297	D20191278	D20191278	02/22/2005
				INV AMT 7,399.82

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-238

DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 3215 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2005 - Dell Power Edge 2850 ServerSerial/Vin Number: 109TR61 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael C. [Signature] Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20050087 Acquisition Cost: \$3,699.91Acquisition Date: 02/22/2005 Book Value: -0-Financial Services Signature: [Signature] Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

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ASSET # 20050087	MASTER ASSET B 65	DESCRIPTION	DELL POWEREDGE 2850
CLASS 40 MACHINERY & EQU	FUND SOURCE 01		
SUBCL 116 COMPUTER	ACQUIS METH A1 PURCHASE	MAINT CONT N	INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi	CARRIER
DEPT 0246 BUILDING DEPART	ACQUIS DATE 02/22/2005	TYPE G	INSURED VAL 0.00
LOC CODE 344 BUILDING DEPT	ACQUIS COST 3,699.91	EXPIRE DATE	EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00
ROOM	QTY 1	MEMO	MEMO
STORAGE LOC	UNIT PRICE		
	PURCH MEMO DELL 45246515-5640		
STATUS A ACTIVE			
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 3,699.91	
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2005/05	LAST YR/PR 2010/04
	REPL COST 3,699.91	EST LIFE 5	
TAG # 3215	LAST INVENT 07/10/2009	PERIODS TAKEN 60	
SERIAL # 109TR61	IMPROVE MEMO	ACCUM DEPREC 3,699.91	
MANUFACTURER DELL DELL			
MODEL POWEREDGE 2850	RETIRE DATE		
MODEL YEAR	DISP CODE		
LICENSE #	DISP PRICE		
	SALE PRICE 0.00		
VEND #	PO #	DOCUMENT #	INVOICE #
3618	5000297	D20191278	D20191278
			INV DATE 02/22/2005
			INV AMT 7,399.82

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-239DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5040 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2006 Dell 2850 poweredge serverSerial/Vin Number: 9XWP391 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Caffrey Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20060143 Acquisition Cost: \$4,940.82Acquisition Date: 01/31/2006 Book Value: -0-Financial Services Signature: Kari Ullmer Date: 9/27/12**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20060143		MASTER ASSET B 77	DESCRIPTION DELL 2850 POWEREDGE SERVER	
		ADD'L DESC 2ND PROCESSOR FOR POWEREDGE 2850		
CLASS 40	MACHINERY & EQU	FUND SOURCE 01		
SUBCL 138	SERVER	ACQUIS METH A1 PURCHASE	MAINT CONT Y	INSURED N
COMMODITY		VENDOR DESC	Vendor Name Mi	CARRIER
DEPT 0246	BUILDING DEPART	ACQUIS DATE 01/31/2006	TYPE G	INSURED VAL 0.00
LOC CODE 344	BUILDING DEPT	ACQUIS COST 4,940.82	EXPIRE DATE	EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00	POLICY CST	0.00
ROOM	QTY 1	MEMO	MEMO	
STORAGE LOC	UNIT PRICE 0.00	PURCH MEMO DELL 45246515-564000		
STATUS A ACTIVE				
CONDITION E	EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y	
CUSTODIAN	DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 4,940.82	
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2006/04	LAST YR/PR 2011/03	
	REPL COST 4,940.82	EST LIFE 5		
TAG # 5040	LAST INVENT 07/10/2009	PERIODS TAKEN 60		
SERIAL # 9XWP391	IMPROVE MEMO	ACCUM DEPREC 4,940.82		
MANUFACTURER DELL	DELL			
MODEL 2850	RETIRE DATE			
MODEL YEAR	DISP CODE			
LICENSE #	DISP PRICE 0.00			
	SALE PRICE 0.00			
VEND # 3618	PO # 6000249	DOCUMENT # K06818680	INVOICE # K06818680	INV DATE 01/31/2006
				INV AMT 9,881.64

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# DELETION FROM INVENTORY FORM

DI #2017-240

DEPARTMENT: Building

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 5406 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007 - Dell Opriplwz GX520 Dual Server

Serial/Vin Number: 8VF9CC1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Ciffer Date: 7-31-17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20070069 Acquisition Cost: \$943.15

Acquisition Date: 02/16/2007 Book Value: -0-

Financial Services Signature: Kari Uemer Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070069		MASTER ASSET		DESCRIPTION		OPTIPLEX GX520 DUAL SERVER SERVER			
		ADD'L DESC		DESKTOP PENTIUM D 820/2.80 GHZ					
CLASS	40	MACHINERY & EQU	FUND SOURCE	01					
SUBCL	138	SERVER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y	INSURED	N
COMMODITY					VENDOR DESC	Vendor Name Mi	CARRIER		
DEPT	0246	BUILDING DEPART	ACQUIS DATE	02/16/2007	TYPE	G	INSURED VAL	0.00	
LOC CODE	344	BUILDING DEPT	ACQUIS COST	943.15	EXPIRE DATE		EXPIRE DATE		
LOC MEMO	FOR SURVEILLANCE CAM		ACRES	0.000	ANNUAL COST	0.00	POLICY CST	0.00	
ROOM			QTY	1	MEMO	MEMO			
STORAGE LOC			UNIT PRICE	0.00					
			PURCH MEMO	DELL 45246515-564000					
STATUS	A	ACTIVE							
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y			
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	DEPREC PRIN	943.15			
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2007/05	LAST YR/PR	2012/04	
			REPL COST	943.15	EST LIFE	5			
TAG #	5406	LAST INVENT		07/10/2009	PERIODS TAKEN	60			
SERIAL #	8VF9CC1	IMPROVE MEMO			ACCUM DEPREC	943.15			
MANUFACTURER	DELL	DELL							
MODEL	GX520		RETIRE DATE						
MODEL YEAR			DISP CODE						
LICENSE #			DISP PRICE	0.00					
			SALE PRICE	0.00					
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT				
3618	7000308	T64682484	T64682484	02/16/2007	897.30				
3618	7000308	T64136056	T64136056	02/16/2007	45.85				

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-241DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5407 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007- APC SMARTUPS 3000 Battery BackupSerial/Vin Number: QS0641110842 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete \_\_\_\_\_

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature:  Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070070 Acquisition Cost: \$1,430.00Acquisition Date: 02/23/2007 Book Value: -0-Financial Services Signature:  Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070070		MASTER ASSET		DESCRIPTION APC SMARTUPS 3000 BATTERY BACKUP	
		ADD'L DESC	QS0641110842		
CLASS	40 MACHINERY & EQU	FUND SOURCE	01		
SUBCL	139 BATTERY BACKUP	ACQUIS METH	A1 PURCHASE	MAINT CONT	Y INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0246 BUILDING DEPART	ACQUIS DATE	02/23/2007	TYPE	G INSURED VAL 0.00
LOC CODE	344 BUILDING DEPT	ACQUIS COST	1,430.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO	SUPPORT SERVICES	ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY	1	MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	CDW 45272515-564000		
STATUS	A ACTIVE				
CONDITION	E EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	1,430.00
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2007/05 LAST YR/PR 2012/04
		REPL COST	1,430.00	EST LIFE	5
TAG #	5407	LAST INVENT	07/10/2009	PERIODS TAKEN	60
SERIAL #	QS0641110842	IMPROVE MEMO		ACCUM DEPREC	1,430.00
MANUFACTURER	APC APC				
MODEL	3000 RM 5U	RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE	0.00		
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
5027	7000337	DFR4006	DFR4006	02/23/2007	2,860.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-242DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5408 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007- APC SMARTUPS 3000 Battery BackupSerial/Vin Number: QS0641110836 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature:  Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070071 Acquisition Cost: \$1,430.00Acquisition Date: 02/23/2007 Book Value: -0-Financial Services Signature:  Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070071		MASTER ASSET		DESCRIPTION APC SMARTUPS 3000 BATTERY BACKUP	
		ADD'L DESC	QS0641110836		
CLASS	40 MACHINERY & EQU	FUND SOURCE	01		
SUBCL	139 BATTERY BACKUP	ACQUIS METH	A1 PURCHASE	MAINT CONT	Y INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0246 BUILDING DEPART	ACQUIS DATE	02/23/2007	TYPE	G INSURED VAL 0.00
LOC CODE	344 BUILDING DEPT	ACQUIS COST	1,430.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO	SUPPORT SERVICES	ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY	1	MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	CDW 45272515-564000		
STATUS	A ACTIVE				
CONDITION	E EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	1,430.00
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2007/05 LAST YR/PR 2012/04
		REPL COST	1,430.00	EST LIFE	5
TAG #	5408	LAST INVENT	07/10/2009	PERIODS TAKEN	60
SERIAL #	QS0641110836	IMPROVE MEMO		ACCUM DEPREC	1,430.00
MANUFACTURER	APC APC				
MODEL	3000 RM 5U	RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE	0.00		
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
5027	7000337	DFR4006	DFR4006	02/23/2007	2,860.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-243DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5411 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007 dell dual core xeon processor 5130Serial/Vin Number: 6KJDMC1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Gifford Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070074 Acquisition Cost: \$6,265.86Acquisition Date: 04/12/2007 Book Value: -0-Financial Services Signature: Kari Kemer Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070074		MASTER ASSET		DESCRIPTION DUAL CORE XEON PROCESSOR 5130 SERVER	
		ADD'L DESC		4MB CACHE, 2.00GHZ, 1333MHZ FSB, PE 2950	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	138	SERVER	ACQUIS METH	A1 PURCHASE	MAINT CONT Y INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0246	BUILDING DEPART	ACQUIS DATE	04/12/2007	TYPE G INSURED VAL 0.00
LOC CODE	344	BUILDING DEPT	ACQUIS COST	6,265.86	EXPIRE DATE EXPIRE DATE
LOC MEMO	SUPPORT SERVICES	ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY	1	MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	DELL 45272515-564001		
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE Y
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	DEPREC PRIN 6,265.86
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR 2007/07 LAST YR/PR 2012/06
			REPL COST	6,265.86	EST LIFE 5
TAG #	5411		LAST INVENT	07/10/2009	PERIODS TAKEN 60
SERIAL #	6KJDMC1		IMPROVE MEMO		ACCUM DEPREC 6,265.86
MANUFACTURER	DELL	DELL			
MODEL	5130		RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
3618	7000403	U46003718	U46003718	04/13/2007	18,797.58

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-244DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5412 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007 dell dual core xeon processor 5130Serial/Vin Number: 7KJDMC1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Coffey Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070075 Acquisition Cost: \$6,265.86Acquisition Date: 04/12/2007 Book Value: -0-Financial Services Signature: Keri Umea Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

09/27/2017 11:31 |BOARD OF COMMISSIONERS  
6235kulm |FIXED ASSET WORKSHEET

|P 1  
|famstmnt

ASSET # 20070075		MASTER ASSET		DESCRIPTION DUAL CORE XEON PROCESSOR 5130 SERVER	
		ADD'L DESC		4MB CACHE, 2.00GHZ, 1333MHZ FSB, PE 2950	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	138	SERVER	ACQUIS METH	A1 PURCHASE	MAINT CONT Y INSURED N
COMMODITY				VENDOR DESC Vendor Name Mi CARRIER	
DEPT	0246	BUILDING DEPART	ACQUIS DATE	04/12/2007	TYPE G INSURED VAL 0.00
LOC CODE	344	BUILDING DEPT	ACQUIS COST	6,265.86	EXPIRE DATE EXPIRE DATE
LOC MEMO	SUPPORT SERVICES		ACRES	0.000	ANNUAL COST 0.00 POLICY CST 0.00
ROOM			QTY	1	MEMO MEMO
STORAGE LOC			UNIT PRICE	0.00	
		PURCH MEMO		DELL 45272515-564001	
STATUS	A ACTIVE				
CONDITION	E EXCELLENT		SOY BOOK	0.00	DEPRECIATE Y
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	DEPREC PRIN 6,265.86
TITLEHOLDER		EST SALVAGE		0.00	FIRST YR/PR 2007/07 LAST YR/PR 2012/06
		REPL COST		6,265.86	EST LIFE 5
TAG #	5412	LAST INVENT		07/10/2009	PERIODS TAKEN 60
SERIAL #	7KJDMC1	IMPROVE MEMO		ACCUM DEPREC 6,265.86	
MANUFACTURER	DELL	DELL			
MODEL	5130	RETIRE DATE			
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
		SALE PRICE		0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
3618	7000403	U46003718	U46003718	04/13/2007	18,797.58

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-245DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5436 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007 - Dell Optiplex 745 desk computerSerial/Vin Number: HGVHZC1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Ciff Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070101 Acquisition Cost: \$1,124.68Acquisition Date: 06/15/2007 Book Value: -0-Financial Services Signature: Kari Ulmer Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070101		MASTER ASSET		DESCRIPTION DELL OPTIPLEX 745 COMPUTER	
		ADD'L DESC DELL ULTRA SHARP 1908FP		MONITOR, KEYBOARD, MOUSE	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	116	COMPUTER	ACQUIS METH	A1 PURCHASE	
COMMODITY				MAINT CONT	Y
DEPT	0246	BUILDING DEPART	ACQUIS DATE	06/15/2007	
LOC CODE	344	BUILDING DEPT	ACQUIS COST	1,124.68	
LOC MEMO			ACRES	0.000	
ROOM			QTY	1	
STORAGE LOC			UNIT PRICE	0.00	
			PURCH MEMO	45246515-564000	
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	
TITLEHOLDER			EST SALVAGE	0.00	
			REPL COST	1,124.68	
TAG #	5436		LAST INVENT	07/10/2009	
SERIAL #	HGVHZC1		IMPROVE MEMO		
MANUFACTURER	DELL DELL				
MODEL	745 SMALL FORM		RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
3618	7000602	XC1F47995	XC1F47995	06/15/2007	6,748.08

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-246DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5437 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007 - Dell Optiplex 745 desk computerSerial/Vin Number: 7HVHZC1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Giff Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070102 Acquisition Cost: \$1,124.68Acquisition Date: 06/15/2007 Book Value: -0-Financial Services Signature: Kari Ulmer Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070102		MASTER ASSET		DESCRIPTION DELL OPTIPLEX 745 COMPUTER	
		ADD'L DESC DELL ULTRASHARP 1908FP		MONITOR, KEYBOARD, MOUSE	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	116	COMPUTER	ACQUIS METH	A1 PURCHASE	
COMMODITY				MAINT CONT	Y
DEPT	0246	BUILDING DEPART	ACQUIS DATE	06/15/2007	
LOC CODE	344	BUILDING DEPT	ACQUIS COST	1,124.68	
LOC MEMO			ACRES	0.000	
ROOM			QTY	1	
STORAGE LOC			UNIT PRICE	0.00	
			PURCH MEMO	45246515-564000	
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	
TITLEHOLDER			EST SALVAGE	0.00	
			REPL COST	1,124.68	
TAG #	5437		LAST INVENT	07/10/2009	
SERIAL #	7HVHZC1		IMPROVE MEMO		
MANUFACTURER	DELL DELL			PERIODS TAKEN	36
MODEL	745 SMALL FORM		RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
3618	7000602	XC1F47995	XC1F47995	06/15/2007	6,748.08

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-247

DEPARTMENT: Building

**TO BE COMPLETED BY DEPARTMENT:**

Property Number: 5438 Mileage / Hours if applicable: \_\_\_\_\_

Year/Description: 2007 - Dell Optiplex 745 desk computer

Serial/Vin Number: BHVHZC1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael C. [Signature] Date: 7-31-17

**TO BE COMPLETED BY FINANCIAL SERVICES:**

Asset Number: 20070103 Acquisition Cost: \$1,124.68

Acquisition Date: 06/15/2007 Book Value: -0-

Financial Services Signature: Kari Kemer [Signature] Date: 9/27/17

**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070103		MASTER ASSET		DESCRIPTION DELL OPTIPLEX 745 COMPUTER	
		ADD'L DESC DELL ULTRASHARP 1908FP		MONITOR, KEYBOARD, MOUSE	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	116	COMPUTER	ACQUIS METH	A1 PURCHASE	
COMMODITY				MAINT CONT	Y
DEPT	0246	BUILDING DEPART	ACQUIS DATE	06/15/2007	
LOC CODE	344	BUILDING DEPT	ACQUIS COST	1,124.68	
LOC MEMO			ACRES	0.000	
ROOM			QTY	1	
STORAGE LOC			UNIT PRICE	0.00	
			PURCH MEMO	45246515-564000	
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	
TITLEHOLDER			EST SALVAGE	0.00	
			REPL COST	1,124.68	
TAG #	5438		LAST INVENT	07/10/2009	
SERIAL #	BHVHZC1		IMPROVE MEMO		
MANUFACTURER	DELL DELL				
MODEL	745 SMALL FORM		RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
3618	7000602	XC1F47995	XC1F47995	06/15/2007	6,748.08

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-248DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5440 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007 - Dell Optiplex 745 desk computerSerial/Vin Number: GHVHZC1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - ~~equipment~~ obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael [Signature] Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070105 Acquisition Cost: \$1,124.68Acquisition Date: 06/15/2007 Book Value: -0-Financial Services Signature: Kari Ulmer [Signature] Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070105			MASTER ASSET		DESCRIPTION DELL OPTIPLEX 745 COMPUTER				
			ADD'L DESC	DELL ULTRASHARP 1908FP MONITOR, KEYBOARD, MOUSE					
CLASS	40	MACHINERY & EQU	FUND SOURCE	01					
SUBCL	116	COMPUTER	ACQUIS METH	A1	PURCHASE	MAINT CONT	Y	INSURED	N
COMMODITY						VENDOR DESC	Vendor Name	Mi	CARRIER
DEPT	0246	BUILDING DEPART	ACQUIS DATE	06/15/2007		TYPE	G	INSURED VAL	0.00
LOC CODE	344	BUILDING DEPT	ACQUIS COST	1,124.68		EXPIRE DATE	EXPIRE DATE		
LOC MEMO			ACRES	0.000		ANNUAL COST	0.00	POLICY CST	0.00
ROOM			QTY	1			MEMO	MEMO	
STORAGE LOC			UNIT PRICE	0.00					
			PURCH MEMO	45249515-564000					
STATUS	A	ACTIVE							
CONDITION	E	EXCELLENT	SOY BOOK	0.00		DEPRECIATE	Y		
CUSTODIAN	DEPT	HEAD	CURRENT BOOK	0.00		DEPREC PRIN	1,124.68		
TITLEHOLDER			EST SALVAGE	0.00		FIRST YR/PR	2007/09	LAST YR/PR	2010/08
			REPL COST	1,124.68		EST LIFE	3		
TAG #	5440			LAST INVENT	07/10/2009	PERIODS TAKEN	36		
SERIAL #	GHVHZC1				IMPROVE MEMO	ACCUM DEPREC	1,124.68		
MANUFACTURER	DELL	DELL							
MODEL	745	SMALL FORM	RETIRE DATE						
MODEL YEAR			DISP CODE						
LICENSE #			DISP PRICE	0.00					
			SALE PRICE	0.00					
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT				
3618	7000602	XC1F47995	XC1F47995	06/15/2007	6,748.08				

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-249DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5441 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007 - Dell Optiplex 745 desk computerSerial/Vin Number: JHVHZC1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Michael Cuffey Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070106 Acquisition Cost: \$1,124.68Acquisition Date: 06/15/2007 Book Value: -0-Financial Services Signature: [Signature] Date: 9/27/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070106		MASTER ASSET		DESCRIPTION DELL OPTIPLEX 745 COMPUTER	
		ADD'L DESC DELL ULTRASHARP 1908FP		MONITOR, KEYBOARD, MOUSE	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	116	COMPUTER	ACQUIS METH	A1 PURCHASE	
COMMODITY				MAINT CONT	Y
DEPT	0246	BUILDING DEPART	ACQUIS DATE	06/15/2007	
LOC CODE	344	BUILDING DEPT	ACQUIS COST	1,124.68	
LOC MEMO			ACRES	0.000	
ROOM			QTY	1	
STORAGE LOC			UNIT PRICE	0.00	
			PURCH MEMO	45249515-564000	
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	
TITLEHOLDER			EST SALVAGE	0.00	
			REPL COST	1,124.68	
TAG #	5441		LAST INVENT	07/10/2009	
SERIAL #	JHVHZC1		IMPROVE MEMO		
MANUFACTURER	DELL DELL				
MODEL	745 SMALL FORM		RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
3618	7000602	XC1F47995	XC1F47995	06/15/2007	6,748.08

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-250DEPARTMENT: Building**TO BE COMPLETED BY DEPARTMENT:**Property Number: 5510 Mileage / Hours if applicable: \_\_\_\_\_Year/Description: 2007 - Dell Latitude D620 laptopSerial/Vin Number: 23V8CD1 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Advised by Technical Services no longer useful - reached end of life - equipment obsolete

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: X Indicate how and by whom: To be taken to Nassau County Landfill - Recycle electronics  
by Technical Services or Building Department

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature:  Date: 7-31-17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20070199 Acquisition Cost: \$1,499.50Acquisition Date: 08/21/2007 Book Value: -0-Financial Services Signature:  Date: 9/22/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20070199		MASTER ASSET		DESCRIPTION DELL LATITUDE D620 LAPTOP	
		ADD'L DESC 14.1 INCH SCREEN; NYLON		CARRYING CASE	
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	116	COMPUTER	ACQUIS METH	A1 PURCHASE	
COMMODITY				MAINT CONT	Y
DEPT	0246	BUILDING DEPART	ACQUIS DATE	08/21/2007	
LOC CODE	344	BUILDING DEPT	ACQUIS COST	1,499.50	
LOC MEMO			ACRES	0.000	
ROOM			QTY	1	
STORAGE LOC			UNIT PRICE	0.00	
			PURCH MEMO	DELL 45246515-564000	
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	
TITLEHOLDER			EST SALVAGE	0.00	
			REPL COST	1,499.50	
TAG #	5510		LAST INVENT	07/10/2009	
SERIAL #	23V8CD1		IMPROVE MEMO		
MANUFACTURER	DELL	DELL			
MODEL	D620		RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE	0.00	
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
3618	7000731	XC44M6T67	XC44M6T67	08/21/2007	1,499.50

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-251DEPARTMENT: Facilities Maintenance Department**TO BE COMPLETED BY DEPARTMENT:**Property Number: 20011780 Tag# 2105 Mileage / Hours if applicable: N/AYear/Description: 2001-Wesco Hand TruckSerial/Vin Number: Wesco 132924 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

No longer works and is unrepairable.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Scrap/Recycle - Convenience Recycling CenterDepartment Head Signature: Frank Mashuda Date: 7-14-17

Frank Mashuda-Director

**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20011780 Acquisition Cost: \$972.90Acquisition Date: 03/19/2001 Book Value: -0-Financial Services Signature: Kari Uemura Date: 10/5/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20011780		MASTER ASSET	M 46	DESCRIPTION	HAND TRUCK			
		ADD'L DESC	W/HYDRAULIC FOOT PUMP					
CLASS	40	MACHINERY & EQU	FUND SOURCE	01				
SUBCL	713	HAND TRUCK	ACQUIS METH	A1 PURCHASE	MAINT CONT	N	INSURED	N
COMMODITY					VENDOR DESC	Vendor Name Mi	CARRIER	
DEPT	0191	FACILITIES MAIN	ACQUIS DATE	03/19/2001	TYPE	G	INSURED VAL	0.00
LOC CODE	241	FACILITIES MAIN	ACQUIS COST	972.90	EXPIRE DATE		EXPIRE DATE	
LOC MEMO			ACRES	0.000	ANNUAL COST	0.00	POLICY CST	0.00
ROOM			QTY		MEMO		MEMO	
STORAGE LOC			UNIT PRICE	0.00				
			PURCH MEMO	GRANGER 01191519-56400				
STATUS	A	ACTIVE						
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y		
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	DEPREC PRIN		972.90	
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2001/06	LAST YR/PR	2006/05
			REPL COST	972.90	EST LIFE	5		
TAG #	2105		LAST INVENT	07/21/2009	PERIODS TAKEN	60		
SERIAL #	132924		IMPROVE MEMO		ACCUM DEPREC	972.90		
MANUFACTURER	WESCO WESCO							
MODEL			RETIRE DATE					
MODEL YEAR			DISP CODE					
LICENSE #			DISP PRICE					
			SALE PRICE	0.00				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT			
					0.00			
397	591	931-992811-6			972.90			

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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ITEM NAME (Class & Type) **HAND TRUCK**

NUMBER  
OF ITEMS

1

PROPERTY

11/9/00

RECORD

(ITEM)

2105/06

NUMBERS

PO#: 01-591

LOCATION **MAINTENANCE**

IDENTIFICATION  
OR DESCRIPTION

**HYDRAULIC HAND TRUCK**

DATE PURCHASED  
REQUIRED

03-19-01

VOUCHER  
NUMBER:

WARRANT  
NUMBER:

FUND:

**GEN**

ACCT#: 011915A-56400

MAKE OR  
MANUFACTURER

SERIAL OR  
MOTOR NO.:

YEAR OR  
MODEL:

**4W474-3**

TITLE  
NO.

ACQUIRED  
FROM:

**GRAINGER**

UNIT  
COST

**972.90**

TOTAL  
COST

**972.90**

DISPOSED OF

(SOLD, TRADED, TRANSFERRED OR JUNKED)

DED.  
PERP.  
INV.

ESTIMATED LIFE:

DATE	AUTHORITY	MIN. BOOK	PAGE	REALIZED VALUE & REMARKS	(INIT.)	CONDITION
						<input checked="" type="checkbox"/> EXCELLENT <input type="checkbox"/> GOOD <input type="checkbox"/> FAIR <input type="checkbox"/> POOR

SEE REVERSE SIDE FOR:  
ADDITIONAL ACQUISITIONS,  
PERPETUAL INVENTORY, PHYSI-  
CAL INVENTORY, REMARKS, DE-  
PRECIATION AND OTHER INFOR-  
MATION.

CUSTODIAN DATA (NAME, TITLE OR POSITION, BEGINNING & ENDING DATES OF JURISDICTION)

PROPERTY RECORD  
GOVERNMENTAL UNIT:

GRANT INFORMATION:

DUPLICATE TO  
CUSTODIAN

COMMENTS:

2 CUSTODIAN

# DELETION FROM INVENTORY FORM

DI # 2017-252DEPARTMENT: Facilities Maintenance Department**TO BE COMPLETED BY DEPARTMENT:**Property Number: 20030304 #2057 Mileage / Hours if applicable: N/AYear/Description: Surge SuppressorSerial/Vin Number: 3-0520-5799 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Item has been missing for two annual inventory reports.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Missing ItemDepartment Head Signature: Frank Mashuda Date: 7-14-17  
Frank Mashuda-Director**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20030304 Acquisition Cost: \$758.00Acquisition Date: 06/17/2003 Book Value: -0-Financial Services Signature: Kari Uemura Date: 10/5/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20030304	MASTER ASSET	DESCRIPTION	SURGE SUPPRESSOR	
CLASS 40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL 719	SURGE SUPPRESSO	ACQUIS METH	A1	PURCHASE
COMMODITY		MAINT CONT	N	INSURED N
DEPT 0191	FACILITIES MAIN	ACQUIS DATE	06/17/2003	
LOC CODE 243	REPEATER TOWER	ACQUIS COST	758.00	
LOC MEMO	MISSING/LOST 10/11/1	ACRES	0.000	
ROOM		QTY	1	
STORAGE LOC		UNIT PRICE	0.00	
		PURCH MEMO	SURGE SUPPRESSION 0119	
STATUS A	ACTIVE			
CONDITION E	EXCELLENT	SOY BOOK	0.00	
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	
TITLEHOLDER		EST SALVAGE	0.00	
		REPL COST	758.00	
TAG # 2057		LAST INVENT	07/21/2009	
SERIAL # 3-0520-5799		IMPROVE MEMO		
MANUFACTURER				
MODEL		RETIRE DATE		
MODEL YEAR		DISP CODE		
LICENSE #		DISP PRICE		
		SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE
7825	3000842	5230	5230	06/17/2003
				INV AMT
				1,298.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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# Missing - Lost - Stolen Assets Affidavit

ASSET DESCRIPTION: Surge Suppressor 3-0520-5799

ASSET TAG: Tag # 2057

ASSET NUMBER: Asset# 20030304

Items not located during the inventory process shall be promptly reported to the governmental unit which shall cause a thorough investigation to be made. If the investigation determines that the item was stolen, the individual property record shall be noted, and a report with the appropriate law enforcement agency describing the missing item and the circumstances surrounding its disappearance.

*(Chapter 69I-73.006 (6)(b) Florida Administrative Code: Tangible Personal Property Owned by Local Governments)*

Check one of the following:

MISSING OR LOST ☐

STOLEN ☒

(Attach law enforcement report)

Explanation:

During inventory Don Castle was unable to locate this inventory item, it is missing from the Solid Waste Landfill,  
no one knows what happened to this item its just missing.

William Stonebreaker  
 Department Head Signature  
 William Stonebreaker- Interim Director

7-13-16  
 Date

D. L. B.  
 County Manager Signature

10/01/16  
 Date

Received by Finance:

OK 10/4/16  
 Initial & Date

10/04/2016 13:14 | BOARD OF COMMISSIONERS  
6235kulm | FIXED ASSET WORKSHEET

| P 1  
| famstmt

ASSET # 20030304	MASTER ASSET	DESCRIPTION	SURGE SUPPRESSOR		
CLASS 40 MACHINERY & EQU	FUND SOURCE 01				
SUBCL 719 SURGE SUPPRESSO	ACQUIS METH A1 PURCHASE	MAINT CONT N	INSURED N		
COMMODITY		VENDOR DESC Vendor Name Mi	CARRIER		
DEPT 0191 FACILITIES MAIN	ACQUIS DATE 06/17/2003	TYPE G	INSURED VAL 0.00		
LOC CODE 243 REPEATER TOWER	ACQUIS COST 758.00	EXPIRE DATE	EXPIRE DATE		
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00		
ROOM	QTY 1	MEMO	MEMO		
STORAGE LOC	UNIT PRICE 0.00				
	PURCH MEMO SURGE SUPPRESSION 0119				
STATUS A ACTIVE					
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y			
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 758.00			
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2003/09	LAST YR/PR 2008/08		
	REPL COST 758.00	EST LIFE 5			
TAG # 2057	LAST INVENT 07/21/2009	PERIODS TAKEN 60			
SERIAL # 3-0520-5799	IMPROVE MEMO	ACCUM DEPREC 758.00			
MANUFACTURER					
MODEL	RETIRE DATE				
MODEL YEAR	DISP CODE				
LICENSE #	DISP PRICE				
	SALE PRICE 0.00				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
7825	3000842	5230	5230	06/17/2003	1,298.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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05/11/2007  
14:55 CK

BOARD OF COMMISSIONERS  
FIXED ASSET WORKSHEET

PG 2  
famstmnt

ASSET # 20030304	MASTER ASSET	DESCRIPTION	SURGE SUPPRESSOR
CLASS 40 MACHINERY	FUND SOURCE 01		
SUBCL 719	ACQUIS METH A1 PURCHASE	MAINT CONT N	INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi	CARRIER
DEPT 0191 MAINTENANCE	ACQUIS DATE 06/17/2003	TYPE G	INSURED VAL 0.00
LOC CODE 243 REPEATER TOWER	ACQUIS COST 758.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00	POLICY CST 0.00
ROOM	QTY 1	MEMO	MEMO
STORAGE LOC	UNIT PRICE 0.00		
	PURCH MEMO SURGE SUPPRESSION 0119		
STATUS A ACTIVE			
CONDITION E EXCELLENT	SOY BOOK 252.70	DEPRECIATE Y	
CUSTODIAN DEPT HEAD	CURRENT BOOK 176.89	DEPREC PRIN 758.00	
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2003/09	LAST YR/PR 2007/06
	REPL .COST 758.00	EST LIFE 5	
TAG # 2057	LAST INVENT	PERIODS TAKEN 46	
SERIAL # 3-0520-5799	IMPROVE MEMO	ACCUM DEPREC 581.11	
MANUFACTURER			
MODEL	RETIRE DATE	VEND # PO # INV #	INV DATE INV AMT
MODEL YEAR	DISP CODE	7825 3000842 5230	06/17/2003 1,298.00
LICENSE #	SELL PRICE		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
-----	-----	------	--------

*Don reports that this  
is missing not able  
to find this item  
last known location  
Solid Waste*

## Suzie Fontes

---

**From:** Kari Ulmer <kulmer@nassauclerk.com>  
**Sent:** Tuesday, January 17, 2017 8:41 AM  
**To:** Suzie Fontes  
**Subject:** RE: Message from "RNP00267345FD74"  
**Attachments:** 20011367 #8932.pdf; 20030304 #2057.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Yes, here are signed copies.

FYI...If they are still missing after 2 annual inventories, you may prepare a deletion form to remove them from inventory.

Thanks

~Kari

-----Original Message-----

**From:** Suzie Fontes [mailto:sfontes@nassaucountyfl.com]  
**Sent:** Friday, January 13, 2017 3:38 PM  
**To:** Kari Ulmer  
**Subject:** FW: Message from "RNP00267345FD74"

Kari,  
Have these been executed?

Suzie Fontes-Office Manager  
Facilities Maintenance/Parks & Recreation Dept Phone 904-530-6120 or Fax 904-879-3751

-----Original Message-----

**From:** Suzie Fontes [mailto:sfontes@nassaucountyfl.com]  
**Sent:** Friday, January 13, 2017 3:12 PM  
**To:** Suzie Fontes <sfontes@nassaucountyfl.com>  
**Subject:** Message from "RNP00267345FD74"

This E-mail was sent from "RNP00267345FD74" (Aficio MP C5502A).

Scan Date: 01.13.2017 15:12:16 (-0500)

## DELETION FROM INVENTORY FORM

DI # 2017-253DEPARTMENT: Facilities Maintenance Department**TO BE COMPLETED BY DEPARTMENT:**Property Number: 20020175 Tag# 2092 Mileage / Hours if applicable: N/AYear/Description: 2002 Otis Fork LiftSerial/Vin Number: M1896-398 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

**Parts are no longer available for repairs.**

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: X Where: Gov Deals for Parts Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Frank Mashuda Date: 7-14-17

Frank Mashuda-Director

**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20020175 Acquisition Cost: \$1,600.00Acquisition Date: 03/21/2002 Book Value: -0-Financial Services Signature: Keri Kerner Date: 10/5/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_



ASSET # 20020175	MASTER ASSET M 62	DESCRIPTION FORK LIFT
CLASS 40 MACHINERY & EQU	FUND SOURCE 01	
SUBCL 572 FORK LIFT	ACQUIS METH A1 PURCHASE	MAINT CONT N INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi CARRIER
DEPT 0191 FACILITIES MAIN	ACQUIS DATE 03/21/2002	TYPE G INSURED VAL 0.00
LOC CODE 124 ADMINISTRATIVE	ACQUIS COST 1,600.00	EXPIRE DATE EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00 POLICY CST 0.00
ROOM	QTY	MEMO MEMO
STORAGE LOC	UNIT PRICE 0.00	
	PURCH MEMO TERRY YOUNGBLOOD 09121	
STATUS A ACTIVE		
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 1,600.00
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2002/06 LAST YR/PR 2009/05
	REPL COST 1,600.00	EST LIFE 7
TAG # 2092	LAST INVENT 07/21/2009	PERIODS TAKEN 84
SERIAL # M1896-398	IMPROVE MEMO	ACCUM DEPREC 1,600.00
MANUFACTURER OTIS OTIS		
MODEL	RETIRE DATE	
MODEL YEAR	DISP CODE	
LICENSE #	DISP PRICE	
	SALE PRICE 0.00	
VEND #	PO #	DOCUMENT #
	INVOICE #	INV DATE
		INV AMT
		2,250.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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ASSET # 20020175	MASTER ASSET M 62	DESCRIPTION FORK LIFT
CLASS 40 MACHINERY	FUND SOURCE 01	
SUBCL 572 FORK LIFT	ACQUIS METH A1 PURCHASE	MAINT CONT N INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi CARRIER
DEPT 0191 MAINTENANCE	ACQUIS DATE 03/21/2002	TYPE G INSURED VAL 0.00
LOC CODE 124 ADMINISTRATIVE	ACQUIS COST 1,600.00	EXPIRE DATE EXPIRE DATE.
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00 POLICY CST 0.00
ROOM	QTY	MEMO MEMO
STORAGE LOC	UNIT PRICE 0.00	
	PURCH-MEMO TERRY-YOUNGBLOOD-09121	
STATUS A ACTIVE		
CONDITION E EXCELLENT	SOY BOOK 0.00	DEPRECIATE Y
CUSTODIAN DEPT HEAD	CURRENT BOOK 0.00	DEPREC PRIN 1,600.00
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2002/06 LAST YR/PR 2009/05
	REPL COST 1,600.00	EST LIFE 7
TAG # 2092	LAST INVENT 07/21/2009	PERIODS TAKEN 84
SERIAL # M1896-398	IMPROVE MEMO	ACCUM DEPREC 1,600.00
MANUFACTURER OTIS OTIS		
MODEL	RETIRE DATE	
MODEL YEAR	DISP CODE	
LICENSE #	SELL PRICE	

VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
	0				2,250.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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Parts are no longer available  
for repairs. Request to  
replace this equipment.

## DELETION FROM INVENTORY FORM

DI # 2017-254DEPARTMENT: Facilities Maintenance Department**TO BE COMPLETED BY DEPARTMENT:**Property Number: 20030330 Tag# 2060 Mileage / Hours if applicable: N/AYear/Description: 2003 Grasshopper MowerSerial/Vin Number: 5321609 Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Engine is blown, unable to repair, recommend to auction for parts.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: X Where: Gov Deals for Parts Amount Received: \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

Department Head Signature: Frank Mashuda Date: 7-14-17

Frank Mashuda-Director

**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20030330 Acquisition Cost: \$6,482.55Acquisition Date: 08/05/2003 Book Value: -0-Financial Services Signature: Kari Uemes Date: 10/5/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20030330		MASTER ASSET	REC 47	DESCRIPTION RIDING LAWN MOWER	
		ADD'L DESC	WITH HD ROLLER KIT		
CLASS	40	MACHINERY & EQU	FUND SOURCE 01		
SUBCL	520	MOWER-SELF PROP	ACQUIS METH A1 PURCHASE	MAINT CONT	N INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0187	GROUND'S MAINTEN	ACQUIS DATE 08/05/2003	TYPE	G INSURED VAL 0.00
LOC CODE	132	GROUND'S MAINTEN	ACQUIS COST 6,482.55	EXPIRE DATE	EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY	1	MEMO	MEMO
STORAGE LOC		UNIT PRICE	0.00		
		PURCH MEMO	RONNIE'S REPAIR 011897		
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK 0.00	DEPRECIATE	Y
CUSTODIAN	DEPT HEAD	CURRENT BOOK	0.00	DEPREC PRIN	6,482.55
TITLEHOLDER			EST SALVAGE 0.00	FIRST YR/PR	2003/11 LAST YR/PR 2008/10
			REPL COST 6,482.55	EST LIFE	5
TAG #	2060	LAST INVENT	07/21/2009	PERIODS TAKEN	60
SERIAL #	5321609	IMPROVE MEMO		ACCUM DEPREC	6,482.55
MANUFACTURER	GRASS GRASSHOPPER				
MODEL		RETIRE DATE			
MODEL YEAR	2003	DISP CODE			
LICENSE #			DISP PRICE		
			SALE PRICE 0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
7377	3001015	211605	211605	08/05/2003	6,482.55

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98080	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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05/11/2007  
14: CK

BOARD OF COMMISSIONERS  
FIXED ASSET WORKSHEET

PG 2  
famstmnt

ASSET # 20030330	MASTER ASSET REC 47	DESCRIPTION RIDING LAWN MOWER
	ADD'L DESC WITH HD ROLLER KIT	
CLASS 40 MACHINERY	FUND SOURCE 01	
SUBCL 520	ACQUIS METH A1 PURCHASE	MAINT CONT N INSURED N
COMMODITY		VENDOR DESC Vendor Name Mi CARRIER
DEPT 0172 CUSTODIAL	ACQUIS DATE 08/05/2003	TYPE G INSURED VAL 0.00
LOC CODE 129 BLDG MAINT SHOP	ACQUIS COST 6,482.55	EXPIRE DATE EXPIRE DATE
LOC MEMO	ACRES 0.000	ANNUAL COST 0.00 POLICY CST 0.00
ROOM	QTY 1	MEMO MEMO
STORAGE LOC	UNIT PRICE 0.00	
	PURCH MEMO RONNIE'S REPAIR 011897	
STATUS A ACTIVE		
CONDITION E EXCELLENT	SOY BOOK 2,376.99	DEPRECIATE Y
CUSTODIAN COURTS	CURRENT BOOK 1,728.72	DEPREC PRIN 6,482.55
TITLEHOLDER	EST SALVAGE 0.00	FIRST YR/PR 2003/11 LAST YR/PR 2007/06
	REPL COST 6,482.55	EST LIFE 5
TAG # 2060	LAST INVENT 08/11/2004	PERIODS TAKEN 44
SERIAL # 5321609	IMPROVE MEMO	ACCUM DEPREC 4,753.83
MANUFACTURER GRASS GRASSHOPPER		
MODEL	RETIRE DATE	VEND # PO # INV # INV DATE INV AMT
MODEL YEAR 2003	DISP CODE	7377 3001015 211605 08/05/2003 6,482.55
LICENSE #	SELL PRICE	

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98080	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-255DEPARTMENT: Facilities Maintenance Department**TO BE COMPLETED BY DEPARTMENT:**Property Number: 20011367 #8932 Mileage / Hours if applicable: N/AYear/Description: 2000 Utility Trailer 6X12

Serial/Vin Number: \_\_\_\_\_ Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

**Item has been missing for two annual inventory reports.**

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please

indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Missing ItemDepartment Head Signature: Frank Mashuda Date: 7-14-17

Frank Mashuda-Director

**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20011367 Acquisition Cost: \$925.00Acquisition Date: 02/03/2000 Book Value: -0-Financial Services Signature: Kari Hemmer Date: 10/5/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

ASSET # 20011367		MASTER ASSET REC 21		DESCRIPTION UTILITY TRAILER	
		ADD'L DESC 6/12 2 FOOT MESH			
		ALL PRO WELDING AND TRAILER			
		01720572-564000			
CLASS	40	MACHINERY & EQU	FUND SOURCE	01	
SUBCL	622	TRAILER-UTILITY	ACQUIS METH	A1 PURCHASE	
COMMODITY				MAINT CONT	N
DEPT	0187	GROUND MAINTEN	ACQUIS DATE	02/03/2000	
LOC CODE	132	GROUND MAINTEN	ACQUIS COST	925.00	
LOC MEMO			ACRES	0.000	
ROOM			QTY		
STORAGE LOC			UNIT PRICE	0.00	
			PURCH MEMO	ALL PRO AUTOMOTIVE, 01	
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00	
TITLEHOLDER			EST SALVAGE	0.00	
			REPL COST	925.00	
TAG #	08932		LAST INVENT	07/21/2009	
SERIAL #	2000		IMPROVE MEMO		
MANUFACTURER	ALL P ALL PRO				
MODEL			RETIRE DATE		
MODFI YEAR	2000		DISP CODE		
LICENSE #			DISP PRICE		
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
5360	498	6818			925.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## Missing - Lost - Stolen Assets Affidavit

ASSET DESCRIPTION: 2000 Utility Trailer 6 X 12

ASSET TAG: 8932

ASSET NUMBER: 20011367

Items not located during the inventory process shall be promptly reported to the governmental unit which shall cause a thorough investigation to be made. If the investigation determines that the item was stolen, the individual property record shall be noted, and a report with the appropriate law enforcement agency describing the missing item and the circumstances surrounding its disappearance.

*(Chapter 69I-73.006 (6)(b) Florida Administrative Code: Tangible Personal Property Owned by Local Governments)*

Check one of the following:

MISSING OR LOST

☒


STOLEN

☐

(Attach law enforcement report)

Explanation:

Department Staff has checked every known place that this trailer may have been taken, it is no where  
to be found. The search for the trailer had been over several weeks.



Department Head Signature

William Stonebreaker-Interim Director

Date



County Manager Signature

Date

12/9/16

Received by Finance:

RL 12/12/16

Initial & Date



ASSET # 20011367	MASTER ASSET	REC 21	DESCRIPTION	UTILITY TRAILER
	ADD'L DESC	6/12 2 FOOT MESH		
		ALL PRO WELDING AND TRAILER		
		01720572-564000		
CLASS	40	MACHINERY & EQU	FUND SOURCE	01
SUBCL	622	TRAILER-UTILITY	ACQUIS METH	A1 PURCHASE
COMMODITY			MAINT CONT	N
			VENDOR DESC	Vendor Name Mi
DEPT	0187	GROUND MAINTEN	ACQUIS DATE	02/03/2000
LOC CODE	132	GROUND MAINTEN	ACQUIS COST	925.00
LOC MEMO			ACRES	0.000
ROOM			QTY	
STORAGE LOC			UNIT PRICE	0.00
			PURCH MEMO	ALL PRO AUTOMOTIVE, 01
STATUS	A	ACTIVE		
CONDITION	E	EXCELLENT	SOY BOOK	0.00
CUSTODIAN	DEPT HEAD		CURRENT BOOK	0.00
TITLEHOLDER			EST SALVAGE	0.00
			REPL COST	925.00
TAG #	08932		LAST INVENT	07/21/2009
SERIAL #	2000		IMPROVE MEMO	
MANUFACTURER	ALL P	ALL PRO		
MODEL			RETIRE DATE	
MODEL YEAR	2000		DISP CODE	
LICENSE #			DISP PRICE	
			SALE PRICE	0.00
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE
5360	498	6818		925.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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WORK ORDER #:	16 - 4342
ISSUED TO:	DON C.
TIME & DATE ASSIGNED:	

## FACILITIES MAINTENANCE REPAIR REQUEST

RETURN TO THE FACILITIES MAINTENANCE OFFICE BY FAX (879-3751) OR EMAIL [sfontes@nassaucountyfl.com](mailto:sfontes@nassaucountyfl.com) IN CASE OF EMERGENCY AFTER 5:00 PM, CALL 430-3156.

County Facility	Maintenance	Date:	9/7/2016
Contact Info:	Suzie	Phone:	
Location/Area:	Inventory Tags		

### REQUEST PRIORITY:

#### PRIORITY RATING:

- ☐ # 1 URGENT
- ☐ # 2 WITHIN 24 HOURS
- ☐ # 3 WITHIN 48 HOURS
- ☒ # 4 REGULAR SCHEDULE
- ☐ # 5 OVERTIME

### NATURE OF REQUEST (ONE PER FORM)

Don, during the inventory process you marked several items with no longer having tags. Kari with the Inventory Dept. has made new tags for each of these. Please place these on the equipment and also if needed mark the number with a Sharpie on it also. Thank you.

### MAINTENANCE TECHNICIAN USE ONLY

DATE STARTED: 9-2-16	TOTAL MAN HOURS: 60 hrs	ADA
DATE COMPLETED: 10-3-16	TRAVEL TIME: 25 mte	CM NO.
DATE RETURNED: 11-2-16	ESTIMATED COST: \$ -	P.O. NO.

COMMENTS Found everything BUT 8932 - This is not in the County.

Checked every possible storage area and missing

Don ✓  
TECHNICIAN SIGNATURE  
7/1/2016

06/03/2016 11:34  
6235kulm

BOARD OF COMMISSIONERS  
2016 INVENTORY

P 2  
faloclst

GROUNDS MAINTENANCE

DEPT ROOM	TAG # ASSET #	SUB CLASS DESCRIPTION	MANUF SERIAL #	CUSTODIAN	QTY	ACQUIS DATE EST LIFE	ACQUIS COST CURR BOOK	REPLACE COST	REMARKS STATUS CAPITALIZE?
-----------	---------------	-----------------------	----------------	-----------	-----	----------------------	-----------------------	--------------	----------------------------

0187	2098 20030232	MISC EQUIPMENT- GANDY PULL TYPE LAWN ROLLER @ POND		DEPT HEAD	1	05/23/2003 15	1,090.00 145.43	1,090.00	D.C. ACTIVE Y
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0187	3225 20040155	TRAILER-UTILITY CROSL5MWBE202045002061 TRAILER-UTILITY BLACK WITH GATE, 3 TONS		DEPT HEAD	1	08/24/2004 5	1,690.00 .00	1,690.00	D.C. No Tag ACTIVE Y
------	------------------	--	--	-----------	---	-----------------	-----------------	----------	----------------------

0187	5473 20070147	MISC EQUIPMENT HEFTEE 2000 SERVICE MOWER-SELF PROP GRASS RIDING LAWN MOWER WITH HD ROLLER KIT		DEPT HEAD	1	08/05/2003 5	6,482.55 .00	6,482.55	D.C. No Tag ACTIVE Y
------	------------------	--	--	-----------	---	-----------------	-----------------	----------	----------------------

0187	2060 20030330	TRAILER-TRANSPO ALLPRIA920029133B19544 TRAILER (7 X 18)		DEPT HEAD	1	01/14/2003 15	2,045.00 227.35	2,045.00	D.C. No Tag ACTIVE Y
------	------------------	--	--	-----------	---	------------------	--------------------	----------	----------------------

0187	2075 20030007	TRAILER-UTILITY ALL P2000 UTILITY TRAILER 6/12 2 FOOT MESH ALL PRO WELDING AND TRAILER 01720572-564000		DEPT HEAD		02/03/2000 5	925.00 .00	925.00	D.C. No Tag ACTIVE Y
------	------------------	--	--	-----------	--	-----------------	---------------	--------	----------------------

TAG NUMBER: 2098

Assign new tag #

Assign new tag #

"

"

✓

✓



John A. Crawford  
Clerk of the Circuit Court  
Nassau County



MEMORANDUM

16 DEC - 7 PM 3:52

To: Ted Selby, County Manager

From: Kari Ulmer, Clerk Financial Services

Date: 12/6/16

Re: Missing-Lost Asset

---

Please approve the attached Missing-Lost-Stolen Asset Affidavit and forward it back to me in Financial Services.

Thanks

## Suzie Fontes

---

**From:** Kari Ulmer <kulmer@nassauclerk.com>  
**Sent:** Tuesday, January 17, 2017 8:41 AM  
**To:** Suzie Fontes  
**Subject:** RE: Message from "RNP00267345FD74"  
**Attachments:** 20011367 #8932.pdf; 20030304 #2057.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Yes, here are signed copies.

FYI...If they are still missing after 2 annual inventories, you may prepare a deletion form to remove them from inventory.

Thanks

~Kari

-----Original Message-----

**From:** Suzie Fontes [mailto:sfontes@nassaucountyfl.com]  
**Sent:** Friday, January 13, 2017 3:38 PM  
**To:** Kari Ulmer  
**Subject:** FW: Message from "RNP00267345FD74"

Kari,  
Have these been executed?

Suzie Fontes-Office Manager  
Facilities Maintenance/Parks & Recreation Dept Phone 904-530-6120 or Fax 904-879-3751

-----Original Message-----

**From:** Suzie Fontes [mailto:sfontes@nassaucountyfl.com]  
**Sent:** Friday, January 13, 2017 3:12 PM  
**To:** Suzie Fontes <sfontes@nassaucountyfl.com>  
**Subject:** Message from "RNP00267345FD74"

This E-mail was sent from "RNP00267345FD74" (Aficio MP C5502A).

Scan Date: 01.13.2017 15:12:16 (-0500)

## DELETION FROM INVENTORY FORM

DI # 2017-256DEPARTMENT: Facilities Maintenance Department**TO BE COMPLETED BY DEPARTMENT:**Property Number: 20011823 Tag 30 Mileage / Hours if applicable: N/AYear/Description: 2000 Bleachers Gerber (3 ROWS X 27')

Serial/Vin Number: \_\_\_\_\_ Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Bleachers are unrepairable. (They are in various stages of disassembled, pieces are damaged unrepairable.)

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Scrap/Recycle - Convenience Recycling CenterDepartment Head Signature: Frank Mashuda Date: 7-14-17  
Frank Mashuda-Director**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20011823 Acquisition Cost: \$17,024.00Acquisition Date: 05/08/2000 Book Value: -0-Financial Services Signature: Kari Almer Date: 10/5/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_

10/04/2017 14:35 | BOARD OF COMMISSIONERS  
6235kulm | FIXED ASSET WORKSHEET

| P 1  
| famstmnt

ASSET # 20011823		MASTER ASSET		DESCRIPTION BLEACHER (3 ROWS X 27')	
		ADD'L DESC	GERBER GROUP		
			01720572-563760		
CLASS	30	OTHER IMPROVEME	FUND SOURCE	01	
SUBCL	533	BLEACHER	ACQUIS METH	A1 PURCHASE	MAINT CONT N INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0172	PARKS & RECREAT	ACQUIS DATE	05/08/2000	TYPE G INSURED VAL 0.00
LOC CODE	232	BALLPARK	ACQUIS COST	17,024.00	EXPIRE DATE EXPIRE DATE
LOC MEMO			ACRES	0.000	ANNUAL COST 0.00 POLICY CST 0.00
ROOM			QTY		MEMO MEMO
STORAGE LOC			UNIT PRICE		
			PURCH MEMO	GERBER GROUP 01720572-	
STATUS	A	ACTIVE			
CONDITION	E	EXCELLENT	SOY BOOK	0.00	DEPRECIATE Y
CUSTODIAN		CULTURE/RECREATION	CURRENT BOOK	0.00	DEPREC PRIN 17,024.00
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR 2000/08 LAST YR/PR 2010/07
			REPL COST	17,024.00	EST LIFE 10
TAG #	30		LAST INVENT	07/21/2009	PERIODS TAKEN 120
SERIAL #			IMPROVE MEMO		ACCUM DEPREC 17,024.00
MANUFACTURER	GERBE	GERBER GROUP			
MODEL			RETIRE DATE		
MODEL YEAR			DISP CODE		
LICENSE #			DISP PRICE		
			SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
5130	698	J1190			25,863.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	164900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	165900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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## DELETION FROM INVENTORY FORM

DI # 2017-257DEPARTMENT: Facilities Maintenance Department**TO BE COMPLETED BY DEPARTMENT:**Property Number: 20011824 Tag 31 Mileage / Hours if applicable: N/AYear/Description: 2000 Bleachers Gerber (3 ROWS X 27')

Serial/Vin Number: \_\_\_\_\_ Indicate if a photo is included \_\_\_\_\_

Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): \_\_\_\_\_

Bleachers are unrepairable, they are disassembled and damaged.

If an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: \_\_\_\_\_

Indicate how the property will be disposed of:

Trade-In: \_\_\_\_\_ (Please include trade-in documents)

Destroy: \_\_\_\_\_ Indicate how and by whom: \_\_\_\_\_

Auction: \_\_\_\_\_ Where: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Other: ☒ Please describe: Scrap/Recycle - Convenience Recycling CenterDepartment Head Signature: Frank Mashuda Date: 7-14-17

Frank Mashuda-Director

**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20011824 Acquisition Cost: \$7,600.00Acquisition Date: 05/08/2000 Book Value: -0-Financial Services Signature: Keri Kemer Date: 10/5/17**BOARD APPROVAL:**

Board of County Commissioners Chair: \_\_\_\_\_

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_ Date: \_\_\_\_\_



ASSET # 20011824		MASTER ASSET		DESCRIPTION BLEACHER (3 ROWS X 21')	
		ADD'L DESC	GERBER GROUP		
			01720572-563760		
CLASS	30 OTHER IMPROVEME	FUND SOURCE	01		
SUBCL	533 BLEACHER	ACQUIS METH	A1 PURCHASE	MAINT CONT	N INSURED N
COMMODITY				VENDOR DESC	Vendor Name Mi CARRIER
DEPT	0172 PARKS & RECREAT	ACQUIS DATE	05/08/2000	TYPE	G INSURED VAL 0.00
LOC CODE	232 BALLPARK	ACQUIS COST	7,600.00	EXPIRE DATE	EXPIRE DATE
LOC MEMO		ACRES	0.000	ANNUAL COST	0.00 POLICY CST 0.00
ROOM		QTY		MEMO	MEMO
STORAGE LOC		UNIT PRICE			
		PURCH MEMO	GERBER GROUP 01720572-		
STATUS	A ACTIVE				
CONDITION	E EXCELLENT	SOY BOOK	0.00	DEPRECIATE	Y
CUSTODIAN	CULTURE/RECREATION	CURRENT BOOK	0.00	DEPREC PRIN	7,600.00
TITLEHOLDER		EST SALVAGE	0.00	FIRST YR/PR	2000/08 LAST YR/PR 2010/07
		REPL COST	7,600.00	EST LIFE	10
TAG # 31		LAST INVENT	07/21/2009	PERIODS TAKEN	120
SERIAL #		IMPROVE MEMO		ACCUM DEPREC	7,600.00
MANUFACTURER	GERBE GERBER GROUP				
MODEL		RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE			
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
5130	698	J1190			25,863.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	164900		100.00
2	CONTRA	98000	27101		100.00
5	DEPRECIATION EXPENSE	98057	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	165900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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**DELETION FROM INVENTORY FORM**DI # 2017-258DEPARTMENT: Engineering Services**TO BE COMPLETED BY DEPARTMENT:**Property Number: 06703 Mileage / Hours if applicable: —Year/Description: Dell 2955 ServerSerial/Vin Number: 37XG-TK1 Indicate if a photo is included —Describe the reason for deletion (Include replacement criteria if part of the Fleet Replacement Program): —Outdated. The SKL can not be upgradedIf an election was made to offer the property to other governmental units or private nonprofit agencies per Florida Statute 274.05, please indicate which agencies: N/A

Indicate how the property will be disposed of:

Trade-In: — (Please include trade-in documents)Destroy: ✓ Indicate how and by whom: IT departmentAuction: — Where: — Amount Received: —Other: — Please describe: —Department Head Signature: [Signature] Date: 10/1/17**TO BE COMPLETED BY FINANCIAL SERVICES:**Asset Number: 20110006 Acquisition Cost: \$8,200.00Acquisition Date: 10/19/2010 Book Value: -0-Financial Services Signature: [Signature] Date: 10/5/17**BOARD APPROVAL:**Board of County Commissioners Chair: —

Ex-Officio Clerk to the Board of County Commissioners: \_\_\_\_\_

Date \_\_\_\_\_

**TO BE COMPLETED AFTER DISPOSAL:**

Signature of Person Disposing of the Property: \_\_\_\_\_

Date: \_\_\_\_\_

Form FD-42 Revised 7/13

ASSET # 20110006	MASTER ASSET		DESCRIPTION SERVER-DELL 2955	
CLASS 40	MACHINERY & EQU	FUND SOURCE 04		
SUBCL 138	SERVER	ACQUIS METH A3	DONATION	
COMMODITY		MAINT CONT Y	INSURED N	
DEPT 0420	ENGINEERING	VENDOR DESC	Vendor Name Mi	CARRIER
LOC CODE 347	ENGINEERING	TYPE G	INSURED VAL	0.00
LOC MEMO		EXPIRE DATE	EXPIRE DATE	
ROOM		ANNUAL COST 0.00	POLICY CST	0.00
STORAGE LOC		MEMO	MEMO	
		PURCH MEMO	NAZTEC-DONATED BY STAT	
STATUS A	ACTIVE	SOY BOOK	0.12	DEPRECIATE Y
CONDITION E	EXCELLENT	CURRENT BOOK	0.12	DEPREC PRIN 8,200.00
CUSTODIAN	DEPT HEAD	EST SALVAGE	0.00	FIRST YR/PR 2011/01
TITLEHOLDER		REPL COST	8,200.00	LAST YR/PR 2015/12
		LAST INVENT		EST LIFE 5
TAG # 06703		IMPROVE MEMO		PERIODS TAKEN 60
SERIAL # 37XGTK1				ACCUM DEPREC 8,200.00
MANUFACTURER	DELL DELL	RETIRE DATE		
MODEL 2955		DISP CODE		
MODEL YEAR 2010		DISP PRICE	0.00	
LICENSE #		SALE PRICE	0.00	
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE
				INV AMT

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98051	366064		100.00
5	DEPRECIATION EXPENSE	98051	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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