

**Nassau County Board of County Commissioners
Regular Session, September 20, 2017, 9:00 a.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners:

Present: Chairman Daniel B. Leeper, Commissioners Steve W. Kelley, Pat Edwards, George V. Spicer, and Justin Taylor.

Other Officials Present: Michael S. Mullin, County Attorney; and Shanea Jones, County Manager.

Staff Present: Justin Stankiewicz, Office of Management and Budget Director/Assistant County Manager; Scott Herring, Public Works Director; Taco Pope, Planning and Economic Opportunity Director; and representing the Clerk's office Brenda Linville and Peggy Snyder, Deputy Clerks.

Official Agenda Summary:

Audience Input:

RS170920 - 9:02:36 Jim Kauffman came forward to express his concerns regarding culverts being closed on Clements Road and the ensuing drainage issues. He requested the County restore the drainage to the original flow.

Noted: Public Works Director to direct staff to remove debris that is blocking culverts on Clements Road.

CONSENT ITEM(S):

RS170920 - 9:12:18 Approve the following: **(Tab A)** Authorization for the Chairman to sign four Deletions from Inventory Forms for Ballot-on-Demand Printers to be transferred to Marion and Bradford County. **(Tab B)** Authorization for the Chairman to sign the Certification Form as required for the Community Oriented Policing Services (COPS) Grant. **(Tab C)** Authorization for the Chairman to sign the agreement with GAI Consultants, Inc. Contract No. CM2452, for Miscellaneous Engineering Services

for Nassau Amelia Utilities. Funding source: 71500536-531400. **(Tab D)** Fiscal Year 2017-2018 State Aid to Libraries State Aid Grant Application and authorize the Chairman to sign the State Aid to Libraries Grant Agreement, Contract No. CM2461 and the State Aid Certification of Local Operating Expenditures Form. **(Tab E)** Authorization for the Chairman to sign the Library's Long Range Plan of Service, as required for the State Aid to Libraries Grant Application. **(Tab F)** Award Bid No. NC17-016 to Facility Automation Solutions, Inc., for upgrades to the Facilities Management System at the Robert M. Foster Justice Center and the Historic Courthouse Records Center; and approve increase of \$4,100.00 to the Capital Improvement Plan (CIP) funding for a new total of \$156,475.00. Funding source: 01074712-562002 FMSU. **(Tab G)** Rejecting Bid No. NC17-015 received from Blues Electric, LLC, for the Lightning Surge Protection and Cameras at the Robert M. Foster Justice Center. **(Tab H)** Authorization for the Chairman to sign Amendment No. 1 to the Agreement with Hayworth Creative, Contract No. CM1876-A1, to provide Public Relations for the Amelia Island Tourist Development Council for the period of October 1, 2017 through September 30, 2018. **(Tab I)** Finance Package 2017-22 and associated Resolutions.

Motion: Approve consent agenda items (Tabs A through I) as stated above and authorize the Chairman to sign Resolution 2017-132 regarding Tab A.

Amend: Include authorization for the Chairman to sign the purchase order requisition and budget transfers related to Tab F.

Maker: Commissioner Taylor

Second: Commissioner Spicer

Follow Up: Finance, OMB, County Manager, Contract Management, Supervisor of Elections, Sheriff, Nassau-Amelia Utilities, Public Works, Library, Facilities Maintenance, Tourist Development Council

NEW BUSINESS:

RS170920 - 9:13:39 (Tab J) Consider a Resolution of the Board of County Commissioners of Nassau County, Florida, relating to Parking Restrictions on both sides of Burney Road from Ocean Boulevard to Gregg Street, providing for findings by the Board of County Commissioners; providing

for placement of "No Parking" signs; providing for penalties; and providing an effective date.

Discussion: Mr. Herring reviewed the request.

Motion: Approve Tab J as stated above and authorize Chairman to sign Resolution 2017-133 regarding same.

Maker: Commissioner Kelley

Second: Commissioner Edwards

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Manager, County Attorney, Public Works, Sheriff's Office

APPOINTMENT(S) :

RS170920 - 9:15:02 (Tab K) Consider reappointment of the following members to the Construction Board of Adjustments & Appeals for the period of October 1, 2017 through October 1, 2018: (1) Frank D. Tuten [Fire-related]; (2) John M. Cotner ([achitecture-related]; (3) Donna Van Puymbrouck [Construction-related]; (4) Raymond Albury [Construction-related] and (5) Mike Hagel [Occupational].

Motion: Approve Tab K as stated above.

Maker: Commissioner Spicer

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: County Manager, County Attorney

COUNTY MANAGER BUSINESS:

RS170920 - 9:15:37 Discuss and identify the County's top three Legislative Priorities to be considered during this year's Legislative Session.

Discussion: Ms. Jones and Mr. Stankiewicz reviewed the request.

Motion: Approve the following top three Legislative Priority Projects: Westside Regional Park Phase I, Public Safety Training Facility, and Extension from Miner Road to William Burgess Boulevard. OMB Director to provide Mark Anderson, County Lobbyist, with the Board's eight priorities as

discussed at the September 1, 2017 meeting and request that he review and provide the Board with his top three priorities.

Maker: Commissioner Taylor

Second: Commissioner Spicer

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, County Manager, County Attorney, Clerk, Planning and Economic Opportunity Department, Public Works

COUNTY ATTORNEY BUSINESS:

RS170920 - 9:28:29 Discussion of recreation activities for the East Nassau Community Planning Area (ENCPA) and Wildlight.

Discussion: Mr. Mullin reviewed a summary of the East Nassau Stewardship District. He reviewed the following documents: PowerPoint presentation by Raydient on November 28, 2016; Florida House of Representatives Bill CS/CS/HB 1075; the East Nassau Stewardship District Engineers Report for Central Planning Area, prepared by England-Thims and Miller, Inc., dated August 10, 2017; East Nassau Stewardship District Master Special Assessment Methodology Report for the Wildlight Village Phase 1, dated August 10, 2017; Resolution 2017-25, authorizes the issuance of bonds and references recreation; documents provided by Raydient as of November 28, 2016; and recommendation to the Board. Discussion followed.

Motion: Approve the following recommendations: (1) Authorize the Chairman to execute a letter to the Stewardship District and Raydient that indicates that the Board does not concur with the Engineer's [ETM] report and WH & Associates' report. (2) Re-affirm and re-states that this is a public/private partnership. The public/private partnership, in the past, has meant, consultation, coordination and cooperation with the public partner. (3) Overall planning approach should be, as originally set forth, based upon consultation, coordination and cooperation prior to submission of documents, this should apply to the Stewardship District as well. (4) Regularly scheduled reports, by County staff, to the Board of County Commissioners on ENCPA issues-suggest every 120 days. (5) Continue the Memorandum of Understanding (MOU) negotiation process with Raydient and request that the MOU negotiations

include a Stewardship District representative in negotiations and require all parties to be a signatory. The MOU should address, among other items, public facilities and recreation and funding. (6) Staff [including Planning and Zoning Department, Engineering Department, the County Attorney and County Manager, or designee] should schedule regular meetings between representative of the Stewardship District and Raydient. Follow up after each meeting. (7) Restate the principals set forth in the Raydient handout that "the growth within these lands (ENCPA) pays for itself and does not burden Nassau County or its taxpayers." Raydient and Stewardship District representative should provide to County staff annual monitoring reports.

Maker: Commissioner Edwards
Second: Commissioner Kelley
Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor
Follow Up: County Manager, County Attorney, Planning and
Economic Opportunity

INFORMATIONAL ITEM(S) :

RS170920 - 10:24:00 (Tab L) Informational only: County Manager signed authorization form to allow Historic Courthouse to participate in 2017 Holiday Lighting Program hosted by the Amelia Island Tourist Development Council.

EXPANSION ITEMS:

RS170920 - 9:11:41 Approve and authorize the Chairman to sign an agreement with the State of Florida Department of Legal Affairs, Office of Attorney General, Contract No. CM2476, as required for Victims of Crime Act (VOCA) Grant Funding totaling \$46,426.00. (Deadline: September 25, 2017)

Motion: Expand the meeting to consider one (1) item as stated above.
Maker: Commissioner Edwards
Second: Commissioner Taylor
Action: Aye: Commissioners Leeper, Kelley, Edwards,
Spicer, and Taylor

RS170920 - 9:16:03 Expansion Item #1: Approve and authorize the Chairman to sign an agreement with the State of Florida Department of Legal Affairs, Office of Attorney General, Contract No. CM2476, as required for Victims of Crime Act (VOCA) Grant Funding totaling \$46,426.00. (Deadline: September 25, 2017)

Discussion: Ms. Jones reviewed the request.

Motion: Approve expansion item 1 as stated above.

Maker: Commissioner Spicer

Second: Commissioner Taylor

Action: Aye: Commissioners Leeper, Kelley, Edwards, Spicer, and Taylor

Follow Up: Finance, OMB, Contract Management, County Manager, County Attorney, Sheriff's Office

DISCUSSION ITEMS:

RS170920 - 10:24:09 Commissioner Kelley's Business:
None

RS170920 - 10:24:13 Commissioner Spicer's Business:
None

RS170920 - 10:24:15 Commissioner Taylor's Business:
None

RS170920 - 10:24:17 Commissioner Edwards' Business:

- Received an email from the Pirates Woods Homeowners Association regarding whether the County would be picking up hurricane debris. Billy Estep, Emergency Management Director, will try to find out whether there was any FEMA programs that would address this debris pickup. The County Attorney advised that there was nothing the County could do for these private communities.
- Had an issue with misinformation on Florida Power & Light's (FPL) website.

RS170920 – 10:28:25 Chairman Leeper's Business:

- Direct Public Works Director to provide a schedule of hurricane debris pickup per neighborhood.
- Request County Manager to coordinate with Dawn Bostwick to draft a resolution to present to Bill Flynn in recognition for all his efforts in raising funds for the Fernandina Beach Library expansion.
- Direct Public Works Director to investigate a pothole in front of Ocean Breeze subdivision's sign on South 14th Street.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 10:31 a.m.

Daniel B. Leeper, Chairman

Attest:

John A. Crawford, Ex-Officio Clerk

ATTACHMENT "A"

Finance Package 2017-22:

Resolution(s):

1. Resolution 2017-132, regarding budget amendment in the General Fund in the amount of \$173.00 which has received payment for lost/damaged materials, as well as a donation, to the Nassau County Library System.

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