

**BOCC Meeting**  
**Facilities Maintenance and Parks & Recreation Department**  
**Monthly Project Update**

**Reporting Period for August, September, October and November 2017.**

*WS*

For the Budget Year 2016-2017 = Total Work Orders issued 4487

August:	<u>380</u> Work Orders issued.	August:	<u>392</u> Work Orders completed.
September:	<u>370</u> Work Orders issued.	September:	<u>411</u> Work Orders completed.

For the Budget Year 2017-2018=Total Work Orders issued

October:	<u>414</u> Work Orders issued.	October:	<u>361</u> Work Orders completed.
November	<u>260</u> Work Orders issued.	November	<u>418</u> Work Orders completed.

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**Completed Projects:**

**August 2017**

- Callahan Ball Park – Door Replacement
- Historic Courthouse- Air Conditioning Replacement
- James S. Page Governmental Complex
  - I.T. Office Build Out
  - Generator Installation
- Judicial Complex-
  - Restripe Parking Lot
  - Replacement of the Damaged Windows

**September 2017**

- Peters Point Park and Burney Park –Restroom Facilities Floor Coating
- Detention Center -PODS Painting of Ceiling and Walls.
- Justice Center–Chiller System Installed.
- Historic Courthouse-
  - Windows have been replaced.
  - Replace Fresh Air Intake

**October 2017**

- Detention Center -Floor Vapor Barrier/Epoxy Sealing in housing pods.
- Peters Point Park and Burney Park –Plumbing Upgrade completed.
- Holly Point Board Ramp - Replace Storm Damaged Fishing Dock.

**November 2017**

- Fire Rescued Station 20 – Storage Building
- John Muir Ecological Park -Deck Repairs Completed from Storm Damage
- North End Boat Ramp Parking Lot and Lighting

## **Projects assigned and/or in progress.**

### **Animal Control:**

- Outside Kennel Enclosure - Department will assist as needed.

### **Callahan Ball Park:**

- Drainage – 1<sup>st</sup> Phase Engineering – Preparing request for proposal.
- Planning & Economic Department is working on a Future Expansion Land Purchase.

### **County Extension Office & Training Center: Minor Road**

Office and Training Center Project approved.

- Survey & Topographical Survey and FLUM and Rezoning -Complete
- Conceptual Drawing received from Gillette & Associates.
- DRC Review Scheduled
- In Engineering Review

### **Detention Center:**

- Housing Mezzanine Fencing Project: **90%**
- Chiller Plant - Purchase Order Issued, Chiller is being built. Installation underway.
- Air Duct Cleaning in the Facility-To be scheduled during Chiller installation.

### **Fire Rescue Stations:**

- Improvements and Maintenance at multiple locations –Department will assist as needed.
- R-20 Kitchen Remodel - Engineering received. Preparing to Go Out for Quotation.
- R-30 Station - Restroom Facility, out for Quotes, Pre-Bid Meeting set for 12/12/17

### **Goffinsville Boat Ramp:**

- Deck and Gangway Repairs- 90% Completed.

### **Historic Courthouse:**

- Brick Resealing-Preparing Scope of Work.
- Replace 2 AC units and a Mini Split Unit. Preparing Scope of Work.

### **Robert M. Foster Justice Center:**

- Facilities Management System Upgrade – 10% Project underway.
- Justice Center - Flat Roof, Cleaning and Coating - Pursuing US Community Contract.
- Records Center- Flat Roof, Cleaning and Coating - Pursuing US Community Contract.

### **Robert M. Foster Justice Center and Detention Center: (Split funding)**

Lightning Protection System- Revised Scope of Work - submitted to Go Back out to Bid.

**Other County Facilities / Parks - Air Conditioning Replacement Program:**

- James S. Page Gov. Complex – Project over budget. Moving forward with Engineering Study to reevaluate the project. Gillette and Associates is preparing Design Bid Documents.

➤ **The Scope of Work is being prepared for the following unit replacement projects:**

- Fernandina Health Clinic-Replace Fresh Air and One Unit
- Animal Control –Cattery Replace Unit and Duct Work
- Fire Rescue Headquarters- Replace AC systems
- Hilliard Community Center – Replace 4 Ton unit and Grills
- Fire Rescue 40 – Replace 4 Ton and a 3 Ton Unit
- Bryceville Community Center/Library-Replace 3 Systems
- Solid Waste – Administration Building – Replace 2 Wall Hung Units
- Yulee Health Clinic – Replace 7 Ton Unit and 2 Condenser
- Yulee Ball Park Board Room – Replace 4 Ton Split System

**Peters Point Park:**

- Retaining Wall – Engineering is underway.

**Public Service Building:**

- Facilities Management System - Damper Controls – Purchase Order Submitted.
- Upgrade Lighting to LED Lights – Evaluating Lighting Samples.

**Yulee Sports Complex:**

- Tennis Court Rehab – All bids rejected, researching alternate product.
- Gym Renovations – Preparing Scope of Work

- Department personnel are performing facility inspections to schedule preventive maintenance instead of reactive maintenance. This is an ongoing project throughout this fiscal year.