



**NASSAU COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
96135 Nassau Place, Suite 1  
Yulee, Florida 32097

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Dist. No. 5 Callahan/West Yulee

JOHN A. CRAWFORD  
Ex-Officio Clerk

MICHAEL S. MULLIN  
County Attorney

SHANEA D. JONES  
County Manager

September 28, 2017

Roadscape of North Florida, Inc.  
c/o Bilal Saleem  
14476-704 Duval Place West  
Jacksonville, FL 32218

Mr. Saleem,

The Nassau County Board of County Commissioners has been notified by Swarco Industries, LLC that Roadscape of North Florida, Inc. has failed to provide payment in the amount of \$72,748.75 for pavement markings related to Nassau County Bid # NC16-005.

Please be advised that per Contract CM2300 between Nassau County and Roadscape of North Florida, Inc., Section 17 states "The vendor shall maintain adequate records to justify all charges, expenses, and costs incurred in performing the work for at least three (3) years after completion of this Contract. The County and the Clerk of Courts shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the County's or the Clerk's cost, upon five (5) days written notice." Therefore, you are hereby notified that Nassau County is utilizing the provisions of Section 17 in the Contract and all records should be provided to our office no later than Thursday, October 5, 2017.

Thank You,

  
Justin Stankiewicz  
Office of Management & Budget Director  
Assistant County Manager

Cc: Mike Mullin, County Attorney  
Shanea Jones, County Manager  
Angela Gregory, Procurement Manager

(904) 530-6010 or (866)-474-1446

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