

**EVALUATION COMMITTEE MEETING
TO EVALUATE, SCORE, RANK AND SHORT-LIST PROPOSALS
RECEIVED IN RESPONSE TO BID NO. NC18-014
DISASTER DEBRIS MANAGEMENT (REMOVAL SERVICES)
COUNTY MANAGER’S CONFERENCE ROOM
JULY 20, 2018 – 3:30 P.M.**

An advertised evaluation committee meeting was held this 20th day of July, 2018 at 3:30 p.m. in the County Manager’s Conference Room at the James S. Page Governmental Complex, Yulee, Florida. The purpose of the meeting was to evaluate, score, rank, and short-list Requests for Proposals (RFPs) received for Bid No. NC18-014, Disaster Debris Management (Removal Services). Voting members present were Justin Stankiewicz, Office of Management and Budget Director; Becky Bray, Public Works Director; Brady Rigdon, Fire Chief; and Billy Estep, Emergency Management Director. Also present was Grayson Hagins, Contract/Purchasing Manager (non-voting), as facilitator; and Peggy Snyder, recording secretary. Also present as an observer was Lori Barber.

Mr. Hagins opened the meeting at 3:40 p.m. and the participants introduced themselves. Mr. Hagins explained the purpose of the meeting and advised that eight Requests for Proposals (RFPs) had been received from the following: J.B. Coxwell Contracting, Inc., TFR Enterprises, Inc., DRC Emergency Services, LLC, Bergeron Emergency Services, CrowderGulf, D&J Enterprises, Inc., Ceres Environmental Services, Inc., and Phillips and Jordan, Inc. Mr. Hagins advised that each firm will be scored and ranked according to the following criterion: (A) Qualifications; (B) Project Team and Past Experience, (C) Technical Approach, (D) Quality/Cost Control; (E) Forms, and price.

Each committee member had reviewed the proposals and provided their scoring for each category for each firm. The committee discussed each firm and their qualifications. Following lengthy discussions by the group, a consensus was reached for a numeric score for each firm as follows:

	Points	J B Coxwell	TFR Enterprises	DRC Emergency Services	Bergeron Emergency Services	CrowderGulf	D&J Enterprises	Ceres Environment Services	Phillips & Jordan, Inc.
Tab A. – Qualifications	0-25	15	14	14	23	23	19	24	24
Tab B – Project Team & Past Experience	0-25	18	14	13	20	20	14	19	19
Tab C. Technical Approach	0-15	12	7	7	13	13	9	9	15
Tab D – Quality/ Cost Control	0-14	10	5	5	10	5	3	5	13
Tab E – Forms	0	0	0	0	0	0	0	0	0

Mr. Stankiewicz opened the cost proposals and read the amounts as follows:

	J B Coxwell	TFR Enterprises	DRC Emergency Services	Bergeron Emergency Services	CrowderGulf	D&J Enterprises	Ceres Environment Services	Phillips & Jordan, Inc,
Estimated Price Items 1 (a, b, c, d), 2 and 3	\$50,929,981.70	\$27,552,895.00	\$32,940,935.00	\$46,391,830.00	\$40,524,015.00	\$43,510,690.00	\$39,114,209.87	\$43,981,600.00
Points for Costs	13	20	19	14	17	16	18	15
Total Score	69	60	58	80	78	61	75	86
Ranking	5	7	8	2	3	6	4	1

It was moved by Mr. Stankiewicz, seconded by Mr. Estep and unanimously carried to recommend to the Board of County Commissioners to enter into debris removal contracts with the following six top-ranked firms: (1) Phillips and Jordan, Inc., (2) Bergeron, (3) CrowderGulf, (4) Ceres Environmental Services, (5) J. B. Coxwell, and, (6) D & J Enterprises.

There being no further business, the meeting adjourned at 5:18 p.m.